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GAZETTE

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DECISIONS OF THE BOARD OF REGENTS

1287th MEETING, 12 APRIL 2013

MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

A. 1286th Meeting, 28 February 2013

1. **Update on Prof. Enrique M. Avila's Request for Back Wages, Accrued Benefits, and Other Entitlements Due Him as Faculty Member on Account of the 26 November 2012 Decision of the Board**

Situationer: At the last meeting of the Board of Regents (1286th) on 28 February 2013, Faculty Regent Abadingo informed the Board that she was in receipt of two (2) additional documents in relation to the issue of Prof. Avila's request for back wages. The first document was an *Ex Parte Motion to Direct UP Cebu Dean to Release Dean Avila's Wages*, and the second document was entitled *An Elusive Justice: A Very Urgent Motion to Rectify UP Cebu Dean's Opinion on Back Wages*.

Secretary De Las Llagas confirmed that her office likewise received said documents recently and that they were forwarded to the Office of the Vice President for Legal Affairs for opinion.

The two letters were noted without action. The Board just agreed that the documents will be sent back to the source for further study. Thus, the appeal for back wages is still pending with UP Cebu.

B. 1284th Meeting, 4 December 2012

1. **UP Manila Plan for Replenishment of Retiring PhD Degree Holders**

(The Report is on file at the OSU Records.)

Board action: NOTATION

REPORT of the PRESIDENT and other SECTORAL REGENTS for INFORMATION OF THE BOARD

A. REPORT OF THE PRESIDENT

12 March 2013 – 11 April 2013

“UP’s Proposed Budget for 2014

- UP’s budget proposal for FY 2014 is P17.039 Billion: Baseline of P8.634 Billion plus additional requirements of P8.405 Billion.
- The additional requirements for Personal Services in the amount of P1.720 Billion will be used for additional items, lump sum for casuals/contractuals, lecturers, honoraria, allowances and overtime teaching, hazard pay under the Magna Carta for Health workers, lump sum for promotion, and retirement benefits.
- The additional requirements for MOOE in the amount of P3.560 Billion will be used for scholarships, meeting the budget deficiencies for existing programs and projects, and the provision of centennial fund under RA 9500.
- The additional budget for Capital Outlay in the amount of P3.125 Billion will be for the completion of various academic buildings and facilities, modernization of research laboratories, for the construction of new academic buildings, and for the repair and rehabilitation of existing buildings.
- We will look forward to the same support extended last year by the Board, in particular Chair Licuanan, in achieving a significant budget increase for UP.

The Kristel Tejada Incident

- I have constituted a Fact Finding Committee to establish the facts surrounding the unfortunate incident involving Kristel Tejada, in particular her enrolment, tuition payment and other circumstances during her stay in UP Manila. Leading the Committee is Professor Emeritus Asuncion Raymundo of UP Los Baños, with Dean Aura Matias of the UPD College of Engineering and Prof. Eduardo Labitag of the College of Law as members. UPD MassComm Professor Lourdes Portus will serve as Secretary. The Committee has until 15 May to submit its findings.
- We thank Chairman Licuanan for her brief but sensitive official statement on the issue. The University took an initial beating in the media. After everything had been said, more sober minds spoke and we noted that they echoed her points.
- Without necessarily accepting other sectors’ hasty conclusions on the incident, we worked more steadfastly on the following: the reform of the current STFAP (presented to the PAC before her death; now in the Board agenda for discussion), the University Code updating project (ongoing), among others. I also issued an Executive Order on 19 March enjoining the Chancellors to give their students more reasonable time for registration and payment of tuition and fees.
- On the Code Updating Project, while the initial work of the Committee might seem like merely clerical (updating; checking BOR records to see what’s the latest, what has been superseded, amended, etc.), the more substantive aspect is identifying provisions that may have to be revised or repealed to make our rules more responsive to UP’s mandate under the new Charter of 2008. In this regard, please note the Student Regent Cleve Arguelles recently submitted, on behalf of a number of organizations, a request for the repeal of three Codal provisions (Articles 330, 430,

and 431) that are seen as being anti-poor. We will study this request and present a recommendation to the Board within the soonest possible time.

- On 25 March, I had a 4-hour dialog in my office with a multi-sectoral delegation, mostly from UP Manila. Among the attendees were 5 Regents (namely, the Faculty, Student and Staff Regents, who coincidentally are all from UP Manila, plus the Alumni Regent and myself) and the parents of Kristel Tejada. We discussed a number of points. There were disagreements but also a meeting of minds on the need to review the Codal provisions which could have anti-poor effect. While we disagreed on the call of the Faculty Union to scrap the STFAP, we agreed that to democratize access to UP (i.e., increase the number of poor students admitted to UP) what is needed is a review of UP's admission standards. That would likely be reduced to a question of access vs. excellence, a tough issue to resolve.

UP's Voice on the Sabah Issue

- We witness how individual experts from the UP faculty are being tapped by the media to enlighten the nation on the Philippine claim to Sabah.
- The Sabah Forum, an initiative of the Institute of Islamic Studies, was held in the Diliman campus on 18 March with the VP for Public Affairs reading my opening message. The forum provided an avenue for agencies concerned to discuss important issues relating to the situation of Muslim Filipinos and migrants in Sabah. The Institute provided a historical background on the claim.
- At the 48th Anvil Awards Night which Cabinet Secretary Jose Rene Almendras and I attended as jurors last month, the former told me that President Aquino wanted UP to provide briefing papers on the Philippine Claim to Sabah. I sent Sec. Almendras a bound volume prepared by the Institute of International Legal Studies (a unit under the Law Center), as well as papers written by Dean Danilo Concepcion, former Law Dean Merlin Magallona, and Law Professor, Harry Roque.

Fiscal Autonomy of UP

- I met with National Treasurer Rosalia de Leon to pursue our request submitted last year that the Bureau of Treasury recognize UP as belonging to the so-called Fiscal Autonomy Group for purposes of the Government's plan to integrate and automate financial management of all agencies and instrumentalities of the Executive Branch.
- I was told that the Bureau is holding off on its reply to UP since they are looking at the bigger question of which agencies will be covered by the financial integration.

UP's last tribute to President O.D. Corpuz

- Not only did we lose a former UP President, we lost an eminent scholar. But he will live on through the books he wrote while serving UP as Professor and Professor Emeritus. Most of his writings were highlighted by members of the UP community who paid tribute to him during the memorial given by the University on 1 April, with the surviving members of his family in attendance. The UP System Information Office is collating the speeches delivered at the event.

Update on the Scientific Career System (SCS) awards for UP's REPS

- As an update to my report at the last Board meeting, we are pleased to announce that our nominees were approved for admission into the ranks of scientists under the Scientific Career System (SCS). The SCS is a DOST-CSC "system of recruitment,

career progression, recognition and reward of scientists in the public service, as a means of developing a pool of highly qualified and productive scientific personnel.”

- The successful group – UP’s first for non-faculty – consists of 3 from UP Diliman, 15 from UP Los Baños, and 1 from UP Visayas.
- Gaining access to this program will allow productive researchers belonging to the REPS category in UP to be promoted up to the salary grade 30, the equivalent of full professor.

Invitation to the Conferment of Honorary Doctorate upon Regent Senator Angara

- We are pleased to invite the Board to UP Diliman’s Commencement Exercises on 28 April during which Regent Senator Regent Edgardo J. Angara will be conferred the Doctor of Laws, *honoris causa*, an award which the Board approved at its last meeting in February, in recognition of the Senator’s numerous contributions to the welfare and development of the University and of the country. The Regent Senator will also be this year’s commencement speaker.

B. REPORT OF THE FACULTY REGENT

12 April 2013

“Dialogue with President Pascual

I joined the group of faculty and students from UP Diliman and UP Manila in a dialogue with President Pascual on March 25, 2013. We discussed among other issues the “Forced Leave of Absence” policy of UP Manila and other policies and practices in UP that make it difficult for economically disadvantaged students to finish courses in the University. The group proposed that such “anti-poor” provisions of the University Code and those that run counter to Section 9 of the UP Charter be repealed. These include Articles 330, 332, 430 and 431.

Forum in UP Los Baños

I had my third forum/consultation with the faculty of UP Los Baños in the morning of March 15, 2013. Issues raised are as follows (included those discussed with the FR outside of the Forum and those sent thru e-mail):

1. Selection of Deans and Directors

It is getting to be difficult to encourage people to run for deanship or directorship. There is declining interest in these positions. Many perceive the posts as “thankless” jobs.

Like in UP Manila, many are indifferent on the selection process. Why go through the process when the appointing authority has already somebody in mind?

2. Creation of an Enabling Environment for Research

This issue was also raised in UP Diliman and UP Manila. Those who raised this issue in UPLB pointed out the tedious accounting procedures faced by faculty doing research. It takes time before they could get their research funds. This is why some

faculty would rather take an overload teaching because they get paid at once at the end of the semester.

There is suggestion to look at the possibility of granting cumulative leave credits for faculty doing research in summer instead of enjoying their teacher's leave.

Increase the basic research fund in UPLB.

3. Promotion

Everybody is looking forward to promotion. It has been three years when they had the last promotion.

Will there be data banking for purposes of promotion?

Can the savings from "slacks" in items be used for promotion? The faculty, however, realize the competing needs for these savings.

There should be a review of the promotions criteria particularly for those of the research faculty.

There should be transparency in screening for promotions. Each one should know how he/she screened for promotion.

4. On benefits

Those consulted proposed a possible increase in hospitalization benefits. They are also suggesting the provision of medical and dental insurance.

At present, UPLB allows twenty years for housing occupancy. They are suggesting that the Administration looks into the possibility of increasing the years of occupancy or provide for more housing facilities.

Authors with equal contribution in an international publication should get the full payment of the award.

The release of the International Publications Award is now taking time. They used to get it in two weeks time. It is proposed that this be looked into.

5. The need to Define the Terms of Reference of Everyone in the University

It was suggested that the terms and reference of each one in the University should be clearly defined so each one would know his/her responsibilities/obligations to the University and what he/she expects from the University. This is similar according to those who proposed this to what is provided for in the Robredo's Citizen Charter.

6. Other Concerns

Need to review the guidelines for payment of overload honoraria and the possibility of increasing the rates. The same concern was raised in the Forum in UP Manila. Faculty in UP Manila complained that they don't get paid for overload when they handle graduate courses with less than 5 students. In UPLB, faculty gets paid for

such courses but they have to request permission to offer the graduate courses with less than 5 students from the Chancellor at the start of the semester.

Update on the Performance Based Bonus

For UPLB, there is a need to improve the e-mail infrastructure system and increase the bandwidth.

There is a request that the faculty/regs be provided by the All UP Academic Employees Union a copy of their yearly audited financial report.

There is a need to create the position of REPS Regent to champion the cause of the REPS in the University.

Forum in the UP Open University

The Forum/Consultation at the UP Open University was held in the afternoon of March 15, 2013. Hereunder are the issues raised (included those which were discussed with the FR outside of the Forum and those sent e-mail):

1. The Need to Review The Retirement Age at 65

At 65, the faculty is still physically and mentally fit. In many universities abroad they have done away with the retirement age.

2. Institutionalization of Mentoring for the Junior Faculty

This is already being done by some units of the University. The proposal is for this to be institutionalized at the UP system level.

3. The Need for IRR for the New UP Charter

As it is now, there are varying interpretations of the provisions of the UP Charter. Hence, the need to come up with Implementing Rules and Regulations.

4. Operationalization of Section 13(k) of the UP Charter which provides that one of the functions of the Board of Regents is "To appoint faculty members and other officials and employees, to draw up a position classification and compensation plan for its faculty and staff and any law to the contrary notwithstanding, to fix and adjust salaries and benefits of faculty members and other employees ..."

5. Support for Publication of Papers Presented in Conferences thru the Research Dissemination Grant

The request is for the CU or the System Administration to support the publication of papers presented in conferences thru the RDG.

6. Creation of an Enabling Environment for Research

If UP is to be a research university all measures to create an enabling environment for research should be put in place. One recommendation suggested by the UPOU faculty is an outright award of a Faculty Research Grant to the faculty. At the UPOU

at present, the Faculty Research Grant is Php30,000 and I s not subject to liquidation. A research output, however, is required.

7. Possible Complementation with other CUs to include offering of joint degree programs.

8. Other Concerns

Provision of housing to UPOU faculty. The suggestion is for the OU to partner with private housing developers or the Provident Fund for the grant of housing loans to the faculty.

Review of the terms and conditions of the present hospitalization benefits and look at the possibility of increasing such benefits. There is a proposal that the benefits be given to cases which do not require hospitalization, e.g., oral surgery for impacted tooth, eye surgery, radiation therapy or chemotherapy.

Grant of medical and dental insurance

Grant of communication allowance

The issue on transportation allowance should be discussed/clarified with COA.

The University should look into the possibility of granting tax shelters, similar to those granted in the private sector. As it is now, 30% of the salary goes to withholding tax.

There should be leeway in the grant of post doctoral grants to UP faculty who at their young age are asked to hold administrative positions. The concern is by the time they finished their administrative assignments they no longer meet the time requirement after the completion of their PhD.

Provision of Wellness Program for the Faculty

Program for Faculty's Children like Kid Station

Nursing/Breastfeeding Program for Nursing/Breastfeeding Faculty, e.g. station room, flexible schedule

Concerns Raised by Some Faculty from the College of Home Economics, UP Diliman

In a letter to the Faculty Regent dated April 5, 2013, some concerned faculty of the College of Home Economics raised the following:

1. The need to find ways of selecting deans/directors that ensure the full engagement of all constituents and do not allow authoritarianism. To address this, the faculty recommend a system-wide conference to discuss and resolve the issues related to democratic governance in the selection of deans/directors and related matters.

2. The BOR should consider imposing sanctions on University authorities who, on their own accord and without prior BOR approval, implement changes on existing policies and declaring the fruits of such violations null and void. They cited as case in point the 2013 search process for the CHE Dean. The process, the faculty said, disregarded existing policies and for this reason a failure of nomination should be declared.
3. Prior to the appointment of a new CHE Dean it is absolutely necessary for her/him to present and defend, both orally and in writing, his/her well-studied view on the recently approved expanded definition of the discipline of home economics and plans to move the institution forward. In addition, the constituents must be able to define the College's problems and needs, and form a consensus on their expectations of the new Dean and what can be done realistically during the next three years. It is very unfortunate that the search process for the selection of the CHE Dean in 2012 and 2013 disregarded the requirement that the process shall be preceded by a review of the College's thrust, priorities and achievements. It is precisely because of this exclusion of a critical requirement in the search process the faculty is recommending the aforementioned activities before anyone is appointed as CHE Dean.

Some Follow Ups

Concerned colleagues from UP Diliman would want to be clarified/updated on the following:

1. Attendance of Professors Emeriti in the UP Diliman University Council. Section 16 of the UP Charter provides that "there shall be in each constituent university a University Council consisting of the Chancellor as a Chairperson and all faculty members in the constituent university holding the rank of assistant professor and higher as members."

In other CUs like in UP Manila, Professors Emeriti attend and participate in the discussions of the University Council. Why are Professor Emeriti in UP Diliman excluded from the UC?

2. On the New Set of Rules Governing Appointment of Professors Emeriti. How is the new set of rules for Professors Emeriti related to the UP Diliman cluster's point system? Has the BOR abolished the clusters with its approval of the new rules?"

