



The University of the Philippines

GAZETTE

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DECISIONS OF THE BOARD OF REGENTS

1278th MEETING, 24 FEBRUARY 2012

MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

A. 1276th (Special) Meeting, 16 January 2012

The following cases were taken up in Executive Session. **No Minutes were therefore recorded.**

1. On the case of *Dean Enrique M. Avila, Prof. Ernesto P. Pineda, and Mr. Sharif Alsidry*, UP Cebu
2. On the case of *Mr. Florendo Sambrano*, UP Los Baños

REPORTS FOR INFORMATION OF THE BOARD

A. REPORT OF THE PRESIDENT

1. “INITIATIVES AND ACTIVITIES OF THE PRESIDENT
(Highlights of First Year Accomplishments and Activities –
January 2012-23 February 2012)

Part I. Highlights of First Year Accomplishments

My administration marked its first year anniversary on 10 February 2012. I would like to highlight some accomplishments of our team based on a quick review of the past twelve months.

UP Strategic Plan 2011-2017. In May 2011, we formulated a comprehensive strategic plan for the duration of my six- (6)-year term and had it approved by the Board. This was followed by another planning exercise in December 2011 during which we developed an implementation plan that prioritizes our programs and initiatives.

- Our plan comprises two strategic thrusts: academic excellence and operational excellence.
- Under academic excellence, we put in place programs to transform UP into a research-intensive university, to recruit the best and brightest students from across the country while giving due regard to equitable access (admission and STFAP reforms), to modernize pedagogy, to formalize quality assurance, intensify internationalization, to make UP more visible through effective public service, and to

enhance sports development. To make UP more research-oriented, our programs include faculty development and recruitment, research collaborations with industry and international institutions, publication awards, increased proportion of graduate students, and enhanced intellectual property (IP) protection.

- In pursuit of operational excellence, our flagship project is e-UP which, over a three-(3)-year period, will computerize and interconnect our campuses through seamless, integrated information and communication systems. This is intended to sharpen decision making, simplify and harmonize operations, speed up service delivery, reduce operation cost, strengthen managerial control and promote personnel well-being. Other initiatives include making our campuses environment-friendly (green UP program), improving operation efficiency (saving on water and power bills, more effective security), using the budget as planning tool at the CU and system levels, and enhancing personnel benefits.
- Financial sustainability is another key component of operational excellence. This will be achieved by continuing the campaign for increased budget for UP, intensifying efforts to raise funds from alumni and other donors, harnessing the tax privileges enjoyed by UP under the 2008 Charter, making idle assets productive, commercializing IP, among others.
- We gathered support for our Strategic Plan by sharing it with UP's publics at every opportunity, such as during my investiture in September 2011, various fora with faculty and students, and alumni events here and abroad. The VP for Development went on a roadshow to some CUs to explain its components.
- We endeavored to achieve ownership of the Plan at every level of the organization knowing that what matters is what actually takes place on the ground. We enjoined the CUs to formulate their own respective strategies within the context of system-wide Plan.

Initiatives to intensify research. We improved on existing programs from previous administrations and adopted new strategies for transforming UP into a research-intensive university. Convinced that the faculty are key to this transformation, we put in place the following:

- Emerging Interdisciplinary Research (EIDR) Program to stimulate innovative interdisciplinary research
- Expanded UP Modernization Program: longer period of availment by faculty members doing PhDs, wider scope (recruitment of PhDs, provision of start-up research funds, funding for visiting professors, etc.) of assistance
- Research Dissemination Fund for faculty members whose research outputs are deserving of exposure in international fora
- Science Paper Writing Workshops to mentor faculty and REPS in producing proposals that are likely to get accepted by international funding agencies
- OVPA Research Symposium Series to foster interaction among the different disciplines and promote public accountability of funded research projects
- Focus Group Discussions (FGDs) and *Kapihan*-type fora where a number of the above-cited initiatives were broached, tested, and fine-tuned
- Expanded International Publication Awards to incentivize not just the faculty but their home-institutes too, as well as their researchers and student collaborators
- Scientist Productivity System and the Arts Productivity System continued

Other research-related actions. We formally launched the Philippine Genome Center (PGC) in November 2011. PGC's newly-formed international board of advisers met in Manila during that occasion. We pursued the initiative of Mr. Dado Banatao to set up joint research institutes between US-based universities and Philippine universities led by UP. We did the initial spadework by meeting with the University of California Berkeley and University of California San Francisco alumni to discuss possible joint research programs in the fields of IT and biotechnology.

Quality assurance. The Internal Academic Assessment and Development System (iAADS), which is a revised version of the instrument developed during past administrations, is currently being implemented. Slowly, we have tried to open the eyes of the academic community that UP should not just claim excellence and superiority, it must prove it. This is done through quality assurance that includes such methods as academic assessments, accreditations, and university rankings. An AVPAA, a PDA and a former VPAA have been contributing to the effort. Accreditation and assessment by outside bodies are new to UP and not readily accepted by some quarters in the University but we are determined to push ahead.

Internationalization. Though bringing our internationalization efforts to a higher level (research-oriented) as our long-term objective, we continue to entertain exchange-type partnerships with individual foreign universities (a number of which were forged during the past year), as well as with networks such as the ASEAN University Network (AUN) Student Exchange Program.

Budget. The 2012 budget from the General Appropriations Act we got was basically the same as in the previous year after adjusting for salary increases under SSL3. However, we secured additional allocation towards the end of 2011 of P1.3 billion to be used mainly for capital outlay in 2012. This was allocated through CHED under the Disbursement Acceleration Program of the Aquino government.

For 2011, we got for UP the release of 71% of Personal Services (PS) funds needing clearance under the GAA. That was much higher than the 35% release achieved in 2010. PDAF cash releases in 2011 totaled P169 million compared to just P110 million in 2010.

We implemented an enhanced budget process within UP for 2013. This emphasizes budgeting as a tool in achieving our Strategic Plan. It uses both the bottom-up and the top-down approaches and is performance-based. We started this month with the Chancellors' individual sessions with the President for presentation of the CU's strategic plan and the budget proposals to support it.

Revenue generation from land assets. In June 2011, we signed with Ayala Land, Inc. (ALI) the contract for the UP Diliman East Campus. The construction of the new UPIS High School building in the old site of Narra Residence Hall started and UP received the P400 million upfront payment by ALI.

Major Donations. -- (a) By getting some illustrious Law alumni led by Senator Drilon into the loop, we successfully convinced the BCDA to donate, instead of lease, to UP that portion of lot at the Bonifacio Global City earlier identified for the UP Professional Schools. (b) We clinched from PNOC Exploration Corporation a P500 million commitment to donate to UP in four annual installments. This is the biggest donation ever received by UP from a single donor. The first P125 million of the committed donation was paid out in November 2011. The donation will go into an endowment

fund, the earnings of which will be used to support scholarships, professorial chairs, and research programs in mining, geology, energy and other fields.

Revised intellectual property rights (IPR) policy. We created the legal environment necessary for trail-brazing research to thrive in UP, by reviewing and amending the UP IPR policy and make it responsive to the interests of all concerned parties. The revised version is consistent with the provisions of the Technology Transfer Act of 2009, the Magna Carta for Scientists, Researchers and other S&T Personnel in Government. With two professionals who are steeped in the study and works on IPR, copyrights, and licensing at the helm, the newly renamed Technology Transfer and Business Development Office (TTBDO) has started to assist the younger CUs in establishing their own technology transfer office and in establishing disclosure procedures and technology transfer processes. The TTBDO is also working on the IP and Expertise Audit together with the ITTC.

e-UP Project. Implementation of the computerization project has commenced. The following were accomplished: benchmarking with more IT-advanced institutions abroad (e.g., National University of Singapore); drawing up of the eUP master plan; creation of the organizational structure for the project at the System and CU levels; setting up of the Special Bids and Awards Committee for the procurement of the necessary systems; etc.

Operational Efficiency. To kick off our cost-cutting program, we impressed upon the Chancellors the need to focus on one or two cost centers where the most possible savings could be realized at the shortest possible time: water, power, and contracts for service. UP Diliman alone reportedly saved millions of pesos in water bills by identifying and controlling serious leaks in certain buildings in the campus and in electricity bills by getting Meralco to agree to a reduced minimum guaranteed billing rate. The Board of Regents held all its meetings last year in Diliman to save on travel expenses. Copies of contracts for approval were no longer photocopied for the 11 members of the BOR but summarized with one copy being made available at the meeting.

Personnel relations and benefits. We made a conscious and deliberate effort to establish a closer rapport with the constituents including the workers and faculty unions, and the students. We restored trust in union-management relations through a series of workshops and meetings with the accredited faculty and staff unions. Initial results included agreement to put in place a grievance procedure; monitor implementation of the Collective Negotiation Agreement through a revitalized Union-Management Monitoring Committee; and preparations for the renegotiation of the CNAs. The promise of enhanced personnel benefits was redeemed in part with the much awaited Board's approval of the 10-day service recognition leave for REPS and administrative staff.

Public service. For the first time, UP responded as an institution to a major calamity in the country. In the aftermath of Typhoon Sendong, we sent to Iligan City a disaster response team which was a composite group of medical staff, public health professionals, forensic scientists, and geohazard experts. The team brought direct aid to the victims as well as helped the city come up with a comprehensive rehabilitation plan. This served as an indirect launch of the UP Padayon Program which is intended as UP's comprehensive approach to public service.

Visibility. To make UP more visible (not an end in itself but a means to make it more effective in its mission), the public affairs team of our administration intensified its linkages with the traditional media by submitting more news stories and quickly responding to media reports about the University. Expanded institutional visibility was also achieved through social media such as, UP Facebook, Twitter, etc.

The UP System website has been redesigned as the “face of UP to the world” using international universities as benchmarks in its design, functionality and content. The new website will be launched soon. It shall be interactive, will contain downloadable iconic scenes in various UP campuses, hymns, songs and directional maps; it will highlight the priority projects of this administration; it will feature the achievements and breakthroughs of UP faculty and colleges; it will contain client-friendly information on the UPCAT, scholarships and links to various CUs; and will allow UP alumni and supporters to donate online.

Alumni relations. The UP alumni database with more that 280,000 entries was digitized for easy access. A new UP alumni website will enable the alumni to personally update their profiles online. We maintained a strong partnership with the UP Alumni Association and had joint projects with them during the year including the UP Kapihan, the Alumni Institutes, and courting new donors. A number of individual alumni with expertise in our areas of priorities has volunteered to help; among them are a UPLB alumnus as adviser on housing; a UPD alumnus as adviser on e-UP; an internationally-affiliated ad agency owned and managed by UP alumni working on the UP brand; a law firm of UP alumni offering IP legal services; and alumni scientists in the US offering mentoring services on research proposals.

