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DECISIONS OF THE BOARD OF REGENTS

1288th MEETING, 20 JUNE 2013

MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

A. 1287th Meeting, 12 April 2013

1. On the Avila Case

- a. Relevant Pleadings in the *Avila v. Pascual et.al.*, CA-G.R. CEB SP No. 06066, Court of Appeals (Cebu City) – 20th Division

In compliance with the instructions of the Board of Regents at its last meeting held on 12 April 2013, the Office of the Vice President for Legal Affairs (OVPLA) submitted the pleadings filed by the parties in the above-captioned case, to wit:

- i. Petition for Certiorari (With Urgent Prayer for Issuance of Mandatory Prohibitory Injunction and/or 72-Hour TRO) filed by Dean Enrique M. Avila;
- ii. Comment filed by OVPLA in behalf of Pres. Alfredo E. Pascual and the Administrative Disciplinary Tribunal (ADT);
- iii. Memorandum filed by Dean Avila; and
- iv. Memorandum filed by OVPLA in behalf of Pres. Alfredo E. Pascual and the ADT.

Board action: NOTATION

- b. Commission on Audit Rules on Payment of Salary

This is in compliance with the request of the Board to study the rules and regulations issued by the Commission on Audit (COA) and the University regarding payment of salaries of University officials.

The Government Accounting and Auditing Manual provides the basic requirements for payment of salaries and wages, to wit:

Section 191. Basic requirements. – The basic requirements for payment of salaries and wages are:

- a. Existence of a legally created position with fixed compensation or emolument attached to the position;
- b. Issuance of a valid appointment;

- c. Rendition of service being paid; and
- d. Payment to the right person

Section 194. Rendition of service being paid. – The service must be actual and according to prescribed office or work hours, recorded on a time record, certified as correct by the employee concerned, and approved by his immediate advisor.

Documentary requirements proving compliance of such requirements is specified in the Revised Documentary Requirements for Common Government Transactions, which rules were promulgated by the Commission on Audit via Circular No. 2012-001 dated 14 June 2012, hereinafter referred to as the “COA Rules”. Section 4.0 of the COA Rules provides the documentary requirements for payment of salaries.

The University follows the COA Rules, as shown by various memoranda issued throughout the years.

Further, the University Rules echo the COA Rules, in that the DTR and Certificate of Service (COS) must be submitted on each pay day. The University Rules state:

Article 218. Members of the faculty shall accomplish a certificate of service which shall be submitted, through the Dean or Director, to the Secretary of the University on each pay day, but those whose salaries are paid by the hour shall accomplish the daily time record.

Article 219. All members of the administrative staff shall record their time of service either by the use of the bundy clock, if one is provided, or by the daily time record. The use of the bundy clock is personal to the employee and cannot be obligated to another, and any violation of this requirement subjects the offender to administrative action.

It should be noted, however, that the University Rules provide an exception to the general rule, to wit:

Article 220. The following are exempt from accomplishing service reports:

- a. The President
- b. The Vice-Presidents
- c. The Chancellors
- d. The Vice-Chancellors
- e. The Dean of Students
- f. The Dean of Admissions
- g. The Registrar
- h. Deans and directors of colleges and schools; and
- i. Heads of departments or offices and others of similar category

Board action: NOTATION

2. Report of the Fact-Finding Committee on the KRISTEL TEJADA Incident, UP Manila

President Pascual presented the major findings of the Fact-Finding Committee, which did an extensive work. He said that in the full text of the committee report, there are important facts that have not been highlighted by the press but are helpful in understanding the situation.

Board action: NOTATION

3. On the Renaming of the College of Business Administration into Cesar E.A. Virata School of Business

In a letter dated 19 June 2013 of Regent Magdaleno B. Albarracin, Jr., he confirmed his commitment to donate ₱40 Million to the Cesar E.A. Virata School of Business and he is planning to donate ₱20 Million personally within two weeks from 20 June 2013, and another ₱20 Million personally or by some PHINMA companies or Foundation on or about 30 September 2013.

Regent Albarracin also proposes that the donation shall form the corpus of a fund whose interest and other income shall finance professorial chairs and business research in the school. It may also provide supplementary funding for faculty development on a case-to-case basis.

Board action: NOTATION

B. 1285th Meeting, 24 January 2013

1. On the Approved Proposal of UP Diliman to Treat Research Grant Releases of the Office of the Vice-Chancellor for Research and Development (OVCRD) to Program/Project Leaders of Internally Funded Researches as *Outright Grants* and Revisions in the Terms of Reference of the Existing Memorandum of Agreement

The Board, at its 1285th meeting on 24 January 2013, approved the said proposal of UP Diliman.

Further to this, the OVCRD is requesting that **all OVCRD grants approved in 2012 be covered by the existing Memorandum of Agreement** prior to the approval by the BOR to treat grants releases of the OVCRD as outright grants, because such MOAs were processed earlier before the BOR approval on 24 January 2013.

The President endorsed the proposal.

Board action: APPROVAL

C. **1270th Meeting, 25 July 2011**

1. **On the Request for Waiver of the 20-Year Service Criterion for the Appointment as Professor Emeritus in Favor of Dr. ERNESTO M. PERNIA, School of Economics, UP Diliman**

On 25 July 2011, the Board deferred action on the request for waiver of the 20-year service criterion in favor of Dr. Pernia pending receipt of the recommendation from the UP Diliman Committee for Appointment to Professor Emeritus (UPCAPE). The Board remanded the request to UPCAPE for proper evaluation of his academic credentials.

On 4 December 2012, the Board again deferred action on the request. The Professor Emeritus (P.E.) System Committee was directed to re-evaluate the academic accomplishments of Dr. Pernia based on the report of the UPCAPE and to make its recommendation.

At the P.E. System Committee meeting held on 8 April 2013, the committee members affirmed that the academic accomplishments of Dr. Pernia far exceeded the minimum number of points in the criteria set by the UP Diliman Committee and the System Committee. However, clarification was requested by two System Committee members on the actual number of years Dr. Pernia served the University, even as the committee affirmed that the waiver of the 20-year rules was not within the power of the System Committee, and only within the power of the Board of Regents.

On 29 April 2013, Dr. Pernia confirmed the 17 years of service indicated in the original documents submitted in April 2011 and provided supporting documents.

At the P.E. System Committee meeting on 29 May 2013, two Professors Emeriti, former UP President Francisco Nemenzo and University Professor Emeritus Dr. Edgardo Gomez, expressed no objection to waiver of the 20-year rule in favor of Dr. Pernia being brought before the Board while one University Professor Emeritus, Dr. Cecilia Florencio, objected to it on the basis of the 20-year minimum service requirement.

In a letter dated 21 May 2013, Professor Emeritus and former UP President Jose Abueva strongly endorsed the appointment of Dr. Pernia as professor emeritus.

On 5 June 2013, the Office of the Vice President for Academic Affairs obtained records on the appointment of Dr. Gerardo P. Sicat as Professor Emeritus at the 1169th meeting of the Board of Regents on 27 March 2003 despite his having less than 20 years of service to UP.

Based on the above, the Vice President for Academic Affairs, Dr. Gisela P. Concepcion recommended that the appeal for waiver of Dr. Pernia be granted by the Board. To cite a major achievement, his paper "What is Pro-poor Growth?," published in the Asian Development Review (Volume 18, Part 1,

pages 1-16) in 2000, is already cited 638 times according to Google Scholar (16 June 2013).

The President endorsed the request.

Board action: APPROVAL of the following:

- (1) **Waiver of the 20-Year Service Criterion for the Appointment as Professor Emeritus in favor of Dr. Pernia; and**

(This is not to be construed as a precedent setting.)

- (2) **Appointment of Dr. Ernesto M. Pernia as Professor Emeritus, effective upon retirement.**

REPORT of the PRESIDENT and other SECTORAL REGENTS for INFORMATION OF THE BOARD

A. REPORT OF THE PRESIDENT 12 April 2013 – 19 June 2013

“The First Brunei Dialogue, 3-5 June 2013

I attended the University Leadership Workshop on the theme “Transforming Universities on the Road to Research Excellence” hosted by the Universiti Brunei Darussalam (UBD).

The workshop provided the participating university presidents from 16 Asian and Middle East countries with the opportunity to talk among each other off-the-record about their challenges, successes and failures. Four presidents (Hong Kong University of Science and Technology, Universiti Malaya, University of South Pacific, and UBD) presented case studies on the challenges they faced and how they dealt with them as they pursued strategies to turnaround or transform their universities towards excellence. There were four panel discussions; I gave a talk at the panel on university governance and finance.

The workshop was facilitated by former World Bank specialist in tertiary education and author of two books on “world-class” universities, Dr Jamil Salmi.

Executive order authorizing student loans of up to 100% of fees on case-by-case basis

In compliance with the Board’s directive at the 12 April 2013 meeting that “no qualified UP student shall be denied access to education due to financial incapacity,” I issued on 31 May 2013 EO No. 4 authorizing the Chancellors of the seven constituent universities (CUs) and the Dean of UP Cebu to approve, on a case-by-case basis, applications and appeals from students and/or guardians for loans under the University’s Student Loan

Board in amounts beyond the cap currently observed in their respective campuses and up to 100% of total assessed fees.

We have noted that despite a codal provision, over the years the cap on student loans had varied among campuses. The base amount for the computation of the loan (tuition vs total fees) likewise differed among the campuses.

The grant of authority was designed to equip the CUs and UP Cebu with the means to promptly facilitate the registration of students who are in need of additional financial assistance due to unexpected delays in their receipt of funds for enrolment, sudden changes in their family's financial situation, or some other valid reason, and/or while waiting for the decision on their STFAP applications or appeals.

It should be recalled that an earlier Executive Order (EO No. 13-02 dated 19 March 2013) had been issued enjoining the Chancellors to give students more reasonable amount of time to pay their tuition and other fees.

Report of the Kristel Tejada Fact-Finding Committee

As I reported at the April Board meeting, I had created a fact-finding committee to establish the facts involving Kristel Tejada -- her enrolment, tuition payment and other circumstances during her stay in UP Manila. Leading the Committee was Professor Emeritus Asuncion Raymundo of UP Los Banos, with Dean Aura Matias of the UPD College of Engineering and Prof. Eduardo Labitag of the College of Law as members. UPD MassComm Professor Lourdes Portus served as Secretary.

I am sharing with the Board the 2-page executive summary of the Committee's report which is self-explanatory.

Update on the Committee to Review Articles 330, 430 and 431 of the University Code

On 14 May 2013, I created a Committee to Review Articles 330, 430 and 431 of the Revised University Code following a letter from former Student Regent Cleve Arguelles, Faculty Regent Lourdes Abadingo, and a number of other organizations calling for the repeal of these articles which were seen as being anti-poor students. The 5-member committee, except for one, was composed of former CU officials with long and wide experience on student affairs, admission, and registration concerns. The Chair Dr. Elizabeth Enriquez was former VCSA of UP Diliman. Dr. Pamela Constantino and Prof. Ludendorffo Decenteceo were former registrars of UP Diliman. Dr. Nymia Simbulan was former head of the Office of Student Affairs of UP Manila. The fifth, Atty. Damcelle T. Cortes, a member of the bar, is a junior faculty of UP Los Banos who has been exposed to a wide range of administrative issues as assistant to the Chancellor.

Working within a one-month deadline, the Committee submitted its report last week recommending amendments to the articles. In turn, I presented the recommendations at the meeting of the President's Advisory Council (PAC) last Monday, the 17th of June. Given the amount of time the PAC took discussing just one of the articles, it was decided that a more thorough consultations on the Committee's recommendations be conducted by the Chancellors in their respective CUs with the offices and parties concerned. There was agreement at the PAC that a codal amendment was such an important exercise and should not be rushed. There was also tentative agreement that a total repeal would

neither help the University nor the students themselves that such a move intended to help.

Testing of the MORES instrument being proposed for use in STFAP bracketing

Again, pursuant to the Board's instruction at the April meeting, the Office of VP for Academic Affairs, with help from VP for Planning and Finance and e-UP experts, is currently conducting a survey of the socio-economic classification (translated to STFAP brackets) of UP students System-wide using the MORES instrument. The survey will run until 5 July and the results can be processed in time for the next meeting of the Board which is scheduled for 26 July.

UP's involvement in the 2013 election

Our *UP Halalan 2013* project was a good initial attempt to bring to the fore UP's experts and expertise in promoting clean, honest and empowering election through voters' education. This was implemented pursuant to UP's public service mandate.

The projects consisted of a number of elements. The focal point was the *UP sa Halalan2013* website which served as a one-stop shop for election information including election facts and figures, candidates' videos and platforms, think pieces, and info graphics from UP experts, and research works of our faculty and students on election issues. This was intended to put the elections into better perspective.

The other activities included senatorial debates and election forums. UP experts were also fielded to television programs.

Training program for newly-elected lawmakers and local officials

UPD NCPAG is conducting a one-week introductory course on legislation for new members of the House of Representatives. The first batch (30 representatives) is scheduled for 24-27 June 2013.

In this regard, may I invite the members of the Board to meet and greet some of the newly elected members of the 16th Congress at a dinner reception on 24 June, Monday, at the UP Executive House.


QS Asian university rankings 2013

UP was ranked 67th, a notch higher than last year. A journal of UP Manila – *Acta Medica Philippina*– was accepted for listing in *SciVerse-SCOPUS*, an international indexing service with a very large database. This will help improve UP's ranking since the Scopus index is the basis of QS for scoring publications performance of universities.

Other Events

- 7 June: HE Kay Rala Xanana Gusmao, Prime Minister of the Democratic Republic of Timor-Leste visited UP Diliman and gave a lecture on Peace and Reconciliation at Malcolm Hall of the UP College of Law. We hosted him and his party, along with Philippine government officials and the diplomatic corps to a luncheon at the UP Executive House.

- 23 May: Dr. Luis Ma. R. Calingo, President of Woodbury University, visited UP. He is alumnus from the UP College of Engineering and is one of three university presidents in the U.S. who are UP alumni. 17 June: Dr. Rita Cooke Greenwood, President of University of Hawaii (UH) called on me and discussed possible areas of collaboration between UP and UH.
- 13 June: A Cuban official (the director for Asia-Pacific of the Instituto Cubanopara Amistad de los Pueblos) paid a courtesy call on me to deliver an invitation to a conference in Havana scheduled for October 2014. She was accompanied by former UP President Francisco Nemenzo. UP has an old MOA with the University of Havana that may be revived.
- 10 June: A delegation from the Hong Kong University of Science and Technology (HKUST), the number one Asian university based on QS rankings, paid a courtesy call on me to discuss possible research collaborations in field of health sciences.
- 13 June: Together with the donor, Mr. Ignacio Gimenez of the Euro Tower Group, we broke ground for a new theatre building for the College of Arts and Letters. The deed of donation with naming rights was approved by the Board at the April meeting.
- 19 June: Signing of a Memorandum of Agreement with the Climate Change Commission to support and strengthen cooperation and coordination between UP and CCC in the implementation of climate change policies and programs
- 19 June: Dinner for 2013 UPAA Alumni Awardees. This is the week of the grand alumni homecoming, and together with Alumni Regent Ponciano E. Rivera, Jr. I invite the rest of the Board to the reunion on Saturday, the 22nd of June, at the Ang Bahay ng Alumni
- 7 June: I received a donation of 200 books on India from the Indian Ambassador HE Amit Dasgupta. He took the occasion to bring up another proposed donation of a bronze bust of Mahatma Gandhi for UP Diliman, and possible partnerships with leading higher education institutions in country, particularly in the field of technology and management.
- 30 May: I joined other panelists at the CHED Forum on Strategies on Internationalization and Cross-Border Education.
- 24 May: I gave the opening address at the BSP-UP Professorial Chair Lecture Series.
- 16 May: I participated in the ceremonial turnover by IBM of a Blue Gene Supercomputer at EDSA Shangri-la Hotel. The supercomputer will be installed in the UP Diliman campus in October.”


 Alfredo E. Pascual
 20 June 2013”

B. REPORT OF THE FACULTY REGENT

20 June 2013

“I. Consultation in UP Visayas

I had my consultation with the faculty of UP Visayas on June 14, 2013. The first session was held at the Miag-ao Campus and the second one at the Iloilo Campus. There were officials present in both sessions, especially the Vice Chancellor for Academic Affairs and some deans. The afternoon session at the Iloilo campus was attended by two former Chancellors, Drs. Ida Siazon and Minda Formacion. As a whole, the atmosphere during the two sessions was very pleasant and collegial. There seems to be no issues on governance. The issues raised are as follows:

1. Possible payment of hazard pay to those handling Chemistry laboratory courses
2. Prudence in readmitting academically delinquent students
3. Increase Honorarium for Undergraduate Thesis Advising
4. Increase Honorarium for Overload Teaching
5. Review Credit of Special Problem Courses
6. Clarify Rules for Hiring of Lecturers Beyond Age 65
7. Clarify Rules for Hiring of Foreigners into the Faculty
8. Clarify the Rules Governing Overload for Those Granted Administrative Load Credit (ALC), Research Load Credit (RLC), Study Load Credit (SLC)
9. Review Granting of Faculty Ranks for Initial Appointment in the University
10. Corrective Promotion for Those Who Were Not Given The Recommended Rank during the Last Round of Promotions
11. Grant of Additional Incentives to Faculty Doing Research
12. How to Encourage the Faculty to Pursue Their PhD
13. Review the Rules Governing the Hiring of Substitutes
14. Grant of Incentives to Returning Faculty with PhD
15. University Support to Faculty Granted Scholarships/Fellowships Abroad (Are they entitled to their salaries while studying abroad)
16. Does the University Count Industry Experience in Determining The Initial Rank Given to the Faculty
17. Clarify Rules Governing the Grant of Study Privileges To The Faculty and Their Dependents
18. Grant of Faculty Incentives Outside of the SSL Taking Note of the Pertinent Provision of the UP Charter
19. Clarify Protocol in Addressing the Faculty, i.e. Professor for a full Professor, Assistant Professor for an Assistant Professor.
20. How to Instill Proper Values Among the Students, Good Manners and Right Conduct
21. Are UP Faculty Allowed to Conduct Review Classes for the UPCAT

22. Clarify Rules on the Conduct of Limited Practice of Profession
23. Review Credit Load for PE Courses and Laboratory Courses (Chancellor Formacion recalled she was part of a committee created in the past to study credit loading for PE and laboratory courses as well as possible integration of values education in the curriculum)
24. Review Criteria for Evaluating High School Teachers
25. Possible Credit Loading for Advising for High School Teachers

The Vice Chancellor for Academic Affairs informed the faculty that they are coming up with a Faculty Manual that would include the answers to many of the questions raised during the forum.

II. Concerns Brought To The Attention of the Faculty Regent

The following concerns were brought to the attention of the Faculty Regent. The same have been discussed with the President who is now closely looking into these cases.

1. Appeal of Prof. Robelita Varona, Director of the School for the Health Sciences, whose incentives have been cut after October 2011

Happily, the incentive package due her is now included in the agenda of the Board.

2. The appeal of the Dean of the College of Medicine for the renewal of the appointment of Dr. Eric Domingo since this has not been acted upon by the Chancellor of UP Manila. The critical issues are as follows:

- a. “Refusal of the Chancellor of UP Manila to renew the appointment of Dr. Domingo as Associate Professor 3 for the Academic Year 2012-2013, even if he was duly appointed by his predecessor, former Chancellor Ramon Arcadio, from February 25, 2010 to May 31, 2012
- b. The decision of the Vice Chancellor for Academic Affairs to demote Dr. Domingo to the category of Clinical Associate Professor, WOC (without compensation) covering the period June 1, 2010 to May 31, 2012 (the same period that he had a legal appointment as Associate Professor 3), the reason being “to correct the previously issued appointments”

3. Repeal of Anti-Poor Provisions of the UP Code
4. Appeal for Professor Louis Montemar whose recommendation for appointment as Professorial Lecturer was denied by the APFC of UP Manila whose decision was sustained by the Chancellor. The denial of the appointment was communicated on his third semester of teaching.
5. Appeal for renewal of the appointment of Dr. Edberto Villegas, UP Manila, as Professorial Lecturer beyond the age of 65
6. Appeal for the grant of tenure to Prof. Marivic Raquiza of the National College of Public Administration

MATTERS SUBMITTED FOR APPROVAL BY THE BOARD

GENERAL GOVERNANCE

The Board **APPROVED** the following, as endorsed by the President:

A. Establishment and Operation of a Drug Testing (Screening) Laboratory at the University Health Service, UP Diliman

The facility aims to provide reliable and accurate drug testing results at reasonable cost to the following clients:

- Applicants for UP faculty and staff positions who need to provide certification as a pre-employment requirements;
- Drivers of public utility vehicles (PUV) serving faculty, staff and visitors, who need to submit drug tests for accreditation as a transport service provider for the UP Diliman campus;
- University employees and student required to undergo random drug testing in the interest of campus security and other related purpose;
- Campus residents in the university community; and
- Officers and members of campus-related institutions and organizations required to undergo and submit drug tests for campus and community security.

Testing and laboratory fees will be deposited in a trust account to be set up for this purpose. The amount needed for the initial implementation of the facility is ₱427,000.00. Collections from testing and laboratory fees shall be used to amortize the initial seed fund.

In addition, the UP Diliman Health Service will comply with the requirements of the Department of Health (DOH) with respect to operational standards, and will also consult with the UP Philippine General Hospital (PGH) in the establishment and operation of the facility.

The UP System Fiscal Policy and Operations Committee (SFPOC) discussed and endorsed this proposal on 25 May 2013.

B. Establishment of the UP Diliman National Service Training Program (NSTP) Office

The UP Diliman NSTP Office will administrate, manage, and coordinate all NSTP offerings and activities in UP Diliman in accordance with Republic Act 9163 of 2001 and its duly approved implementing rules and regulations.

UP Diliman enrolls more than 17,000 undergraduate students in a given semester representing about 45% of the entire UP undergraduate student population. All undergraduates are required to take and pass at least two semesters of NSTP courses. The UP Diliman NSTP Office will ensure that the objectives of the NSTP are achieved for all UP Diliman students regardless of their home colleges and departments.

The UP Diliman NSTP Office is an **integral part** of the UP System NSTP Office organization which was approved by the Board of Regents at its 1281st regular meeting held on 26 July 2012 and which is now being formed through the initiative of Prof. Carmelita Liwag.