C. REPORT OF THE STUDENT REGENT

12 April 2013

"Justice for Kristel Tejada Alliance

Days after Kristel Tejada, the UP Manila freshie who was forced to file a leave of absence because of the inability to pay tuition, committed suicide, various sectoral groups in UP created the alliance to end similar policies hindering the poor to study in UP, make the UP Manila administration accountable, and propose policies that will enhance UP's democratic access.

The alliance conducted several activities to drumbeat its calls and engage the UP administration as well as the national government in the issue of rising cost of education and the increasing trend of inaccessibility to the many poor Filipino families.

Among others, it conducted a dialogue with President Alfredo Pascual, daily candle-lighting/solidarity activities, media conferences with the family, etc and proposes to the BOR changes in anti-poor university policies.

Socialized Tuition and Financial Assistance Program (STFAP)

OSR conducted several consultations, initiated technical working groups and started focused-group discussions regarding the STFAP and tuition system of the university to engage the administration for alternative schemes.

For the past years, students have raised different concerns regarding the STFAP. Be it the long lines, the long application form, the mismatch in bracket assignments or the unrealistically low benefits, these issues have been consistently raised in different venue forcing the UP administration to formulate the badly-needed reforms.

This year's proposal to revise STFAP answers most, if not all, the procedural issues that have surrounded STFAP since its first creation in 1989 and recent revisions in 2012. But is it only reform or revisions that we truly need? Or now is the time to ask and reconsider, what is the place of a socialized tuition scheme in a state university?

To quote former SR Krissy Conti, "Socialized tuition in a pre-industrial, Third World country is an irony and an apology. UP is trying to remedy a burning social ill in a narrow dimension: make one pay for the other's education. Other schools are poised to follow suit, oblivious to the point that UP hasn't exactly achieved equity and justice with its own experience.

If this was any other thing and I had the means, I will gladly shell out for my share and then some. But this is education-there's no way to put a price on it, save it you subscribe to the mentality of commercializing rights.

Bottomline, UP has had to raise money on its own because its share from the collective pool for social services isn't enough. All the more UP needs to seriously review the philosophy of its tuition system, in connection with its registration, scholarships, and loan schemes. Taking from the students is a lazy-and immoral-way out.

The socialized tuition program in UP has always been an apology of sorts. Its self-styled mission to "subsidize the deserving" is a roundabout way of saying that because there's not enough to go around so some will have to pay more."

Or should the question be, can we make UP tuition-free?

Forced LOA Policy and Anti-Poor Provisions in the UP Code

As discussed during the dialogue of UP Manila and UP Diliman faculty and students, and Mr. and Mrs. Tejada with the President last 25 March 2013, we are submitting to the Board of Regents a proposal to scrap certain provisions in the UP Code that discriminates economically-disadvantaged students and similar practices of the forced LOA policy in campuses other than UP Manila.

The case of Kristel Tejada and many other unnamed students who have had to go on leave from their studies in UP due to financial constraints clearly demonstrated that there are university policies that make it difficult poor students to remain and finish their studies in UP.

We call on the BOR to immediately revoke the following provisions used as a basis for the forced LOA policy and other similar practices

Article 330: No person who has not duly matriculated may be admitted to the classes. In exceptional case, the University Registrar may, on the recommendation of the Dean or Director concerned authorize the admission of a visitor to a class for not more than five sessions.

Article 430: Students who are indebted to the student loan board, their sureties and parents or guardians, shall be notified that such indebtedness must be paid in full one month before the final semestral examinations begin.

Article 431: If a student fails to settle his account at the time herein provided, the faculty members should either bar the delinquent student from taking the exam or, if they allow him to take the final exam, to withhold his grades- that is, instead of indicating the grades, the faculty member should write a note in the remarks column – has account with the student loan board. If the account is not settled by the opening of the following semester, the student may not be allowed to register.

These provisions has also been used as the basis for the ‘purging’ rule and the ineligibility management system in UP Diliman as well as the denial of UP Los Baños to allow students who have not settled their obligation with the loan board to enrol.

These provisions and policies are directly contrary to the mandate of UP to offer accessibility and quality education as well as democratize access to the university.

2014 UP Budget

The students have always been at the forefront of the campaign for an increase in government subsidy not only to UP but to other public universities as well. Aside from sufficient state subsidy to education, we are also working on demanding greater budget for health and other social services.

The UP community has always been united in the budget effort. We have always communicated our position to the UP administration and national government that education is a right- and it is therefore the responsibility of the government.

So we ask, how much do we need to make UP tuition-free?

According to the Statement of Receipts and Expenditures for Fiscal Years 2011-2013 of all the State Universities and Colleges by the Department of Budget and Management, total tuition fees collected by UP only amounts to PHP 400-500 million.

In our 2014 budget proposal, we are asking for an additional PHPO8.4 billion aside from the PHP 8.6 billion baseline budget. Will it be too much to squeeze the PHP 500 million costs to make our education free in UP?

We request the BOR to consider this in light of our mandate as the National University and the Constitutional right of the youth to quality and accessible education.”



CLEVE KEVIN ROBERT V. ARGUELLES
STUDENT REGENT, BOARD OF REGENTS
University of the Philippines
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D. REPORT OF THE STAFF REGENT

April 21, 2013

“I. University Issues

1. March 19, 2013 – The University successfully held the Selection for the next Staff Regent (3rd) that will be serving the term starting May 2013 to May 2015. Based on final but unofficial results Ms. Anna Razel Ramirez from UP in the Visayas will be the next Staff Regent garnering 2,137 votes against 1,371 votes for Myrna Talatala from UP Los Banos or a margin of 766 votes. Voters turn-out is at 56.48%
2. March 22-23 – Attended the Eulogy and Necrological Services, respectively, for Kristle Tejada – a freshman Behavioral Science student of UP Manila that said to have committed suicide after her application for late enrollment was denied and her UP identification card was confiscated.
3. March 25, 2013 – Among those who facilitated and attended the meeting between President Alfredo E. Pascual, Mr. & Mrs. Christophe Tejada (parents of Kristel) and the multi-sectoral Justice for Kristel Alliance. (Please see attached “Highlights of the Dialogue with President Pascual”)
4. March 27, 2013 - Requested the President and the BOR for the inclusion of P3,000 Anniversary Bonus in the 2013 Internal Operating Budget of the university based on AO No. 263 s. 1995 of then Philippine President Fidel V. Ramos
5. March 27, 2013 – Endorsed to the President and the Board of Regents the request of 23 UP Diliman retirees (January 1-April 3, 2011) to avail of the 10-day Service Recognition Pay as also endorsed by UP Diliman Chancellor Cesar Saloma, with further request to also apply the same to other constituent units of the University.
6. April 1, 2013 – In Kalibo, Aklan as Commencement Speaker of my Alma Mater (BSN) – the Saint Gabriel College
7. April 3-5, 2013 - In UP in the Visayas to report and attend the National Council Meeting of the All UP Workers Union. Among the resolutions passed was the call and campaign of the union to account the dictatorial and non-consultative administration of Chancellor Manuel Agulto of UP Manila and Director Jose Gonzales of PGH.

8. April 8, 2013 – Among the co-signatory for the multi-sectoral Justice for Kristel Alliance letter to the President and the Board of Regents calling for among others: rescind the No Late Payment Policies in whatever form it is implemented in UP; to immediately revoke all codal provisions that are anti-poor students; to allow and enable our Iskolarsng Bayan, especially our economically disadvantaged and working students, to finish their course, whether or not they have fully paid their tuition fee.

II. Issues with National Implications (On-going)

1. Campaign for the immediate release of Magna Carta Benefits (for all public health workers especially under the DOH)
2. Campaign Against the Privatization of Public Hospitals
3. Campaign for Health Budget Increase and Allocation of Magna Carta Benefits in the annual national budget
4. Campaign for P6,000 minimum Salary Increase of Public Workers”

MATTERS SUBMITTED FOR APPROVAL BY THE BOARD

GENERAL GOVERNANCE

The Board **APPROVED** the following, as endorsed by the President:

A. Delegation of Authority to the Chancellor of the Constituent University to Sign Patent Applications and Requests for Waiver of Fees

This Delegated Authority shall be subject to the condition that should the patent application involve the use of the University name, trademarks and other intellectual property rights of the University, said patent application must be reviewed by the UP Technology Transfer and Business Development Office (TTBDO), to ensure, among others, that the appropriate royalty sharing and other revenue from the patent shall be observed.

B. Appointment of University Officials

UP Open University

Prof. MELINDA F. LUMANTA as Vice-Chancellor for Academic Affairs, effective 1 March 2013 to serve at the pleasure of the Chancellor

Assoc. Prof. JEAN A. SALUDADEZ as Vice-Chancellor for Finance and Administration, effective 1 March 2013 to serve at the pleasure of the Chancellor

ACADEMIC MATTERS

Matters endorsed by the President **for approval** by the Board, the action of the Board are indicated at the end of each item:

A. Proposed Transcript of Records with Transcript Guide in UP Diliman

The proposed Transcript of Records with Guide will unify the 14 existing transcript forms that UP Diliman has been using. It will be used regardless of year of enrolment/graduation of a student except for those who are enrolled under the Joint Program of SURP and the University of Dortmund as they have their own TOR template (approved by the Board of Regents at its 1255th meeting on 27 May 2010).

The proposal will complement the *eUP* project in terms of having a standard TOR template. It was brought up in the *eUP* Student Academic Information System (SAIS) Requirement Review Workshop held on 11-15 March 2013 in UP Baguio and this proposal was well received. Moreover, it will also conform with the transcripts both from local and foreign schools.

The TOR Section in coordination with the CRS Support Group is in the process of automating the transcripts of students who will graduate in April 2013 and the UP Diliman intends to use the proposed TOR form with Guide.

Board action: APPROVAL

B. Proposed Tenure Policy of the Electrical and Electronics Engineering Institute (EEEI), College of Engineering, UP Diliman

The Meaning and Purpose of Tenure

Tenure is the contractual right of a faculty member to continuous employment until he/she retires, voluntarily leaves the University, or is dismissed for cause. It is a pact between the University and the faculty member, in which the University agrees to guarantee the academic freedom and economic security of the faculty members and provide a place of work for teaching and scholarly activities, and the faculty member agrees to undertake these functions as best as he/she can and to fulfill other institutional responsibilities. Furthermore, it marks the start, not the end of an academic career; a responsibility, not an attainment that exempts the tenured faculty member from periodic evaluation.

Aims of Tenure

- To foster and safeguard the academic freedom of faculty
- To enable the University to attract and retain the best faculty
- To protect the faculty from dismissal or termination of employment without cause

Privilege of Tenure

- Employment until retirement, resignation, or dismissal for cause
- Economic security that ensures that salary, rank, and benefits are not reduced during the period of employment, except for cause
- Continued University support for teaching and scholarly or creative work, including reasonable teaching assignment and reasonably adequate facilities (classroom, library, laboratory, office, and equipment)

Tenure Policy of the UP Electrical and Electronics Engineering Institute

The minimum requirement for tenure is a PhD degree in the fields of electrical and electronics engineering and a refereed publication. In a meritorious cases, a faculty with at least an MS degree in the fields of electrical and electronics engineering and a refereed publication may be recommended for tenure. Meritorious work performance shall be defined as at least 20 years industry experience with substantial body of work in engineering practice. This is evidenced by leadership of engineering teams for product design and development; validation from industry peers and/or a track record of technology entrepreneurship. The other requirements for tenure, as described in the UP Diliman Faculty Manual, still apply.

Tenure shall be granted to a faculty member based on agreement of 75% of tenured faculty members at the time.

The proposed policy was formulated by the EEEI Academic Personnel Committee and approved by the tenured faculty members of EEEI in a meeting on 28 November 2011. It was likewise endorsed by the UP Diliman AFPC in its meeting on 1 March 2013 and by Chancellor Caesar Saloma on 15 March 2013.

Board action: APPROVAL

C. Reorganization of the Institute of Biological Sciences, UP Los Baños

Brief History:

The Institute of Biological Sciences (IBS) is one of the institutes of the College of Arts and Sciences (CAS), University of the Philippines Los Baños (UPLB). The unification of the three departments, namely: the Department of Botany, Department of Zoology, and Department of Life Sciences formally established the IBS through EXECUTIVE ORDER No. 889 ESTABLISHING A SYSTEM OF NATIONAL CENTERS OF EXCELLENCE IN THE BASIC SCIENCES on the 23rd day of March, 1983.

As mandated by the Executive Order, the newly established institute is expected to undertake:

- Interdisciplinary basic researches relevant to the efficient management and utilization of natural resources;
- Basic studies promoting advancement in biological knowledge in the tropical environment;

- The upgrading of undergraduate academic programs relevant to the needs of the country; and
- The dissemination of research discoveries and the upgrading of biology instruction in the country through publication, symposia, workshops and seminars.

The Institute was eventually organized into seven (7) highly specialized disciplinary areas or laboratories, namely: Aquatic and Invertebrate Zoology, Ecology, Ethno-Morphology Systematics, Genetics, Microbiology, Palynology, Animal Physiology, Plant Physiology, and Wildlife. At the time of the establishment, the teaching staff consisted only of 20 Ph.D., 25 M.S., and 23 B.S. degree holders. Since its operation in 1983, IBS has continued to provide full support for instruction, research and extension for a nationwide and even international clientele.

Today, it holds the distinction of handling the largest number of courses and students in UPLB. In recognition of its leading role, the Commission on Higher Education (CHED) reaffirmed its status as a Center of Excellence in Biology in 1999 which it still holds to date. Under the leadership of eight (8) Directors over 30 years of existence, IBS has found its rightful place in the scientific community, attaining a leading position in instruction, and research among the national centers of excellence in the basic sciences.

Reorganization:

UP President Alfredo E. Pascual's vision for the UP includes the realization of the UP Charter's mandates for a research university in the advanced sciences and the arts. UPLB Chancellor Rex Victor O. Cruz has incorporated the strategic thrusts of UP in the UPLB's priority thrusts and programs. In this regard, the IBS adheres to the highest standards of academic freedom and excellence, good governance, nationalism, morality and ethics, and intellectual honesty. IBS contributes to the UPLB's efforts for the advancement of knowledge in the biological sciences and in developing appreciation and concern for the natural environment. The IBS aims to become a leading center for teaching, research and extension in biology in the Asian region. This means that in the Institute, the development of curricula and of courses, and instruction itself will be done against the backdrop of an economically developing country whose natural resources must be protected and conserved and the benefits from those alleviating poverty in the country.

The Institute's change in organizational structure from the former seven (7) Laboratories in 1983 into five (5) Divisions in 1995 has been deemed necessary to maximize and manage more efficiently potential resources of the university. More importantly, the proposed organizational structure better improve the handling and management of the various areas of specialization under the BS Biology program.

The IBS, through these five Divisions, continues its vigorous support to the teaching, research and extension functions of the University. It embraces the major areas of the life sciences, namely:

- Animal Biology
- Environmental Biology
- Genetics & Molecular Biology

- Microbiology
- Plant Biology

Being a National Center of Excellence in the field of Basic Sciences (E.O. No. 889), such reorganization strengthens the pillars of the institute's distinctive excellence and is in consonance with the Institute's goal to continuously upgrade the facilities to complement the instructional programs of the Institute which is serving the life sciences courses of the whole University.