Part II. The Past Month

Campus security

- Just as the UP Diliman administration was poised to install security cameras in various places on campus, and with a Chancellor who gives campus security his personal attention at the helm, the unfortunate break-in took place at the University Student Council Office in Vinzons Hall that resulted to serious injuries to Lordei Camille Hina. Parents and members of the academic community naturally became apprehensive, fearful that something similar might befall on them anytime. At least one law alumnus-parent of an incoming freshman in the top 10 percentile of the UPCAT passers has emailed us his misgivings about his son proceeding with his enrollment in UP. A group of alumni-parents who have been active in an Internet forum have also emailed us their concern about the current situation. Three of them (one, a non-parent but with hands-on experience on campus security abroad) had some concrete recommendations. We continue to assure the community that we give campus security our top priority.

Local travels

- Dapitan City, 10-12 February -- I joined the trip to Dapitan of a multi-sectoral group led by UP Professor Connie Alaras which is campaigning against corruption and promoting a "moral Philippines." The group members spoke at a Multi-Sectoral Session on the Rizal-Blumentritt Pamathalaan Academy attended by public school teachers, local government officials and other stakeholders. In my speech, I related

the concept of a Pamathalaan Academy to the ideals of service to the nation that drive UP's quest for knowledge and relevance in the various academic disciplines. My trip was supported by the National Commission for Culture and the Arts (NCCA) Speakers Bureau.

- Baler, 19 February – On the invitation of Sen. Edgardo Angara, I attended the celebrations of the Aurora Foundation Day and inauguration of the newly built Aurora Provincial Hospital. President Aquino was guest of honor and speaker. With me were UP Manila officials led by Chancellor Manuel Agulto and PGH Director Jose Gonzales.

MOUs/MOAs and new initiatives

- The Joint PhD Program in Chemistry between UP and the University of Houston (UH) is an example of an active MOU that UP has entered. There are four UPD faculty members who are on the program in UH. [As noted before, UP has a number of partnerships that exist only on paper. But this is by no means true only for UP; signing of MOUs has become a ceremonial routine when university heads call on each other. In fact, it borders on the impolite not to accept a partnership when there is an offer from the other party.] The guests from UH came to UP on 2 February and the Chancellor of UP Diliman signed a renewal of MOU with them. I had separate long dialogues with the visiting academics together with the VPAA.
- On 17 February, I signed a MOU with the Philippine Retirement Authority (PRA) and the Global Healthcare Network (GHN) to launch a project that will help achieve PRA's objective of positioning the Philippines as a major player in the emerging international healthcare services and retirement industry. Cognizant of the importance of a nationwide electronic health record system to achieve this goal, the PRA has encouraged both UP, through UP Manila's existing Telehealth modules, and the GHN through its electronic healthcare project, to collaborate and work on the inter-operability of their respective systems. GHN is a private sector entity specifically tasked by the International Chambers of Commerce Healthcare and Retirement Coalition (RHC) to develop and implement strategies to realize an environment of accountable, predictable, and reliable healthcare delivery in the Philippines. RHC was organized by the American, European, Japanese, and South Korean chambers of commerce in the Philippines.
- Also on 17 February, I signed an MOU with the Intellectual Property Office of the Philippines (IPOP) for the establishment of Innovation and Technology Support Offices (ITSOs) in UP campuses. ITSOs are expected to help in patent searches, in patent drafting and in patent prosecution services. They will also design training programs, render IP audit and evaluation services, provide licensing support, be a depository of patent-related documents, and spearhead related activities.

Interactions with the UP community

I continued to devote time to interact with the UP community more, both at the individual, sector and unit level:

- The junior faculty – I had the opportunity to mingle with a number of junior faculty, particularly those from UP Diliman, through a fun-run and a valentine dinner

organized by the OVPAA. This is a segment of the faculty that is vulnerable to piracy and frequent career shifts; we ought to know how to help them stay.

- TGIF mixer – A regular Friday evening get-together of faculty was started by OVPAA on 3 February, each time sponsored by a unit of the University. The idea was to promote cross-disciplinary interactions among UP academics. My attendance at these events provided me opportunities to meet faculty members in an informal setting and have broad-ranging conversations with them.
- Board of Overseers, which I have recently reconstituted. The University Hotel has figured in the COA audit reports and the meeting provided me the opportunity to better appreciate the issues, particularly with respect to the legal status of the hotel.

Speeches and other events attended

- 26 January – Attended the reception celebrating the Republic Day of India at Dusit Hotel, Makati City. I learned from former ADB colleagues attending the reception about a possible role of UP in an ADB-supported program to train local IT experts in Oracle software of which ADB is a major user.
- 27 January – Speech at the Opening of the UP College of Medicine’s 19th Grand Scientific Symposium at the Hyatt Hotel, Manila
- 30 January – Welcome Remarks at the Symposium on the Environment held at the National Institute of Physics (NIP), College of Science, UP Diliman
- 30 January – Attended the reception of the Australian Embassy Endeavour Awards 2012 held at the Conservatory, The Peninsula Manila, Makati City. I met potential faculty recruits from among the awardees who are going for PhDs in Australia and former awardees who are now PhDs.
- 1 February – Cut the ribbon and gave a message at the “Exhibit: Joya: Artist, Mentor, Scholar” at the Bulwagan ng Dangal, UP Diliman
- 1 February – Courtesy call by Ambassador Toshinao Urabe, Japanese Ambassador to the Philippines
- 2 February – Meeting of Presidents of the ERDT member-universities with Dr. Diosdado Banatao at the Ateneo de Manila University. We talked about actions that need to increase the ERDT output of masters and doctorates in engineering.
- 3 February – Visit by a delegation from the Taiwan Chinese Culture University headed by President Wann-Yih Wu. The guest offered hosting graduate students from among UP faculty. UPD College of Business Administration would pursue the signing of a MOU between UP Diliman and the Taiwan university.
- 3 February – Administered the oath of office to the new officers of the UP XDS Association
- 6 February – Speech at the Opening of the Asian Studies Program 2012 at the ISSI, UP Diliman
- 6 February – Speech entitled "Turkey at a Glance" at the dinner-program hosted by the Pacific Dialogue Foundation, Inc. Crowne Plaza Manila Galleria, Q.C.
- 7 February – Attended the “CCP Fashion with a Vision” event where UPD BS Clothing Technology Batch 2012 participated. Held at the Manila Polo Club, Makati City
- 8 February – Participated as a reactor at the UPLB Kapihan on Ethics and Public Service held at UPLB. Attended by UPLB faculty, staff, and students of UPLB
- 9 February – Courtesy call by the new Taipei Economic and Cultural Office (TECO) Ambassador Raymond Wang

- 9 February – Hosted a dinner for Dr. Terry Gosliner and Dr. Meg Burke of the California Academy of Sciences (CAS) who spoke at a seminar in UP Diliman
- 13 February – Speech during the Artists Productivity Awarding Ceremony at the UP Executive House
- 15 February – Attended the Tau Alpha 80th anniversary celebration held at the Melchor Hall, UP Diliman
- 16 February – Inducted the officers and delivered a speech for the Aliguyon (UP Folklorists) held at the Office of the President
- 17 February – Inducted and gave a speech for the UP Community Chest Board of Trustees held at the Balay Kalinaw, UP Diliman
- 17 February – Hosted a lunch meeting and signing of deed of donation between Congressman Raul Daza and Chancellor Caesar Saloma
- 18 February – Hosted a luncheon to recognize and welcome the 2012 UP Oblation Scholars and their parents, held at the UP Executive House
- 20 February – Attended dinner reception hosted by Ambassador Ma Keqing of the People’s Republic of China (PROC) at Dusit Hotel, Makati City
- 20 February – Made a floral offering during the Commemoration of the Gomburza Martyrdom held at the martyrs’ monument in UP Diliman
- 20 February – Courtesy call cum lunch meeting with the Rhine-Waal President, Dr. Marie-Louise Klotz, held at the Office of the UP President, preceding the signing of a MOA with UP Diliman
- 21 February – Speech during the opening of UP Diliman’s Linggo ng Parangal which was held at the lobby of Quezon Hall
- 21 February – Courtesy call by the incoming DMST Commandant Jonathan Dance with Ret. Gen. Jimmy de los Santos and DMST Staff
- 22 February - Speech during the awarding of the SP Lopez Student's Literary and Video Competition held at Romulo Hall, UP Diliman
- 22 February – Lunch with the UP College of Nursing Batch 1967, Board of Regents Room
- 23 February – Speech at the UP Open University’s First International Conference on Distance Learning which was held at the Century Park Hotel, Manila
- 23 February – Attended the COMSTE Presentation of Innovation Cluster Master Plans held at Sofitel Philippine Plaza, Manila
- 23 February – Speech at the UP Open University dinner celebration of its 17th Founding Anniversary, held at the Century Park Hotel, Manila”

2. **APPOINTMENT OF HON. EVELINA BUENCAMINO GUEVARA-ESCUADERO** as Regent *vice* Hon. Magdalena B. Albarracin, Jr., for a term expiring on 18 February 2014

Regent Escudero took her oath of office before Chair Licuanan.

3. PRESIDENT’S REPORT FOR INFORMATION OF THE BOARD
(Delegated Authority, subject to information of the Board)

a. Request of UP Mindanao to Re-Schedule the University Council Meeting from 10 April 2012 to 11 April 2012

The UP Mindanao University Council meeting is set for 10 April 2012 as reflected in the Academic Calendar 2011-2012, approved by the Board of Regents in February 2011. During the 30 January 2012 meeting of the Executive Committee, the University Registrar pointed out a concern raised by the College Secretaries in one of their meetings.

The College Secretaries had pointed out that the College Assemblies may not have time to convene due to the sequence of the following holy days: the holy days on 5 and 6 April 2012; the national holiday, Araw ng Kagitingan, on 9 April 2012, and the scheduled 10 April 2012 University Council meeting.