C. Memorandum of Understanding between the University of the Philippines and the Department of Environment and Natural Resources (DENR) on the Establishment of the UP Center for Environmental Governance (UP CEG)

Purpose and Scope:

- a. The MOU aims to establish the UP Center for Environmental Governance, which shall be a unit under the UP System. The UP CEG shall serve as the center for continuing institutional strengthening and capacity building of the primary implementers and stakeholders in the management of the environment and natural resources in the country. Following the ladderized system, the training program shall be the entry point to a Master's degree program by earning appropriate and equivalent credits. The training courses taken by the participant in the UP CEG may be credited to his/her master's program when he/she decides to pursue a master's degree in the University;
- b. It is envisioned that the participants to the training programs to be offered by the UP CEG shall be diverse considering the context of environmental governance. The training programs shall not only be limited to government officials and employees involved in environment and natural resources management. It shall also be open to both the civil society and the private sector that have immense contribution to the effective governance of the environment and natural resources. Initially, however, the target participants of the training programs to be offered by UP CEG are the DENR staff and the local government officials and employees;
- c. Since the UP CEG shall be the primary center for continuing institutional strengthening and capacity building, research activities shall also be undertaken. These research activities are necessary in the preparation of the training modules as well as in the continuous enhancement of the modules; and
- d. The UP CEG shall also serve as the policy research arm of the DENR for its special projects. Building upon the lessons learned from the conduct of training and from the policy researches that are to be conducted, policy recommendations

and proposed strategies and interventions for effective environmental governance shall be developed with the end view of improving the country's management of environmental and natural resources.

Effectivity and Termination:

- a. The MOU will enter into force on the date the signatures of authorized representatives are affixed and shall remain valid unless amended or sooner terminated. The responsibilities and obligations pertaining to the parties shall remain in full force and effect regardless of any change in management and/or heads of offices. The succeeding officials/personnel shall be automatically substituted and obligated under and by virtue of this Understanding.
- b. The MOU may be terminated earlier by either Party by written notice to the other. The termination will take effect ninety days after the receipt of the written notice and after consultations have taken place between the Parties.
- c. The obligations assumed under this MOU shall survive its termination to the extent necessary to permit the orderly conclusion of activities, the withdrawal of personnel, funds and property, as well as, the settlement of accounts between the Parties and the settlement or termination of contractual liabilities that are required in respect to personnel subcontractors, consultants, or suppliers.

D. Proposal for the Creation of the University of the Philippines Open University Information and Communication Technology Development Office (UPOU ICT Development Office)

Background and Rationale:

The UP Open University is in a unique position as the country's leading institution in open and distance e-learning. As UPOU develops programs that attract a growing number of students from diverse geographic locations, it must continue to invest in various information and communications technologies (ICTs) that will allow its internal operations to be streamlined, automated and made accessible to students, faculty, staff and the general public. To date, almost 100% of UPOU's courses are fully online.

The efficient use of available ICTs is key to the fulfilment of the UPOU's mission to provide wider access to quality higher education and to live up to its identity as the Center of Excellence in Open and Distance Learning and as the cyber university of the UP System. Despite its limited ICT infrastructure, UPOU continues to develop and adopt delivery systems appropriate to distance learners. The students as well as the faculty and staff are becoming more technologically adept. As internet service providers are becoming more affordable, an increasing number of ICTs continue to be developed and tested. In addition, the University needs to beef up its organizational capacity for ICT development in the light of the *eUP* initiative.

The need to invest in relevant, efficient and reliable ICT services and infrastructure that will allow UPOU to serve students as well as the faculty and other personnel is urgent to ensure UPOU's leadership in the field of open and distance learning. For this reason, an Information and Communication Technology Development Office (ICT Development Office) that addresses the academic as well as the operational

ICT needs of the UPOU is being proposed. This direction is consistent with the University's thrust towards a harmonized and interoperable ICT systems and infrastructure in support of academic and operational excellence.

The President's Advisory Council (PAC), at its 289th meeting held on 31 May 2013, endorsed the proposal for approval of the Board of Regents.

E. Appointment of University Officials

UP System

Prof. **RHODORA V. AZANZA** as Assistant Vice President for Academic Affairs, effective 1 July 2013 to serve at the pleasure of the Vice President for Academic Affairs

Prof. **RHODORA V. AZANZA** as Director, Office of Institutional Linkages, effective 1 July 2013 until 30 June 2016

UP Diliman

Prof. **EDUARDO T. GONZALEZ** as Dean, Asian Center, effective 1 June 2013 until his retirement as UP faculty member but not later than 31 May 2014 (one year)

Assoc. Prof. **NESTOR O. RAÑESES** as Director, Institute of Small Scale Industries, effective 1 January 2013 until 31 December 2015

Dr. **AURORITA T. ROLDAN** as Dean, College of Home Economics, effective 1 June 2013 until 31 May 2016

UP Los Baños

Prof. **ERLINDA I. DIZON** as Director, Food Science Cluster, College of Agriculture, effective 24 March 2013 until 23 March 2016

UP Manila

Assoc. Prof. **IMELDA G. PEÑA** as Dean, College of Pharmacy, effective 1 July 2013 until 30 June 2016

Engr. **ROMEO QUIZON** as Dean, College of Public Health, effective 1 July 2013 until 30 June 2016

UP Visayas

Asst. Prof. **EMELIZA C. LOZADA** as Dean, School of Technology, effective 1 June 2013 to 31 May 2016

UP Cebu

Assoc. Prof. **LORNA S. ALMOCERA** as Associate Dean for Academic Affairs, effective 6 May 2013 to serve at the pleasure of the Dean

Assoc. Prof. **JUANITO KARL P. ROQUE, JR.** as Associate Dean for Administration, effective 6 May 2013 to serve at the pleasure of the Dean

ACADEMIC MATTERS

The Board **APPROVED** the following, as endorsed by the President:

A. Establishment of the *Tomas Padilla Abello Professorial Chair* at the Mechanical Engineering Department, College of Engineering, UP Diliman

Donors : Engracia Abello Consunji, Amelia Abello Anastacio, Teresita Abello Ortiguera, Victor Banzon Abello, Fortunato Banzon Abello

Amount of Donation : ₱1,800,000.00

Beneficiary Unit : College of Engineering, UP Diliman

Fund Management : UP Engineering Research & Development Foundation, Inc.

Terms:

The donated sum shall be utilized solely and exclusively for the purpose intended by the donor. The awarding shall observe University policies and processes on professorial chairs that are not inconsistent with the above.

1. Only the earnings can be used in implementation, except for the initial award if made for the July 2013 to June 2014 period;
2. Priority awardee: a cardiologist at the UPM College of Medicine's Department of Medicine; and
3. Implementation shall be in accordance with University rules.

B. Establishment of the *Antonio C. de Leon, Jr. Professorial Chair* at the College of Medicine, UP Manila

Amount of Donation : USD 77,500 (PHP 40.55/USD, or PHP 3,142,625)

Beneficiary Unit : College of Medicine, UP Manila

Fund Management : UP Foundation, Inc.

Particulars : The donors are the children of the chair's honoree (MD *cum laude*, 1956) a renowned heart physician and academic. On 16 July 2013, he turns 80 years old.

Date notarized : 15 April 2013

C. Revision of the International Publications Award (Journal Articles) to Widen the Coverage of the Acceptable Journals to Include those listed in the SCOPUS database

Background:

Since the expansion of its coverage, the International Publication Award (IPA) (Journal Articles) has rightfully acknowledged and awarded the high impact contributions of the UP authors to the academic community. It is high time that the UP broadens the scope of the IPA to further recognize scholarly outputs of its faculty and researchers.

The International Scientific Information (ISI) or the Thomson Reuters' Web of Knowledge covers over 12,000 top tier international and regional journals in every area of the natural sciences, social sciences, and arts and humanities. The Master Journal List of the Thomson Reuters is the basis of the International Publication Award (Journal Articles). Although the Thomson Reuters has a wide coverage of subject areas, there are journal titles which are also of high caliber that are not listed in this database. Another database of academic journals worthy of comparison to the Thomson Reuters is the SCOPUS database.

To fill the gap that the Thomson Reuters' database may have, it is suggested that the journal titles in the SCOPUS database be included and recognized for the International Publication Award (Journal Articles).

Rationale:

For the past two years, the University of the Philippines has actively participated in the Quacquarelli Symonds (QS) Asian and World University Rankings. The QS University Ranking System has a good set of criteria that are applicable to the University. For 2013, the University of the Philippines went up one notch and is now 67th in the Asian University Rankings. This might be due to the fact that the QS University Ranking System gathers its publication data from the SCOPUS listing and citations.

The Scopus database is a Science Direct (Elsevier) product which covers subject areas in the life sciences, health sciences, social sciences and physical sciences. It aims to have a comprehensive scientific, technical, medical, social science and arts & humanities point of access containing all relevant literature. SCOPUS endeavors to include all journals that conform to academic quality norms and specifically require that publications are peer-reviewed and published in a timely manner. To ensure that relevant scientific information is not omitted from the database, the SCOPUS takes a truly global view by covering journals from all geographical regions including non-English titles as long as English abstracts can be provided with the articles.

The University encourages its faculty and researchers to publish in academic journals whose quality is gauged by their inclusion in the lists of ISI or SCOPUS. An example of a high quality UP publication recently listed in SCOPUS is the *Acta Medica* where most of UP's medical faculty and researchers publish and which may have contributed to improving UP's QS ranking among world and Asian universities.

Hereunder are the suggested revisions of the guidelines and monetary award for the IPA (Journal Articles):

FROM (1281 st BOR meeting on 26 July 2012)	TO
The International Publication Award shall be granted for all ISI (Institute of Scientific Information) Web of Knowledge (Thomson Reuters) articles published in ISI-listed and SCI (Science Citation Index), SSCI (Social Sciences Citation Index) and AHCI (Arts and Humanities Citation Index) indexed journals.	The International Publication Award shall be granted for all journal articles published in: <ol style="list-style-type: none"> 1. ISI (Institute of Scientific Information) Web of Knowledge (Thomson Reuters) <ol style="list-style-type: none"> 1.1 ISI-listed 1.2 Science Citation Index(SCI) Social Sciences Citation Index (SSCI) 1.3 Arts and Humanities Citation Index (AHCI) 2. SCOPUS
For articles published in ISI-listed journals with no ISI Impact Factor, the maximum amount of the IPA remains at ₱55,000.	For articles published in ISI-listed journals with no impact factor and SCOPUS-listed journals, the maximum amount of the IPA shall be ₱55,000.
For articles published in SCI, SSCI and AHCI-indexed journals with an ISI Impact Factor below 2.0000, the maximum amount of the IPA is ₱65,000.	SAME
For articles published in SCI, SSCI and AHCI-indexed journals with an ISI Impact Factor of 2.0000 and above, the maximum amount of the IPA is ₱80,000.	SAME
For the UP-affiliated corresponding authors of the publications, a monetary award in addition to their pro-rated share of the IPA will be given as follows: <ol style="list-style-type: none"> a. ₱3,000 for articles in ISI-listed journals b. ₱4,000 for articles in SCI, SSCI and AHCI- indexed journals with an ISI Impact Factor below 2.0000 c. P5,500 for articles in SCI, SSCI and AHCI- indexed journals with an ISI Impact Factor of 2.0000 and above 	SAME
Each UP-affiliated author will receive a pro-rated share of the IPA equal to ₱55,000 or ₱65,000 or ₱80,000, as applicable, divided by the total number of authors.	SAME
Effective for papers published on 01 October 2012	Effective on 01 July 2013 for articles published in SCOPUS-listed journals

FISCAL MATTERS

The Board **APPROVED** the following, as endorsed by the President:

- A. Proposed Revision of the Approved Utilization of Graduate Tuition Fee Increment of the National College of Public Administration and Governance (NCPAG), UP Diliman, which is Intended to Expand the Fund Utilization Under Development of Teaching Materials (10%) and Scholarship (10%) as Endorsed by the UP Diliman Chancellor, Caesar A. Saloma**

	Per 1280th BOR Approval, 4 June 2012	Proposed Revision
Faculty Enhancement	40%	40%
Equipment/Capital Outlay	40%	40%
Development of Teaching Materials	10%	10% <i>(expanded to include publication of textbooks, monographs, research outputs and other media forms that would be useful/relevant to graduate students)</i>
Scholarship	10%	10% <i>(expanded to include attendance of graduate students in conferences, trainings, colloquium, paper presentations and similar research/academic undertakings, and payment of honoraria for resource persons/support staff)</i>

It is understood that disbursements from this fund shall be subject to the usual accounting, budgeting and auditing laws, rules and regulations.

- B. Programming of UP Diliman Trust Fund Representing 60% Share from PPP Projects in the Diliman Campus in the Amount of ₱351,447,523.20, Certified as Available by UP Diliman Accounting Office, to be utilized as follows:**

A.I.a. General Administration & Support Services	
Maintenance and Other Operating Expenses <i>To cover expenses for faculty and staff development and welfare, including the increase of UP Diliman's counterpart contribution to the Provident Fund and other MOOE expenditures</i>	₱18,026,798.20
B.1.a Construction Outlay <i>For the construction of academic and other buildings and to fund urgent repairs and rehabilitation of existing buildings, and other infrastructure projects</i>	313,900,000.00
B.1.b Equipment Outlay <i>For the purchase of IT laboratory and other equipment</i>	19,520,725.00
Total	₱351,447,523.20

It is understood that the disbursements from this programmed funds shall be subject to the usual accounting and auditing laws, rules and regulations.

C. Reprogramming of Unexpended Obligations from Prior Years CY 2010-2011 of UP Los Baños in the Amount of ₱76,000,000.00, Certified as Available by the Chief, Budget Office and Chief Accountant, to be utilized as follows:

MOOE <i>Financial assistance program for Hospitalization Expenses (FAPHE) and other maintenance and operating expenditures for a world class university</i>	₱60,000,000
EQUIPMENT OUTLAY <i>Procurement of communication and information technology and other equipment</i>	10,000,000
CAPITAL OUTLAY <i>Completion of the Rural Economic Development & Renewable Energy Center Building</i>	6,000,000
Total	₱76,000,000

It is understood that the disbursements from this reprogrammed fund shall be subject to the usual accounting, budgeting and auditing laws, rules and regulations.

D. Programming of Prior Year's Excess Income for CY 2012 of UP Los Baños in the Amount of ₱15,596,948.00 Certified as Available by the Chief, Budget Office and Chief Accountant, to be utilized as follows:

EQUIPMENT OUTLAY <i>Procurement of communication and information technology and other equipment</i>	₱15,596,948.00
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It is understood that the disbursements from this fund shall be subject to the usual accounting, budgeting and auditing laws, rules and regulations.

E. Expansion of Utilization Coverage of the UPLB Health Service Trust Fund 8703417

In 1977, the UP Board of Regents approved the creation of Trust Fund 8703417 for the UP Los Baños - University Health Service (UPLB-HS). The trust account includes income from sales of medicines and hospital supplies; new-born screening, dental procedures, and diagnostic procedures (such as laboratory and x-ray). In 2012, the UPLB-HS trust account collections significantly accumulated to ₱12.48M intended for maintenance and operating expenditures (MOOE) and ₱5.18M for capital outlay as of year 2012.

The significant growth of UPLB-UHS income also represents its growth in terms of the demand for services, as well as the demand for required improvements. There are demands for the upgrading of services being provided to UPLB constituents – students, faculty, employees and their immediate dependents.

The utilization of Trust Fund 8703417 had been limited to the procurement of medical supplies and medical equipment for the service areas. However, the hospital's needs cannot be limited to the procurement of supplies. UPLB Health Service operations also require provisions of non-medical equipment and facilities improvement such as infrastructure projects, for the benefit of students, faculty and staff, their dependents and other patients. These improvements include: improvement of security through the installation of a CCTV, installation of a bed elevator, and construction of a covered walk, among others.

The Chancellor of UPLB requests authority to expand coverage of utilization of the University Health Service – UP Los Baños Trust Fund to cover the costs of acquisition of non-medical equipment, renovations and repairs, and infrastructure projects to improve services.

F. Programming of Prior Year's Excess Income of UP Visayas in the Amount of ₱8,493,603.79, Certified as Available by the Chief, Budget Office and Chief Accountant, to be utilized as follows:

Maintenance and Other Operating Expenses <i>To augment MOOE needs including expenses for student-related needs & fixed expenses and STFAP grantees</i>	₱4,693,603.79
EQUIPMENT OUTLAY <i>To be used for the purchase of CFOs training and research vessel and equipment for academic-related needs</i>	3,800,000.00
Total	₱8,493,603.79

It is understood that the disbursements from this programmed amount shall be subject to the usual accounting and auditing laws, rules and regulations.

G. Reprogramming of Prior Years Unexpended Obligations of UP Mindanao in the Amount of ₱4,783,348.67, Certified as Available by the Chief Accountant, to be utilized as follows:

Personnel Services <i>To pay for personal benefits and other PS obligations</i>	₱3,783,348.67
Equipment Outlay/Capital Outlay <i>To purchase some pieces of equipment in support of academic and administrative services</i>	1,000,000.00
Total	₱4,783,348.67

It is understood that the disbursements from this reprogrammed amount shall be subject to the usual accounting and auditing laws, rules and regulations.

H. Reprogramming of Prior Year's Unexpended Obligations of UP Cebu in the Amount of ₱4,860,079.03, Certified as Available by the Chief Accountant and the Officer-in-Charge, Budget Office, to be utilized as follows:

PERSONAL SERVICES <i>To pay for personnel benefits and other PS obligations</i>	₱4,860,079.03
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It is understood that the disbursements from this reprogrammed amount shall be subject to the usual accounting and auditing laws, rules and regulations.

I. Programming of Prior Year's Excess Income of UP Cebu in the Amount of ₱1,886,577.63, Certified as Available by the Chief Accountant and the Officer-in-Charge, Budget Office, to be utilized as follows:

Maintenance and Other Operating Expenses <i>To augment MOOE needs for FY 2013</i>	₱336,077.63
Equipment Outlay <i>To purchase vehicle for SRP Campus use & some pieces of equipment for various offices</i>	1,550,500.00
Total	₱1,886,577.63

It is understood that the disbursements from this programmed amount shall be subject to the usual accounting and auditing laws, rules and regulations.

ADMINISTRATIVE MATTERS

The Board **APPROVED** the following, as endorsed by the President, or as specifically indicated at the end of the item:

A. Appointment of Professor Emeritus, Effective Upon Retirement

The System Committee on Professor Emeritus Appointments recommends the following for the position of **Professor Emeritus**, effective upon their retirement:

CU	Name	Date of Retirement
UP Los Baños	Cleofas R. Cervancia	9 April 2012
UP Los Baños	Joseph S. Masangkay	2 October 2012
UP Los Baños	Carmencita D. Mateo	18 November 2011
UP Los Baños	Florinia E. Merca	2 June 2012
UP Los Baños	Avelino D. Raymundo	30 September 2012
UP Los Baños	Arsenio N. Resurreccion	26 July 2011
UP Diliman	Amaryllis T. Torres	1 January 2011

In the evaluation of the Committee, they were guided by the new set of criteria approved by the Board of Regents at its 1282nd meeting on 20 September 2012. The Committee believes that the above-mentioned professors truly deserve the recognition.

B. Service Recognition Pay (SRP): Appeal of Employees who Retired Between 01 January 2011 to 31 March 2011 for Inclusion in the Coverage

The Board of Regents approved the Service Recognition Pay, effective 01 April 2011 at its 1268th meeting held on 2 March 2011.

There were 31 employees who retired from 01 January 2011 to 31 March 2011. They were included in the original cost estimates. The funding requirement is **₱8,953,529**. The Chancellors indicated that funds are available from accounts payable in 2011, from savings, or from the immediate succeeding reprogrammed funds for 2013.

C. Proposed Amendments to the By-Laws of the UP Provident Fund, Inc. (UPPFI) Approved by the UPPFI Board of Trustees during its meetings on 13 September 2011, 12 October 2012 and 10 December 2012, as follows:

- Requirement to submit UP clearance when claiming separation benefits from UPPFI;
- Compensation of Trustees; and
- Change of Schedule of the annual general membership meeting of UPPFI

I. Legal Basis

The matter of any amendment of the Amended By-laws of UPPFI must be approved by the UPPFI Board of Trustees, the Board of Regents of the University of the Philippines and the Securities and Exchange Commission. Article X of UPPFI's Amended By-laws provides:

“Article X – Amendments of the By-laws

Section 1. **Amendments** – These Bylaws, or any provision thereof, may be amended or repealed by a majority vote of the Trustees where a quorum is present at any regular or special meeting duly held for the purpose.

These Bylaws, or any amendments thereto shall take upon (i) approval and confirmation by the UP Board of Regents on recommendation of the President of the University as Ex-Officio Chairman of the Board of Trustees; and (ii) approval by the Securities and Exchange Commission.”

(underscoring provided)

II. Proposed Amendments:

a. Requirement to submit UP clearance when claiming separation benefits from UPPFI

At its 93rd meeting held on 13 September 2011, the Board of Trustees of UPPFI approved an amendment to Section 6, Article II of the UPPFI Amended By-laws to expressly require a separated member to submit his UP clearance and service record as a prerequisite to payment by UPPFI of his retirement benefits. The proposed amendment will allow the UPPFI Board to make exceptions as it deems fit. Section 6 (g), Article II of the By-laws was thus amended to read as follows:

“Article II – Members
Section 6. Benefits to Members

x x x

- g) Filing of Claims – The member concerned shall file his/her claim in writing with the Fund Campus Office. In case of a deceased member, the claim shall be filed by the beneficiary/beneficiaries named or designated in the Membership Application Form of said deceased member; provided that, should there be no beneficiary named or designated, or when the designation is void under Article 739 of the Civil Code of the Philippines and other existing laws, the claim may be filed by the legal heirs in accordance with the laws of succession. In all cases, the payment shall be governed by the policies and procedures established by the Fund. Unless otherwise provided by the Board of Trustees, the claimant must submit, among others, a copy of each of his/her clearance and service records from UP.

Beneficiaries – the following persons may be designated as beneficiaries entitled to receive death and other benefits accruing under the Fund in this order of priority;

- (i) Legitimate Widow or Widower if not legally separated from the member
- (ii) Legitimate, Legitimated, illegitimate or Adopted Children
- (iii) Parents
- (iv) Brothers and sisters
- (v) Grandparents
- (vi) In the absence of any of the foregoing relatives, any other person designated or named by the member.”