Board action: APPROVAL

D. Change of Name of the Office of the Vice Chancellor for Instruction (OVCI) TO *Office of the Vice Chancellor for Academic Affairs (OVCAA), UP Los Baños*

The change of name will not entail any changes in the functions and responsibilities of the unit. This is in recognition of OVCAA as a more appropriate name reflective of the functions of OVCI and to be consistent with the UP system-wide nomenclature for similar offices in other constituent universities.

Board action: APPROVAL

E. Proposal to the Department of Science and Technology (DOST): Designation of the Four (4) Existing Institutes of the College of Science, UP Diliman as National Centers of Excellence in their Respective Disciplines, namely:

1. Institute of Biology (national center of excellence in the biological sciences);
2. Institute of Chemistry (national center of excellence in the chemical sciences);
3. Institute of Mathematics (national center of excellence in the mathematical sciences); and
4. Institute of Environmental Science and Meteorology (national center of excellence in the environmental and atmospheric sciences).

Background and Justification:

Among the nine (9) institutes in the College of Science, five (5) have been designated through Executive Orders and Presidential Proclamations as National Centers of Excellence. These institutes are:

1. National Institute of Physics (EO 889, 1983)
2. National Institute of Geological Sciences (EO 889, 1983)
3. Natural Sciences Research Institute (EO 889, 1983)
4. The Marine Science Institute (Presidential Proclamation 518, 1994)
5. National Institute of Molecular Biology and Biotechnology (Presidential Proclamation 526, 1995).

There are four (4) remaining degree-granting institutes of the College of Science without similar designations:

1. Institute of Biology (IB)
2. Institute of Chemistry (I-Chem)

3. Institute of Mathematics (I-MATH)
4. Institute of Environmental Science and Meteorology (IESM)

The first three units (Biology, Chemistry, and Mathematics) are among the oldest academic units in the University, having been established in 1910. The Institute of Environmental Science and Meteorology, although formally established more recently, developed from the erstwhile Department of Meteorology and Oceanography (established more than 40 years ago) and the Environmental Science Program of the College of Science.

The College of Science believes that these four institutes deserve similar designations as national centers of excellence based on their outstanding scientific accomplishments, high quality research and instructional programs, and national leadership in their respective disciplines. All four units have outstanding track records in teaching, research and extension and have demonstrated consistency and potential for even more outstanding work in the future. Together, 95 of the 160 PhD degree holders of the College of Science come from these four units. The designation will highlight the national character of the units' mission and enable them to more effectively carry out their mandate.

Moreover, the establishment of the National Science Complex and Technology Incubation Park (EO 583, 2006) comprised by all the member-institutes of the College of Science, recognizes the competence and availability of core scientific personnel, intellectual resources, and academic and research infrastructure in all units of the College of Science. The EO mandates all the College of Science units to serve as the national hub for the generation, application, and transmission of new scientific knowledge in the pure and applied natural sciences and mathematics.

The President of the Republic declared NIP, NIGS, and NSRI as national centers of excellence in 1983, at a time when these units were still in their infancy. The NIMBB was designated in 1995, even before the institute was formally established. The designation as national centers and additional funding of ₱3 Million annually that came with their designations as national centers of excellence clearly helped these units grow and develop.

Timetable:

In view of the mid-term elections in May 2013, the proponent hopes that the process may be expedited to avoid the election traffic, and that the sought-for designation will be promulgated before the start of AY 2013-2014 – a most timely gift for the College of Science on the occasion of its 30th year of establishment in 2013.

Board action: DEFERRED, subject to the creation of a Technical Working Group to study the criteria for National Centers of Excellence.

FISCAL MATTERS

The Board **APPROVED** the following, as endorsed by the President:

A. Anniversary Bonus in the Amount of ₱3,000 Per Employee in Commemoration of the 5-Year Milestone (2013) of the University of the Philippines

President Fidel V. Ramos issued Administrative Order No. 263 s. 1996 to provide for **₱3,000** per employee as Anniversary Bonus to commemorate a 5-year milestone of a government agency. As provided by AO 263, funding could be sourced from Savings.

B. U.P. Budget Proposal for CY 2014 in the Amount of ₱17.098 Billion

	<u>Amount ('000)</u>
Baseline, CY 2013 GAA	₱ 8,633,822
Additional Requirements	<u>8,464,391</u>
	₱ 17,098,213

The additional funding requirements over and above the baseline budget are for the following:

Particulars	Amount ('000)
A. UP System and Constituent Universities	
1. Personal Services	1,174,806
2. MOOE	3,321,734
3. Capital Outlays	1,912,010
4. Equipment Outlays	332,881
5. Land and Land Improvement Outlays	6,000
Total, UP System and other CUs	6,747,431
B. UP PGH	
1. Personal Services	544,993
2. MOOE	238,356
3. Equipment Outlays	933,611
Total, UP PGH	1,716,960
Grand Total	8,464,391

The budget proposal for CY 2014 was submitted to the Regional Development Council and will also be submitted to the Department of Budget and Management and the Commission on Higher Education.

C. Proposals of the College of Social Sciences and Philosophy (CSSP), UP Diliman, as follows:

1. Proposed Revision of the Approved Utilization of the Undergraduate Tuition Fee Increment

EXISTING UTILIZATION	PROPOSED UTILIZATION
<p>TEACHING ENHANCEMENT: Seventy Percent (70%) Instructional materials development; department and college curricular workshops, attendance in conferences; support for publications in the form of writing grants and publication support for journals, monographs, etc.</p>	<p>TEACHING ENHANCEMENT: Forty Percent (40%)</p> <p><i>Personal Services:</i> Honorarium for faculty additional assignments including curriculum development, mentoring of students and junior faculty.</p> <p><i>MOOE:</i> Grants for writing, research and instructional materials development and purchase of teaching materials and teaching aids. Merit-based incentive grants. Research dissemination and faculty development grants, including conference/seminar fees, accommodation, airfare, transportation. Expenses for publishing journals and monographs, reproduction of instructional materials, subscriptions, membership fees, seminar fees of non-teaching personnel, service fees, equipment and venue rental.</p>
	<p>GRANTS AND AWARDS FOR UNDERGRADUATE STUDENTS: Ten Percent (10%)</p> <p><i>MOOE:</i> Merit-based incentives and awards, support for attendance in conferences, seminar and workshops, and field schools including conference fees, airfare, accommodation, transportation, and other expenses such as medical emergencies, etc.</p>
<p>MOOE: Twenty Percent (20%) (supplies, building maintenance, repairs)</p>	<p>BASIC MAINTENANCE AND OPERATION OF THE CSSP AND OTHER EXPENSES: Twenty-Five Percent (25%)</p> <p><i>Personal Services:</i> Honoraria, fees for extra services rendered related to undergraduate teaching and research, and other personal services.</p> <p><i>MOOE:</i> Conference/seminar fees, office supplies and materials, photocopying/printing, meals, airfare, accommodation, transportation, gasoline, meeting expenses, communication expenses, building/equipment repairs and maintenance, hardware supplies, subscription, membership, seminar fees of non-teaching personnel, service fees, venue and equipment rental, tokens, and expenses for activities and programs of CSSP central administration for faculty, students, alumni and public affairs</p>
<p>EQUIPMENT: Ten Percent (10%)</p>	<p>EQUIPMENT OUTLAY: Fifteen Percent (15%)</p>

(purchase of equipment)	Acquisition of office/classroom/computer laboratory and research equipment such as computers and computer peripherals, scanners, copying machines, printers, smart boards, and other electrical equipment and accessories, softwares, desks/office/classroom tables and chairs, cabinets, books, airconditioning units, draperies and blinds, and other equipment.
	CAPITAL OUTLAY: Ten Percent (10%) Renovation, modernization/restoration, construction of perimeter fences or walls

2. Proposed Revision of the Approved Utilization of GE Fund

APPROVED UTILIZATION	PROPOSED UTILIZATION
	TEACHING ENHANCEMENT: Forty Percent (40%) <i>Personal Services:</i> Honorarium for faculty additional assignments including curriculum development, mentoring of students and junior faculty.
	<i>MOOE:</i> Grants for writing, research and instructional materials development and purchase of teaching materials and teaching aids. Merit-based incentive grants. Research dissemination and faculty development grants, including conference/seminar fees, accommodation, airfare, transportation. Expenses for publishing journals and monographs, reproduction of instructional materials, subscriptions, membership fees, seminar fees of non-teaching personnel, service fees, equipment and venue rental.
	GRANTS AND AWARDS FOR UNDERGRADUATE STUDENTS: Ten Percent (10%) <i>MOOE:</i> Merit-based incentives and awards, support for attendance in conferences, seminar and workshops, and field schools including conference fees, airfare, accommodation, transportation, and other expenses such as medical emergencies, etc.
MOOE: Sixty Percent (60%)	BASIC MAINTENANCE AND OPERATION OF THE CSSP AND OTHER EXPENSES – 25% <i>Personal Services:</i> Honoraria, fees for extra services rendered related to undergraduate teaching and research, and other personal services <i>MOOE:</i> Conference/seminar fees, office supplies and materials, photocopying/printing, meals, airfare, accommodation, transportation, gasoline, meeting expenses, communication expenses, building/equipment repairs and maintenance, subscription, membership, seminar fees of non-teaching personnel, service fees, venue and equipment

	rental, tokens, and expenses for activities and programs of CSSP central administration for faculty, students, alumni and public affairs
EQUIPMENT: Forty Percent (40%)	EQUIPMENT OUTLAY: Fifteen Percent (15%) Acquisition of office/classroom/computer laboratory and research equipment such as computers and computer peripherals, scanners, copying machines, printers, smart board, and other electrical equipment and accessories, softwares, desks/office/classroom tables and chairs, cabinets, books, airconditioning units, draperies and blinds, and other equipment
	CAPITAL OUTLAY: Ten Percent (10%) Renovation, modernization/restoration, construction of perimeter fences or walls

3. Proposed Revision of the Approved Utilization of Graduate Tuition Fee Increment

EXISTING UTILIZATION	PROPOSED UTILIZATION
TEACHING ENHANCEMENT COURSE MATERIALS DEVELOPMENT	TEACHING ENHANCEMENT: Forty Percent (40%) <i>Personal Services:</i> Honorarium for faculty additional assignments including curriculum development, mentoring of students and junior faculty. <i>MOOE:</i> Grants for writing, research and instructional materials development and purchase of teaching materials and teaching aids. Merit-based incentive grants. Research dissemination and faculty development grants, including conference/seminar fees, accommodation, airfare, transportation. Expenses for publishing journals and monographs, reproduction of instructional materials, subscriptions, membership fees, seminar fees of non-teaching personnel, service fees, equipment and venue rental.
SCHOLARSHIPS OR PARTIAL TUITION DISCOUNTS	GRANTS AND AWARDS FOR GRADUATE STUDENTS: Ten Percent (10%) <i>MOOE:</i> Merit-based incentives and awards, support for attendance in conferences, seminar and workshops, and field schools including conference fees, airfare, accommodation, transportation, and other expenses such as medical emergencies, etc.
	BASIC MAINTENANCE AND OPERATION OF THE CSSP AND OTHER EXPENSES: Twenty-Five Percent (25%) <i>Personal Services:</i> Honoraria, fees for extra services rendered related to graduate teaching and research, and other personal services

	<i>MOOE</i> : Conference/seminar fees, office supplies and materials, photocopying/printing, meals, airfare, accommodation, transportation, gasoline, meeting expenses, communication expenses, building/equipment repairs and maintenance, subscription, membership, seminar fees of non-teaching personnel, service fees, venue and equipment rental, tokens, and expenses for activities and programs of CSSP central administration for faculty, students, alumni and public affairs
PROCUREMENT OF EQUIPMENT	EQUIPMENT OUTLAY: Fifteen Percent (15%) Acquisition of office/classroom/computer laboratory and research equipment such as computers and computer peripherals, scanners, copying machines, printers, smart boards, and other electrical equipment and accessories, softwares, desks/office/classroom tables and chairs, cabinets, books, airconditioning units, draperies and blinds, and other equipment.
FACILITIES IMPROVEMENT	CAPITAL OUTLAY: Ten Percent (10%) Renovation, modernization/restoration

Board action: **APPROVED**, subject to clarification by the CSSP Dean on the percentage allocation for the three proposals.

Update:

In response to the request of the Board of Regents for clarification on the percentage allocation of the three proposals, the Dean of the College of Social Sciences and Philosophy submitted new matrices showing the percentage allocations for the utilization of the Undergraduate Tuition Fee Increment Fund, GE Fund, and Graduate Tuition Fee Increment Fund on 30 April 2013. The percentage allocations and the deletion of *overtime pay of administrative personnel* and the *fees of non-UP contractuels* were already incorporated in the above proposals.

ADMINISTRATIVE MATTERS

The Board **APPROVED** the following, as endorsed by the President, **except letter A**, which immediately follows below:

- A. UP Tuition System 2013: A Proposal to Revise the UP Socialized Tuition Fee and Assistance Program (STFAP)**

Situationer:

President Pascual said that his intention is only to present to the Board the proposal based on what they have found out and not to ask for any approval yet because he said that possible reforms and their implications are complicated. He recognized that the proposal has so many elements and not all elements may be pursued at the same time.

President Pascual highlighted that a more important aspect in the reform is its financial impact to the University. It could cost the University up to around P926 Million to implement all the elements of the proposed reform.

Chair Licuanan reiterated the suggestion of Regent Chief Justice Puno to expand the discussions and to involve ore stakeholders. Particularly, the latter suggestion was to call for a University Summit where all perspective coming from the numerous cross sectors of the University could be heard.

Similary, Regent Abadingo asked if it is possible to bring down the level of the discussion to the University Councils since the Councils are meeting soon and it would be good to get their position and comments on the proposed reforms.

B. On Helping Financially Needy Students of the University of the Philippines

The Board adopted a policy that would ensure that students, especially those from the low income brackets, finish their UP education despite financial constraints.

The said Board policy reads: **NO QUALIFIED UP STUDENT SHALL BE DENIED ACCESS TO EDUCATION DUE TO FINANCIAL INCAPACITY.**

C. Pooling of All Unfilled Items at the System Level

The UP President requested authority from the Board of Regents to pool unfilled items from the different Constituent Universities at the System level.