The President approved the request to change the University Council meeting from 10 April 2012 to 11 April 2012 to allow the Colleges to meet for the approval of their particular lists of candidates for graduation.

b. Academic Calendars of the Different UP Constituent Universities for AY 2012-2013

1. Revised Format of the Academic Calendar of UP Diliman for AY 2012-2013
2. Academic Calendar of UP Visayas for AY 2012-2013
3. Academic Calendar of UP Mindanao for AY 2012-2013
4. Academic Calendar of UP Baguio for AY 2012-2013

(The Academic Calendars are on file at OSU Records.)

c. Proposed Schedule of the Board of Regents Meetings for 2012

<u>DATE</u>	<u>VENUE</u>
18 January (Wednesday) 9:00 a.m. – 12:00 noon Special BOR	BOR Room, Quezon Hall UP Diliman
26 January (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
24 February (Friday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
29 March (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman

APRIL	NO BOR MEETING DUE TO COMMENCEMENT EXERCISES
24 May (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
28 June (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
26 July (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
30 August (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
27 September (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
25 October (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
22 November (Thursday) 9:00 a.m. – 12:00 noon	BOR Room, Quezon Hall UP Diliman
DECEMBER	NO BOR MEETING

d. Schedule of Commencement Exercises for 2012

CAMPUS	DATE OF GRADUATION
UP Manila School of Health Sciences, Baler, Aurora	Friday, 30 March 2012
UP Mindanao	Wednesday, 18 April 2012
UP Manila	Friday, 20 April 2012
UP Baguio	Friday, 20 April 2012
UP Diliman	Sunday, 22 April 2012
UP Visayas (<i>Iloilo</i>)	Wednesday, 25 April 2012
UP Cebu	Wednesday, 24 April 2012*
UP Visayas (<i>Tacloban College</i>)	Friday, 27 April 2012
UP Los Baños	Saturday, 28 April 2012
UP Open University	Saturday, 5 May 2012
UP Manila School of Health Sciences, Palo, Leyte	Thursday, 28 June 2012

*UP Cebu has requested for a change in its Commencement Exercises schedule from 25 April 2012 to 24 April 2012 in order to accommodate the request of UP Visayas, which had scheduled its own Commencement Exercises, and the Investiture of Chancellor Rommel Espinosa on 25 April 2012. The new schedule would allow the President and the members of the Board to grace both occasions.

e. Deeds of Donation and Acceptance / Memorandum of Agreement

1. Deed of Donation and Acceptance between the University of the Philippines Diliman (Donee) and the *Binhi* English Literacy Foundation, Inc. (Donor)

Project : My Rizal Essay Writing Contest

Amount of the Grant : P140,000.00

Implementing Unit : College of Arts and Letters, UP Diliman

Particulars :

- a) To celebrate the 150th birth anniversary of Jose Rizal, the College of Arts and Letters of the Donee and My Rizal, in cooperation with the Office of the Chancellor, UP Diliman, launched and sponsored a nationwide essay writing contest for Filipino college students, for the UP Rizal Sesquicentenary and Premyo Rizal;
- b) The Donor, a non-stock, non-profit organization, which supports, among other causes, the promotion of education, literacy and writing, desires to donate prize money for the English category of the aforesaid essay writing contest;
- c) For and in consideration of the foregoing premises, the Donor, as an act of pure liberality and generosity, gratuitously and voluntarily donate to the Donee the total amount of ONE HUNDRED FORTY THOUSAND PESOS (P140,000.00) to be utilized as follows:
 - c.1 First prize; P50,000.00 as prize money for the English category first prize;
 - c.2 Second prize; P30,000.00 as prize money for the English category second prize;
 - c.3 Third prize; P10,000.00 as prize money for the English category third prize; and
 - c.4 P50,000.00 as honorarium for judges of the contest.
- d) The Donee accepts and acknowledges receipt of the donation made in its favor by the DONOR under the terms and conditions stipulated, expresses its gratitude and appreciation to the Donor, and warrants that the donated sum shall be utilized solely and exclusively for the purpose intended by the Donor; and
- e) Any and all taxes of this donation, if any be due, shall be for the account of the Donee.

Date notarized: 7 December 2011

2. Deed of Donation and Acceptance between the University of the Philippines Diliman (Donee) and the Bel Mondo Italia Corporation, represented by its Founder and President, Mr. Vicente S. Quimbo (Donor)

Purpose : Establishment of the Juanita Sansano Quimbo Memorial Professorial Chair in Business Administration at the College of Business Administration, UP Diliman

Donation : P1,000,000.00

Particulars :

- a. The Donor donates the sum of One Million Pesos (P1,000,000.00) to the Donee, into the College of Business Administration Trust Fund (TF 9753100-499-439);
- b. The Donee accepts, and acknowledges receipt of, the donation made in its favor by the Donor and expresses its appreciation and gratefulness for the liberality and generosity of the Donor;
- c. The Donee shall manage the Trust Fund and shall be entitled to all interest income generated by the fund; and
- d. The Donee shall disburse from the Trust Fund the sum of P100, 000.00 per year for ten (10) years for the Professorial Chair holder-awardee, who shall be selected in accordance with University of the Philippines Diliman rules and regulations.

Date notarized: 16 December 2011

3. Memorandum of Agreement between the University of the Philippines and the PHINMA Foundation, Inc.

Project : PHINMA Foundation Science and Engineering Research Dissemination Grant Program

Particulars :

- a. PHINMA advocates the promotion of research and scholarly collaboration between the College of Science and the College of Engineering of the University;
- b. PHINMA has offered, and the University expresses its willingness to accept, to establish the PHINMA Foundation Science and Engineering Research Dissemination Grant Program; and

- c. The Parties agree to establish the PHINMA Foundation Science and Engineering Research Dissemination Grant Program for four (4) research dissemination grants worth a maximum of P75,000.00 each to be awarded by the PHINMA Foundation on a competitive basis, annually, for three (3) years, beginning January 2012 under the Terms and Conditions set forth.

Effectivity : Effective for a period of three (3) years beginning January 2012

Date notarized: 11 January 2012

4. CONTRACTS / AGREEMENTS

(Delegated Authority, subject to information of the Board [costs not exceeding P30 Million])

Note: These agreements have gone through the standard University processes of the Constituent Universities (CUs) concerned and the University System. In cases where there were irregularities in the processes, the documents were returned for review of, or to exact compliance by the concerned.

CU		CONTRACTOR/ PARTY	PROJECT	AMOUNT/ DURATION
UP Diliman	1	Department of Public Works and Highways (DPWH)	Construction of Academic Building, NCPAG (priority project of Senator Antonio Trillanes IV)	P1,000,00.00 <i>(Upon approval of the DPWH and UP)</i>
UP Manila	1	PHILCARE Manpower Services	Janitorial and Maintenance Services to be rendered at the various specified areas of the Central Administration and other Academic Units of UP Manila and the Philippine General Hospital	For Academic Unit P15,979.00/month/Janitor For PGH: P16,408.01/month/Janitor <i>(1 November 2011 to 31 October 2012)</i>
	2		Supplemental Contract for Janitorial and Maintenance Services	For Academic Unit P14,280.22/month/Janitor For PGH: P14,706.00/mo/Janitor <i>(1-31 October 2011)</i>

	3	168 Security and Allied Services, Inc. (168SASI)	Supplemental Contract for Security Services	For 8-hour Guard: P14,387.05/mo For 8-hour Guard at SHS: P12,497.13/mo For 12-hour Guard: P21,355.46/mo (1-30 September 2011)
UP Baguio	1	Plano Builders	Construction of UP Baguio Canteen	P7,300,888.00 (210 Calendar Days)

**B. REPORT OF THE FACULTY REGENT
(24 February 2012)**

“It has been a little over a year since I assumed the position of Faculty Regent. I have reported on the accomplishments of my office from January to November 2010 and my 2011 report has already been posted online in the UP and UPLB websites.

In the past month, I reviewed the end-of-term report of former Regent Taguiwalo to check on matters that still need to be looked into vis-à-vis the BOR action concerning the points raised in her report.

1. The Large Class Policy in UPLB

It was decided by the Board that action regarding this matter shall be made after the assessment of the Revitalized General Education Program (RGEP). Since the assessment has been completed, the pending motion to create a Regents’ Committee to look into the large class policy of UPLB can now be implemented so that questions regarding its implementation can be answered.

As per UPLB Chancellor Rex Cruz, the committee to study the large class has been officially formed and the report of the committee will be submitted by April.

2. The University’s Implementation of the Magna Carta of Women

The UP President constituted a committee to make recommendations for this. The gender audit of UP was done by a team formed by this committee and its report was submitted to the Chair of the committee last Dec. 14, 2010. On March 16, 2011, the Office of the VP for Planning and Finance received the outputs of the President’s Committee to Study and Recommend the Guidelines to Implement the Magna Carta of Women in the University. Thereafter, a memo to the President

recommending approval of Director Claudio's request re financial obligations was forwarded by VP Bersales and was approved on 28 March 2011 by Pres. Pascual.

VP Bersales will give me an update on this matter after today's BOR meeting.

3. Role of the Office of the Faculty Regent in the FR Selection Process

Dr. Taguiwalo has talked to me about this a number of times, the last one on January 19, 2012. She had concerns regarding the selection process in 2010, *e.g.*, safeguards in electronic voting, the no-campaign policy and the non-implementation of the RA 9500 provision (*i.e.*, that the guidelines to be formulated be approved by the University Councils). This topic was also part of her presentation during the SP Lopez Centennial Academic Conference.

The former faculty regents will be consulted to get their opinions/suggestions regarding this matter. Whatever guidelines will be formulated will pass through the University Councils for approval.

4. Clarification requested by a former UPD faculty member whose appointment was not renewed after she successfully filed a sexual harassment complaint against the director of her Institute

The faculty member involved followed this up and came to my office on January 18, 2012. Based on the minutes of the BOR, her case will be sent back to UPD for a reinvestigation since the first investigation conducted is not acceptable.

The Office of the University Secretary already forwarded to UPD (during the time of Chancellor Cao) an excerpt on the Board action regarding this case.

However, when I referred this matter to Chancellor Saloma, he said that the Office of the UPD Chancellor had not yet received any official communication from the Office of the UP President nor the University Secretary regarding this specific case. He also stated that UPD needed an official directive from the OP in order to start a possible re-investigation.

5. Accreditation of UP Manila academic programs by PAASCU

I have asked AVP Nicolas for the update; she has already reported the accreditation of some programs.

For the other concerns stated in Dr. Taguiwalo's report, these are already being addressed, or have been answered.

6. Update on the Issue regarding the Expenses Incurred during the Investiture

In the November 2010 meeting of the Board, it was announced that this matter would be deferred until the Board shall have gotten the COA findings. As per communication received from the Office of the Vice President for Academic Affairs in February 2012, the COA findings on UP Mindanao's investiture

expenses have not been officially included in the 2009 and 2010 COA Annual Audit Reports.

Visit to UP Clark

I visited the UP Clark campus on December 6, 2011. I was able to have a dialogue with some faculty members and, as expected, they raised some of the problems confronting them along with some clarifications/queries. I already forwarded these to the respective VPs and they replied (to me) in no time. I forwarded the information to the director of UP Clark, thereafter.

The UP Clark faculty members reported their “impending” transformation into a College and gave me an overview of their accomplishments. I have seen the on-going construction on the new site and have observed that the dormitory will be finished soon. They expect to transfer to the new site before the end of 2012.

Workshop of the Steering Committee on Faculty Concerns

As I have reported to the BOR, there are certain guidelines on recruitment, tenure, promotion and other important matters that are of interest to the faculty and which are not uniformly implemented across the CUs. In order to address the above problem, a committee under the OVPAA was formed and its initial meeting *cum* workshop was held on February 3 and 4, 2012, in CRSC, UPD. All the CUs were represented.

The participants were very eager and actively got involved in the small group and plenary discussions. They will still be gathering some information when they return to their campuses.

A second workshop will be held sometime in April 2012 and will involve more faculty members. In the second workshop, it is envisioned that more suggestions will come up, after which a draft set of guidelines acceptable to all CUs can be prepared.”

C. REPORT OF THE STUDENT REGENT

1. “General Assembly of Student Councils

The Student Regent’s mid-term report has been presented to almost all the units, except UP Mindanao and SHS-Koronadal, the last leg of her series of consultations.