(Proposed amendment underscored)

b. Compensation of Trustees

At its 97th meeting held on 10 October 2012, the Board of Trustees of UPPFI approved amendments to Section 9, Article III of the UPPFI Amended By-laws on the matter of the per diems granted to members of the UPPFI Board of Trustees as well as the reimbursement of reasonable actual expenses incurred for attending UPPFI Board meetings. The proposed amendment permits UPPFI more flexibility on the issue of per diems received by Trustees, as the same will no longer be pegged on honoraria granted to members of UP Committees. Section 9, Article III of the UPPFI Amended By-laws was amended to read as follows:

“Article III – Board of Trustees

x x x

Section 9. Compensation – The members of the Board shall serve without salary. However, they shall be ~~entitled to an allowance not exceeding the honoraria per meeting granted to members of the University Committees and a~~ receive, for each meeting attended, a reasonable per diem as may be determined by the Board from time to time. ~~The members of the Board shall also be entitled to reimbursement of their reasonable~~ actual expenses for attending the meetings of the Board and its Committees; provided, that reasonable expenses incurred by any member in connection with Board activities may be reimbursed upon presentation of receipts and documentary evidence in support of the claim.”

(additional language underscored, deleted language struck through)

c. Change of Schedule of General Membership Meeting

At its 98th meeting held on 10 December 2012, the Board of Trustees of UPPFI approved amendments to Section 1, Article IV of the UPPFI Amended By-laws to move the date of the Annual General Membership Meeting of UPPFI from June to each year to (1) “any day within the last two weeks of August of each year”, if permitted by the Securities and Exchange Commission (“SEC”), or, failing which (2) any particular day within the last two weeks of August of each year as determined by Management and as approved by the SEC. This is to synchronize the Annual General Membership Meeting with the August (second of three to be held each year) regular meeting of the Board of Trustees. Section 1, Article IV of the UPPFI Amended By-laws was amended to read as follows:

“Article IV – Members’ Meeting

Section 1. Annual Meetings – The annual meeting of the members of the Fund shall be held at Quezon City on day within the last two weeks of August* ~~in June~~ of each year, the exact date, time and place to be indicated in the Notice of Meeting duly issued for this purpose.”

(additional language underscored, deleted language struck through)

*if disallowed by the SEC on the basis of the SEC's current policy requiring that a particular date be stated, Management will determine a particular date within the last two weeks of August.

D. Request for Waiver of the Five (5) Year Service Rule Under the Financial Assistance Program for Hospital Expenses (FAPHE) in Favor of Mr. JOLLE E. DATO-ON, Instructor 7, Institute of Mathematics, College of Science

Mr. Dato-on was employed as Instructor 1 in the Institute of Mathematics, College of Science, UP Diliman from 02 June 2008 to 22 November 2012 and was promoted to Instructor 7 since then. He completed his Master's degree last 5 June 2012 and is currently pursuing his Ph.D studies.

He was diagnosed with Tubercular Meningitis last 06 March 2013 and was confined in UP PGH. He had undergone *Ventriculoperitoneal shunting*, a surgery to treat excess cerebrospinal fluid in the brain on 16 March 2013.

Mr. Dato-on lacks two (2) months and twenty eight (28) days to complete the required five (5) years of continuous service per FAPHE implementing guidelines as approved by the Presidents Advisory Committee (PAC) on 05 July 2010. The UP Diliman Standing Rehabilitation Leave Committee – FAPHE respectfully endorsed the request of Director Marian P. Roque, Institute of Mathematics, in behalf of Mr. Jolle Dato-on, for humanitarian consideration.

A similar case was approved by the Board at its 1284th meeting held on 4 December 2012 in favor of Ms. Anjillyn Mae C. Perez, Instructor I, Geodetic Department, College of Engineering, UP Diliman.

The UP Diliman Chancellor, through the UP Diliman Fiscal Policies and Operations Committee (FPOC), endorsed the waiver for approval of the Board.

Amount requested for payment to the UP PGH : ₱204,200

Maximum amount for payment of FAPHE benefits : ₱200,000

E. Renewal of the Comprehensive Benefit Package in Favor of Prof. ROBELITA N. VARONA as Director, UP Manila School of Health Science Extension Campus, Baler, Aurora

This request is for “pro hac vice” (for this case only) approval until a clear policy is mandated.

Board action: **APPROVAL**, retroactive to the date of assumption of office of Prof. Robelita Varona.

F. Renewal of the Incentive Package for the Non-Resident Director in the UP Manila School of Health Sciences Extension Campus in Koronadal, South Cotabato and in Baler, Quezon

The Chancellor of UP Manila recommends the following:

- Renewal of the incentive package for the non-resident Director of the UP Manila School of Health Sciences Extension Campus in Koronadal, South Cotabato; and
- Application of the same Incentive Package to the non-resident Director of the UP Manila SHS Extension in Baler, Quezon

The incentive package applies to the non-resident directors who will be assigned for at least one semester but not more than two academic years to the UP Manila SHS extension campuses in Koronadal and Baler (three academic years in the case of the non-resident director).

The UP Board of Regents approved the incentive package (originally approved, 1233rd BOR meeting on 19 June 2008; renewal, 1254th BOR meeting on 25 February 2010).

The **incentive package** consists of the following:

NOTE: WORDS IN CAPITAL LETTERS ARE TO BE ADDED; WORDS IN [BRACKETS] ARE TO BE DELETED

1. Fifty percent (50%) of the basic annual salary (i.e. immediately prior to assignment) as incentive allowance; PROVIDED, THOSE WHO DO NOT RENDER COMPLETE SERVICE FOR THE WHOLE YEAR SHALL REIMBURSE THE UNIVERSITY THE AMOUNT PAID IN ADVANCE EQUIVALENT TO THE REMAINING MONTHS NOT SERVED IN THE EXTENSION CAMPUS.
2. [~~Free~~] housing unit or actual rental cost not exceeding FIVE THOUSAND PESOS (P5,000) monthly, excluding utilities, TO BE SUPPORTED BY A CONTRACT OF LEASE AND RECEIPTS, for a period of not more than TWO (2) years, [~~and three~~] in the case of the Director [~~who serves for a three-year term~~] A PERIOD OF NOT MORE THAN 3 YEARS.
3. FAMILY ALLOWANCE FOR SPOUSE AND DEPENDENTS: P1,500 monthly allowance for the spouse and children under 18 years of age, as well as for parents of single faculty who are dependent on them for not more than two years on condition that they join the faculty in UP Manila School of Health Sciences Extension Campus **ES IN BALER AND KORONADAL**; AND IN THE CASE OF THE DIRECTOR, FOR NOT MORE THAN THREE (3) YEARS.
4. [~~Free~~] relocation costS to and from Koronadal City, South Cotabato; AND FROM BALER, QUEZON which shall include transportation AND OTHER INCIDENTAL COSTS OF THE NON-RESIDENT DIRECTOR, [~~fare of the~~] faculty and THEIR [~~his/her~~] dependents; Provided, that the relocation costS shall not exceed P40,000 to be supported by official receipts.

5. Five [~~free~~] round trip transportation costs, to be USED [~~enjoyed~~] anytime of the year; provided that those who do not serve for the whole year will have to reimburse the university [~~of these transportation costs~~] ANY TRANSPORTATION COST PAYMENTS PAID IN ADVANCE.
6. COVERAGE: THE NON-RESIDENT DIRECTOR AND Faculty who would eventually decide to transfer to UP Manila School of Health Sciences Extension Campus IN KORONADAL, SOUTH COTABATO; AND IN BALER, QUEZON can only enjoy a total of three (3) years incentive package, inclusive of the two (2) yearS [~~visiting professor~~] privilege. They will no longer enjoy their home visit allowance, free housing/rental, and monthly allowance for a spouse and children after the third year.
7. [~~This program is good only until AY 2010-2011 unless renewed~~] PERIOD OF APPLICATION: THE INCENTIVE PACKAGE HAS RETROACTIVE APPLICATION, ON THE DURATION OF APPOINTMENT AS NON-RESIDENT DIRECTORS AND/OR FACULTY INCLUDING RENEWAL OF APPOINTMENT IF APPLICABLE.
8. The incentive package shall be made available only to regular, tenured members of the faculty with the rank of at least Assistant Professor.

G. Request for Temporary Waiver of Faculty Tenure Rule in favor of the following:

UP Diliman

- Prof. **JOSELITO P. DUYNANEN**, Professor 2, Salary Grade 26-6, National Institute of Geological Sciences, College of Science, effective 1 June 2013 until 31 May 2014
- Prof. **REYNALDO L. GARCIA**, Professor 3, Salary Grade 26-6, National Institute of Molecular Biology and Biotechnology, College of Science, effective 1 June 2013 until 31 May 2014
- Prof. **JAMES B. LAFRANKIE, JR.**, Professor 1, Salary Grade 26-4, Institute of Biology, College of Science, effective 1 June 2013 until 31 May 2014
- Asst. Prof. **JONG WHA LEE**, Assistant Professor 6 (part-time), Salary Grade 21-3, Institute of Chemistry, College of Science, effective 1 June 2013 until 31 May 2014
- Assoc. Prof. **ALFRED F. PAWLIK**, Associate Professor 2, Salary Grade 22-5, Archaeological Studies Program, effective 1 June 2013 until 31 May 2014
- Assoc. Prof. **MICHIYO Y. REYES**, Associate Professor 2, Salary Grade 22-5, Asian Center, effective 1 June 2013 until 31 May 2014

UP Manila

- Dr. **GEORGINA C. PASTORFIDE**, Associate Professor 3, College of Medicine, effective 1 June 2012 until 3 December 2012

UP Los Baños

- Asst. Prof. **KRISTINE R. ALAGAD**, Assistant Professor 1, Department of Social Sciences, College of Arts and Sciences, effective 1 June 2013 until 31 October 2013
- Atty. **DAMCELLE T. CORTES**, Assistant Professor 5, Institute for Governance and Rural Development, College of Public Affairs and Development, effective 1 June 2013 until 31 October 2013
- Asst. Prof. **STEPHANIE ROSE T. DIZON-LUNA**, Assistant Professor 1, Department of Social Sciences, College of Arts and Sciences, effective 1 June 2013 until 31 October 2013
- Asst. Prof. **ATHENEE PACARDO-MERCADO**, Assistant Professor 1, Department of Social Sciences, College of Arts and Sciences, effective 1 June 2013 until 31 October 2013
- Asst. Prof. **FERMIN ROBERTO G. LAPITAN**, Assistant Professor 1, Institute of Computer Science, College of Arts and Sciences, effective 1 June 2013 until 31 May 2014
- Asst. Prof. **DENISE ESTER O. SANTIAGO**, Assistant Professor 1, Department of Chemical Engineering, College of Engineering and Agro-Industrial Technology, effective 1 June 2013 until 31 October 2014

UP Visayas

- Asst. Prof. **MARIEROSE R. CHAVEZ**, Assistant Professor 1, Division of Physical Sciences and Mathematics, College of Arts and Sciences, effective 1 June 2013 until 31 May 2014

UP Baguio

- Assoc. Prof. **CORAZON L. ABANSI**, Associate Professor 6, Institute of Management, College of Social Sciences, effective 1 June 2013 until 31 October 2013
- Asst. Prof. **NIMREH L. CALDE**, Assistant Professor 1, Department of Economics and Political Science, College of Social Sciences, effective 1 June 2013 until 31 October 2013
- Asst. Prof. **ROSARIO Y. FLORENDO**, Assistant Professor 1, College of Arts and Communication, effective 1 June 2013 until 31 October 2013
- Asst. Prof. **DEXTER JANE L. INDONG**, Assistant Professor 1, Department of Mathematics and Computer Science, College of Science, effective 1 June 2013 until 31 October 2013

H. Merit Promotion Beyond Compulsory Retirement Age of 65 of the following Faculty Members of UP Manila:

- a. Dr. **MARIO B. GERONILLA** FROM Associate Professor 7 (Salary Grade 25-8) (part-time) TO Professor 1 (Salary Grade 26-4) (part-time), College of Medicine, effective upon approval

Dr. Mario B. Geronilla is presently the Chairman of the Department of Orthopedics since 16 February 2010 and is presently holding the rank of Associate Professor 7.

Dr. Geronilla is the lead author of a paper entitled “Rash of Motorcycle Accidents: A Growing National Health Concern” published in the Acta Medica Philippina, Vol. 46, No.2 2012, which is a peer-reviewed journal.

- b. Dr. **CIRILO R. TACATA FROM** Associate Professor 7 (Salary Grade 25-8) (part-time) **TO** Professor 1 (Salary Grade 26-4) (part-time), College of Medicine, effective upon approval

Dr. Cirilo R. Tacata is the lead author of an article entitled “Hip Arthrodesis in Children for Non-traumatic and Non-Septic Arthrosis” published in the Philippine Journal of Surgical Specialties, April-June 2010, which is a peer-reviewed journal.

- c. Dr. **GAUDENCIO P. VEGA, JR.**, College of Medicine, UP Manila **FROM** Associate Professor 7 (Salary Grade 25-8) **TO** Professor 1 (Salary Grade 26-4), effective 12 October 2012

The Board at its 1258th meeting held on 29 July 2010 approved the Guidelines of the Merit Promotion of Faculty Members who are eligible to Cross-Rank and are due for compulsory retirement.

Dr. Gaudencio P. Vega, Jr. recently retired from the Department of Radiology and was able to comply with the requirements for Merit promotion to Professor 1.

Dr. Vega was a co-author in the Philippine Handbook of Oncology, 3rd edition, published by the Philippine Society of Oncologists in 2012.

I. Appointment of Faculty

1. Transfer to Permanent Status

UP Diliman

Asst. Prof. **JOHN ERWIN S. BAÑEZ** as Assistant Professor 1 (Salary Grade 18-1), College of Social Work and Community Development, effective 20 June 2013

Assoc. Prof. **JULIUS M. BASILLA** as Associate Professor 3 (Salary Grade 23-4), College of Science, effective 20 June 2013

Asst. Prof. **CHARO MARIE V. DEFEQ-BACUAL** as Assistant Professor 1 (Salary Grade 18-1), College of Education, effective 20 June 2013

Asst. Prof. **JORDAN REL C. ORILLAZA** as Assistant Professor 7 (Salary Grade 21-5), College of Engineering, effective 20 June 2013

Asst. Prof. **DEXTER M. SANTOS** as Assistant Professor 2 (Salary Grade 19-1), College of Arts and Letters, effective 20 June 2013

Asst. Prof. **MANUEL VICTOR J. SAPITULA** as Assistant Professor 2 (Salary Grade 19-1), College of Social Sciences and Philosophy, effective 20 June 2013

Asst. Prof. **ADRIAN ROY L. VALDEZ** as Assistant Professor 7 (Salary Grade 21-5), College of Engineering, effective 20 June 2013

UP Los Baños

Asst. Prof. **HARVEY V. BALDOVINO** as Assistant Professor 1 (Salary Grade 18-1), College of Economics and Management, effective 20 June 2013

Asst. Prof. **RICHARD B. DAITE** as Assistant Professor 1 (Salary Grade 18-1), College of Economics and Management, effective 20 June 2013

UP Manila

Assoc. Prof. **MANUEL C. JORGE II** as Associate Professor 4 (Salary Grade 24-3) (part-time), College of Medicine, and Attending Physician, Philippine General Hospital, effective 20 June 2013

Assoc. Prof. **MARIA RAQUEL L. PANGAN** as Associate Professor 3 (Salary Grade 23-4), College of Public Health, effective 20 June 2013

Assoc. Prof. **GLENN L. SIA SU** as Associate Professor 1 (Salary Grade 22-4), College of Arts and Sciences, effective 20 June 2013

UP Visayas

Asst. Prof. **ELMER L. JOVER** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective upon 20 June 2013

UP Mindanao

Asst. Prof. **JOHN B. BENGAN** as Assistant Professor 2 (Salary Grade 19-1), College of Humanities and Social Sciences, effective 20 June 2013

Assoc. Prof. **DOMINICA D.M. DACERA** as Associate Professor 4 (Salary Grade 24-3), College of Science and Mathematics, effective 20 June 2013

UP Baguio

Asst. Prof. **MA. ROSARIO Y. FLORENDO** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Communication, effective 20 June 2013

Asst. Prof. **ALLADIN C. JASMIN** as Assistant Professor 1 (Salary Grade 18-1), College of Science, effective 20 June 2013

Asst. Prof. **JAY STEPHEN C. SIY** as Assistant Professor 3 (Salary Grade 19-3), College of Social Sciences, effective 20 June 2013

UP Cebu

Asst. Prof. **MAY CHRISTINA G. BUGASH** as Assistant Professor 1 (Salary Grade 18-1), Social Sciences Cluster-High School Program, effective 20 June 2013

Asst. Prof. **MAE CLAIRE G. JABINES** as Assistant Professor 1 (Salary Grade 18-1), Social Sciences Cluster-High School Program, effective 20 June 2013

2. **Original Appointment**

UP Diliman

Prof. **CHARLES Y. HORIOKA** as Professor 12 (Salary Grade 29-8), School of Economics, effective 1 June 2013 until 31 May 2014

3. **Extension of Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

Assoc. Prof. **ROSALINA T. BUMATAY-CRUZ** as Associate Professor 7 (Salary Grade 25-8), College of Arts and Letters, effective 13 June 2013 until 31 October 2013

Prof. **EDWIN T. DECENTECEO** as Professor 8 (Salary Grade 28-8), College of Social Sciences and Philosophy, effective 22 February 2013 until 31 May 2013

Prof. **BENJAMIN E. DIOKNO** as Professor 10 (Salary Grade 29-8), School of Economics, effective 1 April 2013 until 31 May 2013

Prof. **JONATHAN C. MALICSI** as Professor 12 (Salary Grade 29-8), College of Social Sciences and Philosophy, effective 1 November 2012 until 31 May 2013

Prof. **ROGER D. POSADAS** as Professor 12 (Salary Grade 29-8), Technology Management Center, effective 1 November 2012 until 31 December 2012

UP Manila

Assoc. Prof. **JOSEFINA J. DE LOS REYES** as Associate Professor 7 (Salary Grade 25-7), College of Arts and Sciences, effective 9 October 2013 until 31 October 2013

UP Mindanao

Prof. **DULCE M. FLORES** as Professor 1 (Salary Grade 26-5), College of Science and Mathematics, effective 1 June 2013 until 31 October 2013

4. **Original Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

Prof. **FLORIAN A. ALBURO** as Professorial Lecturer 5, School of Economics, effective 1 November 2012 until 31 May 2013

Prof. **ROGER D. POSADAS** as Professorial Lecturer 5, Technology Management Center, effective 1 January 2013 until 31 May 2013

Prof. **ELIZABETH R. VENTURA** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014

UP Los Baños

Prof. **CORAZON T. ARAGON** as Adjunct Professor, without compensation, College of Economics and Management, effective 5 March 2013 until 31 May 2013

5. **Renewal of Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

- Prof. **CARMENCITA R. ABAYAN** as Professorial Lecturer 2, College of Arts and Letters, effective 1 June 2013 until 31 May 2014
- Prof. **CONSOLACION R. ALARAS** as Professorial Lecturer 5, College of Arts and Letters, effective 1 June 2013 until 31 May 2014
- Mr. **MANUEL R. ALETA** as Senior Lecturer 3, College of Architecture, effective 1 June 2013 until 31 May 2014
- Prof. **LEONCIO A. AMADORE** as Professorial Lecturer 3, College of Science, effective 1 June 2013 until 31 May 2014
- Ms. **HAYDE B. ARANDIA** as Senior Lecturer 3, School of Economics, effective 1 June 2013 until 31 May 2014
- Prof. **LYDIA R. ARCELLANA** as Professorial Lecturer 1, College of Arts and Letters, effective 1 June 2013 until 31 May 2014
- Prof. **ENRIQUE D. BARCELO** as Professorial Lecturer 1, College of Music, effective 1 June 2013 until 31 May 2014
- Ms. **AGA M. BUTOCAN** as Senior Lecturer 2, College of Music, effective 1 June 2013 until 31 May 2014
- Prof. **OLIVIA C. CAOILI** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014
- Prof. **CLARITA R. CARLOS** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014
- Prof. **ANNADAISY J. CARLOTA** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014
- Mr. **BIENVENIDO G. CLARAVALL** as Senior Lecturer 2, Asian Institute of Tourism, effective 1 June 2013 until 31 May 2014
- Prof. **EMILITA L. CRUZ** as Professorial Lecturer 4, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014
- Prof. **NENITA M. DAYRIT** as Professorial Lecturer 1, UP Diliman Extension Program in Pampanga, effective 1 June 2013 until 31 May 2014
- Prof. **JAIME S. DELOS SANTOS** as Professorial Lecturer 1, Cesar E.A. Virata School of Business University of the Philippines, effective 1 June 2013 until 31 May 2014
- Prof. **ALBINA P. FERNANDEZ** as Professorial Lecturer 2, College of Arts and Letters, effective 1 June 2013 until 31 May 2014
- Prof. **SAMMIE P. FORMILLEZA** as Professorial Lecturer 2, College of Social Work and Community Development, effective 1 June 2013 until 31 May 2014
- Prof. **RAQUEL V. FRANCISCO** as Professorial Lecturer 3, College of Science, effective 1 June 2013 until 31 May 2014
- Prof. **YOLANDA C. GRANDA** as Professorial Lecturer 1, School of Library and Information Studies, effective 1 June 2013 until 31 May 2014
- Ms. **LOURDES D.L. GREGORIO** as Senior Lecturer 1, College of Music, effective 1 June 2013 until 31 May 2014
- Prof. **ANNABELLE A. HERRERA** as Professorial Lecturer 5, College of Science, effective 1 June 2013 until 31 May 2014
- Dr. **EDEN L. LAYDA** as Senior Lecturer 3, Asian Center, effective 1 June 2013 until 31 May 2014

Prof. **PATRICIO B. LAZARO** as Professorial Lecturer 5, College of Arts and Letters, effective 1 June 2013 until 31 May 2014

Prof. **WILLIAM A. LONGACRE II** as Visiting Professorial Lecturer 5, Archaeological Studies Program, effective 1 June 2013 until 31 May 2014

Prof. **EDUARDO R. MENDOZA** as Adjunct Professor (without compensation), College of Engineering, effective 1 June 2013 until 31 May 2014

Ms. **SUSAN S. NAVARRO** as Senior Lecturer 3, School of Economics, effective 1 June 2013 until 31 May 2014

Mr. **RICARDO V. OZO** as Senior Lecturer 3, Asian Institute of Tourism, effective 1 June 2013 until 31 May 2014

Prof. **IRMA U. PENEYRA** as Professorial Lecturer 2, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014

Ms. **LIGAYA G. QUNITIO** as Senior Lecturer 1, College of Music, effective 1 June 2013 until 31 May 2014

Prof. **MARY RACELIS** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014

Prof. **WOLFGANG REICHARDT** as Adjunct Professor, College of Sciences, without compensation, effective 1 April 2013 until 31 March 2014

Prof. **NAIDA U. RIVERA** as Professorial Lecturer 4, College of Arts and Letters, effective 1 June 2013 until 31 May 2014

Prof. **ANTONIETTA S. ROSEL** as Professorial Lecturer 1, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014

UP Los Baños

Prof. **LIBORIO S. CABANILLA** as Professorial Lecturer 4, College of Economics and Management, effective 1 June 2013 until 31 May 2014

Prof. **JIMMY B. WILLIAMS** as Adjunct Associate Professor, without compensation, College of Economics and Management, effective 1 June 2013 until 31 May 2014

UP Manila

Dr. **FEDERICO B. CRUZ** as Clinical Professor, without compensation, College of Medicine, effective 1 June 2013 until 31 May 2014

Dr. **FRANCES LINA C. LANTION-ANG** as Clinical Professor, without compensation, College of Medicine, effective 1 June 2013 until 31 May 2014

Dr. **CYNTHIA I. VALENCIA** as Clinical Professor, without compensation, College of Medicine, effective 1 June 2013 until 31 May 2014

Dr. **FRANCISCA T. VELCEK** as Visiting Professor of Surgery (College of Medicine) and Attending Surgeon (Philippine General Hospital), without compensation, effective 1 June 2013 until 31 May 2014

6. Reappointment Beyond Compulsory Retirement Age of 65

UP Diliman

Prof. **ORLANDO S. MERCADO** as Professorial Lecturer 1, National College of Public Administration and Governance, effective 1 November 2012 until 31 May 2013

Prof. **TEMARIO C. RIVERA** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 June 2013 until 31 May 2014

UP Open University

Prof. **MA. THERESA L. DE VILLA** as Professorial Lecturer 5, Faculty of Education, effective 4 May 2013 until 13 December 2013

**MATTERS SUBMITTED FOR CONFIRMATION
BY THE BOARD**

GENERAL GOVERNANCE

The Board **CONFIRMED** the following:

A. Executive Order No. PAEP 13-04 dated 31 May 2013 on the Student Loan of Up to 100% of Fees on Case-By-Case Basis

At its 1287th meeting held on 12 April 2013, the UP Board of Regents approved the policy that “*no qualified UP student shall be denied access to education due to financial incapacity.*” In line with this policy and effective immediately, the Chancellors of the seven constituent universities (CUs) and the Dean of UP Cebu are hereby authorized to approve, on a case-by-case basis, applications and appeals from students and/or their parents/guardians for loans under the University’s Student Loan Board in amounts beyond the cap currently observed in the concerned campus and up to 100% of total assessed fees.