D. Request for Temporary Waiver of Faculty Tenure Rule in Favor of the following:

UP Los Baños

Asst. Prof. **MARILYN C. DEL BARRIO**, Assistant Professor 2, Chemical Engineering Department, College of Engineering and Agro-Industrial Technology, effective 1 November 2012 until 31 May 2013

Asst. Prof. **MONET CONCEPCION C. MAGUYON**, Assistant Professor 2, Chemical Engineering Department, College of Engineering and Agro-Industrial Technology, effective 1 November 2012 until 31 May 2013

UP Visayas

Asst. Prof. **BERNICE VANIA N. LANDOY**, Assistant Professor 1, Division of Social Sciences, College of Arts and Sciences, effective 1 June 2013 until 31 May 2014

Asst. Prof. **KURT WALDO E. SY PIECCO**, Assistant Professor 1, Department of Chemistry, College of Arts and Sciences, effective 1 June 2013 until 31 May 2014

Asst. Prof. **SUSAN MILA P. ALVAREZ-TOSALEM**, Assistant Professor 2, Division of Humanities, College of Arts and Sciences, effective 1 June 2013 until 31 May 2014

UP Cebu

Asst. Prof. **CHERRYLYN P. ALOTA**, Assistant Professor 1, Sciences Cluster, UP Cebu, effective 1 June 2013 until 31 May 2014

E. Appointment of Faculty

1. Transfer to Permanent Status

UP Diliman

Asst. Prof. **MA. CRISELDA G. BADILLA** as Assistant Professor 3 (Salary Grade 19-3), Asian Institute of Tourism, effective 12 April 2013

Assoc. Prof. **DESIREE A. DESIERTO** as Associate Professor 1 (Salary Grade 22-4), School of Economics, effective 12 April 2013

Asst. Prof. **IRIS IVY M. GAURAN** as Assistant Professor 1 (Salary Grade 18-1), School of Statistics, effective 12 April 2013

Asst. Prof. **MARCO STEFAN B. LAGMAN** as Assistant Professor 1 (Salary Grade 18-1), College of Social Sciences and Philosophy, effective 12 April 2013

Asst. Prof. **BRYAN B. PAJARITO** as Assistant Professor 5 (Salary Grade 21-1), College of Engineering, effective 12 April 2013

Asst. Prof. **JEAN PAUL L. ZIALCITA** as Assistant Professor 1 (Salary Grade 18-1), College of Social Sciences and Philosophy, effective 12 April 2013

UP Los Baños

Asst. Prof. **MAYO GRACE C. AMIT** as Assistant Professor 1 (Salary Grade 18-1), College of Public Affairs and Development, effective 12 April 2013

Asst. Prof. **EDWIN A. COMBALICER** as Assistant Professor 6 (Salary Grade 21-3), College of Forestry and Natural Resources, effective 12 April 2013

Asst. Prof. **RIZALINO N. MALABED** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective 12 April 2013

Asst. Prof. **DARLENE C. PAGADUAN** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective 12 April 2013

Asst. Prof. **IRENEO B. PANGGA** as Assistant Professor 4 (Salary Grade 20-1), College of Agriculture, effective 12 April 2013

UP Manila

Assoc. Prof. **GERMANA V. GREGORIO** as Associate Professor 5 (Part-time) (Salary Grade 25-2), College of Medicine, effective 12 April 2013

Assoc. Prof. **RICHARD HENRY P. TIONGCO II** as Associate Professor 2 (Part-time) (Salary Grade 22-5), College of Medicine, effective 12 April 2013

2. **Extension of Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

- Prof. **RUPERTO P. ALONZO** as Professor 12 (Salary Grade 29-8), School of Economics, effective 9 February 2013 until 31 May 2013
- Prof. **EDNA A. AMPARADO** as Professor 9 (Salary Grade 28-8), College of Science, effective 19 December 2012 until 31 May 2013
- Assoc. Prof. **CELIA T. BULAN** as Associate Professor 2 (Salary Grade 22-6), College of Arts and Letters, effective 26 February 2013 until 31 May 2013
- Prof. **DANTE B. CANLAS** as Professor 12 (Salary Grade 29-8), School of Economics, effective 28 July 2012 until 31 October 2012
- Prof. **DAN REYNALD R. MAGAT** as Professor 12 (Salary Grade 29-8), College of Social Sciences and Philosophy, effective 14 October 2012 until 31 October 2012
- Prof. **DAN REYNALD R. MAGAT** as Professor 12 (Salary Grade 29-8), College of Social Sciences and Philosophy, effective 1 November 2012 until 31 May 2013
- Prof. **NAIDA U. RIVERA** as Professor 7 (Salary Grade 28-8), College of Arts and Letters, effective 1 June 2012 until 31 October 2012

UP Manila

- Prof. **FATIMA A. CASTILLO** as Professor 12 (Salary Grade 29-8), College of Arts and Sciences, effective 11 January 2013 until 31 May 2013
- Dr. **EUTRAPIO S. GUEVARA, JR.** as Professor 2 and Attending Otorhinolaryngologist (Part-time) (Salary Grade 26-6), College of Medicine, effective 5 March 2012 until 31 July 2012
- Prof. **ZENAIDA C. VARONA** as Professor 7 (Salary Grade 28-6), School of Health Sciences, effective 11 June 2013 until 30 June 2013

UP Cebu

- Assoc. Prof. **SOFIA A. LOGARTA** as Associate Professor 5 (Salary Grade 25-6), Social Sciences Cluster, effective 2 March 2013 until 30 April 2013

3. **Original Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

- Prof. **GERARDO B. AGULTO, JR.** as Professorial Lecturer 3, UP Diliman Extension Program in Pampanga, effective 1 January 2013 until 31 October 2013
- Atty. **AUGUSTO K. ALIGADA, JR.** as Professorial Lecturer 5, College of Law, effective 1 June 2012 until 31 May 2013
- Assoc. Prof. **TEODORO M. MARANAN** as Professorial Lecturer 2, College of Arts and Letters, effective 1 November 2012 until 31 May 2013
- Prof. **JEFFREY G. WILLIAMSON** as Visiting Professor, School of Economics, effective 1 January 2013 until 31 December 2013

4. **Renewal of Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

- Atty. **VYVA VICTORIA M. AGUIRRE** as Senior Lecturer 3, School of Library and Information Studies, effective 1 June 2013 until 31 May 2014
- Prof. **SALVACION M. ARLANTE** as Professorial Lecturer 1, School of Library and Information Studies, effective 1 June 2013 until 31 May 2014
- Prof. **FELIPE M. DE LEON, JR.** as Professorial Lecturer 4, College of Arts and Letters, effective 1 June 2012 until 31 May 2013
- Prof. **ROSALIE B. FADERON** as Professorial Lecturer 5, School of Library and Information Studies, effective 1 June 2013 until 31 May 2014
- Prof. **VIOLETA S. IGNACIO** as Professorial Lecturer 4, UP Diliman Extension Program in Pampanga, effective 1 June 2013 until 31 May 2014

UP Los Baños

- Prof. **CLEOFAS R. CERVANCIA** as Adjunct Professor, without compensation, College of Arts and Sciences, effective 1 November 2012 until 31 October 2013
- Prof. **LORETTO U. DELA CRUZ** as Adjunct Professor, without compensation, College of Forestry and Natural Resources, effective 1 November 2012 until 30 April 2013
- Prof. **VERONICA C. SABULARSE** as Adjunct Professor, without compensation, College of Arts and Sciences, effective 1 November 2012 until 31 October 2013

5. **Reappointment Beyond Compulsory Retirement Age of 65**

UP Diliman

- Prof. **LUIS V. TEODORO** as Professorial Lecturer 5, College of Mass Communication, effective 1 November 2012 until 31 May 2013

F. **Student Matters**

1. **Letter Request of Mr. JOHN GILBERT W. GOPEZ, BS Agricultural Engineering, UP Los Baños (Student No. 2003-62941) dated 1 August 2012 for the Issuance of his Transcript of Records**

Board action: The Board **AGREED** to issue the **Transcript of Records** to Mr. John Gilbert W. Gopez with permanent entry of the fact of his having been expelled under the Revised Rules and Regulations Governing Fraternities, Sororities, and Other Organizations.

MATTERS SUBMITTED FOR CONFIRMATION BY THE BOARD

GENERAL GOVERNANCE

The Board **CONFIRMED** the following:

A. Ad Interim Appointments of University Officials Approved by President Alfredo E. Pascual

UP System

Prof. **CARMELITA R.E.U. LIWAG** as Director, UP System NSTP Office, effective 1 April 2013 until 31 May 2014

UP Mindanao

Asst. Prof. **KAREN JOYCE G. CAYAMANDA** as Vice-Chancellor for Academic Affairs, effective 1 April 2013 to serve at the pleasure of the Chancellor

Assoc. Prof. **ANTONIO R. OBSIOMA** as Vice-Chancellor for Administration, effective 1 April 2013 to serve at the pleasure of the Chancellor

FISCAL MATTERS

The Board **CONFIRMED** the following:

A. Rates for the College of Music Extension Program, UP Diliman (BOR Approval at its 1280th Meeting, 4 June 2012)

1. Tuition Fee for Each Student Enrollee (three terms per year)*

One-on-one class with instrument/voice lessons	₱1,100.00/hour
Classes	₱470.00/hour

* UP employees may avail of a 15% tuition fee discount

2. Utilization of Extension Program Income

Type of Utilization	Percentage (%) of Total Income
Honoraria for participating fulltime regular UP faculty members	19
Honoraria for support staff	2
Utility Cost (Energy, water, janitorial and security services)	10
MOOE, Equipment and Capital Outlay for College of Music	69
Total	100

3. Payment of Services Rendered to the Extension Program

Honorarium Rates for Faculty Members**	In Php per Hour
Professor	790
Associate Professor	720
Assistant Professor	665
Instructor	460
Senior Lecturer	534
Lecturer	422

** *Professional services rendered to the Extension Program by regular UP faculty members shall be delivered outside the required 40-hour per week work schedule as declared in their respective Faculty Service Records (FSRs). Hence, the said extension services may not be declared in the FSRs. Otherwise, if declared then the services shall be paid using the prevailing teaching overload rates of UP. This rule is requested to avoid the possibility of double compensation to regular UP faculty members.*

The above rates and conditions were agreed upon in a meeting that was held on 5 February 2013 between the UP Diliman Chancellor and concerned College of Music faculty members including Dean Jose Buenconsejo.

The President approved the rates on 8 March 2013, subject to confirmation of the Board of Regents.

B. Academic Agreements

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP System	1	Memorandum of Agreement between the University of the Philippines and the Civil Service Commission (CSC)	<p>Project: Scholarship Grants to Recipient of the <i>Presidential Lingkod Bayan Awards, Outstanding Public Officials and Employees or the Dangal ng Bayan Award, and CSC Pagasa Award</i></p> <p>Effectivity: Effective for a period of three (3) years commencing from the date of execution, subject to renewal under such terms and conditions mutually agreed upon the parties in writing.</p> <p>Date notarized: 11 March 2013</p>

UP System	2	Trademark License Agreement between the University of the Philippines and the NEAT Inc. (Licensee)	<p>Project: Use of UP trademarks, service marks, images, icons and symbols, including the manufacture, offer to sell, and sale of merchandise bearing the marks and their derivatives</p> <p>License Fee: ₱100,000.00 (front end and one-time license fee)</p> <p>Term: The Agreement shall be valid and effective from signing hereof and for a term of three (3) years, counted from product launching on 01 June 2013 up to and until the close of business hours on 31 May 2016 unless sooner terminated, rescinded or cancelled in accordance with the terms hereof</p> <p>Date notarized: 01 March 2013</p>
UP Diliman	1	Agreement for Cooperation and Exchange (First Renewal) between the University of the Philippines and the College of Science and Engineering, Kanazawa University, Japan	<p>Program: Academic and Exchange Cooperation</p> <p>Effectivity: The Agreement shall come into effect on the date of signing by both parties and remain in effect for a period of five (5) years from the date of signing.</p> <p>Date signed: 28 Nov. 2012 (Kanazawa University) 24 January 2013 (UP)</p> <p>Date notarized: 25 January 2013</p>
	2	<p>Agreement on Academic Cooperation between the University of the Philippines and the University of Twente, Faculty of Geo-Information Science and Earth Observation (ITC), The Netherlands</p> <p>Implementing Unit: College of Engineering, UP Diliman</p>	<p>Program: Academic Cooperation</p> <p>Effectivity: Valid for a period of five (5) years from the date of signature by the representatives of both Universities. This Agreement may be renewed after being reviewed and renegotiated by both Universities.</p> <p>Date notarized: 25 January 2013</p>
	3	Agreement of Academic Cooperation (Second Renewal) between the University of the Philippines and the MCI Management Center Innsbruck The Entrepreneurial School @, Austria	<p>Program: Academic and Exchange Cooperation</p> <p>Effectivity: Valid for a period of three (3) years starting 1 June 2013</p> <p>Date notarized: 22 January 2013</p>

UP Diliman	4	Agreement for Academic Exchange and Cooperation between the University of the Philippines and the Graduate School of Environmental Studies, Nagoya University, Japan	<p>Program: Academic Exchange and Cooperation</p> <p>Effectivity: Effective for three (3) years upon signing, and is renewable thereafter for three (3) years term subject to mutual consent in writing of the parties</p> <p>Date signed: 27 September 2012</p>
	5	<p>Memorandum of Understanding between the University of the Philippines and the International Potato Center (known by its Spanish acronym CIP-Centro Internacional de la Papa)</p> <p>Program Office Address: CIP-UPWARD, PCAARD Complex, Los Baños, Laguna)</p> <p>Implementing Unit: UP Diliman College of Engineering</p>	<p>Program: Academic Collaboration</p> <p>Effectivity: Valid for a period of five (5) years from the date of signature by the representatives of both parties, and may be renewed after being reviewed and renegotiated</p> <p>Date notarized: 16 November 2012</p>
	6	Agreement on Academic Cooperation (First Renewal) between the University of the Philippines and the Kangwon National University, Korea	<p>Program: Academic Cooperation</p> <p>Effectivity: Valid for a period of five (5) years from the date of signature by the representatives of both Universities. The Agreement may be renewed after being reviewed and renegotiated by both Universities.</p> <p>Date notarized: 28 January 2013</p>
	7	<p>Memorandum of Agreement between the University of the Philippines – Diliman and the Subic Bay Metropolitan Authority (SBMA)</p> <p>Implementing Unit: UP Diliman Extension Program in Olongapo (UPDEPO)</p>	<p>Program: Offering of Masters Degree Program and Other Courses</p> <ul style="list-style-type: none"> • SBMA will provide the building and area adjacent to the Lyceum of Subic Bay along Rizal Highway, SBFZ for UPDEPO's conduct of the classes within the SBFZ. • SBMA shall continue to provide for UPDEPO's conduct of classes the portions of Bldg. Q-8131 that UPDEPO currently and actually uses until UPDEPO, to avoid disruption of classes, deemed it appropriate to transfer to the building adjacent to Lyceum of Subic Bay. <p>Effectivity: Effective for ten (10) years upon signing unless sooner terminated in writing by either of the Parties</p> <p>Date notarized: 14 September 2011</p>

UP Diliman	8	<p>Memorandum of Agreement between the University of the Philippines and the Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development – Department of Science and Technology (PCAARRD-DOST)</p> <p>Project Leader: Dr. Rachel Ravago-Gotanco</p> <p>Implementing Unit: Marine Science Institute, College of Science, UP Diliman</p>	<p>Project: Stock Delineation and Phylogenetics of Selected High Value Sea Cucumbers in Support of Conservation and Management</p> <p>Amount of the Project: ₱3,832,872.00</p> <p>Duration: Shall be completed within a period of three (3) years, with the Y2 grant covering the period 1 October 2012 to 30 September 2013</p> <p>Date notarized: 4 December 2012</p>
	9	<p>Memorandum of Agreement between the University of the Philippines and the Philippine Council for Industry, Energy and Emerging Technology Research and Development (PCIEERD)</p> <p>Implementing Unit: College of Engineering, UP Diliman</p>	<p>Project: Rapid Mapping of Rubber Trees in Mindanao (Rubb3Map)</p> <p>Amount of the Project: ₱588,636.70</p> <p>Duration: Shall take effect upon signing of the parties and contemplates a total project completion time of two (2) months</p> <p>Date notarized: 14 January 2013</p>
	10	<p>Memorandum of Agreement between the University of the Philippines and the Philippine Overseas Employment Administration Office (POEA) (First Party)</p> <p>Implementing Unit: College of Law, UP Diliman</p>	<p>Project: Mandatory Continuing Legal Education (MCLE)</p> <p>Amount of the Project: ₱90,000.00</p> <p>Duration: 22-24 October 2012</p> <p>Date notarized: 27 November 2012</p>
	11	<p>Memorandum of Agreement between the University of the Philippines through the Institute of Chemistry, College of Science and the National Research Council of the Philippines (NRCP)</p> <p>Project Leader: Dr. Christine C. Hernandez</p>	<p>Project: Standardized Anti-hyperurecemic Extracts from Selected Philippine Plants</p> <p>Amount of the Project: ₱558,665.95</p> <p>Duration: One (1) Year</p> <p>Date notarized: 5 March 2013</p>

UP Manila	1	International Student Clinical Externship Agreement between the University of the Philippines Manila and the Seton Hall University – School of Health and Medical Sciences (SHU-SHMS) Implementing Unit: Office of the Vice-Chancellor for Academic Affairs	Project: Enhance Learning through Full-Time Medical Experiential Learning Externship Effectivity: Effective when executed by both parties for a period of three (3) years and may be renewed in writing and signed by authorized representatives of the parties Date notarized: 25 January 2013
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C. Contract of Lease

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP System	1	Contract of Lease (Renewal) between the University of the Philippines and the Citibank, N.A. (Philippine Branch)	Lease Premises: A parcel of land (excluding improvements) consisting of 4,488 square meters more or less situated at 38 McKinley Road, Forbes Park Subdivision, Makati City covered by Transfer Certificate of Title No. 42367 (formerly TCT 53708) of the Register of Deeds of Makati City Lease Period: Five (5) years, from 25 December 2011 to 24 December 2016 Date notarized: 26 March 2013

**MATTERS SUBMITTED FOR INFORMATION
OF THE BOARD**

The Board **NOTED** the following:

- A. Department of Justice Opinion No. 25, s. 2013 dated 28 February 2013 Signed by Secretary Leila M. De Lima on the Exemption of the University of the Philippines from Payment of Registration Fees Assessed by the Land Registration Authority (LRA)/Registry of Deeds**

(The document is on file at the OSU Records.)