2. Policy Matters

a. Student Deposit Fee

There will be a formal request from the students on the revocation of the P100 Student Deposit fee. The initial intention for the collection of this fee is to defray expenses incurred by students, e.g., if a student breaks a glassware, etc. But now, P100 is way too low to defray such expenses.

On the utilization of this fee which has accumulated through the years, the guidelines agreed upon by the Student Councils will be presented to the Chancellors.

b. Student Council Constitutions

The authority of the Board of Regents to approve the Constitutions of the various Student Councils has been delegated to the Chancellors. The students will be requesting the change from “approval” to “information”. Once the students agree on a process of amending or changing their constitutions, and if the constitutions shall have been duly approved according to their system, there would be no need for the approval of the Chancellor. This would, in effect, enhance student autonomy.

c. STFAP Review

The last part of the students’ STFAP review will be submitted to the Administration to help the latter in its own review of STFAP.

3. Student Code

The UP Diliman Chancellor allowed the Office of the Student Regent to create a separate draft of the Student Code. It was already reported that the Rules on Student Conduct and Discipline and the Rules on Organizations, Fraternities and Sororities will be superseded by a new set of codified rules for students called the “Student Handbook of Rights and Responsibilities”.

The draft is expected to be finished by April 2012 for approval by the University Council.

Contingent with this proposed Code is the-proposal to annul Article 456, which refers to regional organizations. The students will propose the ban on regional organizations in the University.

4. Office of Student Regent’s Activities

a. The Lorena Barros Hall was successfully rehabilitated through the PDAF of Kabataan Party-List Representative Raymond V. Palatino. Congressperson Palatino will be releasing another P1 Million for electronic equipment. The Hall will be made into a Wi-Fi center for the students and is expected to open in March 2012.

Another tranche of P1.5 Million has been released for the lighting of the Vinzons Hall Tambayan Complex.

- b. “Task Force Lordei” was formed to coordinate all financial, legal, as well as investigative efforts to assist the family of Lordei Camille Hina, a 4th year AB Political Science student who was attacked and stabbed at Vinzons Hall. The students are taking it upon themselves to help look for the second suspect, in tandem with their search for Maj. Gen. Jovito Palparan.

During the first two days after Lordei was attacked, the students were able to collect P24,000.00 through collection boxes that were passed around. Student Councils, separately, also set up their efforts. The students will try to raise P100,000.00 for Lordei.

- c. The system-wide Student Council elections are underway. UP Visayas Tacloban College, UP Baguio and UP Iloilo have successfully concluded their elections. However, UP Los Baños encountered election irregularities.”

D. REPORT OF THE STAFF REGENT

1. Letter of the All UP Workers’ Union

Staff Regent Ebesate adopted the letter of the ALL UP WORKERS’ UNION as his report. He quoted the following paragraphs from the letter:

“Sa ngalan ng All UP Workers Union and of course in behalf of all the administrative staff and REPs of the University, taos-pusong pasasalamat at nais naming ipaabot sa administrasyon ni Pangulong Alfredo E. Pascual at sa lahat ng miyembro ng Lupon ng mga Rehente ng UP para sa inyong pagpapatibay sa 10 Days Service Recognition Pay (SRP) na matagal na naming kahilingan simula pa noong 2008.

“... Ang pagkakaloob po ng benepisyong ito ay isang pagpapatunay ng pagkalinga sa lahat ng sector sa Unibersidad ng Pilipinas at hinding hindi makakalimutan ng ating mga kawani na pinagtibay ito sa panahon ng inyong panunungkulan bilang Lupon ng mga Rehente ng Unibersidad ng Pilipinas.”

Staff Regent Ebesate said that, although he already verbalized to his constituents the justification of President Pascual on the non-inclusion of the employees’ contractual and casual appointments in the computation for the SRP, this would continue to be their appeal.

2. **Drafting of the System of Accreditation for All Organizations of Administrative Staff and REPS**

Staff Regent Ebesate informed the Board that he was in the process of drafting a system of accreditation for all organizations of administrative staff and REPS in relation to the selection of the next Staff Regent. He said that the UP Charter states that the guidelines for accreditation should be promulgated by accredited organizations and that, to date, there were none in place. For purposes of encouraging wider participation of administrative staff and REPS, different organizations in the University were being included in the selection process aside from the already recognized unions. Staff Regent Ebesate stressed that there was a need to have a system of accreditation, like that of the students', to ensure that everybody would be given equal opportunity to be a Staff Regent. He said that, once the guidelines were completed, these would be presented to the Board for approval.

Faculty Regent Dalmacio inquired if there would be a workshop for the REPS similar to what was conducted with the faculty.

Staff Regent Ebesate, in response, said that they were planning to conduct a REPS conference sometime in May 2012 in coordination with the Academic Union. The conference intends to discuss, primarily, the standardization of the REPS manual, particularly, the qualifications, appointments, career path and promotion requirements, and other REPS' concerns.

At this point, Secretary de las Llagas requested the Staff Regent to always furnish the Office of the Secretary of the University and of the Board of Regents copies of all documents he would be presenting to the Board.

President Pascual said that the request of the Secretary would apply, not only to the Staff Regent, but also, to all members of the Board.

Chair Licuanan noted the request of the Secretary.

GENERAL GOVERNANCE

The Board **APPROVED** the following:

A. **APPOINTMENT OF UNIVERSITY OFFICIALS**

UP Los Baños

Dr. **DOMINGO E. ANGELES** as Dean, College of Agriculture, 24 February 2012 until 23 February 2015

Dr. **MARITES G. YEE** as Dean, College of Human Ecology, 24 February 2012 until 23 February 2015

Dr. **JOSE V. CAMACHO, JR.** as Dean, Graduate School, 24 February 2012 until 23 February 2015
Dr. **LEONARDO M. FLORECE** as Dean, School of Environmental Science and Management, 24 February 2012 until 23 February 2015

B. Proposal for the Establishment of the Newborn Hearing Screening Reference Center (NHSRC) at the National Institutes of Health, UP Manila

Background:

Soon after the Philippine National Ear Institute (PNEI) was established by law (RA 9245) in 2004, a priority endeavor in its research agenda was devoted to activities related to newborn children's hearing loss. There was a notable lack of local epidemiologic studies in this field and, yet, there was an emerging interest in finding solutions for congenitally-deaf children. Unlike several decades ago, when a congenitally-deaf child would grow up to be mute, and be considered a burden to the family and society, congenitally-deaf children nowadays have the capacity to develop language, the same as their normal counterparts, and may similarly become productive members of society.

Some of the studies at the PNEI have been published in local and international journals. The data from these studies were presented to the Senate Committee on Health urging the legislature to enact a law to establish a national program for early detection of and intervention for congenitally-deaf newborns.

Subsequently, Senator Loren Legarda sponsored the senate bill on Universal Newborn Hearing Screening Program (UNHSP), which was enacted into law in 2009 (RA 9709). In recognition of the expertise and importance of the National Institutes of Health (NIH) in implementing important national health programs through research and education, RA 9709 mandates that the Newborn Hearing Screening Reference Center (NHSRC) shall be established at the NIH, and that the DOH, acting as the lead agency in implementing the program, shall collaborate with the NIH to ensure the effective and efficient implementation of the UNHSP.

Rationale:

1. Provide the technical expertise to DOH in implementing the program;
2. Effectively manage case registries; and
3. Conduct researches using the case registries for policy formulation and development of relevant health delivery systems.

Objectives of the NHSRC:

As stated in the different sections of RA 9709 (Sections 4, 5, 8, 9 & 12) and in Section 19 of its Implementing Rules and Regulations (IRR), the following are the functions of the NHSRC:

1. Develop standards for certification for newborn hearing screening centers;
2. Define hearing screening protocols;
3. Maintain external laboratory proficiency program;
4. Oversee the national testing database and case registries;
5. Assist in training activities in all aspects of the program;
6. Oversee the development of all promotional and educational materials; and
7. Report to DOH any non-compliance committed by newborn hearing screening centers.

The President endorsed the request for approval of the Board subject to the condition that UP Manila would be providing the budgetary requirements of the proposed NHSRC.

C. Request to Delegate to the Chancellors of the Constituent Universities (CU) the Authority to Approve and Sign Research Service Agreements (RSAs) or Agreements Whereby UP Renders Service to the Public for a Fee

In the past, the Office of the Vice-Chancellor for Research and Development (OVCRD), UP Diliman, provided Tin coating services to ASET Distribution Corporation (ADC), under a Research Service Agreement signed by then UP President Dr. Emerlinda R. Roman, after the same had been reviewed by the Office of the Vice President for Legal Affairs.

The OVPLA Opinion states that:

“The Existing Delineation of Authority in the University does not delegate to University Officials the signing of service contracts whereby UP renders service to the public for a fee. In the absence of such delegation, only the President can sign the agreement, subject to approval by the Board of Regents.”

Before the OVCRD transmitted the ADC Research Service Agreement, the office had requested the OVPLA to review a generic research service agreement that would allow the OVCRD to use the same for marketing various UP Diliman technologies to the private sector. Note that this was also mentioned in the Opinion of the OVPLA. The generic RSA had also served as the basis for the agreement between UP Los Baños and the Procter and Gamble company for the clinical testing by UP BIOTECH of the Head and Shoulders shampoo some years ago.

The OVCRD is currently negotiating a research and license agreement with ASET. It is hoped that, after private sector entities like SMYPC test the technology, they, like ASET, would be encouraged to negotiate technology transfer agreements with the Office.

It is a hope for the Office to negotiate and conclude similarly-worded research service agreements with other private sector entities, not just for this invention, but also, for other UP Diliman technologies.

The said delegation of authority would enable the University to more efficiently perform its mission under Section 3 of its Charter to:

“(c) Serve as a research university in various fields of expertise and specialization by conducting basic and applied research and development ... and contributing to the dissemination and application of knowledge

(d) Lead as a public service university by providing various forms of community, public and volunteer service, as well as scholarly and technical assistance to the government, the private sector, and civil society while maintaining its standards of excellence.”

It would also enable UP to uphold the following State policies contained in Section 2 of the Technology Transfer Act of 2009:

“ x x x

The State shall facilitate the transfer and promote the utilization of intellectual property for the national benefit and shall call upon all research and development institutes and/or institutions (RDIs) that perform government- funded research and development (R&D) to take on technology transfer as their strategic mission and to effectively translate results of government-funded R&D into useful products and services that will redound to the benefit of Filipinos, notwithstanding the income generated from intellectual property rights (IPRs) and technology transfer activities.

The State acknowledges that the successful transfer of government-funded R&D results depend on the proper management of intellectual property, development of capacity by RDIs to become self-sustaining and competitive, and on enhancing interaction and cooperation with the private sector, particularly small and medium enterprises through collaborative and contract research based on equitable, fair access, and mutual benefit for all involved partners (underscoring supplied).”

Finally, the OVCRD also wishes to point out that the 2008 Handbook on Existing Delineation of Authority in the University states that the Board of Regents has delegated to the Chancellors the “approval and signing of agreements with other institutions, local or foreign, for joint academic, research and/or training programs; provided, that such agreements do not involve any additional and/or special budgetary outlay on the part of the autonomous university; provided, further, that all such agreements shall be reported to the President and submitted to the Board for confirmation not later than thirty (30) days from the signing thereof” (p. 30) as well as “the approval and signing of contracts for the reproduction, publication or distribution of literary and other intellectual property of the University or other persons, subject to reporting to the President, within thirty (30) days from the signing thereof (p. 34).”