This grant of authority is designed to equip the CUs and UP Cebu with the means to promptly facilitate the registration of students who are in need of additional financial assistance due to unexpected delays in the receipt of funds for enrolment, sudden changes in their family’s financial situation, or some other valid reason, and/or while waiting for the decision on their STFAP applications or appeals.

The authority granted under this Executive Order (EO) may not be further delegated by the Chancellors and by the Dean, UP Cebu.

ACADEMIC MATTERS

The Board **CONFIRMED** the following:

A. Confirmation of Graduation of Students Who Completed All the Requirements for their Respective Degrees/Titles as of the End of Second/Third Trimester AY 2012-2013 or Earlier, as Recommended by the Respective University Councils, Except those With Pending Disciplinary Cases

- 1. UP Diliman** (*Approved by the UP Diliman University Council at its Meeting held on 24 April 2013 and the Officer-in-Charge of the University on 26 April 2013.*)

- Confirmation of Graduation *Ad Referendum* of Ms. ADELYN P. HERNANDEZ for the Degree of Bachelor of Science in Business Administration and Accountancy, UP Diliman as of the End of the Second Semester, 2012-2013

The request was made because she has to submit her application for the CPA Board Examination on 22 April 2013, the deadline set by the Professional Regulatory Commission (PRC).

2. **UP Los Baños** (Approved by the UPLB University Council at its Meeting held on 22 April 2013 and the President on 23 April 2013.)

3. **UP Manila** (Approved by the UP Manila University Council at its 90th Meeting held on 15 April 2013 and the President on 19 April 2013.)

- Confirmation of Graduation of Students of the College of Nursing, UP Manila as of the End of the Second Semester, 2012-2013 to Enable them to Meet the Deadline Set by the Professional Regulation Commission on 19 April 2013

Their graduation has been recommended by the UP Manila University Council at its 90th meeting held on 15 April 2013.

The President approved the request on 17 April 2013.

4. **UP Visayas** (Approved by the UP Visayas University Council at its 100th Meeting held on 15 April 2013 and the President on 23 April 2013.)

- Confirmation of the Authority Granted to the University Registrar to Add Names of Candidates for Graduation as of the End of the Second Semester, 2012-2013

COLLEGE OF ARTS AND SCIENCES

Bachelor of Science in Computer Science
AILENE MAE A. LEAL

Bachelor of Science in Business Administration
EUGENIA T. VILLANUEVA

The President approved the request on 23 April 2013.

- Confirmation of Graduation of Ms. VALERIE ANN J. ROA for the Degree of Bachelor of Science in Fisheries, College of Fisheries and Ocean Sciences, UP Visayas, as of the End of the Second Semester, 2012-2013

The UPV University Council, at its 100th meeting held on 15 April 2013, granted the University Registrar the authority to add names of candidates for graduation as recommended by their respective colleges.

The Officer-in-Charge of the University approved the request on 26 April 2013.

- Confirmation of Additional Candidates for Graduation as of the End of the Second Semester, 2012-2013

COLLEGE OF ARTS AND SCIENCES

Bachelor of Science in Public Health

Kate Alyssa A. Caton

Candra Carmelli R. Lavallo

Roena Nicole V. Villanueva

The UPV University Council at its 100th meeting held on 15 April 2013, granted the University Registrar the authority to add names of candidates for graduation as recommended by their respective colleges.

The Officer-in-Charge of the University approved the request on 26 April 2013.

5. **UP Open University** (*Approved by the UPOU University Council at its 42nd Meeting held on 17 April 2013 and the Officer-in-Charge of the University on 26 April 2013.*)
6. **UP Mindanao** (*Approved by the UP Mindanao University Council at its 38th Meeting held on 12 April 2013 and the President on 17 April 2013.*)
7. **UP Baguio** (*Approved by the UP Baguio University Council at its 49th Meeting held on 5 April 2013 and the President on 15 April 2013.*)
8. **UP Cebu** (*Approved by the UP Cebu College Council at its 7th Meeting held on 12 April 2013 and the President on 17 April 2013.*)

B. General Guidelines to Award the Dolores F. and Eduardo F. Hernandez U.P. Centennial Professorial Chair

The Board, at its 1235th meeting on 29 August 2008, approved the establishment of the Eduardo F. and Dolores F. Hernandez Professorial Chair (later renamed by the BOR at its 1237th meeting on 24 October 2008 to the Dolores F. and Eduardo F. Hernandez U.P. Centennial Professorial Chair). Among other conditions, the Chair shall be awarded (alternately between U.P. Diliman College of Law and NISMED) with the use of the fund's earnings only.

Professorial Chairs are awarded only to UP Faculty. Senior NISMED staff are classified as REPS and therefore would not be able to avail of the award. Director Soledad Ulep of the NISMED is recommending that as a general guideline, the fund be awarded to NISMED staff for worthwhile work done in research and/or publication. For 2013, they would like to give incentive to those who contributed chapters to the book *Lesson Study: Planning Together, Learning Together Book I* which is the output based on collaborative work with teachers on research lessons in the past three years. The donor poses no objection to the proposal. Likewise, Dean Danilo Concepcion of the College of Law also does not have any objections to the proposed guideline and to NISMED being given the award this year.

If approved, the award to NISMED will acknowledge the source as the Dolores F. and Eduardo F. Hernandez U.P. Centennial Professorial Chair fund.

The President approved the request on 18 April 2013 with the condition that the award will acknowledge the source but will not be a professorial chair, subject to confirmation by the Board.

C. Request for Waiver of BOR Rule Limiting the Number of Student Admission Via the Varsity Athletics Admission System (VAAS) of the College of Human Kinetics, UP Diliman

The UP Diliman Chancellor is requesting for a waiver of the BOR rule limiting the number of student admissions via the Varsity Athletics Admission System (VAAS) at **one hundred twenty (120)** and allow UP Diliman to complete the rosters of its **thirty (30)** varsity teams that include the PEP Squad and the Filipiniana Dance Troupe.

For SY 2013-2014, the VAAS Committee of UP Diliman recommends the admission of **thirty-five (35)** more applicants via the VAAS Program in addition to the original 119 whose approval for admission is already delegated to the UP Diliman Chancellor. If the request for waiver will be approved then the total number of new VAAS admissions becomes **one hundred fifty-four (154)**.

The VAAS Committee screened a total of 174 applicants who were recommended by the coaching staffs of the 30 different varsity teams. A total of 588 applicants (18.9% less than in 2012) participated in the try-outs conducted in March and April 2013. One full team consists of the line-up members and the reserves (maximum: 50% of line-up size). The line-up size is set by the UAAP and depends on the sporting event.

The current quota of 120 was set by the BOR on 29 January 2004 (1178th meeting) at a time when the number of sporting events in the UAAP was only 23. Now it has reached 28 excluding the PEP Squad. Since SY 2007-2008, the number of UP Diliman students admitted via VAAS has always exceeded 120.

The President approved the request on 17 May 2013 subject to confirmation by the Board; provided that the UP Diliman Chancellor shall ensure compliance by the 35 listed applicants in Annex B of the documents with pending requirements.

D. Confirmation of the Foreign Fellowship Under the Doctoral Studies Fund-UP Expanded Modernization Program the Amount of USD 30,968 or Approximately ₱1,267,829 in Favor of Asst. Prof. DAMCELLE T. CORTES, College of Public Affairs and Development, UP Los Baños, Effective 1 July 2013 to 31 May 2014

Asst. Prof. Cortes, Assistant Professor 5, has been accepted as an Edward Mason Fellow to pursue Master in Public Administration (MPA) at the Kennedy School of Government in Harvard University, Cambridge, Massachusetts beginning 1 July 2013 until 31 May 2014.

Atty. Cortes has already secured partial funding from the Fulbright Commission and other sources. However, due to the high cost of tuition and fees, she still needs USD 30,968 to be able to enrol in the said program.

Atty. Cortes has been teaching a full load of graduate courses in development management and governance and has served UPLB in various capacities covering administrative, research, and extension work. She is on the process of securing a permanent appointment through the publication of her article “*Glass half-empty or half-full? The AICHR and the ASEAN perspective on humanitarian intervention.*” The said article has been accepted for the Spring 2013 issue of the Journal of Global Studies, a refereed journal published by Doshisha University in Japan.

Indeed, it is a rare and valuable opportunity for a faculty member to be accepted in a prestigious institution such as Harvard University. Upon completion of her MPA, the Chancellor of UP Los Baños is positive that Atty. Cortes will prove to be a significant asset to the University through her expanded networks, deeper knowledge on public administration, and global perspective in the field of governance. Such a degree would also open up a vast array of opportunities for her to help build UPLB’s faculty resource for enriching its courses and research.

The President approved the request for financial support of Asst. Prof. Cortes on 9 May 2013 to cover the balance to fund her scholarship in the amount USD 30,968 or approximately ₱1,267,829 under the Doctoral Studies Fund-UP Expanded Modernization Program.

FISCAL MATTERS

The Board **CONFIRMED** the following:

A. Confirmation of the Approval through Referendum Conducted from 24-31 May 2013 on the Request for Authority to Pay the First Merit Incentive in the Amount of ₱5,000.00 for CY 2013 to All Qualified UP Personnel

The merit incentive, based on satisfactory performance, is given annually to qualified UP personnel in recognition of their dedicated service to the University. This will also inspire them to be more efficient, productive, and creative.

This merit incentive is usually given on the first week of June to help the personnel in the enrolment and other back to school expenses of their families.

In a referendum conducted from 24-31 May 2013, ten (10) Regents approved the payment.

B. Academic Agreements

UNIT	TITLE	PROJECT/AMOUNT/ DURATION
UP System	1 Memorandum of Understanding between the University of the Philippines and the University of Houston (UH)	Project: Academic Cooperation Effectivity: Effective from the date of execution until the end of term of five (5) years
	2 Memorandum of Understanding between the University of the Philippines and the CARD-MRI Development Institute, Inc.	Project: Provision of Educational Assistance to the Students Enrolled in Any of the Degree Courses offered by UP Effectivity: Effective on the date of the signing of the Agreement and shall remain in effect for a period of one (1) year Date notarized: 24 April 2013
	3 Memorandum of Understanding between the University of the Philippines and the AES Watch	Project: Promote Transparency and Public Participation in the May 2013 Elections through an Automated Election System Monitoring and Dissemination of Election System Information Effectivity: Effective on the date of the signing of the Agreement and shall remain in effect until 31 May 2013 Date notarized: 22 May 2013
	4 Memorandum of Agreement among the University of the Philippines, Department of Science and Technology (DOST), and the Philippine Council for Health Research and Development (PCHRD) Project Proponent: UP System Philippine Genome Center Implementing Research Unit: UP Manila (UPM-National Institute of Molecular Biology and Biotechnology- National Institutes of Health [NIMBB-NIH])	Project: Regional Roll-Out of Biotek-M™ Dengue-Aqua Kit (Liquid Format) Total Grant: ₱8,172,504.00 Duration: 20 March 2013 – 19 March 2014 Date notarized: 27 May 2012

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP System	5	Memorandum of Agreement between the University of the Philippines and the Climate Change Commission (CCC)	<p>Project: Technical collaboration in capacity development and related climate services and actions to national government agencies</p> <p>Effectivity: The MOA will enter into force on the date the signatures of authorized representatives are affixed and shall remain valid unless amended or sooner terminated. The responsibilities and obligations pertaining to the parties shall remain in full force and effect regardless of any change in management and/or heads of offices. The succeeding officials/personnel shall be automatically substituted and obligated under and by virtue of this Agreement.</p> <p>Date signed: 19 June 2013</p>
	1	Agreement on Academic Cooperation between the University of the Philippines and the Toyo University, Tokyo, Japan	<p>Program: Academic Cooperation</p> <p>Effectivity: Valid for a period of three (3) years from the date of signature by the representatives of both Universities</p> <p>Date notarized: 25 June 2013</p>
UP Diliman	2	Agreement on Academic Cooperation between the University of the Philippines and the National Penghu University of Science and Technology, Taiwan, R.O.C.	<p>Program: Academic Cooperation</p> <p>Effectivity: Valid for a period of three (3) years from the date of signature by the representatives of both Universities</p> <p>Date notarized: 28 June 2012</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	3	Agreement on Educational and Scientific Cooperation and Addendum to the Agreement on Academic Exchange between the University of the Philippines through the Department of Anthropology, College of Social Sciences and Philosophy and the Goethe-University Frankfurt Am Main, Germany	<p>Program: Educational and Scientific Cooperation</p> <p>Effectivity: Shall remain in force for five (5) years following the signature by the Parties</p> <p>Date notarized: 28 November 2012</p>
	4	Memorandum of Agreement between the University of the Philippines through the Third World Studies Center and the Ryukoku University (First Party	<p>Project: Research into the Possibilities of Establishing, Multicultural Societies in the Asia Pacific Region: Conflict, Negotiations, and Migration</p> <p>Effectivity: Shall commence after the execution of the usufructuary agreement to which the Terms of Reference are attached until 31 March 2014</p> <p>Date notarized: 16 April 2013</p>
	5	Memorandum of Understanding between the University of the Philippines through the Asian Center and the Kyoto University through its Center for Southeast Asian Studies	<p>Project: Academic Collaboration</p> <p>Effectivity: Will commence upon signing and that the Agreement will continue for five (5) years</p> <p>Date notarized: 25 March 2013</p>
	6	Agreement for Academic Cooperation between the University of the Philippines through the College of Social Work and Community Development and the Nihon Fukushi University (NFU) [Third Renewal]	<p>Project: Exchange Program</p> <p>Effectivity: Shall remain in force and effect for a period of five (5) years beginning from the date of the signatures of both parties</p> <p>Date notarized: 26 April 2013</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	7	<p>Supplemental Agreement between the University of the Philippines through the National Institute of Geological Sciences (UP-NIGS) and the Commission on Higher Education (CHED)</p> <p>Note: Original MOA confirmed at its 1255th Board of Regents meeting held on 27 May 2010</p>	<p>Project: Magellan Legs 30 and 32, Joint Philippine-US Expedition: Linking the Past and the Present: The Rock/Sediment Record in Internal Philippine Seas and Its Implications on Present Day Oceanographic Conditions</p> <p>Grant: ₱2,000,000.00</p> <p>Effectivity: Another extension of one (1) year from 5 July 2012 to 4 July 2013</p> <p>Date notarized: 24 April 2013</p>
	8	<p>Memorandum of Agreement between the University of the Philippines through the National College of Public Administration and Governance and the Department of Education (DepEd)</p>	<p>Project: Training Course on Policy Analysis for Regional Staff of the DepEd</p> <p>Effectivity: Shall commence on 5 November 2012 and shall end on 23 November 2012 or until such time that the training shall have been satisfactorily completed</p> <p>Date notarized: 4 March 2013</p>
	9	<p>Memorandum of Agreement between the University of the Philippines through the National Institute of Geological Sciences and the Negros Oriental State University</p>	<p>Project: Academic Program in BS Geology</p> <p>Effectivity: Shall be in force for a period of three (3) years upon signing by the Parties</p> <p>Date notarized: 6 December 2012</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	10	Memorandum of Agreement among the University of the Philippines, the Environmental Agency [United Kingdom] (Agency), and the Department of Science of Technology (DOST)	<p>Program: Disaster Risk and Exposure Assessment for Mitigation (DREAM) Program: LiDAR technology for flood hazard</p> <p>Amount of the Program: £45,105 from UK; £11,840.5 from DOST</p> <p>Effectivity: Effective from the date of its execution and shall continue until March 2013</p> <p>Date notarized: 26 November 2012</p>
	11	Memorandum of Agreement between the University of the Philippines and the Adama Science and Technology University (ASTU), Ethiopia	<p>Project: Academic Cooperation</p> <p>Effectivity: The Agreement shall remain in force for a period of five (5) years from the date of signature by the representatives of both Universities, and may be renewed after being reviewed and renegotiated by both Universities</p> <p>Date signed: 29 June 2012</p>
	12	Memorandum of Agreement between the University of the Philippines through the Third World Studies Center (TWSC) and the Université De Montréal, Canada	<p>Project: Video Documentary Project: Contemporary Challenges of Development</p> <p>Effectivity: Shall take effect upon signing of the parties and shall be in force for one year thereafter, or upon completion of the project</p> <p>Date notarized: 6 February 2013</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	13	Memorandum of Understanding (Renewal) between the University of the Philippines through the Asian Institute of Tourism (AIT) and the Center for Political and Democratic Reform, Inc. (CPDRI)	Project: Joint project and activities in the areas of research and extension Effectivity: Valid for a period of one (1) year Date notarized: 19 December 2012
	14	Memorandum of Understanding between the University of the Philippines through the National College of Public Administration and Governance (NCPAG) and the National Graduate Institute for Policy Studies (GRIPS), Tokyo	Project: Academic Collaboration Effectivity: Shall take effect from the date it is signed by the representatives of the Parties and will remain valid for a period of three (3) years Date notarized: 25 February 2013
	15	Memorandum of Agreement between the University of the Philippines through the Law Center and the Department of Agriculture (First Party)	Project: Mandatory Continuing Legal Education (MCLE) Amount of the Project: ₱5,000.00 per participant with a minimum of 40 participants Period of Project: 7, 8, 14, 15, March 2013 Date notarized: 13 March 2013
	16	Memorandum of Agreement between the University of the Philippines through the College of Engineering and the National Anti-Poverty Commission (NAPC)	Project: Integration and Analysis of Bio-Physical and Socio-Economic Factors Affecting Poverty Incidence (IAFPI) Amount of the Project: ₱586,000.00 Duration: Shall be effective and enforceable upon signing by both parties, and shall be implemented for a period of four (4) months starting from the initial release of funds to the University Date notarized: 18 March 2013