B. Deeds of Donation

1. Two (2) Deeds of Donation and Acceptance between the University of the Philippines Diliman (Donee) and the Manila North Tollways Corporation (Donor)

Donations: (1) 1 unit Lidar Gun

(2) Software: TSIS-CORSIM, Highway Capacity Software 2010, Highway Safety Analysis (SITE), SIDRA Intersection, Highroad, Traffic Engineering Software, VISSIM, SYNCHRO Studio 8, and three (3) units of Handheld GPS

Value of Donation: (1) ₱550,000.00

(2) ₱850,000.00 and ₱90,000.00

Beneficiary Unit: National Center for Transportation Studies (NCTS)

Particulars:

The Donor is the owner of the brand new equipment and software which the Donor desires to donate to the Donee for the direct and exclusive use of the National Center for Transportation Studies and/or its students in connection with their education and/or research activities.

Date notarized: 5 February 2013

2. Deed of Donation between the University of the Philippines Los Baños (Donee) and the Philippine Charity Sweepstakes Office (PCSO) (Donor) Under the PCSO Ambulance Donation Program

Donations: One (1) unit Ambulance

Beneficiary Unit: University Health Service, UPLos Baños

Particulars:

The ambulance unit shall be used exclusively and solely for emergency medical services, such as but not limited to transporting of wounded or ill patients; for medical outreach programs, and as an extension service of the Donee's hospital/medical institution. Under no instance may it be utilized for private purposes, nor for any other purpose.

The medical team composition, requirements for use, and the charges for the use of ambulance, should be consistent with the applicable Administrative Order issued by the Department of Health on the matter.

Date notarized: 1 February 2013

2.a Affirmation of Acceptance of Donation signed by Dr. Rex Victor O. Cruz, Chancellor, UP Los Baños Notarized on 12 March 2013

C. Delegated Authority to the President, subject to INFORMATION of the Board

1. UP Mindanao Academic Calendar AY 2013-2014 (*Approved by the President on 8 March 2013*)

2. Contracts/Agreements
(Delegated Authority to the President subject to information of the Board [cost not exceeding ₱75 Million Pesos, 1286th BOR Meeting, 28 February 2013])

CU		TITLE	PROJECT	AMOUNT/ DURATION
UP System	1	<i>Notice of Award</i> granted to Accel Prime Technologies Incorporated in Joint Venture with Pilipinas Micro Matrix Technology Incorporated <ul style="list-style-type: none"> UPS SPMO 2012-065 eUP Component 4: Infrastructure Development Projects (UP Information Technology Development Center)	400 units of Computer Desktops (Computer Terminals for Offices)	₱9,737,280.00
	2	<i>Notice of Award</i> granted to C.E. Padilla Construction Incorporated <ul style="list-style-type: none"> UPS SPMO 2012-080 (UP Cebu)	Design and Construction of University of the Philippines Professional School Library Building at SRP, Cebu City	₱72,698,978.88
UP Diliman	1	<i>Notice of Award</i> granted to ALV Technologies PTE. Ltd., Singapore BAC Resolution No. 423-12 dated 18 October 2012 Purchase Order No. 12-10-0826	Procurement of one (1) lot Electrochemical SPR unit with Accessories for the Institute of Chemistry	₱9,543,625.00 (USD 227,500.00)

UP Diliman	2	<p><i>Notice of Award</i> granted to Enrivel Construction</p> <ul style="list-style-type: none"> BAC Resolution No. 13-012 dated 17 January 2013 	Proposed Renovation of Ilang-ilang Residence Hall located at F. Ma. Guerrero St., UP Diliman	₱10,641,443.46
	3	<p><i>Notice of Award</i> granted to Accuracy Builder Enterprises</p> <ul style="list-style-type: none"> BAC Resolution No. 12-433 dated 31 December 2012 	Proposed Academic Building 1 (Phase 3) Partial Site Development and Completion of Multi-Purpose Building located at Clark Freeport Zone, UP Diliman Extension Program in Pampanga (UPDEPP)	₱68,555,478.43
	4	<p><i>Notice of Award</i> granted to Multi-Fold Links Inc.</p> <ul style="list-style-type: none"> UPS SPMO 2012-095 eUP Component 4: Infrastructure Development Projects 	Fiber Optic Backbone (Installation and Rehabilitation)	₱21,489,875.00
	5	<p>Variation Order No. 1 of the General Construction Agreement between UP Diliman and the DHN Construction and Development Corporation (Contractor)</p> <ul style="list-style-type: none"> BAC Resolution No. 13-005 dated 10 January 2013 	Proposed Conversion of CSLAB to CS Library located at College of Science National Science Complex, UP Diliman	₱796,765.13
	6	Construction Agreement between the University of the Philippines and the Ravilo-Gonzales Group Construction Corporation (Contractor)	Proposed Storm Drainage at Rear Area of School of Economics, UP Diliman	₱428,432.29 (60 calendar days)
	7	Construction Agreement between the University of the Philippines and the Mechanics Construction Corporation (Contractor)	Proposed Re-Roofing and Miscellaneous Works, Alumni Dormitory, Alumni Center	₱995,905.36 (90 calendar days)
	8	Construction Agreement between the University of the Philippines and the Dantess Construction (Contractor)	Proposed Re-Roofing and Ceiling Works at Kamagong Residence Hall	₱303,289.00 (45 calendar days)

UP Diliman	9	Two (2) Construction Agreements between the University of the Philippines and the Reygem Builders (Contractor)	Proposed Conversion of CMC Film Department to CMC Library (Plaridel Hall), College of Mass Communication	₱4,702,901.43 (150 Calendar days)
			Proposed Re-Roofing and Miscellaneous Works at PARDEC Building, National College of Public Administration and Governance	₱1,622,349.60 (90 calendar days)
	10	Contract for Janitorial Services between the University of the Philippines and the Care Best International, Inc. (Agency)	Janitorial Services of 163 janitors to South Sector area of the Diliman Campus	₱34,335,389.28 for one (1) year Period of Contract: 01 January 2013 to 31 December 2013 Date notarized: 15 March 2013
	11	Two (2) Supplemental Contracts for Security Services between the University of the Philippines and the Glocke Security Systems Incorporated (Agency)	17 security guards stationed at UP South Sector	30 November 2011 to 01 February 2012 Amount of the Contract: The same rates as those provided for in the Principal Contract
			6 security guards stationed at Bolinao Marine Laboratory, Pangasinan	01 December 2010 to 30 June 2012 Amount of the Contract: ₱19,044 per 12 shift hours and ₱12,696 per 8-hours shift

UP Los Baños	1	Notice of Award granted to Sarca Estate Development Corporation. BAC Resolution No. 017-2012 dated 21 December 2012	Construction of Three (3) Storey Mathematics Building (Re-Bid)	₱52,571,641.70
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OTHER MATTERS

Matters submitted by the President for **approval** by the Board, the action by the Board are indicated at the end of the item, except on letter A which involved only a discussion of a current issue:

A. On the Issue of Ms. Kristel Tejada of UP Manila

Situationer:

Chancellor Agulto informed the Board about the issue of the UP Manila student who committed suicide allegedly due to unpaid tuition. He presented a short chronology of the events, the facts and responses to issues, the actions taken by UP Manila and the UP System, the inputs from the Deans and other officials, and the resolutions and conclusions made.

Regent Chief Justice Puno observed that the narration of events was very comprehensive. However, he said that it did not include the filing of a case against the UP Manila Chancellor and Vice-Chancellor for Academic Affairs in the Office of the Ombudsman. He said that this aspect is very significant because it elevates the issue to another level that does not only involve the Chancellor and the Vice-Chancellor of UP Manila but also the University as a whole. He said that it is a policy of the whole University that is under question, and that is Article 330 of the University Code. He said that the two (2) lawyers who filed the case are claiming that Article 330 was misapplied and misinterpreted by the officials of the University and that these lawyers submitted their own interpretation of how the said article should have been applied.

Moreover, with regard to the presentation of Chancellor Agulto, i.e. students just pay for the subjects they passed. He said, being a UP Manila student himself, that has never happened. Even a student who files a Leave of Absence has to pay his loan for the subjects he took. Aside from that, he said the question is whether there is a policy in the University which bars students who are not able to pay within the prescribed deadline from being registered as students. According to Regent Arguelles, in his five years in UP Manila, this is the first time he encountered this policy of not allowing late payments. He noted that past administrations have been lenient. However, it was very clear in the memo issued by the Office of the Vice-Chancellor for Academic Affairs that no late payments will be allowed.

Chair Licuanan said that the concerns of Regent Arguelles can be taken up during the discussion in relation to tuition at the latter part of the agenda or during the special Board meeting on policy matters.

B. Memorandum of Agreement between the University of the Philippines and the Eurotowers Group consisting of the following:

- Ignacio B. Gimenez
- Roberto Olanday
- Eurotowers International Inc.
- Novotel (Hotel) Corp.
- New City Builders Inc.
- LRT Caloocan Mall Inc.
- Eurotel Corp.
- Northwalk Inn Inc.
- Transnational Product, Inc.
- Transnational Construction Corporation
- Hilton House, Inc.

Project : Construction of the Theater Building at the College of Arts and Letters, UP Diliman

Donation: ₱100,000,000.00, broken down as follows:

Name of Donor	Amount of Donation
Eurotowers International, Inc.	₱78,000,000.00
Roberto Olanday	1,000,000.00
Ignacio B. Gimenez	2,000,000.00
Novotel (Hotel) Corp.	2,400,000.00
New City Builders, Inc.	3,500,000.00
LRT Caloocan Mall, Inc.	1,000,000.00
Eurotel Corp.	2,800,000.00
Northwalk Inn, Inc.	2,800,000.00
Transnational Product, Inc.	1,300,000.00
Transnational Construction Corp.	2,000,000.00
Hilton House, Inc.	3,200,000.00

Particulars:

1. The University shall make available as the site of the theatre building in the U.P. Campus in Diliman, Quezon City, a lot at the back of Bulwagang Rizal (Faculty Center), at Roces Avenue corner Quirino Avenue, measuring 3,220 square meters, to be exclusively devoted for the above-named building;
2. Architectural and engineering plans for the project shall be prepared by a Joint Working Committee of the University composed of faculty/staff from the Office of the Campus Architect (OCA) and the Department of Speech Communication and Theatre Arts and representatives of Eurotowers Group, and shall be subject to the approval of the UP Board of Regents upon endorsement of the UP president, and of Mr. Ignacio B. Gimenez. Actual execution of construction plans shall be the responsibility of Eurotowers Group. The Eurotowers Group shall report on construction progress to the members of the Joint Working Committee;
3. Eurotowers Group shall assume responsibility for disbursing the above funds for the design and construction of the facilities, air conditioning units, landscaping,

and fees that may be imposed on construction, as well as assume responsibility for obtaining necessary permits, consent and licenses pertaining to actual execution of the construction plans. Eurotowers Group shall also assume the responsibility for taxes imposed by the national and/or local, if any, for the design and construction of the facilities;

4. Eurotowers Group shall hold the University free and harmless from all damages that may arise out of and within the control of Eurotowers Group during the construction of the facilities, and shall indemnify accordingly any damage to property or injury to persons caused by willful acts or negligence of Eurotowers Group, its contractors, subcontractors, employees or agents;
5. The construction of the facilities shall commence within reasonable time from signing of the Agreement, subject to compliance with Paragraph No. 12 herein, and upon the approval of the Board of Regents. Upon completion of the construction, the facilities shall be donated by Eurotowers Group in full to the University;
6. The facility includes mainly the theater building. Any change or addition of this facility, including rooms and extension thereto, shall be subject to agreement between the parties. The parties hereby stipulate not to use the Eurotowers Group's corporate logos in any manner whatsoever, including signs, marks or anything associated with its corporate logos, without Eurotowers Group's prior written consent. The prohibition against the use of Eurotowers Group's logos, marks and signs associated therewith stated under this article shall apply to any publication to promote and/or advertise the theatre building;
7. In addition to the educational, research and cultural function of the facilities, the parties agree that the University may utilize the theatre building for art related activities such as a gallery, food stalls, souvenir shop & coffee shop while the Eurotowers Group may put up and operate a gallery. Any funds generated shall be allocated for the operation, maintenance, and improvement of the facility as first priority and to support programs of the University as second priority. University regulations, including matters of use or rent of premises, aesthetics, security and sanitation shall be observed and enforced. The rules for use or rent of the premises and improvements subject of this Agreement shall become effective only upon prior written approval of the UP president. After such approval, operation of the premises may commence. Subject only to the qualifications stated under this article, the facilities, or any part thereof, shall not be used for any commercial purpose. Subject to the Rules of Use or Rent of the Premises as approved by the President, the University in recognition of the help extended by the Eurotowers Group in the construction of the theater building may allow the latter to rent the facilities from time to time at a preferential rate;
8. The University commits to ensure the proper utilization and maintenance of the donated facilities. For the purpose, the University will designate the Department of Speech Communication and Theater Arts of the College of Arts and Letters to specifically oversee management and maintenance following the turnover;

9. Any addition or major alteration to the donated facilities, including the construction of future buildings, rooms, and extensions thereto within the 3,220 square meter lot shall be done only with the mutual consent of the University and the Eurotowers Group, which consent the latter shall not unreasonably withhold;
10. The University shall extend all the necessary assistance to Eurotowers Group such as, but not limited to, obtaining permits, consents and licenses and other government regulatory requirements. The University shall also extend such assistance in facilitating the safekeeping, security, and mobilization of construction materials and equipments related to the construction of the facilities;
11. The University shall extend all necessary assistance to Eurotowers Group to enable the latter to avail of the *tax exemptions* for under Section 25 of RA No. 9500. The University shall also furnish Eurotowers Group with a certified true copy of the BIR Ruling No. 499-2009 dated 8 September 2009, a certificate of donation and such other documents necessary to obtain tax exemptions;
12. It is understood that as this Agreement is concerned, there is no employer-employee relationship between the University and the contractors, subcontractors, and employees of the Eurotowers Group;
13. In consideration of this donation, and consistent with the decision of the Board of Regents regarding the Naming Rights Policy of the University, including the need to secure prior approval from the Board of Regents, naming rights of the theater building shall be given to Eurotowers International, Inc. The College of Arts and Letters shall be given naming rights to half (or 50%) of all the units/rooms in the theatre building and the other half shall be named by Eurotowers International, Inc. as a condition of this donation subject to Republic Act No. 1059 and pertinent University rules. Likewise, the University may provide a small room for Eurotowers Group;

In recognition of the naming rights given to Eurotowers International, Inc. it is understood that the designated name for the theater shall also be the name of the building leaving no opportunity for any change or amendment in the future.