Since the approval and signing of agreements pertaining to the distribution of University IP, which includes various technology transfer arrangements, has already been previously delegated to the Chancellors, then with more reason should the authority to approve and sign research agreements, which will not involve the transfer of any right over the IP, but will only enable the private sector entities for instance to simply test or try the invention, be delegated to the Chancellors.

The Vice President for Legal Affairs reviewed the request and concurred with the request of Prof. Benito M. Pacheco, Vice Chancellor for Research and Development of UP Diliman. However, the Vice President for Legal Affairs suggested that, should the RSA involve the use of the University name, trademarks and other intellectual property rights of the University, the RSA must be reviewed by the Technology Transfer and Business Development Office (TTBDO) under the Office of the Vice President for Development to ensure, among others, that the appropriate royalty sharing and other revenue sharing from the RSA shall be observed.¹

The President of the University endorsed the request for approval of the Board.

ACADEMIC MATTERS

The Board **APPROVED** the following:

A. Conferment of the Degree of Doctor of Laws (*Honoris Causa*) upon Mr. OSCAR M. LOPEZ, Chair Emeritus of the Lopez Group of Companies and the Lopez Group of Foundations

The University Committee on Honorary Degrees recommends the conferment of the degree of Doctor of Laws (*Honoris Causa*) upon Mr. Oscar M. Lopez in recognition of his invaluable contribution, resolute determination and passion to advance the science of Biodiversity Conservation in the Philippines, through his generous support for and personal involvement in studies that laid the foundation upon which biological studies stand on and which have strengthened the disciplines of plant taxonomy, tropical forest ecology, global marine species assessment and genetics research. Not only has knowledge been generated and published, but also a multitude of people has evolved as

competent scientists through their master and doctoral degrees earned through the unwavering support and patronage of Mr. Lopez. No one in the business community in the Philippines has ever advocated and pushed for the conservation of the life of the environment as passionately as Mr. Lopez.

The Doctor of Laws Degree is awarded to persons who have distinguished themselves in service to the state, to learning, and to humankind.

B. Establishment of the Juanita Sansano Quimbo Memorial Professorial Chair in Business Administration at the College of Business Administration, UP Diliman

The Chair is being established upon the request of the children of the late Ms. Juanita S. Quimbo. Together with his siblings, Mr. Vicente S. Quimbo, founder and president of Bel Mondo Italia Corporation, has contributed to the donation.

¹ Revised Intellectual Property Rights (IPR) Policy of the University of the Philippines System, approved by the Board of Regents in its 1269th Meeting on 3 June 2011.

The donation of P1 Million has been remitted to the College of Business Administration Trust Fund. UP Diliman shall disburse P100,000.00 per year for ten (10) years from the Trust Fund for the Professorial Chair holder-awardee selected in accordance with University of the Philippines Diliman rules and regulations.

FISCAL MATTERS

Matters endorsed by the President, the actions of the Board are indicated at the end of each item:

A. Productivity Incentive Bonus (PIB) in the Amount of P2,500.00 for FY 2012

It has been the tradition of the University to provide an additional P500 to the P2,000 granted by the National Government as Productivity Incentive Bonus to government employees who have rendered at least satisfactory service during the preceding year. Thus, each qualified UP personnel receives a PIB of P2,500.00, sourced from the following:

General Fund	-	P2,000.00
Revolving Fund	-	P 500.00

In keeping with this practice, the President recommends for BOR approval the payment of additional P500 to all qualified UP personnel, to be sourced from the Revolving Fund (RF) of each constituent university.

Board Action: APPROVAL

B. Rice Subsidy in the Amount of P1,500 Per Employee for FY 2012

Under the Collective Negotiation Agreement (CNA) entered into by and between the University of the Philippines and the ALL UP Workers' Union (AUPWU) and the All UP Academic Employees Union (AUPAEU), which were both confirmed by the Board of Regents at its 1240th meeting on 28 January 2009, "The University agrees, subject to the condition provided in Article XIII, section 1, and to availability of funds, to provide:

"Rice subsidy (minimum of three [3]) sacks of rice at P1,500.00 per sack)..."

In this connection, the President is requesting authority to grant the three (3) tranches of rice subsidy/allowance for 2012 to achieve economies of scale, to achieve advantages in quantity and price, subject to availability of funds.

In the spirit of equity, it is further requested that the same rice subsidy/allowance of P1,500.00 be given to the Faculty, REPS, and administrative personnel not covered by the CNA between the University and the two Unions (AUPWU & AUPAEU).

Board action: APPROVAL

C. Clothing Allowance in the Amount of P5,000.00 per Employee for FY 2012 Based on the GAA 2012

Board action: APPROVAL

D. Request of the College of Business Administration, UP Diliman, to Include Part-time Faculty in the Teaching Enhancement Program for Undergraduate Lecturers

The request is being made to encourage lecturers to handle large class sizes (30 students and more) to be charged versus the CBA share from 20% Undergraduate Tuition Trust Fund or UGTTF (Trust Fund No. 1613-884-952-005-439). During the 125th meeting of the Board of Regents on 27 May 2010, the UP Diliman obtained approval to utilize the CBA share of the 20% UGTTF for 70% Personnel Services, 15% MOOE and 15% Equipment/Capital Outlay.

The Table below outlines the proposed teaching enhancement honorarium per unit for lecturers to be effective during the 1st Semester, Academic Year 2011-2012.

		Class Size		
		30-40	41-60	61-above
Full-Time (Approved Rates per Unit)	Professor/Professor Emeritus	P4,272.50	P5,340.65	P6,408.75
	Associate Professor	P3,418.00	P4,272.50	P5,127.00
	Assistant Professor	P2,734.40	P3,418.00	P4,101.60
	Instructor	P2,187.50	P2,734.40	P3,281.25
Lecturer (Proposed Rates per Unit)	Professorial Lecturer	P1,025.40	P1,076.70	P1,130.55
	Senior Lecturer	P820.35	P861.40	P904.50
	Lecturer	P656.25	P689.10	P723.60

N.B. For undergraduate class size of at least 30 students.

For AY 2010-2011, and using the above recommended rates, the total annual lecturers' honoraria is P121,000.00.

As a unit offering professional undergraduate programs, part-time faculty members from the industry are instrumental in bringing the management practices to the classroom. The lecturers also fill the gap when full-time faculty resources are inadequate. The College relies on lecturers for its business law, tax accounting, marketing, and information technology courses.

The honoraria will also provide lecturers some transportation assistance. Increased gasoline prices have doubled the transportation expenses of the lecturers who come to UP Diliman from Makati or Ortigas business centers. Furthermore, the lecturers' hourly rates have not been adjusted to keep up with the second and third

tranches of the Salary Standardization Law III. Lecturers' hourly rates were last adjusted in June 2010.

The 20% UG Tuition Trust Fund has an estimated balance of P3.35 Million as of the end of SY 2010-2011, excluding Summer 2011 collections. The trust fund has a regular cash inflow every year from undergraduate program tuition.

Board action: APPROVAL

E. Request of the UP Baguio to Allocate 20% of the Collected Undergraduate Tuition Increment to Its Three Colleges, namely, the College of Arts and Communication, the College of Science and the College of Social Sciences, effective Fiscal Year 2012

The proposal of UP Baguio follows the UP Diliman scheme approved at the 1255th Meeting of the Board of Regents on 27 May 2010.

As in the Diliman scheme, the colleges will utilize the allocated funds based on a proposed utilization plan. It is understood that the utilization shall be in support of undergraduate programs consistent with the approved utilization of the tuition increase per 1216th meeting on 15 December 2006.

The UP Baguio Chancellor's Executive Staff, including the Deans of the three (3) colleges, agreed in a meeting that the share of each college will be pro-rated, according to enrolment in their degree programs. The allocation of a portion of tuition increment income to the academic units is intended to rationalize resource allocation, to ensure that undergraduate programs are sufficiently supported, in line with President Pascual's vision to vigorously pursue academic excellence.

F. Memoranda of Agreement

Note: These agreements have gone through the standard University processes of the Constituent Universities (CU's) concerned and the University System. In cases where there were irregularities in the processes, the documents were returned for review of, or to exact compliance by the concerned.

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP System	1	Memorandum of Agreement between the University of the Philippines and the Intellectual Property Office of the Philippines (IPOP HL)	Promote the Use of Patent Information as a Tool for Technology Development

UP System	2	Memorandum of Understanding by and amongst the University of the Philippines, the Philippine Retirement Authority (PRA), and the Global Healthcare Network (GHN)	GHN Electronic Health Care Project
UP Diliman	1	Agreement on Academic Cooperation between UP Diliman and the <i>Universite De Montreal</i> , Canada	Academic Exchange and Cooperation <i>(Effective upon signing by the Parties and shall remain in force for a period of five [5] years)</i>
	2	Agreement on Academic Cooperation between the University of the Philippines Diliman, through the College of Education, and the University of Redlands, USA	Academic Cooperation <i>(Valid for a period of three [3]years from the date of signing of the representatives of both Universities)</i>
	3	Memorandum of Agreement on Student Exchange between the University of the Philippines and the Kumamoto University, Kumamoto, Japan	Exchange of Students <i>(Effective upon signing and shall remain effective until the expiration of the Agreement)</i>
	4	Memorandum of Understanding for Student Exchange between the University of the Philippines and the Hannam University (HNU), Korea	Exchange of Students <i>(Effective upon signing for a period of three [3] years and can be modified if both parties so desire; however, at least a six- (6)-month notice in writing must be given before the expiry date)</i>
	5	Memorandum of Understanding between the University of Nice-Sophia Antipolis, France (main beneficiary), European Partner Universities (hosting co-beneficiaries), Asian Partner University (sending co-beneficiaries) and the University of the Philippines, APU Member University <u>European Partner Universities (EPU):</u> 1. Ruprecht-Karls- UnivesitatHeidelberg, Germany 2. University of Genoa, Genoa, Italy 3. Adam Mickiewicz, Poznan, Poland 4. "Luciana Blaga" University Sibiu, Romania	Erasmus Mundus Action 2, Lot 12 (EMMA-EAST) <i>(The MOU shall enter into force for each individual co-beneficiary on the date when the last of the two parties [main beneficiary and co-beneficiary] signs the document. The agreement is binding till 14 July 2014, i.e., the end of the programme eligibility period.)</i>