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	17	Memorandum ng Kasunduan sa pagitan ng Unibersidad ng Pilipinas sa pamamagitan ng Sentro ng Wikang Filipino at ni Glecy C. Atienza (Puno ng Proyekto/Mananaliksik)	<p>Project: SWF Grant sa Saliksik--Wika na may pamagat na "Dula sa Salita, Salita ng Dula Bokabularyo ng mga Salitang mula sa Praktikal ng Pagsasadula"</p> <p>Amount of the Project: ₱220,000.00</p> <p>Duration: Hindi lalampas sa dalawang (2) taon mula sa araw ng paglagda ng Kasunduan</p> <p>Date notarized: 27 February 2013</p>
	18	Memorandum of Agreement (First Renewal) between the University of the Philippines and the Philippine High School for the Arts (PHSA)	<p>Project: Academic Cooperation</p> <p>Duration: Shall have a term of three (3) years from date of execution</p> <p>Date notarized: 13 February 2013</p>
	19	Memorandum of Agreement between the University of the Philippines and the KAMPO UNO	<p>Project: Training Program for the Civic Welfare Training Service (CWTS) [Disaster Preparedness, Safety, Rescue and Survival Training]</p> <p>Schedule of Training Fees:</p> <p>For Old Students (not covered by tuition increase) Students with Student Nos. 2006 and earlier</p> <ul style="list-style-type: none"> • 12 hr. Program - ₱135.00/student • 15 hr. Program - ₱175.00/student • 24 hr. Program - ₱250.00/student • 54 hr. Program - ₱400.00/student <p>For New Students (CWTS tuition fee of ₱1,500.00 Student Nos. 2007 above)</p> <ul style="list-style-type: none"> • 12 hr. Program - ₱250.00/student • 15 hr. Program - ₱350.00/student • 24 hr. Program - ₱500.00/student • 54 hr. Program - ₱950.00/student <p>Duration: Shall take effect upon its signing by the representatives of both parties from Summer 2013, School Year 2012-2013, and for a duration of three (3) years</p> <p>Date notarized: 16 April 2013</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	20	<p>Memorandum of Agreement between the University of the Philippines and the National Research Council of the Philippines (NRCP)</p> <p>Project Leader: Dr. Ma. Cecilia G. Conaco Department of Psychology CSSP, UP Diliman</p>	<p>Title of the Project: “Ang Pag-Angat sa Kahirapan: Psychological Facilitators and Inhibitors”</p> <p>Amount Grant: ₱630,741.75</p> <p>Period: Effective starting date and estimated completion date of the Contract will be from 16 June 2012 to 15 June 2013 (12 months) subject to annual evaluation or unless sooner terminated when conditions for the undertaking are not satisfied, as provided herein.</p> <p>Date signed: 14 June 2012</p>
	21	<p>Three (3) Memoranda of Agreements between University of the Philippines and the following:</p> <ol style="list-style-type: none"> 1. Department of Agriculture (DA) 2. Department of Environmental and Natural Resources (DENR) 3. UP Beta Sigma Fraternity, Inc. (Beta Sigma) 	<p>Project: UP Arboretum Conservation</p> <p>Effectivity: Effective immediately and may be amended or rescinded by the parties upon prior notice</p> <p>Date notarized:</p> <p>DA - 20 March 2013 DENR – 23 April 2013 Beta Sigma – 20 March 2013</p>
	22	<p>Memorandum of Understanding among the University of the Philippines, Ateneo De Manila University, De La Salle University, (Charter Partners), Oscar M. Lopez Center for Climate Change Adaptation and Disaster Risk Management Foundation, Inc., (OML Center) and the First Philippine Holdings Corporation (FPH)</p>	<p>Project: Collaboration in programs, initiatives, and other undertakings on climate change adaptation and disaster risk management</p> <p>Grant: ₱150,000,000.00</p> <p>Effectivity: Valid and binding for a period of ten (10) years from the date of execution hereof unless earlier terminated or renewed upon mutual agreement of the parties hereto</p> <p>Date notarized: 03 August 2012</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	23	Memorandum of Agreement between the University of the Philippines through the College of Home Economics and the Philippine Council for Health Research and Development (PCHRD)	<p>Project: Promotion of Healthy Alternatives to Commonly Consumed Fast Food Dishes for the Prevention of Non-Communicable Diseases (NCDS)</p> <p>Amount: ₱3,269,284.00</p> <p>Effectivity: Shall take effect upon its execution and shall be in full force and effect until the completion of the Project</p> <p>Date notarized: 26 March 2013</p>
UP Manila	1	Agreement on Academic Exchange between the University of the Philippines Manila and the Akita University, Japan	<p>Project: Academic Exchange</p> <p>Effectivity: Valid for five (5) years from the date of signing by the representatives of both universities</p> <p>Date notarized: 7 March 2013</p>
UP Open University	1	Memorandum of Understanding between the University of the Philippines Open University and the Sukhothai Thammathirat Open University, Thailand	<p>Project: Academic Cooperation</p> <p>Effectivity: Upon signing of both parties and may be terminated at any time by mutual consent</p> <p>Date signed: 26 April 2013</p>
UP Baguio	1	Memorandum of Agreement on Academic Research between the University of the Philippines Baguio and the Tebtebba Foundation	<p>Project: 2013 International Seminar-Workshop on Indigenous Studies “Reflections on Indigenous Studies: Taking Stock of Lessons from the Field”</p> <p>Effectivity: Effective for three (3) years, reckoned from the signing thereof by both Parties. The MOA may be extended, renewed, or amended by the parties in writing on such terms and conditions mutually acceptable to both Parties</p> <p>Date notarized: 15 April 2013</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Cebu	1	Memorandum of Agreement between UP Cebu and the Toyo University, Japan	Project: Conduct of the February 2013 Spring Workshop Amount of the Contract: Y65,000 per student Period of the Contract: 12-26 February 2013 Date notarized: 1 February 2013

3. Contracts of Lease

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP System	1	Contract of Lease (Renewal) between the University of the Philippines and the Information and Communications Technology Office (ICTO) Note: Original Contract of Lease: National Computer Center Term: 20 years or until 29 January 2011	Lease Premises: Parcel of land and improvements consisting of 10,000 square meters more or less of land, the NCC Building with net leasable area of approximately 12,000 square meters and other improvements, situated at Carlos P. Garcia Ave., Diliman, QC (between PHILVOCS and CHED) covered by Lot 42-C-7 Transfer Certificate of Title No. 192688 (formerly TCT No. RT-57441/PR-32309) of the Register of Deeds of Quezon City Total Rental Consideration: ₱120,000,000.00 Lease Period: Five (5) years, from 30 January 2011 to 29 January 2016 Date notarized: 13 June 2013

UNIT		TITLE	PROJECT/AMOUNT/ DURATION										
UP System	2	<p data-bbox="511 289 954 422">Amendment to the Contract of Lease between the University of the Philippines and the Panorama Development Corporation</p> <p data-bbox="511 531 954 663">Note: The original contract was confirmed by the BOR at its 1284th meeting on 4 December 2012.</p>	<p data-bbox="977 289 1235 317">Amended Provisions:</p> <p data-bbox="977 352 1256 380">“2. <u>LEASED PREMISES</u></p> <p data-bbox="977 415 1404 751">Three (3) contiguous parcels of land with improvements, with a total aggregate area of approximately THIRTY-SIX THOUSAND ONE HUNDRED THIRTY-SEVEN SQUARE METERS (36,137 sq.m), situated at Barrio Cupang, Muntinlupa [Rizal], Metro Manila, covered by Transfer Certificates of Title (TCT) Nos. S-10651, S-10652, and S-10653; copies of which are attached hereto as Annexes “I-1” to I-3” (the “Property”).”</p> <p data-bbox="977 787 1341 814">“3. <u>LEASE PERIOD/RENEWAL</u></p> <p data-bbox="977 850 1404 1010">This Contract of Lease shall be effective upon signing of this Contract of Lease or on 25 October 2012. The term of this lease shall be for twenty-five (25) years, which shall commence on 1 August 2013 and expire on 31 July 2038.</p> <p data-bbox="977 1045 1404 1100">Subject to prevailing Commission on Audit (COA) rules x x x”</p> <p data-bbox="977 1136 1256 1163">“4. <u>RENTAL PAYMENT</u></p> <p data-bbox="977 1199 1404 1419">4.1 <u>Monthly Rental</u> – For the use of property, LESSEE shall pay the LESSOR a monthly rental of PHILIPPINE PESOS: ONE MILLION ONE HUNDRED THIRTY-SEVEN THOUSAND FOUR HUNDRED EIGHTY-SIX AND 56/100 (PHP1,137,486.56)</p> <p data-bbox="1154 1455 1219 1482">x x x”</p> <p data-bbox="977 1518 1404 1593">4.4 <u>Escalation Rates</u> – The following escalation rates shall apply to the monthly rentals:</p> <p data-bbox="977 1629 1404 1768">Months 7-12 of Year 2 of the Lease Term (or 1 February 2015 to 31 July 2015)¹ 2.5% escalation rate shall apply. Thereafter, the following escalation rates to the monthly rentals shall apply:</p> <table border="1" data-bbox="977 1791 1404 1938"> <tbody> <tr> <td data-bbox="977 1791 1187 1818">Year 3-5</td> <td data-bbox="1187 1791 1404 1818">2.50%</td> </tr> <tr> <td data-bbox="977 1818 1187 1845">Year 6-10</td> <td data-bbox="1187 1818 1404 1845">3.00%</td> </tr> <tr> <td data-bbox="977 1845 1187 1873">Year 11-20</td> <td data-bbox="1187 1845 1404 1873">4.00%</td> </tr> <tr> <td data-bbox="977 1873 1187 1900">Year 21-24</td> <td data-bbox="1187 1873 1404 1900">4.50%</td> </tr> <tr> <td data-bbox="977 1900 1187 1938">Year 25</td> <td data-bbox="1187 1900 1404 1938">7.60%</td> </tr> </tbody> </table>	Year 3-5	2.50%	Year 6-10	3.00%	Year 11-20	4.00%	Year 21-24	4.50%	Year 25	7.60%
Year 3-5	2.50%												
Year 6-10	3.00%												
Year 11-20	4.00%												
Year 21-24	4.50%												
Year 25	7.60%												

			<p>“19 <u>TERMINATION OF THE LEASE</u></p> <p>Upon the expiration of the term of this Lease Contract or on 31 July 2038, LESSEE agrees to return and surrender the Property and improvements, without any further delay whatsoever. Notwithstanding the foregoing, if the Lease Contract expires during the conduct of negotiations between the parties for the renewal of lease, the LESSEE upon payment of rent shall not surrender the Property until negotiations have been completed or terminated, and in such event, the LESSEE shall be given thirty (30) days to vacate and surrender the Property and improvements thereon.</p> <p>Effectivity: The amendment to the Contract of Lease dated 25 October 2012 shall take effect upon approval of the Board of Regents</p> <p>Date notarized: 7 June 2013</p>
UP Diliman	1	<p>Amended and Restated Contract of Lease (2nd Renewal) between the University of the Philippines and the Municipal Government of Puerto Galera, Oriental Mindoro (Municipal Government)</p> <p><i>The parties have agreed to amend the contract by including additional provisions agreed upon by the parties, as follows:</i></p> <p><i>(1) prohibition against subleasing; and</i> <i>(2) the ownership of any improvements constructed on the leased property</i></p>	<p>Lease Premises: Municipal Government’s lease over a parcel of land owned by the University with an aggregate area of 1,018 sq.m. more or less, located in Barrio Poblacion, Municipality of Puerto Galera, Oriental Mindoro</p> <p>Lease Period: 2 December 2011 and ending on 1 December 2014</p> <p>Date notarized: 22 March 2013</p>

ADMINISTRATIVE MATTERS

A. Contracts

UNIT	TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	1 Internet Service Agreement (1 st Extension) between the University of the Philippines and the Inter-Island Information System, Inc. (TRI.PH)	Project: Internet Service Effectivity: Effective for a period of one (1) month from 27 February 2013 to 26 March 2013 Date notarized: 10 January 2013
	2 Hold-Out Agreement between the University of the Philippines (Assignor) and the Development Bank of the Philippines (Assignee)	Project: Letter of Credit Facility (Credit) Amount: ₱400,000,000.00 Effectivity: Shall be valid and effective up to 31 January 2014 subject to renewal for another period of one year Date notarized: 28 February 2013
	3 Agreement between the University of the Philippines and Dr. Virgilio S. Almario, Professor Emeritus	Project: Payment of the royalty share of Professor Virgilio S. Almario for the Publication of the “UP Diksiyonaryong Filipino 2 nd Edition” Royalty Share: 40% of the 30% royalty due the University from ANVIL Publishing Inc. Date notarized: 9 May 2013

MATTERS SUBMITTED FOR INFORMATION OF THE BOARD

The Board **NOTED** the following:

- A. Letter dated 2 May 2013 of Mr. Cesar E.A. Virata Expressing his Profound Gratitude to the Chairman, Co-Chair, and Members of the UP Board of Regents for the Singular Honor of Having his Service to the College of Business Administration, the National Government and the Private Sector Recognized by Renaming the College of Business Administration to CESAR E.A. VIRATA SCHOOL OF BUSINESS UNIVERSITY OF THE PHILIPPINES**

B. Memorandum of Agreement between the University of the Philippines Diliman (Third Party), Office of Representative Rufus B. Rodriguez (First Party) and Office of Representative Maximo B. Rodriguez, Jr. of Abante Mindanao Party List Group (Second Party)

Project : Establishment of Rep. Rufus B. Rodriguez and Abante Mindanao (ABA-MIN) Party-List Scholarship Program

Amount : ₱2,000,000.00

Effectivity : First Semester, 2012-2013

Date notarized : 4 April 2013

C. Deeds of Donation

1. Deed of Donation and Acceptance between University of the Philippines (Donee) and the University of the Philippines – Engineering Radio Guild (UP ERG) (Donor)

Donations : Equipment and Furniture Upgrade of the College of Engineering Library

Value of Donation : ₱228,964.32

Beneficiary Unit : College of Engineering, UP Diliman

Particulars:

Naming of Donation: The Donee agrees that the discussion room in the College of Engineering Library II shall be named the “**ERG DISCUSSION ROOM**” for three years (from February 15, 2012-February 15, 2015).

Date notarized : 30 January 2013

2. Deed of Donation between the University of the Philippines (Donee) and The Children, Grand Children and Great Grand Children of Mr. Sesenio B. Rivera and Mrs. Soledad K. Carbonell, Represented by their Son, Engr. Ernesto C. Rivera

Donation : For the Improvement of Classroom #102, Ground Floor, Academic Wing, College of Social Work and Community Development

Value of Donation : ₱147,000.00

Beneficiary Unit : College of Social Work and Community Development, UP Diliman

Date notarized : 11 April 2013

3. Deed of Donation between the University of the Philippines Foundation, Inc. (Donee) and Mr. Anthony J. De Leon, Ms. Barbara A. Kurland, and Ms. Jean M. De Leon (Donors)

Donation : For the Establishment of the *Antonio C. de Leon, Jr. Professorial Chair* at the College of Medicine, UP Manila

Amount of Donation : USD 77,500 (PHP 40.55/USD, OR PHP 3,142,625)

Beneficiary Unit : College of Medicine, UP Manila

Fund Management : UP Foundation, Inc.

Particulars :

- a. Only the earnings can be used in implementation, except for the initial award if made for the July 2013 to June 2014 period;
- b. Priority awardee: a cardiologist at the UPM College of Medicine's Department of Medicine; and
- c. Implementation shall be in accordance with University rules.

Date notarized : 15 April 2013

4. Deed of Donation between the U.P. Engineering Research & Development Foundation, Inc. (Donee) and Messrs and Mesdames Engracia Abello Consunji, Amelia Abello Anastacio, Teresita Abello Ortiguera, Victor Banzon Abello and Fortunato Banzon Abello (Donors)

Donation : For the Establishment of the *Tomas Padilla Abello Professorial Chair* at the Mechanical Engineering Department, College of Engineering, UP Diliman

Amount of Donation : ₱1,800,000.00

Beneficiary Unit : Mechanical Engineering Department, College of Engineering, UP Diliman

Fund Management : UP Engineering Research & Development Foundation, Inc.

Particulars :

- a. The donated sum shall be utilized solely and exclusively for the purposes intended by the Donor; and
- b. The awarding shall observe University policies and processes on professional chairs that are not inconsistent with the above.

Date notarized : 21 March 2013

5. Deed of Donation and Acceptance between the University of the Philippines (Donee) and the Marine Environment and Resources Foundation, Inc. (MERF, INC.) (Donor)

Donation : Motor Vehicle, described as follows:

Make:	2003 Toyota Hi-Ace
Type:	Commuter Van
Motor No.:	2L-5289995
Chassis No.:	LH114-7011786
Plate No.:	XFP-443
O.R. No.:	38450335, 3 March 2013
C.R. No.:	1248417-2
Color:	White

Value of Donation : ₱802,000.00

Beneficiary Unit : The Marine Science Institute, College of Science
UP Diliman

D. Delegated Authority to the President, subject to INFORMATION of the Board

1. Changes in the Approved Schedule of the UP Manila Academic Calendar for Summer, AY 2012-2013 and Summer, AY 2013-2014

SUMMER, AY 2012-2013

	ORIGINAL	REVISED
Start of Classes	19 April, Fri	07 April, Tue
Mid-Summer	03 May, Fri	20 May, Mon
Deadline for Dropping Subjects	15 May, Wed	24 May, Fri
End of Classes	17 May, Fri	25 May, Fri
Integration Period	20 May, Mon	25 May, Sat
Final Examinations Graduating Students Other Students	21 May, Tue – 22 May, Wed	27 May, Mon – 28 May, Tue
Deadline for submitting grades	29 May, Wed	04 June, Tue

SUMMER, AY 2013-2014

	ORIGINAL	REVISED
Start of Classes	11 April, Fri	-
Mid-Summer	30 April, Wed	07 May, Tue
Deadline for Dropping Subjects	09 May, Fri	15 May, Thu
End of Classes	13 May, Tue	19 May, Mon
Integration Period	14 May, Wed	20 May, Mon
Final Examinations Graduating Students Other Students	15 May, Thu – 16 May, Fri	21 May, Wed – 22 May, Thu
Deadline for submitting grades	23 May, Fri	29 May, Thu

The President approved the changes on 16 April 2013.

2. Changes in the Schedule of the University Council (UC) Meetings in the AY 2013-2014 UP Visayas Academic Calendar for Undergraduate and Graduate Programs under the Semestral and Trimestral Schemes

ACTIVITY	FROM	TO
University Council Meetings		
Summer 2013	Saturday, 13 July 2013	Wednesday, 17 July 2013
First Semester 2013-2014	Saturday, 7 December 2013	Wednesday, 11 December 2013

The UP Visayas University Council in its 100th meeting held last 15 April 2013 approved the amendment of the schedule of UC meetings to encourage more attendance of the University Council members in the weekdays.

The President approved the changes on 17 May 2013.

3. Academic Calendar for Academic Year 2013-2014 for Master of Science in Regional Development Planning (MSRDP) Program, also known as the Spatial Planning Regions in Growing Economies SPRING-Asia, of the School of Urban and Regional Planning, UP Diliman

The President approved the changes on 18 April 2013.

4. Academic Calendar for 2013-2014 of the UP Diliman Extension Program in Pampanga (UPDEPP) and UP Diliman Extension Program in Olongapo (UPDEPO) for the Master of Management Program

The President approved the changes on 16 April 2013.

5. Contracts/Agreements

(Delegated Authority to the President, subject to information of the Board [cost not exceeding ₱75 Million Pesos, 1286th BOR Meeting, 28 February 2013])

CU		TITLE	PROJECT	AMOUNT/ DURATION
UP Diliman	1	Three (3) Construction Agreements between the University of the Philippines and the Mechanics Cons. Corp. (Contractor)	1. Proposed Lighting System Works for Open Air Assembly Areas located at the UP Grandstand, NSC Amphitheater, Carillon Grounds and Lagoon, UP Diliman	₱813,434.67 (45 Calendar Days)

CU	TITLE	PROJECT	AMOUNT/ DURATION	
UP Diliman		2. Proposed Renovation of EEE Building 1 located at Velasquez Street, Engineering Complex, UP Diliman	₱5,198,603.38 (120 Calendar Days)	
		3. Proposed Expansion of CHK Library located at the College of Human Kinetics, UP Diliman	₱241,221.10 (30 Calendar Days)	
	2	Two (2) Construction Agreements between the University of the Philippines and the Jesus Asuncion Builders (Contractor)	1. Proposed NIGS Electrical Upgrading and NSC Miscellaneous Works located at the National Science Complex, UP Diliman	₱5,362,615.68 (120 Calendar Days)
			2. Proposed Completion of Toilets and Landscaping Works located at the Institute of Chemistry Teaching Building, National Science Complex, UP Diliman	₱3,010,826.99 (120 Calendar Days)
	3	Three (3) Construction Agreements between the University of the Philippines and the MP Villegas Construction (Contractor)	1. Proposed Renovation of Rooms and Miscellaneous Works, Kamia Residence Hall located at Quirino Avenue, UP Diliman	₱1,574,846.82 (90 Calendar Days)

CU	TITLE	PROJECT	AMOUNT/ DURATION	
UP Diliman		Proposed Storm Drainage System at Washington Sycip Garden of Native Trees located at Magsaysay Street, UP Diliman	₱350,608.10 (30 Calendar Days)	
		2. Proposed Renovation of Sampaguita Residence Hall located at Quirino Avenue, UP Diliman	₱3,887,485.38 (120 Calendar Days)	
	4	Construction Agreement between the University of the Philippines and the Enrivel Construction (Contractor)	Proposed Renovation of Ipil Residence Hall located at Magsaysay Avenue, UP Diliman	₱2,601,234.44 (90 Calendar Days)
	5	Construction Agreement between the University of the Philippines and the PGM Construction and Plumbing Services (Contractor)	Proposed Renovation of PEP Squad Room/ Dance Studio located at 3 rd Floor, University Theater, UP Diliman	₱1,398,016.07 (60 calendar Days)
	6	Construction Agreement between the University of the Philippines and the Ravilo Gonzales Group Construction Corporation (Contractor)	Proposed Renovation of Classroom #124, Palma Hall, Ground Floor, College of Social Sciences and Philosophy, UP Diliman	₱125,323.16 (30 calendar Days)
	7	Variation Order No. 3 of the General Construction Agreement between the University of the Philippines and the Prismodal Construction Corporation (Contractor)	Proposed Construction of the Institute of Science and Meteorology (IESM) Building located at the National Science Complex, UP Diliman	₱817,256.51 Original Contract Price: ₱80,423,866.24 Variation Order No. 1: ₱1,037,479.65 Variation Order No. 2: ₱3,984,516.67
	8	Construction Agreement between the University of the Philippines and the Jesus Asuncion Builders (Contractor)	Proposed Site Development for NSC Buildings and Other Open Spaces	₱3,866,186.32 (120 Calendar Days)

CU		TITLE	PROJECT	AMOUNT/ DURATION
UP Open University	1	Memorandum of Agreement between the UP Open University and the UP Visayas	Establishment and Maintenance of a Learning Center located at the premises of the UPV Iloilo Campus for free	Effectivity: Two (2) years commencing on 01 January 2013 until 31 December 2014 Dates notarized: 12 April 2013 (UPOU) 16 April 2013 (UPV)

6. Notices of Award/Purchase Order:

CU		GRANTEE	PROJECT	AMOUNT/ DURATION
UP Diliman	1	Elsevier B.V. • BAC Meeting on 18 April 2013 End-User: UP Main Library	1-lot 2013 Science Direct Freedom Collection and Scopus Renewal	₱6,896,262.50 (USD 162,265.00)
	2	Amendment to the 2nd paragraph of the Notice of Award (NOA) dated 20 March 2013 granted to Sarca Estate Development Corporation • BAC Resolution No. 017-2012 dated 21 December 2012 <i>(NOTED by the Board at its 1287th BOR Meeting, 12 April 2013)</i>	Construction of Three (3) Storey Mathematics Building (Re-Bid) <i>“You are hereby required within ten (10) calendar days from receipt of this amended Notice to formally enter into contract with us, and to submit the Performance Security in the form provided by Section 39.2 (Performance Security) of the Revised Implementing Rules and Regulations of the Government Procurement Reform Act (RA 9184) x x x”</i>	₱52,571,641.70
UP Manila	1	Isla Lipana and Company • UP Special Bids and Awards Committee RESOLVED to award the project on 18 February 2013	Consultancy Services for the Project Titled Rationalization, Simplification and Systematic Improvement of Business Processes in University of the Philippines Manila – Philippine General Hospital (UPM-PGH) Project of the University of the Philippines System	₱4,990,000.00

CU		GRANTEE	PROJECT	AMOUNT/ DURATION
UP Manila	2	Purchase Order and Notice of Award granted to PerkinElmer Instruments Phil. Corp. End-User: Institute of Human Genetics, NIH-UP Manila	Supply of Tandem Mass Spectrometer (MSMS) for Neonatal Screening with Data Management Software (2) units for Institute of Human Genetics	₱30,228,000.00 Period of the Contract: 45-days after receipt of valid Purchase Order

7. Contract of Lease:

UNIT		TITLE	PROJECT/AMOUNT/DURATION
UP Diliman	1	Contract of Lease between the University of the Philippines (Lessor) and the Philippine National Bank (Lessee)	Lease Premises: 250 sq.m. floor space, located on the Ground Floor, Northeast corner of Accounting Building, Apacible Street corner Valenzuela Street, UP Diliman Rental Rate: ₱375,000.00 plus 12% VAT or a total of ₱420,000.00 per month for the 1 st year ₱413,500.00 plus 12% VAT or a total of ₱462,000.00 per month for the 2 nd year ₱453,750.00 plus 12% VAT or a total of ₱508,200.00 per month for the 3 rd year Lease Period: Three (3) years from 1 January 2012 to 31 December 2014 Date notarized: 25 April 2013

OTHER MATTERS

Matters endorsed by the President for **APPROVAL/CONFIRMATION** by the Board, the actions of the Board are indicated at the end of each item:

A. Selection of Ms. ANNA RAZEL L. RAMIREZ from UP Visayas as the New Staff Regent vice Mr. Jossel I. Ebesate for a Term of Two-Years, Effective May 2013

The election was held on 19 March 2013 and based on the official report of the System Ad Hoc Committee for the Selection of the 3rd Staff Regent, there were only two (2) candidates vying for the position. Ms. Ramirez garnered a total of 2,137 votes against 1,391 votes for Ms. Myrna Talatala from UP Los Baños, or 746 votes majority for Ms. Ramirez. The report further stated a voter's turn-out of 40.86%.