Board action: APPROVAL

C. Renaming of the UP College of Business Administration (CBA) into the *Cesar E.A. Virata School of Business*

At its meeting on 2 July 2012, the faculty of the College of Business Administration unanimously approved to honor its former Dean Cesar E.A. Virata by renaming the College after him.

Mr. Cesar E.A. Virata is a distinguished graduate, professor and dean of the College, and an honorable public servant who has served as Secretary of Finance and Prime Minister of the Philippines. Dean Virata is looked upon as an influential man in the business community in the Philippines and in the region. His name is more than worthy to be attached to the School of Business of the country's only national university. Dean Virata laid the foundations for the development of a strong College of Business Administration which continues to this day and which should continue into years ahead.

Mr. Cesar E.A. Virata was the fifth Dean of the College of Business Administration from 1960 to 1967. He obtained his BS Mechanical Engineering and BS Business Administration (*cum laude*) degrees from the University of the Philippines in 1952 and his MBA (Industrial Management) from the University of Pennsylvania Wharton Graduate School in 1953. He was also conferred the Doctor of Laws degree (*honoris causa*) by UP in March 1976. He is included in the list of 125 illustrious Wharton alumni during the 125th anniversary of the Wharton School of Finance in 2007.

Mr. Virata has served UP, the Philippine government and the country for many years and with clear distinction. He started his professorial career as a CBA instructor and served as CBA Dean in 1960 and 1964 (two terms) during the terms of UP President Vicente G. Sinco and Carlos P. Romulo, respectively. He also held other key government positions including as the country's Prime Minister (1981-1986) during the term of Philippine President Ferdinand Marcos, as *Batasan Pambansa Member* (1978-1986), as Secretary/Minister of Finance (1970-1986) and Governor for the Philippines in the World Bank and Asian Development Bank (1970-1986).

The President endorsed the proposal.

Board action: APPROVAL, provided that "U.P." or "University of the Philippines" be included in the name.

D. Request of President Alfredo E. Pascual for Authority to Travel to Vladivostok, Russia from 25-30 June 2013 to Attend the 17th APRU Annual President's Meeting

The President requests permission to travel on official time to Vladivostok, Russia from 25-30 June 2013 to Attend the 17th Association of Pacific Rim Universities (APRU) Annual President's Meeting hosted by Far Eastern Federal University, Russia.

The President is requesting for a round trip air ticket, hotel accommodation, pre-travel allowance, the actual cost of unsponsored meals, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund, plus salary during the period.

The President also requests permission to use his official passport and exemption from payment of travel tax.

Board action: APPROVAL

EXECUTIVE ORDERS

A. Executive Order No. PAEP-13-02

Date : 19 March 2013

To : All Chancellors
The Dean, UP Cebu

cc : All Vice Presidents
The Secretary of the University and of the Board of Regents

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Registration and Payment of Fees**

In view of the issues raised regarding the late payment of tuition and other school fees, henceforth, I am enjoining all Chancellors to allow a reasonable amount of time for registration and payment of fees.

For immediate compliance.

B. Executive Order No. PAEP-13-03

Date : 16 April 2013

To : All Concerned

From : (Sgd.) Alfredo E. Pascual
President

Subject : **One-Time Offering of the Doctor of Public Administration Program of the National College of Public Administration and Governance, University of the Philippine Diliman (UPD-NCPAG), in Western Visayas through the College of Management, University of the Philippines Visayas (UPV-CM)**

WHEREAS, Western Visayas (Region VI) is emerging as one of the fastest growing regions in the country, its economy being driven by agriculture and fisheries, agro-industries, and services (e.g., tourism and business process outsourcing) which can potentially create more jobs and provide better living conditions for the people;

WHEREAS, there is a need for the national, regional, and local government offices, as well as the non-government organizations in the region to build capacity for effective administration and governance that support sustainable and inclusive growth, and for the higher education institutions in the region to also develop the capability for providing the necessary education, training and human resource development requirements of these offices and organizations;

WHEREAS, while there are private and public universities offering a Master's degree in Management and one private university granting a doctoral degree in Management in Western Visayas, none of them offers a Doctor of Public Administration (DPA) degree;

WHEREAS, the UPD-NCPAG has agreed to offer its DPA program on a one-time basis in Iloilo City and the UPV-CM has agreed to host it thereby providing the opportunity for UPV-CM to provide career development for UPV faculty, faculty of member institutions of the Association of Schools of Public Administration in the Philippines (ASPAP), and officials of government offices in the region, while enabling UPV-CM to build capacity for offering degree and non-degree programs in public administration and governance by itself;

WHEREAS, a similar arrangement was made in the 1970s when the UPV-CM as the then Division of Management of the UP College of Iloilo hosted the degree program for the Master of Public Administration of the then College of Public Administration of UP Diliman;

WHEREAS, the proposed one-time DPA program offering is planned to be conducted starting June 2013 through June 2016;

WHEREAS, the UP System has agreed to support this initiative pursuant of its "One UP" paradigm and provide a good part of the program's budgetary requirements through funding from its Expanded Modernization Program (EMP)

WHEREAS, by virtue of the powers vested in me under the Charter and the Revised Code of the University, the UP Diliman's National College of Public Administration and Governance is hereby authorized to offer its Doctor of Public Administration program in Iloilo City hosted by UP Visayas ' College of Management subject to the following guidelines:

SECTION 1. SCOPE AND OBJECTIVES OF THE PROGRAM

The DPA program to be offered by UPD-NCPAG and hosted by the UPV-CM will be open to qualified enrollees who are senior personnel presently occupying crucial government and non-government positions in the region. Students who will enrol will have to comply with the UPD-NCPAG academic requirements to include application and admission requirements and academic coursework.

The DPA program is aimed at addressing the need in Western Visayas for quality higher graduate education in Public Administration at the doctoral level. Specifically, it aims to:

- a. provide the opportunity for career development and professional growth of UPV faculty members, non-UP faculty members of member schools of ASPAP-Panay Chapter, and qualified senior personnel of government agencies and local government units who see the need for career growth and development through an advanced degree program;
- b. develop an adequate faculty base in UPV-CM to handle the DPA program in the near future. UPD-NCPAG hopes to hand over the degree program to UPV-CM as the latter obtains a sufficient number of faculty members with doctorates and qualified to offer and sustain the program in the region;
- c. generate quality research and publications in Public Administration from students and faculty members in the DPA program. Students' dissertations and research collaborations between faculty and students in the program can yield valuable research findings and publications that can address knowledge gaps in Public Administration theory and practice; and
- d. contribute to direct services by way of capacity building and training and similar human resource development in the region – both in the academe and in the public service sectors.

SECTION 2. MANAGEMENT OF THE PROGRAM

The UPD-NCPAG shall be primarily responsible for the academic and administrative management of the DPA program under the direct supervision by its Center for Public Administration and Governance Education (CPAGE).

In particular, the UPD-NCPAG shall:

- a. be primarily responsible for the management of the program through its direct supervision by CPAGE, and with UPV-CM providing support;
- b. conduct the admission process for applicants and enrolees; administer qualifying examination and comprehensive examination for students in the program; and, provide guidance by appointing a faculty adviser for students in the doctoral dissertation;
- c. identify the roster of faculty from UP and experts from outside UP to be appointed as professorial lecturers, to handle the courses under the degree program, which may include qualified lecturers from UPV-CM to fill in the teaching requirements or work with UPD-NCPAG in team teaching capacity;
- d. manage the funds provided by the UP System for the full delivery of the DPA program; and
- e. perform other tasks and functions as may be necessary and related to any of the above.

The UPV-CM shall:

- a. market the program with the target students coming from the City of Iloilo and those from the Western Visayas region which shall involve conducting an enrolment campaign to disseminate information regarding the program and encourage prospective students from UPV and other schools as well as those from government agencies, local government units (LGUs) and non-government organizations (NGOs);
- b. ensure a minimum of twenty-five (25) enrollees/students to the program with at least eight UPV faculty enrollees;
- c. enter into a Memorandum of Agreement, if and when necessary, with other schools and universities and government agencies to facilitate enrolment and where possible, the provision of student privileges (e.g. scholarships, reduction of workloads that can be granted by these institutions for their personnel who shall be enrolled in the DPA program);
- d. assist the UPD-NCPAG in other administrative-related tasks as may be deemed necessary for the efficient and effective management of the program such as: (a) facilitation in the production of data and information needed in the program; (b) provision for a working space in UPV-CM for the UPD-NCPAG's faculty and lecturers; and, (c) provision of class venues and equipment for the conduct of classes;
- e. facilitate the arrangements with the Office of the Vice President for Academic Affairs for the award of doctoral fellowships under the UP System's Expanded Modernization Program for the UPV faculty members who will enrol in the program, the aggregate amount of these fellowships to constitute the funding for the delivery of the program by UPD-NCPAG as provided in Section 3;
- f. appoint a DPA Program Coordinator to liaise and coordinate the program requirements during its implementation;
- g. provide support for all other requirements of the program not covered by the funds provided by the UP System; and
- h. perform other tasks and functions as may be necessary and related to any of the above.

SECTION 3. FINANCIAL ARRANGEMENTS

The UP System shall provide funding through doctoral fellowships under its Expanded Modernization Program (EMP) to UPV faculty members who will enrol in the DPA program in the aggregate amount of THREE MILLIION FOUR HUNDRED THIRTY-FIVE THOUSAND EIGHT HUNDRED FIFTEEN PESOS AND 50/100 (PhP3,435,815.50) to cover operating expenses for the three years (including dissertation writing) that the program will be conducted in UPV-CM. The funding will be released directly to UPD-NCPAG in tranches over the three-year period based on a schedule to be agreed upon with the Office of the Vice President for Academic Affairs (OVPA). The funds so released shall, among others, finance the honoraria of the program faculty and the attendant program expenses that need to be met such as travel and accommodation

expenses of UPD-NCPAG professors, as well as other related expenses. UPD-NCPAG shall manage and utilize the funds provided by the UP System for the full delivery of the DPA program subject to the usual accounting and audit rules of the University.

The approved rates in student fees of UPD-NCPAG shall be applied to the enrolees who are not faculty members of UPV. The details regarding the collection and sharing of fees shall be agreed upon by UPD-NCPAG and UPV-CM with the approval of the UP President.

The UPV faculty enrolees in the program shall individually apply for doctoral fellowships under the UP System's EMP and fulfil the obligations related to the said fellowships.

SECTION 4. EVALUATION AND REPORTING REQUIREMENTS

The UPD-NCPAG shall submit to the UP President through the UP Diliman Chancellor (1) an annual progress report on the DPA program within one month from the last day of each of the three academic years of the program, and (2) an evaluation report within two months from the last day of the third academic year of the program.

In view of the unique nature of the implementation of this program, e.g., intensive weekend classes, and to ensure that the highest academic standards are observed, the annual progress reports and evaluation report referred to in this section shall be prepared against a set of guidelines that will be drawn up by the academic concerned, i.e., the Vice Chancellors for Academic Affairs of UP Diliman and UP Visayas, and the Vice President for Academic Affairs.

SECTION 5. SCHEDULE OF IMPLEMENTATION

The program shall be jointly launched by the UP System, UP Diliman, and UP Visayas under the theme of "One UP." The program launch shall be held on 22 April 2013 at the Iloilo campus of UP Visayas while the conduct of the DPA program shall commence in the first semester of Academic Year 2013-2014 and shall be concluded at the end of Academic Year 2015-2016.

The DPA degree shall be granted to the successful graduates of the program by UP Diliman.

SECTION 6. EFFECTIVITY

This Executive Order shall take effect immediately.

ADMINISTRATIVE ORDERS

A. ADMINISTRATIVE ORDER NO. PAEP 13-11

Date : March 2013

For : Vice President for Planning and Finance
Vice President for Administration
All Chancellors
Dean, UP Cebu
Director, PGH

From : (Sgd.) ALFREDO E. PASCUAL
President

Subject : **Rice Subsidy / Allowance**

The Board of Regents, in its 1285th meeting on 24 January 2013, approved the grant of two (2) tranches of rice subsidy/allowance for 2013 equivalent to One Thousand Five Hundred Pesos (Php1,500.00) per tranche to be given to the administrative personnel covered by the Collective Negotiation Agreement (CNA) between the University and All-UP Workers Union (AUPWU) and to the faculty and REPS covered by the CNA between the University and the All-UP Academic Employees Union (AUPAEU).

In the spirit of equity, the Board of Regents also approved that the same rice subsidy/allowance of Php1,500.00 be given to the faculty, REPS and administrative personnel not covered by the CNAs between the University and the Administrative and Academic Unions.

This shall be charged against the savings of the Constituent Universities and the Philippine General Hospital, subject to all applicable government accounting and auditing rules and regulations.

The Vice President for Administration is authorized to issue the guidelines on the implementation/supervision of distribution of the rice subsidy/allowance.

The coordinated release will be on 12 April 2013, as the CUs agreed through a referendum.

B. ADMINISTRATIVE ORDER NO. PAEP 13-14

Date : 12 March 2013

To : Chancellor Caesar A. Saloma
Vice Chancellor for Student Affairs Ma. Corazon J. Tan
Dean Ben Paul B. Gutierrez, College of Business Administration
Dean Aura C. Matias, College of Engineering
Engr. Alfonso A. Aliga, Jr., representing UPERDFI
Dr. Oscar Victor M. Antonio, representing College of Engineering
Dr. Magdaleno B. Albarracin, representing College of Engineering
Dr. Geraro M. Lanuza, OIC, Office of Student Housing

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Reconstitution of the Centennial Dormitory Oversight Committee**

With Chancellor Saloma as Chair, please constitute yourselves into the Oversight Committee for the purpose of supervising the management and operation of the Centennial Dormitory, in accordance with the Memorandum of Agreement (MOA) between the University, the Philippine Investment Management, Inc. (PHINMA), the Union Galvasteel Corporation and the UP Engineering and Research Development Foundation, Inc. (UPERDFI) for said project, approved by the Board of Regents on 28 January 2009.