UP Diliman		<p><u>Asian Partner Universities (APU):</u></p> <ol style="list-style-type: none"> 5. Royal University of Phnom Penh, Phnom Penh, Cambodia 6. National University of Laos, Vientiane, Laos 7. Asian Institute of Technology, Bangkok, Thailand 8. Chulalongkorn University, Bangkok, Thailand 9. Prince of Songkla University, Pattani, Thailand 10. Vietnam Academy of Science and Technology, Hanoi, Vietnam 11. University of Danang, Danang, Vietnam 12. Ho Chi Minh City University of Technology, Ho Chi Minh City, Vietnam 13. University of the Philippines Diliman, Quezon City, Philippines 14. Ateneo de Manila University, Quezon City, Philippines 	
	6	<p>Memorandum of Agreement between the University of the Philippines (Second Party) and Dr. David Wurfel (First Party)</p>	<p>The UP ASEAN Lectures: Lecture Series on Peace, Social Justice, Agrarian Reform, Environmental Protection, Human Rights, and Democracy (in Memory of Dr. Violet E. Wurfel)</p> <p><i>(Will remain in force for a period of five [5] years and any amendment and/or modification of the Agreement requires a written approval of both parties and shall be appended. After the initial five- [5]- year period, the Agreement may be renewed by mutual consent.)</i></p>
	7	<p>Memorandum of Understanding for Educational and Scientific Cooperation between the University of the Philippines, through the Environmental Science and Meteorology (IESM), and the Community Centered Conservation (C3), London, United Kingdom</p>	<p>Collaborative Activities</p> <p><i>(Effective on the date of endorsement/signature by the respective Parties and remains in effect until 1st August 2015. Amendment to, or termination of the MOU may be initiated by either Party giving notice to the other Party at least six [6] months prior to the effectivity of the proposed amendment or new termination date.)</i></p>
	8	<p>Supplemental Memorandum of Understanding between the University of the Philippines (Second Party) and the Provincial Government of Bohol (First Party)</p>	<p>Technical and Expert Assistance in Local Governance, Development Planning, Disaster Risks Reduction Management</p>

UP Diliman	9	Memorandum ng Kasunduan ng Unibersidad ng Pilipinas, sa pamamagitan ng Sentro ng Wikang Filipino UP SWF), at nina Jovy M. Peregrino, Pamela C. Constantino, Nilo S. Ocampo, at Jayson D. Petras (Mga Editor)	Manuskritong Pinamagatang “Salaindaw: Varayti at Baryasyon ng Filipino”
UP Manila	1	Memorandum of Agreement between the University of the Philippines Manila (UPM) and the St. Augustine Sambali Fund, Inc. (SASFI)	Partnership with Mr. Toshio Iha to extend assistance through scholarship to poor, but deserving student, ODIN P. DAYAG (Effective on the day the Agreement is mutually signed by the parties and shall continue until completion of the Medicine program. The Program shall commence in July 2011 and end in June 2016.)
UP Open University		Contract Agreement between the UP Open University and the Deutsche Gesellschaft fur Internationale Zusammenarbeit (GIZ) GmbH, Capacity Building International, Germany	Implementation of the 2 nd Face-to-Face Workshop of the eLearning Development and Implementation (eLDI) Period of Contract: 7-11 November 2011 until sometime January 2012

Board action: CONFIRMATION

ADMINISTRATIVE MATTERS

The Board **APPROVED** the following:

A. APPOINTMENT OF FACULTY

Transfer to Permanent Status

UP Diliman

Asst. Prof. **JAY L. BATONGBACAL** as Assistant Professor 5 (Salary Grade 21-1), College of Law, effective 24 February 2012

Asst. Prof. **EVELYN (LEO) D. BATTAD** as Assistant Professor 5 (Salary Grade 21-1), College of Law, effective 24 February 2012

Asst. Prof. **ANNA MELINDA T. DE OCAMPO** as Assistant Professor 2 (Salary Grade 19-1), College of Arts and Letters, effective 24 February 2012

Asst. Prof. **LIGAYA LEAH R. FIGUEROA** as Assistant Professor 1 (Salary Grade 18-1), College of Engineering, effective 24 February 2012

UP Los Baños

Asst. Prof. **SHERYL LOZEL B. ARREOLA** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective 24 February 2012

Asst. Prof. **LIEZEL M. ATIENZA** as Assistant Professor 2 (Salary Grade 19-1), College of Human Ecology, effective 24 February 2012

Asst. Prof. **ARIEL L. BABIERRA** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective 24 February 2012

Asst. Prof. **CLARISSA B. JUANICO** as Assistant Professor 1 (Salary Grade 18-1), College of Human Ecology, effective 24 February 2012

Asst. Prof. **LOU SERAFIN M. LOZADA** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective upon approval

Asst. Prof. **MARCO F. REYES** as Assistant Professor 1 (Salary Grade 18-1), College of Veterinary Medicine, effective 24 February 2012

Asst. Prof. **JERROLD M. TUBAY** as Assistant Professor 1 (Salary Grade 18-1), College of Arts and Sciences, effective 24 February 2012

Extension of Appointment Beyond Compulsory Retirement Age of 65

UP Diliman

Prof. **GERARDO B. AGULTO, JR.,** as Professor 5 (Salary Grade 27-7), College of Business Administration, effective 1 January 2012 until 31 December 2012

Assoc. Prof. **ANTONIETTA S. ROSEL** as Associate Professor 5 (Salary Grade 25-3), College of Social Sciences and Philosophy, effective 1 November 2011 until 31 October 2012

Prof. **ELIZABETH R. VENTURA** as Professor 12 (Salary Grade 29-8), College of Social Sciences and Philosophy, effective 1 November 2011 until 31 October 2012

Original Appointment Beyond Compulsory Retirement Age of 65

UP Diliman

Prof. **LYDIA R. ARCELLANA** as Professorial Lecturer 1, UP Extension Program in Pampanga, effective 1 November 2011 until 31 May 2012

Prof. **AUGUSTUS C. MAMARIL** as Professorial Lecturer 1, College of Science, effective 1 November 2011 until 31 May 2012

Renewal of Appointment Beyond Compulsory Retirement Age of 65

UP Diliman

Prof. **MA. VICTORIA B. JARDIOLIN-VILLA** as Professorial Lecturer 5, College of Business Administration, effective 1 April 2012 until 31 March 2013

Prof. **VICTORINO C. MAMALATEO** as Professorial Lecturer 3, College of Law, effective 1 June 2011 until 31 May 2012
Prof. **WILHELM G. SOLHEIM, II** as Faculty Consultant, Archaeological Studies Program, effective 1 November 2011 until 31 October 2012

UP Manila

Dr. **FRANCISCA T. VELCEK** as Visiting Professor of Surgery, College of Medicine, without compensation, effective 1 June 2011 until 31 May 2012

5. Reappointment Beyond Compulsory Retirement Age of 65

UP Open University

Prof. **PERLA E. LEGASPI** as Professorial Lecturer 3, Faculty of Management and Development Studies, effective 4 June 2011 until 22 October 2011

Prof. **MA. CORAZON J. VENERACION** as Professorial Lecturer 4, Faculty of Management and Development Studies, effective 4 June 2011 until 22 October 2011

OTHER MATTERS

Matters endorsed by the President, the actions of the Board are indicated at the end of each item:

A. Designation of Dr. RICHELITA P. GALAPATE, Officer-in-Charge, UP Cebu, as Representative of the University of the Philippines to the UP Cebu Professional Schools South Road Property (SRP)

This respectfully requests the Board of Regents to appoint Dr. Richelita P. Galapate, Officer-in-Charge of UP Cebu, to undertake the following:

- To transact and sign all forms, documents and such other papers pertinent to the University of the Philippines Cebu Professional Schools South Road Property (SRP) project, including but not limited to the Building Permit; and
- To perform such other matters as may aid in the prompt disposition of such undertaking.

The OVPLA Counsel, Atty. Isip, notes that: “considering that UP Cebu has already been declared an autonomous unit, it should be the Dean who should sign and be designated as UP’s representative in the said project.”

The University General Counsel is of the opinion that, “there is a need to secure the BOR’s approval for the issuance of a Secretary’s Certificate, unless a designation has already been approved by the BOR when the Contract with CE Padilla was approved.”

Board action: APPROVAL

B. Construction Agreement between the University of the Philippines and the C.E. Padilla Construction, Inc.

Project : Proposed UP Professional Schools located at Bonifacio Global City, Taguig City

The Contractor shall do all things necessary for the proper design, construction and completion of all works shown and described in the Technical Proposal submitted during the public bidding held on the 7th day of December 2011.

Project Cost : P128,988,547.00

Time of Completion and Schedule of Construction:

1. The work to be performed by the Contractor under the Contract shall commence upon receipt of Notice to Proceed issued by the President and completion shall be within **360 days**. Within the said 360-day period, the Contractor shall deliver the first phase of the building;
2. Upon completion of the WORKS, the Contractor shall provide the University with a Certificate of Completion issued by the Office of the Design and Planning Initiatives (ODPI);
3. It is understood that time is an essential feature of the Contract and that, upon failure of the Contractor to complete the work stipulated in the Contract within the time provided, the Contractor shall pay the University at least 1/10th of One (1) Percent of the cost of the unperformed portion of the WORKS for each day of delay in the completion of the Contract, said payment to be made as liquidated damages, and not by way of penalty; and the University may deduct from any sum due or to become due to the Contractor any accrued sum from liquidated damages as hereinafter stated, without need of any court action;
4. A preliminary punch list of any deficiencies shall be prepared by the Architect and submitted to the Contractor within ten (10) days before the date set for completion of the WORKS as stated in Article III(A). All items in the preliminary punch list shall be completed prior to final walk-through and punch listing; and
5. The Contractor's Ten Percent (10%) retention fee shall be retained by the University until all items on the final punch list are satisfactorily completed. If the Contractor shall refuse or fail to complete the final punch list within the time fixed by a written notice, the University shall then have the right to use the Contractor's ten percent (10%) retention amount to complete the same, and the balance, if any, shall be returned to the Contractor.

Board action: WITHDRAWN upon the request for further study of Regent Senator Edgardo J. Angara.

ADMINISTRATIVE ORDERS

A. Administrative Order No. PAEP 2012-08: System-Wide Intellectual Property and Expertise Audit

To : All Chancellors
All Deans

In line with our efforts to protect the university's intellectual property (IP) portfolio, the Technology Transfer and Business Development Office (TTBDO) of the Office of the Vice President for Development (OVPD), in collaboration with relevant offices of the constituent universities (CUs), shall undertake a comprehensive intellectual property and expertise audit effective immediately. This will serve as a starting point for a more systematic invention and creative work disclosure system, as well as a more targeted approach to identifying IP for technology transfer and/or commercialization.

Pursuant to Article IV, Section 9 of R.A. 10055 (Technology Transfer Act of 2009) and Chapter III, Rule 10 of its Implementing Rules and Regulations (IRR), the University is also required to disclose to government funding agencies (GFA), within a reasonable time, or in the absence of stipulation in the research funding agreement, within three (3) months from confidential disclosure of the inventor/author/creator of the IP to the university, all potential intellectual property rights (IPR) which can be protected by patents or utility model (or other forms of IP protection), including plans for legal protection, strategies for technology transfer and/or commercialization, or progress in those. Failure to disclose and/or protect potential IPRs to GFAs may result in the GFA assuming rights to the IPR.