The President endorsed the appointment of Ms. Anna Razel L. Ramirez.

Board action: CONFIRMATION

B. Selection of Ms. KRISTA IRIS V. MELGAREJO as the New Student Regent vice Mr. Cleve Kevin Robert V. Arguelles for Academic Year 2013-2014

Ms. Melgarejo, former UP Mindanao University Student Council Chairperson, has been duly selected by the General Assembly of Student Councils (GASC) last 18-19 May 2013 at the UP Visayas Miag-ao Campus in accordance with the Codified Rules for the Student Regent Selection (CRSRS) approved in a referendum by students last 2009 as prescribed by the UP Charter (RA 9500) for one member of the BOR representing the students.

Her selection is being endorsed to the BOR for immediate confirmation and appointment. She will assume all the pending duties, obligations and responsibilities in the Board of Regents as well as in the Office of Student Regent (OSR) as soon as appointed.

For the record, the former Student Regent also endorsed the GASC-duly selected 2nd nominee **Ms. Leila Nur Aryanna Canacan** of UP Diliman and 3rd nominee **Mr. Victor Gregor Limon** of UP Diliman, who, in accordance with the CRSRS, will become the Student Regent in cases of permanent incapacity or disqualification of the 1st and 2nd nominees, respectively.

Student Regent Arguelles would like to thank the members of the Board of Regents for considering his opinion, proposals and other inputs in behalf of the students. Moreover, he trusts that Ms. Melgarejo will continue the OSR's tradition of constructive and progressive engagement with the university administration to advance the rights and welfare of the students.

The President endorsed the appointment of Ms. Krista Iris V. Melgarejo.

Board action: CONFIRMATION

C. Proposed Academic Research Cooperation Agreement with Donation between the UP Los Baños and the Philippine Foremost Milling Corporation (PFMC)

Project : Establishment of an Advanced Animal Science Research and Training Laboratory for the Animal and Dairy Sciences Cluster (ADSC), College of Agriculture and Provision of Laboratory Equipment

Value of Donation : ₱30,000,000.00

The ASDC of the College of Agriculture, UP Los Baños, is mandated to serve as a center of excellence in the art, science and business of producing quality animal products through high standards of instruction, research and development, and public service towards vibrant animal industry.

The PMFC is a private corporation engaged in the business of manufacturing, importing, exporting, buying, selling or otherwise dealing in, at wholesale, such goods as feed meals, rice, corn, pesticides, and other goods of similar nature.

The UPLB and PMFC agree to engage in public-private partnership activities to enhance research and education for mutual benefits of the academe and the industry.

Coverage:

The Parties agree to collaborate and cooperate in conducting the following programs based on their respective academic and industry needs:

1. Conduct of animal research and development programs;
2. Conduct of trainings on various fields in animal science;
3. Exchange of academic and industry information, data and materials;
4. Organization of joint conferences and the like.

Donation:

1. PFMC, at its own expense, shall donate the following to ADSC-UPLB, in the order of priority, and in accordance with the provisions in the project proposal “Establishment of an Advanced Animal Science Research and Training Laboratory”
 - a. Renovation of the Old Swine Building and Pens into an Advanced Animal Research and Training Laboratory
 - b. Provision of Laboratory Equipment
2. All construction costs and the total cost of laboratory equipment and its ancillary facilities which shall not be more than Thirty Million Pesos (₱30,000,000.00) (the value of donation), shall be borne by PFMC;
3. These buildings and other civil works shall be renovated within 150 days from the signing of the Agreement;

4. Upon signing of the Agreement, PFMC will allocate the amount of Ten Million Pesos (₱10,000,000.00) to cover the expenses for the first year of collaboration; and
5. Thereafter, the remaining amount of Twenty Million Pesos (₱20,000,000.00) will be made available by PFMC within a period of four (4) years or at Five Million Pesos ₱5,000,000.00 per year for the procurement of additional laboratory equipment listed in the Agreement.

Effectivity and Duration:

The Agreement shall take effect upon approval by the Board of Regents and shall remain in effect for five (5) years.

Board action: APPROVAL

- D. Appeal to the Honorable Board of Regents of the Decision of the Office of the President in the Case University of the Philippines vs. Alvin Jerome Nabago, et al. (SDT Case No. 2008-017 (B))**

Board action: The Board **APPROVED** to lower the penalty **FROM TWO MONTHS SUSPENSION TO REPRIMAND** to Respondents-Appellants Alvin Jerome Nabago, Dan Neil Q. Ramos, Soraya Elisse E. Escandor, Menardo D. Seguenza and Rex Sandro M. Nepomuceno, as recommended by the Office of the Vice President for Legal Affairs.

- E. Draft Memorandum of Agreement among the University of the Philippines, Kennemer Foods International (KFI), The Indigenous Peoples Belongings to the Obu/Manuvu-Tahawrog Tribe (Obu Manuvu Tribe), and the National Commission on Indigenous Peoples (NCIP)**

Project : Proposed Agro-forestry Development Project in the Marilog Land Reservation located at Marilog, Davao City

Term : The Agreement shall be for a term of twenty-five (25) years commencing from the date of signing by all parties of the Agreement. It may be renewed for the same or other period upon a written agreement of the parties executed at least one (1) year before the end of the original term.

Board action: APPROVAL

F. Letter dated 27 May 2013 to the Board of Regents of Ms. MA. VICTORIA R. RAQUIZA, National College of Public Administration and Governance (NCPAG), UP Diliman, on her Tenure Case

Board action: The Board **formed a Regents' Committee** to look into the facts of the tenure case of Prof. Ma. Victoria R. Raquiza of the National College of Public Administration and Governance, UP Diliman. The Committee is composed of:

- (1) Regent Chief Justice Reynato S. Puno;
- (2) Regent Ponciano E. Rivera, Jr.; and
- (3) Regent Gizela M. Gonzalez-Montinola.

G. Request for Authority to Purchase New Vehicle (Kia Carnival) for the Official Use of the UP Technology Transfer & Business Development Office (TTBDO), UP System in the Amount of P1,300,000.00 Chargeable Against the TTBDO Fund

From January 2012 to 11 June 2013, TTBDO has performed the following:

- Conduct of 39 IP orientations to faculty, incoming freshmen and thesis/dissertation students in all constituent universities;
- Networking with various CU-TTBDO counterpart offices, other government agencies and private enterprises which includes its participation in the project "Information and Technology Support Office" or ITS/O of the IP Office of the Philippines (IPOP/HIL);
- The training and capacity building activities for the accreditation of University patent agents; and the
- Coordination and consolidation of information and databases on the expertise, patents, technologies, and licensing activities of the University.

There are still much more that TTBDO must do and perform to optimize the benefits and gains to be derived from IP/IPR management and the transfer of knowledge and technology for the public good and the route from the lab to the market.

The acquisition of a motor vehicle for the exclusive official use of TTBDO would go a long way in the better, more efficient and effective manner of managing TTBDO and all its functions and duties which cut across the 15 campuses of the University. While indeed the MV may only be used in Luzon, it is noted that most of the campuses of UP are situated in the island and it is in these campuses that most, if not all of the prior and current IP/IPR are located. TTBDO's request to acquire the subject MV, an 8-seater Kia Carnival which is only P20, 000.00 more in price than an ordinary 6-seater sedan is expected to provide TTBDO the requisite and necessary management tool and asset in better performing its functions across the many campuses in Luzon while ensuring that it should be able and capable to achieve its mission. The more mobile and agile TTBDO becomes, the better for UP and the public good.

Unlike other UP System offices, there has been no assigned vehicle to TTBDO, since the office only had its first Director in October 2010. The vehicle will be utilized both as service vehicle of the TTBDO Director and as office vehicle since many of the

activities require group travel with the Program Development Associates (PDAs) and staff.

Board action: APPROVAL

H. Request of President Alfredo E. Pascual for Authority to Travel to Yangon, Myanmar from 3-5 July 2013 to Attend the 5th ASEAN University Network Rectors' Meeting and the 29th AUN Board of Trustees Meeting

President Alfredo E. Pascual requested permission to travel on official time to Yangon, Myanmar, from 3-5 July 2013 to attend the 5th ASEAN University Network Rectors' Meeting and the 29th AUN Board of Trustees Meeting hosted by AUN.

The organizers will provide meals and local transportation. From UP, the President requested for a business class return airfare and hotel accommodation, cost of un-sponsored meals, pre-travel allowance of ₱1,500.00 and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund.

He also requested payment of his salary during the period, use of his official passport and exemption from payment of travel tax.

Board action: APPROVAL

I. Request of President Alfredo E. Pascual for Authority to Travel to Litomerice City, Czech Republic from 31 July to 5 August 2013 to Participate in the Rizal Blumentritt Pamathalaan Academy Hosted by the Czech Embassy of the Philippines and to Visit the Prague-based Charles University, the Second Oldest and a Top Ranking University in Europe

President Alfredo E. Pascual requested permission to travel on official time to Czech Republic from 31 July to 5 August 2013, exclusive of travel time, to participate in the Rizal Blumentritt Pamathalaan Academy hosted by the Czech Embassy of the Philippines and visit the Prague-based Charles University, the second oldest and a top ranking university in Europe.

The President requested for a round trip air ticket, hotel accommodation, pre-travel allowance, the actual cost of unsponsored meals, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund, plus payment of his salary during the period.

He also requested to use his official passport and exemption from payment of travel tax.

Board action: APPROVAL

EXECUTIVE ORDERS

A. Executive Order No. PAEP 13-04

Date : 31 May 2013

To : All Chancellors
The Dean, UP Cebu

cc : All Vice Presidents, the University Secretary

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Student loan of up to 100% of fees on case-by-case basis**

At its 1287th meeting held on 12 April 2013, the UP Board of Regents approved the policy that “no qualified UP student shall be denied access to education due to financial incapacity.” In line with this policy and effective immediately, the Chancellors of the seven constituent universities (CUs) and the Dean of UP Cebu are hereby authorized to approve, on a case-by-case basis, applications and appeals from students and/or their parents/guardians for loans under the University’s Student Loan Board in amounts beyond the cap currently observed in the concerned campus and up to 100% of total assessed fees.

This grant of authority is designed to equip the CUs and UP Cebu with the means to promptly facilitate the registration of students who are in need of additional financial changes in their family’s financial situation, or some other valid reason, and/or while waiting for the decision on their STFAP applications or appeals.

The authority granted under this Executive Order (EO) may not be further delegated by the Chancellors and by the Dean, UP Cebu. This EO will be submitted to the Board of Regents for confirmation at its next meeting.

B. Executive Order No. PAEP 13-05

Date : 7 June 2013

To : All Concerned

From : (Sgd.) Alfredo E. Pascual
President

Subject : **UP Press Bookstore at UP Baguio**

WHEREAS, pursuant to the *Read U.P.* campaign, a special project of the U.P. PRESS and the Office of the Vice President for Academic Affairs, branches of the U.P. Press Bookstore are to be set up at the different constituent universities of the University of the Philippines System.

WHEREAS, the U.P. Press Bookstore will primarily be a venue to sell and promote publications of the U.P. PRESS to the faculty and students of the various constituent universities, serve to link scholars, writers, and experts from all over the U.P. System with the U.P. PRESS, encourage publication of important and groundbreaking studies and serve as a distribution outlet to other universities and colleges in the Northern Luzon and Mindanao regions.

WHEREAS, a U.P. Press Bookstore has been opened at U.P. BAGUIO.

WHEREAS, Chancellor Raymundo D. Rovillos in a letter dated 5 April 2013 has proposed to the UP President that the management of the UP Press Bookstore at UP Baguio be devolved to UP Baguio, confident that *“this scheme would result in more efficient and effective management of the bookstore as UP Baguio takes a more direct role in planning, staffing, supervising/monitoring, marketing and other management functions of the bookstore.”*

NOW, THEREFORE, by virtue of the powers vested in me under the Charter and the Revised Code of the University, the management of the UP Press Bookstore in UP Baguio is now transferred to UP Baguio subject to the following guidelines:

ARTICLE I **Operating Hours, Manpower, and Support**

1. The U.P. Press Books shall be renamed the U.P. Press Bookstore at UP Baguio.
2. The U.P. Press Bookstore at UP Baguio shall be open from Monday to Friday, from 9:00 a.m. to 5:00 p.m.
3. Staff for the U.P. Press Bookstore at UP Baguio shall be hired and supervised by U.P. BAGUIO on a special project basis. U.P. BAGUIO shall execute a standard contract for special projects with the hired individuals, who shall be paid a daily wage equivalent to the mandated minimum daily wage prevailing in Baguio City. The fund for such compensation shall be provided by U.P. PRESS and U.P. BAGUIO on 50-50 basis.
4. The U.P. PRESS shall provide every possible assistance to U.P. BAGUIO in the marketing and promotion of the U.P. Press Bookstore in UP Baguio. U.P. BAGUIO shall mentioned in promotional materials, and shall be provided with a steady allocation of such materials produced by the U.P. PRESS, such as catalogue and posters.
5. Proposals for marketing projects or events that require additional budget shall be sent to the U.P. PRESS, unless the expenses for such events are to be completely covered by sponsors.
6. U.P. BAGUIO be allowed to sell its own publications in the U.P. Press Bookstore in UP Baguio not to exceed 15% of total number of titles.

ARTICLE II
Consignment and Sales

1. The items to be sold at the U.P. Press Bookstore in UP Baguio shall be consigned by the U.P. PRESS to the Office of the Chancellor of U.P. BAGUIO.
2. The U.P. Press Bookstore in UP Baguio shall advise the U.P. PRESS about the condition of the inventory within one (1) week from delivery. Damaged items reported shall be replaced during the next scheduled delivery.
3. All U.P. PRESS titles shall be available at the U.P. Press Bookstore in UP Baguio. The quantity of each title consigned shall be determined by the U .P. PRESS, subject tot the approval of the Officer-in-Charge.
4. Consigned items shall be replenished on a quarterly basis. Costs of shipment shall be borne by U.P. PRESS.
5. Twenty percent (20%) of the price of every item sold shall be awarded to U.P. BAGUIO as commission. Only official receipts of U.P. BAGUIO shall be used for each transaction. Provisional receipts shall never be used.
6. The U.P. Press Bookstore in UP Baguio may accept direct consignment from other individual authors upon approval of the Chancellor subject to the limit cited in Article 1 (6) of this Executive Order. The U.P. Press Bookstore in UP Baguio shall not accept consignments from other publishing houses unless these are academic presses, subject to the immediately following provision.
7. Should the U.P. Press Bookstore in UP Baguio wish to accept consignments from other academic presses, it shall so inform the U.P. PRESS in writing. The U.P. PRESS shall be in charge of negotiations with such academic presses for the supply of items to the store. Consignments shall be accepted only upon the written approval of the U.P. PRESS.
8. U.P. PRESS shall conduct a physical inventory every six (6) months.

ARTICLE III
PRICES AND DISCOUNTS

1. The retail price of the items consigned shall be determined by the U.P. PRESS. The U.P. Press Bookstore in UP Baguio shall not make any changes in the retail price without the written approval of the U.P. PRESS.
2. When sales show that U.P. PRESS can award a bigger commission to U.P. BAGUIO, the U.P. Press Bookstore in UP Baguio may give discounts in accordance with the following discount policy of the U.P. PRESS:
 - 10% - students, teacher, outright volume purchases exceeding Ten Thousand Pesos (₱10,000.00)
 - 20% - authors and distributors

The U.P. Press Bookstore in UP Baguio shall not give discounts unless authorized in writing by the U.P. PRESS.

ARTICLE IV REPORTS AND REMITTANCES

1. U.P. BAGUIO shall submit a monthly sales report to the U.P. PRESS.
2. The U.P. PRESS shall remit the commissions provided under Article II (5) to U.P. BAGUIO every six (6) months. Should the project prove to be viable and decided to be continued, a monthly remittance of commissions may be recommended.

ARTICLE V EFFECTIVITY

This Executive Order shall take effect immediately.

ADMINISTRATIVE ORDERS

A. Administrative Order No. PAEP 13-36

Date : 6 May 2013

To : Dr. Emma Ruth V. Bayogan, CSM, UP Mindanao
Dr. Ramon Guillermo, CAL, UP Diliman
Dr. Arthur Barrido, CM, UP Visayas
Dr. Edwino Fernando, CFNR, UP Los Baños
Dr. Jennifer Soriano, UP Manila
Dr. Ruth Tindaan, UP Baguio

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Prepare the Documents on Faculty Development Plan**

Pursuant to the approval of the 2013 OVPAA Special Project 1, please constitute yourselves into a Committee with Dr. Emma Ruth V. Bayogan as Chair and Dr. Ramon Guillermo as Co-Chair. The Committee is expected to do the following:

- a. Submit a timetable of activities relating to the preparation of a document on Faculty Development Plan by 15 May 2013;
- b. Prepare the draft document by 15 August 2013;
- c. Prepare a summary table of all the revisions in three columns indicating the existing rule, the proposed change, and the justification for the change by 15 August 2013;
- d. Present the draft document to the Academic Affairs Committee for revisions and recommendations on 29 August 2013;

- e. Champion the revised document in all CUs by September to 15 October 2013; and
- f. Incorporate the suggestions of faculty from the CUs and finalize the document by 31 October 2013.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria at the following rates:

Chair	P35,000
Co-Chair	P30,000
Members	P25,000

The Committee shall be allotted P135,000 for its transportation expenses, office supplies, food and accommodations. The Committee honoraria and MOOE shall be charged against the 2013 OVPAA Special Projects Fund.

B. Administrative Order No. PAEP 13-37

Date : May 2013

To : Dr. Maria Fe V. Mendoza, NCPAG, UP Diliman
 Dr. Vicente Belizario, NIH, UP Manila
 Dr. Rhodora Bucoy, UP Cebu
 Dr. Romeo Dizon, CS, UP Baguio
 Dr. Juvy Lizette Gervacio, UPOU
 Dr. Aldrin Lee, CSSP, UP Diliman

From : (Sgd.) **ALFREDO E. PASCUAL**
 President

Subject : **Constitution of a Committee to Prepare the Draft Faculty Manual/Guide**

Pursuant to the approval of the 2013 OVPAA Special Project 1, please constitute yourselves into a Committee with Dr. Maria Fe V. Mendoza as Chair and Dr. Vicente Belizario as Co-Chair. The Committee is expected to do the following:

- a. Submit a timetable of activities relating to the preparation of a document on Faculty Manual by 15 May 2013;
- b. Prepare the draft document by 15 August 2013;
- c. Prepare a summary table of all the revisions in three columns indicating the existing rule, the proposed change, and the justification for the change by 15 August 2013;
- d. Present the draft document to the Academic Affairs Committee for revisions and recommendations on 29 August 2013;
- e. Champion the revised document in all CUs by September to 15 October 2013; and

- f. Incorporate the suggestions of faculty from the CUs and finalize the document by 31 October 2013.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria at the following rates:

Chair	₱35,000
Co-Chair	₱30,000
Members	₱25,000

The Committee shall be allotted P135,000 for its transportation expenses, office supplies, food and accommodations. The Committee honoraria and MOOE shall be charged against the 2013 OVPAA Special Projects Fund.