As a standing committee, you shall receive an honorarium on a per meeting basis with no more than two meetings per month based on the approved rates of the Board of Regents. The Office of the Vice Chancellor for Student Affairs shall provide the necessary staff support.

Please refer to Article III.3 and 3.2 of the MOA (attached) for your guidance.

Thank you.

(Note: Please see quoted Article III.3 and 3.2 of the MOA below.)

*“Article III
MANAGEMENT AND OPERATION
OF THE DORMITORY*

3.1 The management and operation of the Dormitory by the third party management group shall be under the supervision of the Oversight Committee jointly constituted by the Parties. The Oversight Committee shall be composed of seven (7) members as follows:

- (a) The Chancellor of UP Diliman as Chair;*
- (b) The Vice Chancellor for Student Affairs of UP Diliman*
- (c) The Dean of the College of Business Administration, UP Diliman*

- (d) *The Dean of the College of Engineering, UP Diliman*
- (e) *A Representative from UPERDFI*
- (f) *A Representative to be named by the Dean of the College of Engineering*
- (g) *A Representative to be named by the Dean of the College of Engineering*

The composition and number of the members of the Oversight Committee may be revised from time to time by mutual agreement of the Parties. The members of the Oversight Committee may receive reasonable per diem for attendance in Committee meetings as may be approved by the Parties. Immediately upon signing of this Agreement, the Oversight Committee shall convene to promulgate its rules and regulations for the exercise of its powers and conduct of its functions.

3.2 *The Oversight Committee shall have the power to:*

- (a) *Promulgate the rules and regulations governing the use of the Dormitories and the conduct of the dormitory residents, employees, and guests of the Dormitories, which rules and regulations shall be consistent with the rules and regulations of the University; Provided, however, that admission to the dormitory shall be in accordance with the rules and regulations of the UP Office of Student Housing for the student-residents and the U.P. Housing office for junior faculty residents.*
- (b) *Assign a qualified third party management group (“Property Manager”) with a proven track record and adequate financial capacity to manage and maintain the dormitories provided that such assignment shall comply with the applicable governmental rules and procedures;*
- (c) *Lease but the revenue-generating spaces of the buildings, subject also to the applicable governmental rules and procedures;*
- (d) *Set performance standards for the Property Manager, to include the provision of penalties and incentives;*
- (e) *Require, request and receive periodic financial and management reports from the Property Manager on the management and operations of the Dormitory;*
- (f) *Render at the end of each academic year an annual management and financial report on the operations of the Dormitory and the fund balances as of the end of the academic year.”*

C. ADMINISTRATIVE ORDER NO. PAEP 13-15

Date : 15 March 2013

To : **Dr. Gisela P. Concepcion**
Vice President for Academic Affairs

cc : *OVPA*
OVPPF
OVPA
OVPD
OVPPA
OVPLA
All Chancellors
Dean, UP Cebu
OSU
CBO
Accounting Office
HRDO

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Officer-in-Charge of the University**

I hereby appoint you Officer-in-Charge of the University from 20-22 March 2013. I will be the Commencement Speaker at the 12th Commencement Exercises of the Partido State University in Goa, Camarines Sur on 21 March.

D. ADMINISTRATIVE ORDER NO. PAEP 13-19

Date : 26 March 2013

To : Dr. Caesar A. Saloma, Chair; Chancellor, UP Diliman
Hon. Mario G. Montejo, Co-Chair; Secretary, Department of
Science and Technology
Dr. Jose Maria P. Balmaceda, Dean, College of Science
Engr. Leo L. Jasareno, Acting Director, Mines and Geosciences
Bureau
Ms. Ma. Victoria Olivar, President, Geological Society of the
Philippines

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Selection of the next Director of the National Institute of
Geological Sciences (NIGS), UP Diliman**

Please constitute yourselves into a Search Committee to nominate candidates for the position of Director of the National Institute of Geological Sciences (NIGS). The position will become vacant upon the expiration of the term of Dr. Carlo A. Arcilla on 15 July 2013.

As provided in Executive Order No. 6 s. 1985, *Providing for the Organization and Staffing Pattern of the National Institute of Geological Sciences*, to qualify for appointment as Director of the NIGS, a person must have:

1. a Ph.D. (or the equivalent degree)
2. several research publications in pure or applied geosciences
3. some administrative experience

Please submit your report and recommendation to this office on or before 17 June 2013.

Thank you for your cooperation.

E. ADMINISTRATIVE ORDER NO. PAEP 13-20

Date : 27 March 2013

To : **Dr. Virginia R. Ocampo**
Assistant Secretary of the University
and of the Board of Regents

cc : Dr. Manuel B. Agulto
Chancellor, UP Manila

Dr. Lilian A. De Las Llagas
Secretary of the University and of the Board of Regents

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Search Committee for the Deanship of the College of Public Health, UP Manila – President’s Representative**

I hereby appoint you as the President’s representative in the search committee for the dean of the College of Public Health, UP Manila.

Expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.

F. ADMINISTRATIVE ORDER NO. PAEP 13-21

Date : 27 March 2013

To : **Dr. Marilou G. Nicolas**
Assistant Vice President for Academic Affairs and
Director, University Center for Integrative and Development
Studies

cc : Dr. Gisela P. Concepcion
Vice President for Academic Affairs
UP System

Dr. Sylvia B. Concepcion
Chancellor, UP Mindanao

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Search Committee for the Deanship of the College of Science
and Mathematics (CSM), UP Mindanao – President’s
Representative**

I hereby appoint you as the President’s representative in the search committee for the dean of the College of Science and Mathematics, UP Mindanao.

Expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.

G. ADMINISTRATIVE ORDER NO. PAEP 13-22

Date : 10 April 2013

To : **Dr. Asuncion K. Raymundo - Chair**
Professor Emeritus
Institute of Biological Sciences
College of Arts and Sciences
UP Los Baños

Dr. Aura C. Matias – Member
Dean, College of Engineering
UP Diliman

Prof. Eduardo A. Labitag – Member
Professorial Lecturer, College of Law
UP Diliman

Prof. Lourdes M. Portus - Secretary
College of Mass Communication

cc : All Chancellors, the Dean of UP Cebu, All Vice Presidents, the Secretary of the University, the Dean of UPD-CMC, the Dean of UPD College of Law

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Constitution of a Fact Finding Committee on the Kristel Tejada Incident**

Please constitute yourselves into a Committee, with Dr. Asuncion Raymundo as Chair, to establish the facts surrounding the unfortunate incident involving Ms. Kristel Pilar Mariz Tejada of UP Manila.

The committee is tasked to gather and assess information relating to the enrolment, tuition payment and other circumstances of Kristel during her stay in UP Manila.

Thank you.

H. ADMINISTRATIVE ORDER NO. PAEP 13-27

Date : 8 April 2013

To : The Chancellor, University of the Philippines Manila
The Executive Director, Philippine Genome Center
The Director, Technology Transfer and Business Development Office
All Concerned Unit

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Technology Transfer Management of Dengue Diagnostic Kits Developed by Dr. Raul Destura et al. and Creation of an *Ad hoc* Technical Evaluation Committee (*Ad hoc* TEC)**

Pursuant to the provisions of Republic Act (RA) No. 10055, also known as the Philippine Technology Transfer Act of 2009, and the 2011 IPR Policy of the University of the Philippines (UP) which was approved and confirmed by the Board of Regents during its 1269th and 1273rd meetings on 03 June 2011 and 29 September 2011, respectively, the intellectual property management of the LAMP-based Dengue Diagnostic Kit, a project of the Philippine Genome Center with UP Manila (UPM), through the Institute of Molecular Biology and Biotechnology of the National Institutes of Health, as implementing agency. is hereby officially transferred and turned over from the UPM Intellectual Property Office (IPO) to the Technology Transfer and Business

Development Office (TTBDO) of the UP System, effective 15 April 2013. Accordingly, TTBDO shall perform all functions, duties and responsibilities in the management of IP/IPR and technology transfer of the invention pursuant to the provisions of Article 9 of the IPR Policy.

In so far as the University may generate revenues from the commercialization of the invention, such revenues shall be shared by the inventors, PGC, UPM, and the UP System in accordance with the following schedule, subject only to the provisions of Article 8 of the IPR Policy and other related provisions of law:

- a) For the Inventors: Forty percent (40%)
- b) For UP System: Fifteen percent (15%)
- c) For PGC: Twenty-two and 50/100 percent (22.5%)
- d) For UP Manila: Twenty-two and 50/100 percent (22.5%)

Moreover, an Ad hoc Technical Evaluation Committee (Ad hoc TEC) is hereby created for the purpose of assisting TTBDO in the conduct of due diligence, IP valuation and the preparation of a Fairness Opinion Report of UP for consideration and approval by the University President, and for submission to and approval by the Fairness Opinion Board to be convened by the DOST, as required by R.A. 10055. The Ad hoc TEC and TTBDO shall perform their tasks and responsibilities in accordance with the attached Project Timetable (Annex "A').

In connection with the above, the following faculty, employees and technical consultants are designated as members of Ad hoc TEC, with Dr. Reynaldo L. Garcia as its Chair, effective 15 April 2013:

Name	Position/Home Unit	Expertise
Dr. Reynaldo L. Garcia PhD, MPhil (Bioscience Enterprise)	Professor, NIMBB, UPD and concurrently Director, TTBDO	Molecular biology, biotechnology, technopreneurship, IP/IPR and technology management, pharma and biotech consulting, technology brokerage, technology licensing
Dr. Marissa M. Alejandria, MD, MS	Associate Professor, College of Medicine-Department of Clinical Epidemiology, UPM; infectious disease consultant, PGH	Internal medicine, infectious diseases, clinical epidemiology, good clinical practice (GCP), medical and biomedical ethics
Dr. Naomi Martin, MD, MBA	Special Assistant for Business Development, OC- UPM; management consultant; and formerly Asia Regional Director for strategy and operations, Pfizer, Inc.	Strategic planning, new product management, and marketing management of pharmaceutical products, drug R&D, institutional linkages for clinical science researches between university and private industry sector; general management

Ms. Karen Hipol, MA Technology Management, MPhil (Bioscience Enterprise)	Private consultant previously the COO of Hybridigm Consulting and currently the Associate Director of Carillion Partners, a consulting firm specializing in private equity and venture capital	Bioscience enterprise management, science, pharmaceutical biology, molecular private biotechnology, equity and joint venture financing technology spin- off companies
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In view of the fact that their Committee tasks are not part of their normally assigned duties, the members and secretariat of Ad hoc TEC, including resource persons, if any, shall be granted honoraria consistent with the rates for Ad hoc Committees (Level 2) approved by the Board of Regents at its 1199th Meeting on 26 August 2005, and in accordance with the Office of the Vice President for Administration's Memorandum No. CGCG-05-06 dated 1 September 2005.

Payment of honoraria for faculty and employees of UP who are designated as members of the Ad hoc TEC shall be charged against the BOR-approved one-time budget of TTBD0 for FY 2013. All other fees, costs and expenses in the performance of the tasks and duties of the Ad hoc TEC shall be sourced and charged against the TTBD0 Trust Fund as direct expenses in the management of IP/IPR and technology transfer of the invention as per attached proposed budget (Annex "B").

For implementation and compliance.

Annex "A"

Project Timetable on asks/Activities to be completed by the Ad hoc TEC and TTBD0 Re: Conduct of Due Diligence and the Preparation of Fairness Opinion Report

Task/Activity		Week					
		1	2	3	4	5	6
A	Retired, compilation and distribution of the Investors' Business Plan to Ad hoc TEC for briefing and discussion						
B	Meeting of Ad hoc TEC with Investors to discuss additional inputs/revisions of Business Plan						
C	Submission of Revised Business Plan and final meeting between selected Ad hoc TEC members and investors						
D	Preparation b Ad hoc TEC draft of Due Diligence Report and inputs to Fairness Opinion Report						
E	Submission by TTBD0 of the final copy of the Fairness Opinion Report to OP, through OVPD						

Annex “B”

Proposed Budget for Ad hoc TEC, and the Due Diligence and Preparation of Fairness Opinion Report Re: Invention on Dengue Diagnostic Kit of UP-PGC and UPM
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Expense Description	Amount (P)	Budget Source
Honoraria	7,800.00	BOR-IOB-PS
Honoraria for 2 members (Up faculty/employee at P5,850.00@)	11,700.00	BOR-IOB-PS
Professional Fee for 1 Member (Private Consultant)	10,000.00	TTBDO Trust Fund-MOOE
Honoraria/Professional fee for Secretariat (Inna Palatao)	4,550.00	BOR-IOB-PS or TTBDO Trust Fund
Meals, Food, Representation Expense	5,000.00	TTBDO Trust Fund-MOOE
Transportation Expense	1,500.00	TTBDO Trust Fund-MOOE
Office Supplies	2,000.00	TTBDO Trust Fund-MOOE
Contingency	1,450.00	TTBDO Trust Fund-MOOE
Total	P44,000.00	

I. ADMINISTRATIVE ORDER NO. PAEP 13-28

Date : 17 April 2013

To : Dr. Elvira A. Zamora, Vice President for Development
Dr. Lisa Grace S. Bersales, Vice President for Planning and
Finance
Atty. Hector Danny D. Uy, Vice President for Legal Affairs

From : (Sgd.) Alfredo E. Pascual
President

Subject : **UP-PHILHEALTH Coordinating Body**

The UP Board of Regents, at its 1282nd meeting on 20 September 2012 confirmed the Memorandum of Agreement for Collaboration and Partnership Between the University of the Philippines and the Philippine Health Insurance Corporation (PHILHEALTH), executed by the parties on 11 September 2012. Copy of the MOA is hereto attached for your reference.

According to Article 1, Section C, No. of the said MOA, UP and PHILHEALTH shall “jointly organize a *Coordinating Body* that shall establish a mechanism of joint updating, revising, monitoring and evaluation of implementation and outcome of the MOA, including joint screening, monitoring and evaluation of subsequent MOA.”

For this purpose, I hereby appoint the UP Vice President for Development, Vice President for Planning and Finance, and Vice President for Legal Affairs, as the members who shall represent the University of the Philippines in the UP-PHILHEALTH Coordinating Body.

The UP members and resource persons of the Coordinating Body shall be granted honoraria consistent with the rates for Committees approved by the Board of Regents at its 1199th Meeting on 26 August 2005, and in accordance with the Office of the Vice President for Administration Memorandum No. CGCG-05-06 dated 01 September 2005.

Thank you.

J. ADMINISTRATIVE ORDER NO. PAEP 13-29

Date : 17 April 2013

To : VPA Maragtas S.V. Amante
VPD Elvira A. Zamora
VPLA Herctor Danny D. Uy

cc : OVPAA
OVPPF
OVPA
OVPD
OVPLA
All Chancellors
The Dean, UP Cebu
OSU
CBO
Accounting Office
HRDO

From : (Sgd.) Alfredo E. Pascual
President

SUBJECT : **Officer-in-Charge of the University**

I hereby appoint you Office-in-Charge of the University on the days specified below within the period 18-27 April 2013. I will be in Davao City to attend the investiture of Chancellor Sylvia B. Concepcion and the UP Mindanao Commencement Exercises on 19 April. On 22 April, I will be in Iloilo for the launch of UPD-NCPAG's Doctor of Public Administration Program in UPV College of Management. I will also be in UP Baguio on 25-27 April to attend the UP Baguio commencement exercises.