Chapter III, Rule 12, Section 3(d) of the IRR of R.A. 10055, also warrants that disclosures be made by Research and Development Institutions' (RDI) researchers and scientists to the head of the RDI (or its designated authority), who shall in turn make the disclosure to the head of the GFA.

Further to the implementation of the U.P. Revised IPR Policy, which was approved and confirmed by the Board of Regents during its 1269th and 1273rd meetings, respectively, the University shall leverage its brand and specialist expertise across subject areas to help secure consultancy contracts for faculty and staff, within limits allowed by law and as approved in our revised IPR Policy. An online database of University expertise shall be assembled and will be searchable by keywords.

Your cooperation in this undertaking will be most appreciated. The TTBDO may need to collect data from the various departments across CUs and/or visit your campuses for further discussions. Please kindly extend the TTBDO the assistance it requires. In all instances, TTBDO shall be bound by confidentiality agreements.

This is for strict compliance.

2 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

B. Administrative Order No. PAEP 12-09: Appointment as Officer-in-Charge of the University

To : Dr. Gisela P. Concepcion
Vice President for Academic Affairs-Designate
UP System

I hereby appoint you Officer-in-Charge of the University on 10-12 February 2012. I will be in Dapitan City, Zamboanga Del Norte, to give the keynote address at the Multi-Sectoral Session on the National Global Rizal Blumentritt Pamathalaan Academy.

8 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

C. Administrative Order No. PAEP 12-11: Search Committee for the Deanship of the College of Management, UP Visayas

To : Dr. Alice Joan Ferrer
Division of Social Sciences, College of Arts and Sciences
UP Visayas

I hereby appoint you as President's representative in the Search Committee for the Deanship of the College of Management, UP Visayas.

Either the Office of the Chancellor or the Chair of the Search Committee will get in touch with you regarding the schedule of committee meetings.

Trip expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.

13 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

D. Administrative Order No. PAEP 12-12: Special Bids and Awards Committee (SBAC) for the Lease of the University of the Philippines Cupang, Muntinlupa Property under Negotiated Mode of Procurement

To : Dr. Maragtas S. V. Amante – Vice President for Administration
(Chair)
Prof. Nestor O. Rañeses - Assistant Vice President for
Administration (Vice Chair)
Atty. Maria Clarissa Pacis-Trinidad - OVPLA (Member)
Prof. Ariel S. Betan - UP Manila (Member)
Prof. Noreen P. Escultura – AVP for Planning & Finance
(Member)

The University of the Philippines through a Special Bids and Awards Committee (SBAC) conducted a bidding process in 2010 for the lease of the 38,123 square meters Laurel-Langley property at the South Luzon Expressway (SLEX), Cupang, Muntinlupa City. The SBAC declared two instances of failure of bid and recommended Negotiated Mode of Procurement as per Republic Act 9184. The SBAC recommendation was approved by the Board of Regents at its 1260th meeting on 24 September 2010.

In this connection, please constitute yourselves into a new Special Bids and Awards Committee (SBAC), with Vice President Maragtas S.V. Amante as Chair and Assistant Vice President Nestor O. Rañeses as Vice Chair, to negotiate the lease of the University's Cupang, Muntinlupa Property in accordance with all applicable laws and government procurement regulations.

The SBAC shall administer the Negotiated Mode of Procurement and recommend an award for the lease of the said property. The SBAC may secure the services of resource persons and support personnel as required.

The committee members, resource persons, secretariat and support staff shall be granted honoraria consistent with the rates for Ad Hoc Committees (Level 2) approved by the Board of Regents at its 1199th meeting on 26 August 2005.

14 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

E. Administrative Order No. PAEP 12-13: System-Level Project Coordination Committee for the eUP Project

For: Assistant Vice President, OVPD (Jaime D.L. Caro)
Assistant Vice President, OVPA (Nestor O. Rañeses)
Assistant Vice President, OVPPF (Noreen P. Escultura)
Vice Chancellor, OVCA-UP Diliman (Virginia C. Yap)
Vice Chancellor, OVCPD-UP Manila (Abundo A. Balgos)
Vice Chancellor, OVCPD-UP Los Baños (Fernando C. Sanchez, Jr.)
Vice Chancellor, OVCPD-UP Visayas (Evelyn T. Belleza)
Vice Chancellor, OVCA-UP Mindanao (Vicente B. Calag)
Vice Chancellor, UP Open University (Melinda F. Lumanta)
Vice Chancellor, OVCA-UP Baguio (Alipio T. Garcia)
Associate Dean, UP Cebu (Teresita J. Rodriguez)

The eUP Project is a three- (3)- year project that aims to design, develop and implement integrated, interconnected, harmonized, and interoperable Information and Communication Technology (ICT) systems and infrastructure across all UP campuses to support UP's thrust of academic and operational excellence. This project will reinforce UP's leadership in teaching, research and public service to make it at par with the best universities in the world and promote the University as a Great University.

In line with this endeavor, please constitute yourselves as members of the System-Level Project Coordination Committee for the eUP Project. Dr. Jaime D.L. Caro, Assistant Vice President for Development, shall be Chair of the Committee. This

System-Level Project Coordination Committee shall have the following duties and responsibilities:

1. Assist the Project Steering Committee and the Project Director in monitoring the implementation of the eUP Project;
2. Coordinate eUP Project activities across the CUs;
3. Recommend resources and personnel needed for the eUP Project;
4. Track the progress of ICT project activities based on approved targets and metrics;
5. Assist the CU project teams in resolving issues
6. Ensure continuity in project leadership for the following aspects of eUP:
7.
 - a. Human Resource Information System
 - b. Financial Management Information System
 - c. Student and Academic Information System
 - d. Supplies, Property and Campus Maintenance Information System
 - e. Testing & Quality Assurance
 - f. Change Management, and
 - g. Other project areas that may be determined;
8. Perform other duties that the Steering Committee may assign from time to time.

You may secure the services of resource persons and support staff to assist in the performance of your duties. The members, resource persons and support staff of the eUP Project Coordination Committee shall be entitled to honoraria subject to existing rules and policies.

17 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

F. Administrative Order No. PAEP 12-14: Steering Committee for the eUP Project

For: Vice President for Development, OVPD (Elvira Zamora)
Vice President for Planning and Finance, OVPPF (Lisa Grace S. Bersales)
Vice President for Academic Affairs, OVPAA (Gisela P. Concepcion)
Vice President for Administration, OVPA (Maragtas S. V. Amante)
Vice President for Public Affairs, OVPPA (J. Prospero E. De Vera III)
Vice President for Legal Affairs, OVPLA (Hector Danny D. Uy)
Chancellor, UP Diliman (Caesar A. Saloma)
Chancellor, UP Manila (Manuel B. Agulto)
Chancellor, UP Los Baños (Rex Victor O. Cruz)
Chancellor, UP Visayas (Rommel A. Espinosa)
Chancellor, UP Mindanao (Gilda C. Rivero)
Chancellor, UP Open University (Grace J. Alfonso)
Chancellor, UP Baguio (Priscilla S. Macansantos)
Dean, UP Cebu (Ritchelita P. Galapate)

The eUP Project is a three- (3)- year project that aims to design, develop and implement integrated, interconnected, harmonized, and interoperable Information and Communication Technology (ICT) systems and infrastructure across all UP campuses to support UP's thrust of academic and operational excellence. This project will reinforce UP's leadership in teaching, research and public service to make it at par with the best universities in the world and promote the University as a Great University.

In line with this endeavor, please constitute yourselves as members of the Steering Committee for the eUP Project. Dr. Elvira A. Zamora, Vice President for Development, shall be Chair of the Committee. The eUP Steering Committee shall have the following duties and responsibilities:

1. Provide general directions for the e UP project;
2. Monitor eUP project metrics based on targets;
3. Set policies and directions related to eUP;
4. Recommend University-wide ICT policies for approval by the Board of Regents;
5. Initiate business process re-engineering to make operations more efficient;
6. Recommend ICT standards for approval by the Board of Regents, and
7. Allocate resources and detail personnel for the eUP Project.

You may secure the services of resource persons and support staff to assist in the performance of your duties. The members, resource persons and support staff of the eUP Project Steering Committee shall be entitled to honoraria subject to existing rules and policies.

17 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

G. Administrative Order No. PAEP 12-15: Initial Deliverables for the eUP Project

For : Chancellor, UP Diliman (Caesar A. Saloma)
Chancellor, UP Manila (Manuel B. Agulto)
Chancellor, UP Los Baños, (Rex Victor O. Cruz)
Chancellor, UP Baguio (Priscilla S. Macansantos)
Chancellor, UP Mindanao (Gilda C. Rivero)
Chancellor, UP Visayas (Rommel A. Espinosa)
Chancellor, UP Open University (Grace J. Alfonso)
Dean, UP Cebu (Ritchelita P. Galapate)

The eUP Project is a three- (3)- year project that aims to design, develop and implement integrated, interconnected, harmonized, and interoperable Information and Communication Technology (ICT) systems and infrastructure across all UP campuses to support UP's thrust of academic and operational excellence. This project will reinforce UP's leadership in teaching, research and public service to make it at par with the best universities in the world and promote the University as a Great University.

The eUP Project will have the following components:

1. Policy formulation, organization, and mobilization;
2. Benchmarking and ICT audit;
3. Information systems development and deployment;
4. Infrastructure development; and,
5. ICT competency building.

In line with this endeavor, the following are the steps that will be implemented at the System level:

1. Formation of the eUP Steering Committee consisting of Vice Presidents and Chancellors;
2. Appointment of Vice President Elvira A. Zamora as Project Director for the eUP Project;
3. Formation of the eUP System Coordination Committee consisting of Vice Chancellors for Planning and Development or Administration as well as Directors/Heads of selected System Offices;
4. Allocation of funds for the different components of the eUP Project, and
5. Holding of a project kick-off meeting right after the next PAC meeting in February.