C. Administrative Order No. PAEP 13-38

Date : 6 May 2013

To : Dr. Virgilio Sison, CAS, UP Los Banos
Dr. Percival Almoro, CS, UP Diliman
Dr. Emmanuel Baja, College of Medicine, UP Manila
Dr. Inocencio Buot Jr., UP Open University
Dr. Bernice Landoy, UPTC, UP Visayas
Dr. Crina Tailongon, UP Cebu

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Prepare the Document on Faculty Promotions and Tenure**

Pursuant to the approval of the 2013 OVPAA Special Project 1, please constitute yourselves into a Committee with Dr. Virgilio P. Sison as Chair and Dr. Percival Almoro as Co-Chair. The Committee is expected to do the following:

- a. Submit a timetable of activities relating to the preparation of a document on Faculty Promotions and Tenure by 15 May 2013;
- b. Prepare the draft document by 15 August 2013;
- c. Prepare a summary table of all the revisions in three columns indicating the existing rule, the proposed change, and the justification for the change by 15 August 2013;
- d. Present the draft document to the Academic Affairs Committee for revisions and recommendations on 29 August 2013;
- e. Champion the revised document in all CUs by September to 15 October 2013; and
- f. Incorporate the suggestions of faculty from the CUs and finalize the document by 31 October 2013.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria at the following rates:

Chair	₱35,000
Co-Chair	₱30,000
Members	₱25,000

The Committee shall be allotted ₱135,000 for its transportation expenses, office supplies, food and accommodations. The Committee honoraria and MOOE shall be charged against the 2013 OVPAA Special Projects Fund.

D. Administrative Order No. PAEP 13-39

Date : 6 May 2013

To : Dr. Ronald S. Banzon, CS, UP Diliman
Dr. Benito Pacheco, College of Engineering, UP Diliman
Dr. Dominica Dacera, CSM, UP Mindanao
Dr. Grace Aguilin-Dalisay, CSSP, UP Diliman
Dr. Melinda Lumanta, UP Open University
Dr. Teresita Rodriguez, UP Cebu

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Prepare the Document on Faculty Workload Credit**

Pursuant to the approval of the 2013 OVPAA Special Project 1, please constitute yourselves into a Committee with Dr. Ronald S. Banzon as Chair and Dr. Benito Pacheco as Co-Chair. The Committee is expected to do the following:

- a. Submit a timetable of activities relating to the preparation of a document on Faculty Workload Credit by 15 May 2013;
- b. Prepare the draft document by 15 August 2013;
- c. Prepare a summary table of all the revisions in three columns indicating the existing rule, the proposed change, and the justification for the change by 15 August 2013;
- d. Present the draft document to the Academic Affairs Committee for revisions and recommendations on 29 August 2013;
- e. Champion the revised document in all CUs by September to 15 October 2013; and
- f. Incorporate the suggestions of faculty from the CUs and finalize the document by 31 October 2013.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria at the following rates:

Chair	₱35,000
Co-Chair	₱30,000
Members	₱25,000

The Committee shall be allotted P135,000 for its transportation expenses, office supplies, food and accommodations. The Committee honoraria and MOOE shall be charged against the 2013 OVPAA Special Projects Funds.

E. Administrative Order No. PAEP 13-40

Date : 6 May 2013

To : Arch. Allen R. Buenaventura, UP Manila - Team Leader
Engr. Rosario Cariño, UP Diliman - Member
Arch. Mark Abraham Goduco, UP System- Member

Cc : *Chancellor Manuel B. Agulto, UP Manila*
Chancellor Caesar A. Saloma, UP Diliman
AVP Cristopher S.P. Espina, OVPD
AVP and CPES System Chair Prof. Nestor O Rañeses
OVPAA/CPES File

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constructors Performance Evaluators (CPEs) for the Construction of the Rural Economic Development and Renewable Energy Center (RED-REC) Building Phase 1 of UP Los Baños**

Pursuant to Administrative Order PAEP 13-05-A, please constitute yourselves into an ad hoc committee composed of accredited Constructors Performance Evaluators (CPEs) to assess the construction of the Rural Economic Development and Renewable Energy Center (RED-REC) Building Phase I of UP Los Baños.

All expenses (travel, accommodation and others) honoraria/per diem of the members and support staff shall be charged to UP Los Baños.

The Committee, including the support staff shall be entitled to appropriate honoraria for ad hoc committees. Payment of honoraria shall be on a per “major” infrastructure project basis. “Minor” projects shall be lumped to form one (1) “major” project. The Vice President for Administration, through the recommendation of the CPES System Chair, shall determine the type of infrastructure project evaluated for purposes of payment of honoraria.

F. Administrative Order No. PAEP 13-41

Date : 6 May 2013

To : Dr. Gisela P. Concepcion
Vice President for Academic Affairs
UP System

Cc : *OVPAA*
OVPPF
OVPA
OVPD
OVPPA
OVPLA
All Chancellors
Dean, U Cebu
OSU
CBO
Accounting Office
HRDO

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Officer-in-Charge of the University**

I hereby appoint you as Officer-in-Charge of the University from 20-22 May 2013. I will be on Re-energizing Leave during this period.

G. Administrative Order No. PAEP 13-42

Date : 9 May 2013

To : **Chair: Prof. Myrose April C. Victor**
Officer-in-Charge, UP System Audit Office
Co-Chair: Dr. Daniel Vincent Borja
VSB, UPD

Assisting Students:

Ms. Patricia Louise Anatalio, VSB, UPD
Ms. Samantha Andales, VSB, UPD
Ms. Rovica Zhayla Cunanan, VSB, UPD
Ms. Angela Lorraine De Guzman, VSB, UPD
Ms. Angelica Tiziana Gayo, VSB, UPD
Ms. Yoko Avery Pachica, VSB, UPD

Cc : *The Chancellor, UP Diliman
The Dean, Cesar E.A. Virata School of Business, UPD
The VP for Planning and Finance; The Director, CBO*

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Team for Audit of Controls on Management of University
Construction Projects**

With Prof. Myrose Victor as Chair, please constitute yourselves into a Team that will perform audit fieldwork on the above-captioned concern from May to June 2013.

This is in line with the audit plan of the Internal Audit's Office previously approved by the undersigned, copy of which is on file in the Office of the President.

This Administrative Order entitles the Team members to payment of honoraria based on approved rates in the University for committees.

H. Administrative Order No. PAEP 13-43

Date : 14 May 2013

For : Dr. Elizabeth L. Enriquez (Chair)
Department of Broadcast Communication
College of Mass Communication, UPD

Dr. Pamela DCA Constantino
Department of Filipino and Philippine Literature
College of Arts and Letters, UPD

Prof. Ludendorffo T. Decenteceo
Department of Speech Communication and Theater Arts
College of Arts and Letters, UPD

Dr. Nymia P. Simbulan
Department of Behavioral Sciences
College of Arts and Sciences, UPM

Atty. Damcelle T. Cortes
Institute for Governance and Rural Development
College of Public Affairs and Development, UPLB
c/o Office of the Chancellor, UPLB

cc : *All Chancellors, Dean of UP Cebu
VCs for Academic Affairs, VCs for Administration, VCs for Student Affairs
Directors of the Office of Student Affairs,
University Registrars (or equivalents)
VP for Academic Affairs, VP for Planning and Finance, VP for Administration,
VP for Development, VP for Public Affairs, VP for Legal Affairs
Secretary of the University and of the Board of Regents*

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Committee to Review Articles 330, 430 and 431 of the Revised
University Code**

Please constitute yourselves into a Committee, with Dr. Elizabeth L. Enriquez as Chair, to review Articles 330, 430 and 431 of the Revised University Code and make appropriate recommendations that will make our University rules, procedures, and practices responsive to the needs of our students, particularly the poor, and support the policy adopted by the Board of Regents at its meeting on 12 April 2013 that no qualified UP student should be denied education due to financial incapacity.

As a starting point, I refer you to the attached letter from the Student Regent dated 8 April 2013 (along with its annexes) calling on the UP Board of Regents to revoke the said articles, which are seen as being anti-poor students. Following my receipt of this letter, I asked the Chancellors and the Dean of UP Cebu to report on how these codal provisions are being implemented in their respective units. Attached please find the relevant reports of UP Mindanao, UP Baguio, UPOU, UP Cebu, UP Visayas, and UP Manila (in the order of submission). My office has not yet received the reports of UP Diliman and UPLB.

In formulating your recommendations, please keep in mind the need to ensure integrity, internal control, and regulatory compliance in the operation of the University.

In the performance of your mandate, you are authorized to interview the Chancellors and other concerned officials of any of the units of the University in person or via electronic communication, and ask for additional information or clarifications.

The expenses of your committee will be charged to the Office of the President in coordination with the VP for Planning and Finance and the VP for Administration. You will each be given an honorarium at the end of your assignment based on University policies. A staff will be assigned to your Committee to provide secretarial and administrative support.

Please submit our report to the Office of the President not later than 13 June 2013.

I. Administrative Order No. PAEP 13-44

Date : 23 May 2013

To : VP Gisela P. Concepcion
Vice President for Academic Affairs

VP Lisa Grace S. Bersales
Vice President for Planning and Finance

cc : *OVPA*
OVPPF
OVPA
OVPD
OVPPA
OVPLA
All Chancellors
The Dean, UP Cebu
OSU
CBO
Accounting Office
HRDO

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Officer-in-Charge of the University**

I hereby appoint you as Officer-in-Charge of the University as specified below while I am in Brunei Darussalam to attend the 2013 Brunei Dialogue hosted by Universiti Brunei Darussalam (UBD):

3-5 June - VP Concepcion
6 June - VP Bersales

J. Administrative Order No. PAEP 13-45-A

Date : 31 May 2013

To : Dr. Gil Jacinto, College of Science, UP Diliman
Dr. Joel Nevado, NIH, UP Manila
Atty. Eunice Agsaoay-Saño, OVPLA
Dr. Nestor O. Rañeses, College of Engineering, UP Diliman
Dr. Dan A. Saguil, NCPAG, UP Diliman
Dr. Cesar Villanoy, College of Science, UP Diliman

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Formulate Special
Procurement Guidelines and Procedures Specific to RD in UP**

Pursuant to the approval of the 2013 OVPAA Special Project 2, please constitute yourselves into a Committee with Dr. Gil Jacinto as Chair and Dr. Joel Nevado as Co-Chair. The Committee is expected to do the following:

- a. Submit a timetable of activities relating to the preparation of a document on Special Procurement Guidelines and Procedures Specific to R&D in UP by 31 May 2013;
- b. To study the issues and weaknesses of existing structures, procedures and practices in the procurement of R & D equipment and services in the University of the Philippines;
- c. To determine bottlenecks in the procurement process arising from internal procedures and structures, or arising from the provisions of the law;
- d. To examine good practices vis-à-vis across the UP System that might be adopted across the CUs;
- e. To review and determine provisions of “tailored” procurement manuals of government agencies specific to acquiring goods and that may have provisions which are applicable or relevant to R&D purchases in UP;
- f. To consider provisions of the Procurement Law applicable to special cases (e.g., foreign-assisted projects) which, subject to the approval of the AGPBB, may also be used by UP in the acquisition of R&D equipment and related services; and
- g. To submit a report by 31 August 2013 that focuses principally on guidelines and procedures on procurement specific to R&D in the University of the Philippines, consistent with RA 9184 and the UP Charter.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria at rates to be approved by the undersigned.

The Committee shall be allotted ₱85,000 for its transportation expenses, office supplies, food and accommodations. The Committee honoraria and MOOE shall be charged against the 2013 OVPAA Special Projects Funds.

K. Administrative Order No. PAEP 13-46

Date : 31 May 2013

For : Arch. Allen R. Buenaventura, UP Manila - Team Leader
Representative - Member
Office of the Campus Architect, UP Diliman
Engr. Don Irwin A. Caeg, UP Open University - Member
Engr. Roberto C. Basadre, UP Cebu - Member

Cc : Chancellors of UP Diliman, UP Manila, UP Open University, UP Visayas,
Dean of UP Cebu
Assistant Vice President Nestor O. Rañeses, CPES System Chair
Mr. Isagani L. Bagus, OIC, System SPMO

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of an Ad Hoc Committee (Group A) Composed of Accredited Constructors Performance Evaluators (CPEs) to Assess the Construction of Several Infrastructure Projects in UP Diliman**

Pursuant to Administrative Order PAEP 13-05-A, please constitute yourselves into an Ad Hoc Committee (Group B) composed of accredited Constructors Performance Evaluators (CPEs) to assess the construction of several infrastructure projects in UP Diliman. (Please see below lists of projects with corresponding project cost.)

	NAME OF PROJECT*	PROJECT COST
1	Design & Build of Proposed Acacia Residence Hall and Law Centennial Dormitory	₱180,025,600.93
2	Proposed MSI Animal Laboratory Facility and Chemical Waste House	₱ 2,052,354.00
3	Proposed Institute of Biology Building	₱207,640,170.72
4	Proposed Renovation Works of Natural Science Research Institute (NSRI)	₱11,376,256.65
5	Proposed Accounting, Budget, Cashiers, and Vice Chancellor for Finance Office	₱ 9,023,571.54
6	Proposed Centennial Dormitory Building 2 (Phase 2) and Site Development	₱18,229,695.07
7	Proposed Conversion of College of Science Laboratory to College of Science Library	₱21,423,336.07
		₱449,770,984.98

* to be assessed by Group A
(AO No. PAEP 13-46)

The Constructors Performance Evaluation shall be conducted in accordance with the provisions of the Government Procurement Reform Act (RA 9184) Implementing Rules and Regulations.

All CPEs reports should be completed and submitted to the System CPEs Implementing Unit not later than 30 September 2013.

All expenses (travel, accommodation and others), honoraria/per diem of the members and support staff shall be charged to UP Diliman.

The Committee, including the support staff shall be entitled to appropriate honoraria for Ad Hoc Committees. Payment of honoraria shall be on a per “major” infrastructure project basis. “Minor” projects shall be lumped to form one (1) “major” project. The Vice President for Administration, through the recommendation of the CPEs System Chair, shall determine the type of infrastructure project evaluated for purposes of payment of honoraria.

L. Administrative Order No. PAEP 13-47

Date : 3 June 2013

For : Engr. Ceasar Estocado, UP Mindanao - Team Leader
UP Mindanao
Representative - Member
Office of the Campus Architect, UP Diliman
Arch. William Jeffrey V. Rañola - Member
UP Los Baños
Engr. Renato Remorque, UP Manila - Member
Engr. Lorna V. Gravoso, UP PGH - Member

Cc : Chancellors of UP Diliman, UP Mindanao, UP Los Baños, UP Manila
Director of UP PGH
Dean of UP Cebu
Assistant Vice President Nestor O. Rañeses, CPES System Chair
Mr. Isagani L. Bagus, OIC, System SPMO

From : (Sgd.) **GISELA P. CONCEPCION**
Vice President for Academic Affairs and
Officer-in-Charge of the University

Subject : **Constitution of an Ad Hoc Committee (Group B) Composed of Accredited Constructors Performance Evaluators (CPEs) to Assess the Construction of Several Infrastructure Projects in UP Diliman**

Pursuant to Administrative Order PAEP 13-05-A, please constitute yourselves into an Ad Hoc Committee (Group A) composed of accredited Constructors Performance Evaluators (CPEs) to assess the construction of several infrastructure projects in UP Diliman. (Please see below lists of projects with corresponding project cost.)

	NAME OF PROJECT*	PROJECT COST
1	Proposed Institute of Civil Engineering Building	₱206,308,267.99
2	Proposed Renovation of GE-ES Department	₱ 20,082,680.88
3	Proposed NSC Road Network Extension (Package 1)	₱ 19,868,711.12
4	Design & Build of Proposed NSC Site Development – Road Network Extension (Package 2)	₱ 19,868,711.12
5	NSC Site Development – South Sector (Package 2)	₱ 8,648,357.59
6	NSC Site Development – CS LAB, etc. (Package 4)	₱ 8,249,900.88
7	Proposed Institute of Environmental Science & Meteorology Building	₱80,423,866.24
		₱363,450,496.82

* to be assessed by Group B
(AO No. PAEP 13-47)

The Constructors Performance Evaluation shall be conducted in accordance with the provisions of the Government Procurement Reform Act (RA 9184) Implementing Rules and Regulations.

All CPEs reports should be completed and submitted to the System CPEs Implementing Unit not later than 30 September 2013.

All expenses (travel, accommodation and others), honoraria/per diem of the members and support staff shall be charged to UP Diliman.

The Committee, including the support staff shall be entitled to appropriate honoraria for Ad Hoc Committees. Payment of honoraria shall be on a per “major” infrastructure project basis. “Minor” projects shall be lumped to form one (1) “major” project. The Vice President for Administration, through the recommendation of the CPEs System Chair, shall determine the type of infrastructure project evaluated for purposes of payment of honoraria.

M. Administrative Order No. PAEP 13-48

Date : 31 May 2013

For : Engr. Rolando S. Jamero, UP Visayas - Team Leader
Representative - Member
Office of the Campus Architect, UP Diliman
Arch. Mark Abraham S. Goduco, UP System - Member
Engr. Maximo V. Torrejos, UP Manila - Member
Engr. Reycard N. Anislag, UP Diliman - Member

cc : Chancellors of UP Diliman, UP Visayas, UP Manila
Vice President Elvira A. Zamora, OVPD
Director Christopher S.P. Espina, ODPI
Assistant Vice President Nestor O. Rañeses, CPES System Chair
Mr. Isagani L. Bagus, OIC, System SPMO

From : (Sgd.) **GISELA P. CONCEPCION**
Vice President for Academic Affairs and
Officer-in-Charge of the University

Subject : **Constitution of an Ad Hoc Committee (Group C) Composed of Accredited Constructors Performance Evaluators (CPEs) to Assess the Construction of Several Infrastructure Projects in UP Diliman**

Pursuant to Administrative Order PAEP 13-05-A, please constitute yourselves into an Ad Hoc Committee (Group A) composed of accredited Constructors Performance Evaluators (CPEs) to assess the construction of several infrastructure projects in UP Diliman. (Please see below lists of projects with corresponding project cost.)

	NAME OF PROJECT*	PROJECT COST
1	Proposed Energy & Environmental Engineering Building (Phase 2)	₱105,592,267.03
2	Proposed Marine Science Additional Spaces & Cold Storage	₱ 8,584,660.88
3	Proposed Chemical Engineering Building	₱105,592,267.03
4	Proposed Institute of Electrical Electronics Engineering Building 2	₱144,640,268.28
5	Proposed National Institute of Physics (Renovation)	₱ 5,029,559.16
6	Proposed Institute of Mathematics Building 2 (Phase 5)	₱ 12,345,678.90
		₱381,784,701.28

* to be assessed by Group C
(AO No. PAEP 13-48)

The Constructors Performance Evaluation shall be conducted in accordance with the provisions of the Government Procurement Reform Act (RA 9184) Implementing Rules and Regulations.

All CPEs reports should be completed and submitted to the System CPEs Implementing Unit not later than 30 September 2013.

All expenses (travel, accommodation and others), honoraria/per diem of the members and support staff shall be charged to UP Diliman.

The Committee, including the support staff shall be entitled to appropriate honoraria for Ad Hoc Committees. Payment of honoraria shall be on a per “major” infrastructure project basis. “Minor” projects shall be lumped to form one (1) “major” project. The Vice President for Administration, through the recommendation of the CPEs System Chair, shall determine the type of infrastructure project evaluated for purposes of payment of honoraria.

N. Administrative Order No. PAEP 13-49

Date : 3 June 2013

For : Arch. Leonard P. Cordero, UP Manila - Team Leader
Representative - Member
Office of the Campus Architect, UP Diliman
Engr. Mario M. Morano, UP Visayas - Member
Arch. Bernadette Servanez, UP Manila - Member
Engr. Lorna V. Gravoso, UP PGH - Member

Cc : Chancellors of UP Diliman, UP Manila, UP Visayas
Assistant Vice President Nestor O. Rañeses, CPES System Chair
Mr. Isagani L. Bagus, OIC, System SPMO

From : (Sgd.) **GISELA P. CONCEPCION**
Vice President for Academic Affairs and
Officer-in-Charge of the University

Subject : **Constitution of an Ad Hoc Committee (Group D) Composed of Accredited Constructors Performance Evaluators (CPEs) to Assess the Construction of Several Infrastructure Projects in UP Diliman**

Pursuant to Administrative Order PAEP 13-05-A, please constitute yourselves into an Ad Hoc Committee (Group A) composed of accredited Constructors Performance Evaluators (CPEs) to assess the construction of several infrastructure projects in UP Diliman. (Please see below lists of projects with corresponding project cost.)

	NAME OF PROJECT*	PROJECT COST
1	Proposed Academic (Phase 1) Building UPEPP UP CLARK	₱31,448,284.19
2	Proposed Classroom (Phase 2) Building UPEPP UP CLARK	₱ 6,538,482.76
3	Proposed Classroom (Phase 3) Building UPEPP UP CLARK	₱ 6,520,775.13
4	Propose College of Science Administration Building & Site Development	₱119,455,853.69
5	Proposed NIMBB Building	₱101,637,048.96
6	Proposed NIGS Supplementary Wing	₱ 18,341,640.34
		₱283,942,085.07

* to be assessed by Group D
(AO No. PAEP 13-49)

The Constructors Performance Evaluation shall be conducted in accordance with the provisions of the Government Procurement Reform Act (RA 9184) Implementing Rules and Regulations.

All CPEs reports should be completed and submitted to the System CPEs Implementing Unit not later than 30 September 2013.

All expenses (travel, accommodation and others), honoraria/per diem of the members and support staff shall be charged to UP Diliman.

The Committee, including the support staff shall be entitled to appropriate honoraria for Ad Hoc Committees. Payment of honoraria shall be on a per “major” infrastructure project basis. “Minor” projects shall be lumped to form one (1) “major” project. The Vice President for Administration, through the recommendation of the CPEs System Chair, shall determine the type of infrastructure project evaluated for purposes of payment of honoraria.

O. Administrative Order No. PAEP 13-50

Date : 10 June 2013

To : Dr. Jose Wendell P. Capili
Assistant Vice President for Public Affairs
and Director, Office of Alumni Relations

Cc : VP Prospero E. de Vera, OVPPA
Chancellor Rommel a. Espinosa, UP Visayas
Dr. Lilian A. de las Llagas
Secretary of the University and of the Board of Regentse

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Search Committee for the Deanship of the College of Fisheries and Ocean Sciences (CFOS), UP Visayas – President’s Representative**

I hereby appoint you as the President’s representative in the search committee for the dean of the College of Fisheries and Ocean Sciences (CFOS), UP Visayas.

Expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.