18-19 April – VP Uy
21-22 April – VP Zamora
25-27 April – VP Amante

K. ADMINISTRATIVE ORDER NO. PAEP 13-31

Date : 17 April 2013

To : Dr. J. Prospero E. De Vera, III
Vice President for Public Affairs

Vice Chair : Ms. Frances Fatima Cabana
Deputy Director, UP System Information Office

Members : Prof. Maureen Marie Araneta, UP Diliman
Prof. Victoria Costina, UP Baguio
Dr. Serlie B. Jamias, UP Los Baños
Dr. Anthony Leachon, UP Manila
Mr. Rene Estremera, UP Mindanao
Mr. Primo G. Garcia, UPOU
Dr. Liah Catedrilla, UP Visayas
Dr. Mary Gretchen Chaves, UP Cebu
Prof. Orlando Mercado, UP Diliman
Prof. Luis Teodoro, UP Diliman

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Appointment of Members of the UP System Media Affairs Committee**

You are hereby appointed as members of the UP System Media Affairs Committee effective 01 April 2013 to 31 March 2014.

The Committee shall have the following functions:

1. Review and formulate plans and programs to increase the institutional visibility of the University of the Philippines to its internal and external publics through all available communication and media systems, including print, broadcast and online media.
2. Formulate programs and activities that will develop and strengthen the liaison of the University with the mass media.
3. Review, evaluate and recommend policies to improve the form and content of the UP Newsletter, UP Forum, and other publications and media outputs of UP constituent universities.
4. Assist the University of the Philippines System in the development of the UP Strategic Communication Plan.
5. Monitor events and developments that are likely to affect University policies and programs.
6. Strengthen the research, documentation, publication and information exchange capabilities among various public affairs units of the CUs.
7. Develop capacity-building programs and activities that will improve the capacity of UP constituent universities to manage their information systems and linkages with the media.
8. Perform such other functions as may be assigned by the President.

Honoraria: The members of the Committee shall be granted honoraria consistent with the rates for Standing Committees (Grade 2 Level) as approved by the Board of Regents during its 1199th meeting held on 26 August 2005.

L. ADMINISTRATIVE ORDER NO. PAEP 13-33

Date : 23 April 2013

To : Vice Presidents
Secretary of the University
Assistant Vice Presidents

cc : UP HRDO

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Submission of Statement of Assets, Liabilities and Networth (SALN) 2012 and Delegation of Authority to Administer Oath for the SALN – Deadline: 30 April 2013**

This is to remind all University System officials and employees that the deadline for submission of the properly accomplished SALN 2012 forms¹ to the UP HRDO is on 30 April 2013.

For the UP System Offices, the following are authorized to administer the SALN oath, after these are duly filled up and submitted by officials and employees.

- Secretary of the University – for the President, Vice Presidents, Assistant Vice Presidents; and Assistant Secretary of the University
- Assistant Vice President(s) – for corresponding offices under each VP; and
- Asst. Secretary of the University – for the Office of the President and the Office of the Secretary of the University (OSU).

Please note that failure of an official or employee to submit his/her SALN is punishable under Section 46(D) (8), Rule X of the Revised Rules on Administrative Cases in the Civil Service (RRACCS), CSC Resolution No. 1101502 dated 8 November 2011 with the following penalties:

- 1st offense – Suspension of one (1) month and one (1) day to six (6) months
- 2nd offense – Dismissal from the service

For strict compliance.

¹ Reference: Updated SALN guidelines and revised form could be downloaded from:
<http://excel.csc.gov.ph/cscweb/cscweb.php>

M. ADMINISTRATIVE ORDER NO. PAEP 13-34

Date : 24 April 2013

To : Nestor O. Rañeses, Asst. Vice President for Administration (Chair)
Richelita P. Galapate, Associate Dean for Academic Affairs, UP Cebu
(Vice Chair)
Roberto C. Basadre, Professor, Social Science Cluster, UP Cebu
Rosario C. Cariño, Office of the Campus Architect, UP Diliman
Representative, Office of the Vice President for Legal Affairs

cc : Vice Presidents
Office of the Dean, UP Cebu
Chancellor, UP Diliman
System SPMO

From : (Sgd.) Alfredo E. Pascual
President

Subject: **Constitution of the Special Bids and Awards Committee (SBAC) for National Government-funded “Construction of UP Cebu High School Building”**

Please constitute yourselves into a Special Bids and Awards Committee (SDBAC) for the bidding of the National Government-funded “Construction of UP Cebu High School Building”, in accordance with applicable laws and regulations on government procurement.

The Director of the Office of Design and Planning Initiatives, Prof. Cristopher S.P. Espina, is undertaking the design phase of the project.

The Committee members, technical working group, resource persons, secretariat and support staff shall be granted honoraria consistent with the rates for Ad Hoc Committee (Level 2) approved by the Board of Regents at its 1199th meeting on 26 August 2005.

MEMORANDA

A. MEMORANDUM NO. PAEP 13-03

Date : 6 March 2013

For : THE BOARD OF REGENTS
University of the Philippines
Diliman, Quezon City

Subject : **Request for authority to travel to Vladivostok, Russia from 25-30 June 2013 to attend the 17th APRU Annual President's Meeting**

I respectfully request permission to travel on official time to Vladivostok, Russia from 27-29 June 2013, exclusive of travel time, to attend the 17th Association of Pacific Rim Universities (APRU) Annual President's Meeting hosted by Far Eastern Federal University, Russia.

I would like to request round trip air ticket, hotel accommodation, pre-travel allowance, the actual cost of unsponsored meals, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund, plus my salary during the period. I also would like to request the use of official passport and exemption from payment of travel tax.

Thank you.

B. MEMORANDUM NO. PAEP 13-04

Date : 11 March 2013

To : Chair: Dr. J. Prospero E. de Vera III, *Vice President for Public Affairs*
Vice Chair: Dr. Nicole C. Curato, *Assistant Professor Department of Sociology, UP Diliman*

Members:
Prof. Ranjit S. Rye, *Department of Political Science, UP Diliman*
Prof. Nelson G. Cainghog, *Department of Political Science, UP Diliman*
Dr. Jean S. Encinas-Franco, *Department of Political Science, UP Diliman*
Prof. Herisadel P. Flores, *National College of Public Administration and Governance. UP Diliman*

From : (Sgd.) Alfredo E. Pascual
President

Subject : **UP System Committee for the Halalan 2013 Microsite
Appointment of Members**

In connection with the mandate of the University of the Philippines to lead as a public service university and the partnership between the University of the Philippines, Commission on Elections, and ABS-CBN to promote clean, honest and empowering 2013 midterm elections you are hereby appointed as members of the UP System Committee for the Halalan 2013 effective 14 January to 31 June 2013.

The Committee shall have the following functions:

1. To design and manage a microsite which will serve as a platform to:
 - 1.1. Provide voter education by making election-related data accessible to the faculty, staff, students, alumni and the general public;
 - 1.2. Disseminate election-related research findings and analyses of UP based experts in a manner that is meaningful and comprehensible to various audiences; and
 - 1.3. Ensure that election-related initiatives, such as the fact check project, reach the widest audience possible through the use of both traditional and new media.
2. To oversee the overall planning, implementation and evaluation of the microsite;
3. To ensure the quality and integrity of the data and information presented in the microsite;
4. To ensure that significant research work on election-related issues are summarized and accessible to the public;
5. To perform such other functions as may be assigned by the President.

The committee may call upon and tap experts to assist in the implementation of its mandates and activities.

The funding for the design and management of the UP Halalan 2013 microsite shall be sourced from the Packaging the University of the Philippines project approved by the Board of Regents during its 1272nd meeting held on 25 August 2011.

The members of the Committee shall be granted honoraria for meetings attended consistent with the rates for Standing Committees (Grade 2 Level) as approved by the Board of Regents during its 1199th meeting held on 26 August 2005.

C. MEMORANDUM NO. PAEP 13-05

Date : 19 March 2013
To : All Concerned
From : (Sgd.) Alfredo E. Pascual
President
Subject : **Half day work on Wednesday, 27 March 2013**

In consideration of the Lenten season, UP will observe a half day work schedule on 27 March 2013 (Wednesday).

Units doing vital public services such as the PGH, health services units, security and police, PABX, garbage collection, shall observe the regular whole day work schedule. University officials and staff in these units however are urged to schedule their tasks with flexibility and understanding.

Please be guided accordingly.

D. MEMORANDUM NO. PAEP 13-06

Date : 26 March 2013
To : All Chancellors
The Dean, UP Cebu
From : (Sgd.) Alfredo E. Pascual
President
Subject : **UP Diliman's Proposed Guidelines on Reporting, Valuation and Recording of Donations – possible System-wide application**

Please find attached for your review the UP Diliman's proposed guidelines on reporting, valuation and recording of donations to the University.

Pursuant to our last PAC meeting held on 14 March 2013 and with this proposal originated by UP Diliman, I would like to start now the practice of considering for System-wide application a proposal from an individual unit of the University.

In this regard, please submit your comments on the attached proposal, indicating its applicability to your CU and the adjustments needed to fit its provisions to your specific circumstances, if any, such as perhaps those related to organizational structure or specific offices cited in the proposal.

I would appreciate receiving your comments on or before 5 April 2013, Friday.

E. MEMORANDUM NO. PAEP 13-07

Date : 5 April 2013

To : All Chancellors
Dean, UP Cebu

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Four-day Summer Workweek**

A four-day summer workweek will give personnel a chance to enjoy a three-day weekend. A longer daylight will also allow flexibility to start work earlier than 8:00 am, and end after 5:00 pm, with possible savings in utilities.

Chancellors have the option to decide whether or not to observe a four-day summer workweek, wholly or partially, from 6 to 31 May 2013 and subject to the following guideline:

1. Please plan and synchronize days-off on Mondays to ensure unhampered communications with the UP System.
2. Units have flexibility to follow a 7:00 am to 6:00 pm or 7:30 to 6:30 pm adjusted work schedule from **Tuesday to Friday**.
3. Units engaged in vital public services such as the UP PGH, health service units, security and police, PABX, garbage collection, etc., shall observe the regular Monday to Friday work schedule.
4. In case a holiday falls on the workweek schedule, the University shall observe the regular 8:00 am to 5:00 pm, Monday to Friday work schedule.
5. Units and personnel involved in the advance registration period for freshmen shall observe the regular Monday to Friday work schedule, 8:00 am to 5:00 pm.
6. Those who will continue with the regular schedule must inform the UP System administration, through the OVPA. For information of the public, the VCAs shall submit to the OVPA the list of their offices/units not implementing the four-day workweek scheme, if any, on or before 19 April 2013, for posting in the UP website.

For your guidance.

F. MEMORANDUM NO. PAEP 13-08

Date : 5 April 2013

To : All Vice Presidents, Assistant Vice Presidents
University Secretary, Assistant University Secretary
Chancellors, Vice Chancellors, University Registrars
Deans, Associate/Assistant Deans, Directors
Deputy Directors, College Secretaries, Assistant Secretaries
Department Chairs and Heads of Principal Units

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Five (5)-day “Re-energizing” Period for University Officials
and Faculty Administrators from 02 to 31 May 2013**

As part of wellness and stress management, we encourage University officials and faculty administrators to choose among various options for re-energizing. Let us synchronize this at the System and CU levels, from 3 to 31 May 2013.

Please observe the following guidelines for “re-energizing”:

1. The “re-energizing” or stress management option is voluntary for University officials and faculty administrators for a maximum number of five (5) days (either in sequential or staggered mode).
2. Officials with scheduled meetings should schedule “re-energizing” on other days, with appropriate official notice to all concerned. Officers-in-Charge must be appointed and announced officially, and in advance.
3. Officials must be back a few days before the first day of regular registration.
4. Shift work arrangements are left to each head of office to decide.
5. Unused days devoted to re-energizing are neither cumulative nor commutable.
6. Please ensure that there will always be an official to take care of important and official matters, and lines of communication are open for urgent or emergency business.

G. MEMORANDUM NO. PAEP 13-09

Date : 17 April 2013

To : All UP Chancellors and Deans

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Improving the UP Information System and Increasing Institutional Visibility for the University of the Philippines**

Pursuant to the mandate of the University of the Philippines under R.A. 9500 to provide its unique and distinctive leadership in higher education and development, our vision in the UP Strategic Plan 2011-2017 to make UP a great university by taking a leadership role in the development of a globally competitive Philippines, and our goal to make UP more visible through effective public service, all existing Information Offices of constituent universities (CUs) shall be responsible for:

1. Generating, processing, storing, and providing timely, accurate and quality information and documentation, including but not limited to photos and videos, about the University and their respective CUs to their internal and external publics through all available communication media;
2. Keeping the various publics informed of all programs and services provided by the University and its CUs so that they could avail of such services;
3. Increasing the institutional visibility of the University by disseminating information and multimedia materials on the activities, initiatives, and achievements of the administration, faculty, staff, students and alumni; and other materials pertaining to their CUs through publications, news releases the traditional media and new media;
4. Undertaking public information activities, liaison with sector to promote the programs, initiatives, and interest of the university;
5. Documenting and writing news stories, taking photos, and recording videos of the events and initiatives in their respective jurisdictions for printing in the CU publication/s, posting in the CU website and social media accounts, and submission to the UP System Information Office (SIO) for publication in the UP Newsletter, UP Forum, other UP System information materials, and social media accounts.
- 6.

H. MEMORANDUM NO. PAEP 13-11

Date : 26 April 2013

For : THE BOARD OF REGENTS
University of the Philippines
Diliman, Quezon City

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Request for authority to travel to Brunei Darussalam from 3-5 June 2013 to attend the 2013 Brunei Dialogue**

I respectfully request permission to travel on official time to Brunei Darussalam from 3-5 June 2013, exclusive of travel time, to attend the 2013 Brunei Dialogue University Leadership Workshop with the theme "Transforming Universities on the Road to Research Excellence" hosted by Universiti Brunei Darussalam (UBD).

The organizers will finance the round trip airfare, hotel accommodation and meals during the Dialogue. From UP, I would like to request class upgrade of my return airfare consistent with what was approved by the Board in its 1270th meeting on 25 July 2011, cost of un-sponsored meals, pre-travel allowance of P1,500.00, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund.

I also request payment of my salary during the period and exemption from payment of travel tax.

Thank you.

I. MEMORANDUM NO. PAEP 13-12

Date : 26 April 2013

For : THE BOARD OF REGENTS
University of the Philippines
Diliman, Quezon City

From : (Sgd.) Alfredo E. Pascual
President

Subject : **Request for authority to travel to Korea from 5-8 June 2013**

I respectfully request permission to travel on official time to Korea from 5-8 June 2013, exclusive of travel time, to attend the Korean Studies Association of Southeast Asia (KoSASA) as follows: Strategic Symposium for the Collaboration in Education and

Research between Korea and Southeast Asia; Signing of Memorandum of Understanding with Yeungnam University, and the Board Meeting of the Korean Studies Association of Southeast Asia.

The Yeungnam University will finance my business class round trip airfare and hotel accommodation. From UP, I would like to request cost of un-sponsored meals, pre-travel allowance of P1,500.00, and that portion of the daily subsistence allowance (DSA) intended for incidentals, all to be taken from the UP International Linkages Fund.

I also request payment of my salary during the period and exemption from payment of travel tax.

Thank you.

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