At the Constituent University (CU) level, the following are the expectations:

1. Allocate resources and personnel needed for the eUP Project at the CU level. This may involve allocating full-time non-IT staff for functional areas of the eUP Project including the following information systems:
 - a. Human Resource Information System;
 - b. Financial Management Information System (FMIS);
 - c. Student and Academic Information System (SAIS), and
 - d. Supplies, Property, and Campus Management Information System (SPCMIS).
2. Provide recommendations and nominate resource persons to assist in the formulation of policies and in the standardization of data, processes, and systems;
3. Cooperate in streamlining processes to conform to best practices;
4. Streamline processes to conform to best practices;
5. Cooperate in the existing IT Audit for the UP System. In line with this, please direct the appropriate offices to submit the following documents:
 - a. Network Connectivity Diagrams (Cable and Wireless); IT equipment inventory that includes the following:
 - i. Servers (number, specs, usage);
 - ii. Workstations (number, specs, location), and
 - iii. Wi-Fi access points.
 - b. List of all Information Systems that are running. Include the following data: Name of System, platform/ programming language used, function/s,

- c. system owner, number of users, volume of data, volume of transactions, and summary history of development;
 - d. IT Installations/Infrastructure, including all server rooms, data centers, and computer laboratories in the CU;
 - e. Matrix of all IT personnel/items that includes names, job roles, qualifications, assignment and training needs. Include unfilled items and contractual personnel, and
 - f. Type and volume of existing records that need to be digitized, and the level of digitization efforts, if any.
6. Form a eUP Project Team for your respective Constituent Universities (CUs). This team shall have the following duties and responsibilities:
- a. Lead the eUP Project at the CU level;
 - b. Ensure representation of the CU in the e-UP Project Coordination Committee;
 - c. Ensure that specifications, procurement, installation, configuration and implementation of infrastructure needed for eUP in the CU conform to the overall eUP project standards;
 - d. Assist the Project Director in monitoring the implementation of the eUP Project at the CU level;
 - e. Provide project leadership for HRIS, FMIS, SAIS, SPCMIS, Open Source Development, Technical, Test & QA and Change Management at the CU level;
 - f. Coordinate eUP Project activities with respect to the CU;
 - g. Ensure the successful implementation of eUP project at the CU level;
 - h. Work with the Coordination Committee in resolving issues at the System level
 - i. Ensure that data from the CU are reliable and conform to standards set by the eUP Steering Committee;
 - j. Submit progress and performance reports to the eUP Project Director, and
 - k. Perform other duties that the Project Director may assign from time to time.

The following are the activities that are expected to be completed within 2012:

1. Acquisition of perpetual license for off-the-shelf software systems for the following: HRIS, FMIS, SAIS, SPCMIS, and EIS (Executive Information System). These will subsequently be implemented as follows:
 - 2012: Diliman, Open U, System Offices;
 - 2013 (June): Los Baños, Manila, Baguio, and
 - 2013 (November): Mindanao, Visayas, and Cebu.
2. Formulation of policies and standards for data, processes, and ICT resources acquisition and utilization;
3. Enhancement of intercampus connectivity through PREGINET, doubling the existing bandwidth;
4. Installation of Wi-Fi hotspots in all key areas of all UP Campuses;
5. Deployment of substantial number of computer laboratories and public access terminals;

6. Acquisition of video conferencing equipment for administrative and academic use, and
7. Conduct of appropriate ICT trainings, targeting admin, REPS, faculty and students.

17 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

H. Administrative Order No. PAEP 12-16: Constitution of a Standing Committee for the Financial Assistance Program for Hospitalization Expenses (FAPHE)

TO : **PROF. NESTOR O. RAÑESES**
Assistant Vice President for Administration

DR. ANGELA D. ESCOTO
Director, HRDO
UP System/Diliman

DR. HECTOR L. EDROSA
Officer-in-Charge, University Health Service
UP Diliman

With Assistant Vice President Nestor O. Rañeses as Chair, please constitute yourselves into a Standing Committee, which shall evaluate requests for aid from the Financial Assistance Program for Hospitalization Expenses (FAPHE), and for rehabilitation privilege, effective immediately until further notice.

Dr. Hector S. Dionisio shall act as alternate member for Dr. Edrosa whenever he is not available in any of the meeting/s.

You are expected to meet whenever necessary to make an initial assessment/endorsement on requests and come up with the committee recommendation as soon as possible, for approval of the appropriate authority.

21 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

I. Administrative Order No. PAEP 12-17: Special Bids and Awards Committee (SBAC) for Procurement under the eUP Project

To: Prof. Nestor O. Rañeses - Assistant Vice President for Administration
(Chair)

Atty. Maria Clarissa Pacis-Trinidad – Legal Counsel, OVPLA (Member)
Dr. Prospero C. Naval Jr. – Department of Computer Science (Member)
Dr. Roel M. Ocampo – EEE Institute, College of Engineering (Member)
Dr. Jeffrey J. Tejada – Associate Professor, School of Statistics (Member)

The University of the Philippines (UP), through its eUP Project, is undertaking the design, development and implementation of integrated, interconnected, and interoperable Information and Communication Technology (ICT) systems and infrastructure system-wide.

In this connection, please constitute yourselves into a Special Bids and Awards Committee (SBAC), with Assistant Vice President Nestor O. Rañeses as Chair, to administer the procurement requirements of the eUP Project in accordance with University policy, applicable laws and government regulations.

The SBAC shall facilitate procurement of products and services, to include hardware; equipment; software; licenses; project management, consultancy, and installation services; and other requirements of the eUP Project.

The SBAC may secure the services of resource persons and support personnel as required.

The committee members, resource persons, secretariat and support staff shall be granted honoraria consistent with the rates for Ad Hoc Committees (Level 2) approved by the Board of Regents at its 1199th meeting on 26 August 2005.

22 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

J. Administrative Order No. PAEP 12-17A: Appointment as Member of the Special Bids and Awards Committee (SBAC) for Procurement Under the eUP Project

To : **DR. MANUEL C. RAMOS, JR.**
Electrical and Electronics Engineering Institute
College of Engineering, UP Diliman

You are hereby appointed member of the Special Bids and Awards Committee (SBAC) for Procurement under the eUP Project vice Dr. Roel M. Ocampo, who has begged off from the assignment.

The functions of the Committee, including its entitlements, are as enumerated in the attached Administrative Order No. PAEP 12-17 dated 22 February 2012.

Thank you for accepting this assignment.

10 April 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

K. Administrative Order No. PAEP 12-18: Officer-in-Charge

To : Dr. Elvira A. Zamora
Vice President for Development
UP System

I hereby appoint you Officer-in-Charge of the University on 28-29 February 2012. I will be in UP Visayas to give a lecture on Public Private Partnership and to attend the *Kapihan*.

24 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

L. Administrative Order No. PAEP 12-19: Officer-in-Charge of the University

To : **PROF. PROSPERO E. DE VERA III**
Vice President for Public Affairs
UP System

I hereby appoint you Officer-in-Charge of the University from 4-10 March 2012. I will be in Singapore to attend the Temasek Foundation-National University of Singapore Programme for Leadership in University Management (PLUM).

27 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

M. ADMINISTRATIVE ORDER NO. PAEP 12-20

TO : All Chancellors
OIC, UP Cebu

SUBJECT : Creation of CU Search Committee for Nominees for Conferment of Honorary Degrees

Please create within your respective campuses a search committee whose main function is to actively search for nominees for conferment of any of the following honorary degrees:

1. Doctor of Science: The degree is awarded to persons who have made distinguished contributions to the sciences.
2. Doctor of Humanities: The degree is awarded to persons who have distinguished themselves in the humanities.
3. Doctor of Laws: The degree is awarded to persons who have distinguished themselves in service to the state, to learning, and to humankind.

Nominees of a search committee shall be endorsed to the President by the Chancellor concerned. Nominations must be supported by properly documented justification.

27 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

MEMORANDA

A. **Memorandum No. PAEP 12-03: Public Access to Theses/Dissertations and Defense Proceedings**

TO : All Chancellors
All Deans

In accordance with the University's responsibility to generate new knowledge and share this for the benefit of the wider public, all undergraduate and graduate theses and dissertations shall be made accessible via the university libraries and departmental reading rooms, unless otherwise indicated as described below:

Pursuant to Article III, Sec. 8 (h) of RA 10055 (Technology Transfer Act of 2009) and Article 7, Sec. 2 of the UP Revised IPR Policy, which was approved and confirmed by the Board of Regents during its 1269th and 1273rd meetings, respectively, the University may withhold public access to theses/dissertations and defense proceedings, in the event that such may contain potentially patentable intellectual property, until such time that the potential intellectual property rights are fully protected by law. Particular attention should be accorded to theses/dissertations in the sciences and engineering.

Should there be an urgent and valid reason to access such theses/dissertations, this can be made possible subject to non-disclosure agreements.

An additional page in the thesis/dissertation should indicate who can have access to the copy in the interim. This instruction should be adhered to by the university/college/institute/department librarians who will also be subject to non-disclosure agreements.

This guideline shall apply to all theses/dissertations submitted on or after 15 March 2012.

For older theses/dissertations with potential IPRs, an additional page with instructions as described in number 4 above may be pasted in all copies of the thesis/dissertation.

This is for immediate and strict compliance.

2 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

B. Memorandum No. PAEP 12-04: Constitution of the Search Committee for the Chancellor of UP Baguio

TO : Prof. Narcisa P. Canilao, Senior Faculty
Assoc. Prof. Corazon L. Abansi, Senior Faculty
Asst. Prof. Dymphna Nolasco-Javier, Junior Faculty
Ms. Alicia G. Follosco, REPS
Mr. Ofelia O. Valencia, Admin
Ms. Cori Alessa C. Co, Student
Prof. Zosimo Lee, President's Representative

With Prof. Narcisa P. Canilao as Chair, please constitute yourselves into a Search Committee that will assist the President and the Board of Regents in the selection of the next Chancellor of UP Baguio.

We are sending herewith Memorandum No. PAEP 2012-01, "Search Process for Chancellor," and Administrative Order No. PAEP 2012-05, "Instituting a Search Process for the Chancellor of UP Baguio and Constituting a Search Committee Therefor," for your guidance.

The deadline for the submission of the Search Committee Report is Thursday, 15 March 2012. The Report must include the final list of all nominees, and the Committee's assessment, not only of each nominee's strengths and weaknesses, but his or her suitability for the position, given the needs and thrusts of the constituent university.

All expenses of the Committee in the discharge of its task will be borne by the Office of the President. Moreover, the Committee Chair and Members, including the staff, shall be entitled to honoraria as set by the Board of Regents.

3 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

C. Memorandum No. PAEP 12-05: Additional Authorized Counter-signatory for Non-MDS Disbursement Checks

TO : All Concerned

Pursuant to the authority granted to the President by the Board of Regents at its 1120th meeting on 27 May 1998, Prof. Nestor O. Rañeses, Assistant Vice President for Administration, is hereby authorized to sign as Alternate Signatory of Mr. Eduardo G. Sabat, Officer-in-Charge, UP System Cash Office, or as Alternate Counter-signatory of Vice President Maragtas S.V. Amante to all non-MDS checks drawn against the UP System Accounts, effective immediately.

For your information and guidance.

14 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

D. Memorandum No. PAEP 12-06: Meeting on Special Legal Concerns of the University, 28 February 2012, 11:30 a.m., at the Faculty Lounge of the UP College of Law

FOR : Dr. Gisela P. Concepcion, Vice President for Academic Affairs
Dr. Lisa Grace S. Bersales, Vice President for Planning and Finance
Dr. Maragtas S.V. Amante, Vice President for Administration
Atty. Hector Danny D. Uy, Vice President for Legal Affairs
Prof. Noreen P. Escultura, Assistant Vice President for Planning and Finance
Atty. Ma. Magdalene A. Tan, Director, UP System Accounting Office
Dr. Edna E.A. Co, Dean, National College of Public Administration and Governance (NCPAG)

Attached is the response of Dean Danilo L. Concepcion of the UP College of Law regarding our request for assistance on special legal concerns of the University. May I please request your presence in this important meeting.

Thank you.

23 February 2012

(Sgd.) **ALFREDO E. PASCUAL**
President

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