P. Administrative Order No. PAEP 13-51

Date : 13 June 2013

To : Vice President Elvira A. Zamora (OVPD)
Vice President Hector Danny D. Uy (OVPLA)
Vice President Lisa Grace S. Bersales (OVPPF)
Chancellor Caesar A. Saloma (UP Diliman)
Vice Chancellor Virginia C. Yap (OVCA)
- alternate to UP Diliman Chancellor

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Compliance Committee – UP Diliman East Campus**

You are hereby appointed members of the Committee to work on and oversee compliance with the provisions of the Contract of Lease for the University of the Philippines Diliman East Campus Project. The Vice President for Development, Dr. Elvira A. Zamora, shall be Chair of the Committee.

The UP Diliman East Campus Compliance Committee shall ensure conformance with the conformance with the development, legal and financial requirements of the Project; as well as with the various auditing, monitoring and reporting guidelines of the University and its various coordinating agencies.

The UP Diliman East Campus Compliance Committee is authorized to invite resource persons, who shall be entitled to honoraria subject to existing rules and policies.

Q. Administrative Order No. PAEP 13-52

Date : 18 June 2013

To : VP Gisela P. Concepcion, OVPA
VP Lisa Grace S. Bersales, OVPPF

Cc : OVPA
OVPPF
OVPA
OVPA
OVPPA
OVPLA
All Chancellors
OSU
CBO
Accounting Office
HRDO

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Officer-in-Charge of the University**

I hereby appoint you Officer-in-Charge of the University on the days specified below during the period 25 June – 7 July 2013. I will be at the 17th APRU Annual President's Meeting hosted by Far Eastern Federal University, Russia on 25-30 June. Then I will be in Yangon, Myanmar to attend the 5th ASEAN University Network (AUN) Rectors' Meeting and the 29th AUN Board of Trustees Meeting from 3-5 July:

25-29 June - VP Bersales
1-7 July - VP Concepcion

R. Administrative Order No. PAEP 13-53

Date : 13 June 2013

To : Prof. Antoinette Bass-Hernandez, CAL, UP Diliman
Prof. Bienvenido Lumbera, National Artist
Prof. Gemino H. Abad, University Professor Emeritus
Prof. Fernando Austria, Jr., College of Mass Communication,
UP Diliman
Prof. Mary Ann Espina, College of Architecture, UP Diliman
Prof. Cristina Hidalgo, Professor Emeritus
Prof. Leonardo Rosete, College of Fine Arts, UP Diliman
Prof. Roland Tolentino, College of Mass Communication,
UP Diliman
Prof. Basilio Villaruz, Professor Emeritus

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Review and Revise the UP Arts Productivity System (APS) Criteria and Rating Scales and Evaluate Nominees**

Pursuant to the approval of the 2013 OVPAA Special Project 2, please constitute yourselves into a Committee with Dr. Antoinette Hernandez as Chair and Prof. Bienvenido Lumbera as Co-Chair. The Committee is expected to do the following:

1. Prepare a summary table of all the revisions in three columns indicating the existing rule, the proposed change, and the justification for the change by 25 June 2013;
2. Present the draft document to the Academic Affairs Committee for revisions and recommendations on 9 July 2013;
3. Champion the revised document in all CUs until 15 October 2013; and
4. Incorporate the suggestions of faculty from the CUs and finalize the document by 31 October 2013.
5. Evaluate the 2012 nominees by 30 June 2013;
6. Evaluate the 2013 nominees by 31 October 2013; and
7. Recommend to the President for approval the award of the UP Artist title to qualified nominees.

The Committee may invite the following as Consultants:

1. Architect Maria V. Cristina Turalba, FUAP, Jury of Fellows-United Architects of the Philippines, College of Architecture, UPD (retired Professor);
2. Ms. Jun Poticar-Dalisay, Alumna of the College of Fine Arts, UP Diliman and Treasurer of the CFA Alumni Association;
3. Ms. Cecile “Cheche” Albada-Lim Lazaro, Chairperson-Unlimited Productions; College of Mass Communication, UP Diliman (retired Professor); and
4. Mr. Auraeus Solito, Alumnus, College of Arts and Letters, UPD; internationally acclaimed and award-winning Filipino Filmmaker and indigenous people’s rights advocate

The Committee Chair, Co-Chair, Members and Consultants shall be entitled to receive honoraria following rates (per meeting) set by the Board of Regebts.

There will be a maximum of five (5) meetings per year.

The Committee shall be allotted up to ₱20,000 for all expenses relating to Committee meetings. The Committee honoraria and expenses shall be charged against the 2013 OVPAA Special Project Fund.

S. Administrative Order No. PAEP 13-54

Date : 18 June 2013

To : Prof. Gisela P. Concepcion, VPAA
Prof. Marilou G. Nicolas, AVPAA
University Professor Emeritus Gemino H. Abad, UP Diliman
Prof. Michael Tan, UP Diliman
Dr. Ruth Jordana L. Pison, UP Diliman
Prof. Rolando Panopio, UP Los Baños
Assoc. Prof. Ma. Severa Fe S. Katalbas, UP Visayas
Prof. Ma. Nela Florendo, UP Baguio
Assoc. Prof. Ricardo Bagarinao, UP Open University
Asst. Prof. Antonino Salvador de Veyra, UP Mindanao

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Reconstitution of the General Education Council**

With Vice President for Academic Affairs Gisela P. Concepcion as Chair (*ex-officio*), please constitute yourselves into General Education Council for the period June 2013 – May 2016 with the following as members:

The Council shall perform the following functions:

1. Coordinate with constituent universities regarding the development, assessment and monitoring of the GE program in light of the K-12 program.
2. Anticipate future needs and demands that will impinge on the GE program and recommend the appropriate changes.
3. Evaluate proposals for the institution of GE courses.
4. Formulate and enforce academic policies and standards for GE courses.
5. In general, propose policies and such other changes needed to improve the content and teaching of GE courses.
6. Select recipients for GE professorial chairs and other awards related to GE.
7. Organize discussions and seminars on General Education.
8. Perform such other tasks as may be assigned to the GE Council.

The Council is authorized to form smaller, specialized committees (Ex. To review project proposals or instructional materials) or engage the services of qualified faculty members as resource persons. The Council shall be entitled to honoraria following the rates set by the Board of Regents. All expenses relating to Council meetings and activities shall be drawn from the Office of the Vice President for Academic Affairs Committee fund.

T. Administrative Order No. PAEP 13-55

Date : 18 June 2013

To : Dr. Clarissa David, CMC, UP Diliman
Dr. Carla Dimalanta, College of Science, UP Diliman
Dr. Elsie Jimenez, Professor Emeritus

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Review and Propose Revisions to the Creative Work and Research Grant (CWEG), Sabbatical Grant (SG), and Textbook Writing Grant (TWG)**

Pursuant to the approval of the 2013 OVPAA Special Project 2, please constitute yourselves into a Committee with Dr. Clarissa David as Chair and Dr. Carla Dimalanta as Co-Chair. The Committee s expected to do the following:

1. Submit a list and schedule of activities relating to the review and revision of the criteria, guidelines, terms of reference, implementation, and monitoring of the CWRG, SG, and TWG by 25 June 2013.
2. Conduct a review of the existing criteria, guidelines, terms of reference, implementation, and monitoring of the CWRG, SG, and TWG by 26 July 2013. Points of the review will include but not limited to: the bases of grant amounts, scope of qualified recipients, periods of grants, efficiencies of implementation and monitoring processes, and criteria or guidelines.

3. Prepare and present to the OVPA A a summary of the main findings of the review of each grant mechanism and a matrix of the proposed revisions to address the issues.
4. Prepare a summary table of all proposed revisions indicating the existing rule, the proposed change, and the justification for the change for presentation and consultation with faculty and REPS.
5. Revise the grant rules and implementing guidelines based on approved changes and comments expressed during consultations. Finalize the document by 27 September 2013.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria to be set by the President.

The Committee shall be allotted up to ₱25,000 for its transportation expenses, research assistance, office supplies, food and accommodations. The Committee honoraria and expenses shall be charged against the 2013 OVPA A Special Project Fund.

U. Administrative Order No. PAEP 13-56

Date : 18 June 2013

To : Dr. Percival Almoró, College of Science, UP Diliman
 Dr. Cecilia Conaco, College of Science, UP Diliman
 Dr. Francis Paraan, College of Science, UP Diliman
 Dr. Elmer Estacio, College of Science, UP Diliman
 Dr. Imee-Su Martínez, CSSP, UP Diliman
 Dr. Ricardo Bagarino, UPOU
 Dr. Elsie Jimenez, Professor Emeritus
 Dr. Rosalie Arcala-Hall, CAS, UP Visayas
 Dr. Erniel Barrios, School of Statistics, UP Diliman
 Dr. Lourdes Cruz, Professor Emeritus
 Dr. Rex Victor Cruz, CFNR, UP Los Baños
 Dr. Maria Corazon de Ungria, College of Science, UP Diliman
 Dr. Eric Galapon, College of Science, UP Diliman
 Dr. Jose Florencio Lapeña, Jr., College of Medicine, UP Manila
 Dr. Perry Ong, College of Science, UP Diliman
 Dr. Alfred Pawlik, Archaeological Studies Program, UP Diliman
 Dr. Eufemio Rasco, Jr., CSM, UP Mindanao
 Dr. Arnel Salvador, College of Science, UP Diliman
 Dr. Irene Villaseñor, College of Science, UP Diliman
 Dr. Maria Helen Yap, College of Science, UP Diliman
 Dr. Perico Esguerra, College of Science, UP Diliman
 Dr. Jose Buenconsejo, College of Music, UP Diliman
 Dr. Carla Dimanalanta, College of Science, UP Diliman
 Dr. Rhodora Azanza, College of Science, UP Diliman
 Dr. Danilo Yanga, College of Science, UP Diliman
 Dr. Judy Taguiwalo, CSWCD, UP Diliman
 Dr. Theresa Velasco, College of Development Communication,
 UP Los Baños

Dr. Waren Baticados, College of Veterinary Medicine,
UP Los Baños
Dr. Alfredo Mahar Francisco Lagmay, College of Science,
UP Diliman
Atty. Danilo Concepcion, College of Law, UP Diliman
Dr. Aura Matias, College of Engineering, UP Diliman
Dr. Evelyn Mae Mendoza, Professor Emeritus
Dr. Luis Rey Velasco, College of Agriculture, UP Los Baños
Atty. Renato Manaloto, UP Diliman
Dr. Cynthia Saloma, College of Science, UP Diliman
Dr. Joyce Ibana, College of Science, UP Diliman
Dr. Ricardo Babaran, CFOS, UP Visayas
Dr. Reynaldo Garcia, College of Science, UP Diliman
Atty. Elizabeth Pulumbarit, TTBD, UP System
Dr. Joel Joseph Marciano, College of Engineering, UP Diliman
Dr. Merle Tan, NISMED, UP Diliman

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Produce a Systemwide
Research Manual**

Pursuant to the approval of the 2013 OVPAA Special Project 2, please constitute yourselves into a Committee with Dr. Percival Almoro as Chair and Dr. Ceilia Conaco as Co-Chair. The Committee is expected to do the following:

- a. Submit a timetable of activities relating to the preparation of a Research Manual by 25 June 2013;
- b. Prepare the draft document by 23 August 2013;
- c. Prepare a summary table of all the revisions in three columns indicating the existing rule, the proposed change, and the justification for the change by 23 August 2013;
- d. Present the draft document to the Academic Affairs Committee for revisions and recommendations on 5 September 2013;
- e. Champion the revised document in all CUs during the September and October 2013; and
- f. Incorporate the suggestions of faculty from the CUs and finalize the document by 14 November 2013.

The Committee Chair, Co-Chair and Members shall be entitled to receive honoraria to be approved by the President.

The Committee shall be allotted up to ₱60,000 for its transportation expenses, office supplies, food and accommodations. The Committee honoraria and expenses shall be charged against the 2013 OVPAA Special Project Fund.

V. Administrative Order No. PAEP 13-57

Date : 21 June 2013

To : Dr. Jose Wendell P. Capili
Assistant Vice President for Public Affairs and
Director, Office of Alumni Relations
UP System

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Search Committee for the Director of the Institute of
Mathematical Sciences and Physics, College of Arts and
Sciences, UPLB – President’s Representative**

I hereby appoint you as the President’s representative in the search committee for the director of the Institute of Mathematical Sciences and Physics, College of Arts and Sciences, UPLB.

Expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.

W. Administrative Order No. PAEP 13-59

Date : 25 June 2013

To : Vice Presidents
Secretary of the University
Chancellors
Dean, UP Cebu

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of UP Performance Management Team (PMTs)**

In compliance with the Civil Service Commission (CSC) *Memorandum Circular No. 6 s. 2012, “Guidelines in the Establishment and Implementation of Agency Strategic Performance Management System (SPMS)”* the UP Performance Management Teams (PMTs) are hereby constituted as follows:

1. Composition of the PMT at the UP System level

- a. Maragtas S.V. Amante, Vice President for Administration (VPA) as Chair
- b. Lisa Grace S. Bersales, Vice President for Planning and Finance, Co-Chair

- c. Elvira A. Zamora, Vice President for Development, Co-Chair
- d. Nestor O. Rañeses, Assistant Vice President for Administration, Member
- e. Angela D. Escoto, Director, UP HRDO, Member
- f. Felix Pariñas, National President, All UP Workers Union, Member

2. PMT at the CU level ¹

- a. Official designated by the Chancellor as Chair
- b. Highest officer in charge of HR, Member
- c. Highest officer in charge of finance management, Member
- d. Higher officer in charge of organizational planning, Member
- e. Local chapter president(s) of the All UP Workers Union (AUPWU), Member

CU PMTs are enjoined to coordinate their SPMS work plans with the UP System PMT, including orientation workshops, while sharing resources and expertise. Please be guided by *CSC Memorandum No. 6 s. 2012*² in the establishment and implementation of UP's Strategic Performance Management System (SPMS) relative to the functions of your units.

¹ FCUs still to organize/constitute their Performance Management Team (PMTs).

² Reference: CSC MC No. 6 2.2012 please download at <http://exzcell.csc.gov.ph/MC2012/mc6s2012SPMSguide.pdf>

MEMORANDA

A. Memorandum No. PAEP 13-13

Date : 23 May 2013

For : THE BOARD OF REGENTS
University of the Philippines
Diliman, Quezon City

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Request for authority to travel to Yangon, Myanmar from 3-5 July 2013 to attend the 5th ASEAN University Network Rectors' Meeting and the 29th AUN Board of Trustees Meeting**

I respectfully request permission to travel on official time to Yangon, Myanmar from 3-5 July 2013, exclusive of travel time, to attend the 5th ASEAN University Network Rectors' Meeting and the 29th AUN Board of Trustees Meeting hosted by the AUN.

The organizers will provide meals and local transportation. From UP, I would like to request business class return airfare and hotel accommodation, cost of un-sponsored meals, pre-travel allowance of P1,500.00, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund.

I also request payment of my salary during the period, use of official passport and exemption from payment of travel tax.

Thank you.

B. Memorandum No. PAEP 13-14

Date : 23 May 2013

For : DR. REX VICTOR O. CRUZ
Chancellor, UP Los Baños

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Appeal for Issuance of Original Transcript of Records (TOR) with Annotation – “For Further Studies” and/or “Copy of San Beda Alabang School of Law”**

This treats of the appeal of Mr. Randolph Jon P. Guerzon for the issuance of his Transcript of Records (TOR) with annotation. He intends to submit said TOR to San Beda Alabang School of Law for his further studies.

As it is, Mr. Guerzon has a pending motion for reconsideration before the Board of Regents (BOR) in relation to a fraternity-related case in UPLB, where the BOR imposed him, among others, the penalty of five (5) years suspension (1257th BOR meeting, 14 July 2010).

Mr. Guerzon has already completed the academic requirements for the degree of BA Sociology, but as mentioned in the letter of the UPLB Chancellor dated 10 May 2013, his graduation has not been approved yet. Nevertheless, he intends to pursue his studies at San Beda Alabang School of Law. Thus, his appeal for the issuance of his TOR with annotation.

Historically, this matter was covered under the old provision of Article 400 of the University Code, which provides:

“A student who leaves the University for reason of suspension, dropping or expulsion due to disciplinary action shall not be entitled to honourable dismissal. Should he be permitted to receive his transcript of records or the certification of his academic status in the University, it should contain a statement of the disciplinary action rendered against him.”

Article 400 of the University Code was, however, amended by the BOR during its 914th meeting on 31 May 1979 to read, as follows:

“A student who leaves the University for reason of expulsion due to disciplinary action shall be allowed to obtain his academic transcript of record without reference to Dishonorable Dismissal, provided:

1. The student writes an application.
2. Not less than one (1) school year, beginning the school year immediately following the effectivity of the expulsion decision, provided;
3. The party concerned, during the period of expulsion, has not been involved in any untoward incident affecting the University, or been charged in Court after the fiscal’s investigation; and
4. All such applications are subject to Board of Regents action.”

Notedly, the amendment only covered the situation wherein a student leaves the University by reason of expulsion. It is silent with respect to a student who leaves the University by reason of suspension or dropping as originally included in the old provision of Article 400 of the University Code.

It will also be taken into consideration that Sec. 5 Rule VII of the Rules and Regulations Governing Fraternities, Sororities and Other Student Organizations provides that the Officer of the Registrar of the autonomous university shall make a permanent entry in the transcript of records of all members and officers of fraternities, sororities and student organization regarding their having been suspended/expelled by reason of having been subjected to administrative disciplinary proceedings under these rules.

In the past, the BOR granted requests by students for the issuance of their TORs but with annotation in reference to their student disciplinary cases, such as the request of Reginald M. Agustin (1258th BOR Meeting, 24 February 1993); the request of Ronald O. Chua (1285th BOR Meeting, 24 January 2013); the request of Kevin A. Bonaobra (1280th BOR Meeting, 4 June 2012); and, the request of Marcelino J. Veloso III (1273rd BOR Meeting, 29 September 2011), among others.

While the requests for TOR referred to above were all acted upon at the level of the BOR, it is submitted that the University President may act on a similar request guided by precedents set by the BOR, subject to the reportorial requirement under Article 50 of the University Code.

In this regard, the request of Mr. Guerzon for the issuance of his TOR with annotation is granted, provide that such release of his TOR will be directly sent to San Beda Alabang School of Law.

C. Memorandum No. PAEP 13-15

Date : 7 June 2013
To : PGH, Heads of Units, Faculty and Staff
From : (Sgd.) **ALREDO E. PASCUAL**
President
Subject : **MERIT INCENTIVE I for CY 2013**

Background:

The merit incentive, based on satisfactory performance, is given annually to qualified UP personnel, depending on availability of funds, as approved by the UP Board of Regents¹. This is to recognize their dedicated service to the University and inspire them to be more efficient productive and creative.

1. Coverage and amount of merit incentive

1.1. **Regular & non-regular employees in active service.** UP personnel, WITH PERFORMANCE RATING OF AT LEAST “SATISFACTORY” for the period July to December 2012, regardless of salary or appointment status (whether regular, permanent, temporary, contractual, casual or substitute) expected to have rendered at least four (4) months of service to the University, as of 30 June 2013, shall be granted Five Thousand Pesos (₱5,000) each.

1.2. **Newly hired employees.** Those hired this year and expected to have served for at least one (1) month but less than four (4) months as of 30 June 2013 and with a performance rating of at least “SATISFACTORY” as certified by their unit heads, for the period January to June 2013 (if applicable), shall receive prorated share of merit incentive as follows:

Less than 1 month	0%	
1 month but less than 2 months	25%	P1,250
2 months but less than 3 months	50%	P2,500
3 months but less than 4 months	75%	P3,750

1.3. **Employees who are separated / retired.** Those who have rendered active service but have been separated from the University due to retirement/resignation/death from 01 January 2013 to 30 June 2013, with a performance rating of at least “SATISFACTORY” certified by the unit heads shall likewise receive pro-rated share of merit incentive grants as follows, based on the number of months that they have serve during the period January to June 2013:

Less than 1 month	0%	None
1 month but less than 2 months	25%	P1,250
2 months but less than 3 months	50%	P2,500
3 months but less than 4 months	75%	P3,750
4 months & above	100%	P5,000

- 1.4. **Part-time personnel including lectures** in service from January to June 2013 shall receive one-half (1/2) of the benefits of full-time personnel, in proportion to their months of service:

1 month but less than 2 months	P650
2 months but less than 3 months	P1,250
3 months but less than 4 months	P1,875
4 months & above	P2,500

- 1.5. **REPS and administrative staff who also teach part-time as lecturers** are entitled only to the merit incentive in their regular position; in their home unit/college.

2. Source of funds and date of payment

Payment of the merit incentive is charged to CU RF/Savings. Payment shall be made as soon as the CUs are ready but not earlier than **13 June 2013**.

3. Exclusions

The following are **not entitled** to the merit incentive grant:

- 3.1 Those under preventive suspension as of the date of payment;
- 3.2 Those who were penalized with suspension from office; or were separated from the service for cause during the period from 01 January 2013 to the date of payment for litigated administrative cases;
- 3.3 Those who were absent without official leave (AWOL) as of the date of payment;
- 3.4 Those who were not hired as part of the organic manpower of UP such as consultants or experts serving for a limited period to perform specific activities or services with expected outputs; apprentices; laborers of contracted projects, those paid on piecework basis; and others similarly situated.

D. Memorandum No. PAEP 13-16

Date : 20 June 2013

For : THE BOARD OF REGENTS
University of the Philippines
Diliman, Quezon City

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Request for authority to travel to Litomerice City, Czech Republic from 31 July to 5 August 2013**

I respectfully request permission to travel on official time to Czech Republic from 31 July – 5 August 2013, exclusive of travel time, to participate in the Rizal Blumentritt Pamathalaan Academy hosted by the Czech Embassy to the Philippines and visit the Prague-based Charles University, the second oldest and a top-ranking university in Europe.

I would like to request round trip air ticket, hotel accommodation, pre-travel allowance, the actual cost of unsponsored meals, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund, plus my salary during the period. I also would like to request the use of official passport and exemption from payment of travel tax.

Thank you.

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UNIVERSITY ADMINISTRATION

BOARD OF REGENTS

Hon. PATRICIA B. LICUANAN, Chair
Chair, Commission on Higher Education

Hon. ALFREDO E. PASCUAL, Co-Chair
President, University of the Philippines

Hon. EDGARDO J. ANGARA
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