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DECISIONS OF THE BOARD OF REGENTS
1337th MEETING, 30 AUGUST 2018

Table of Contents

I. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

A. 1336th BOR Meeting, 1 August 2018

- | | |
|--|-----|
| 1. Proposed Rationalization of UP Diliman Organizational Structure | 1 |
| 2. On the status of NSTP implementation in the University | 1 |
| 3. Update on the Return Service Policy of UniFAST..... | 1-2 |

B. 1336th BOR Meeting, 1 August 2018

- | | |
|---|---|
| 1. Update on the status of unfinished construction projects, including status of UP Diliman NCGG building | 2 |
| 2. Plans and programs for NISMED of Director Aida Yap and to receive policy directions and instructions from the BOR on the management of NISMED | 2 |
| 3. Request of Regent Fulvadora for update on UP's action on the Joint Circular of the CSC, COA, and DBM governing contract of service and job order workers | 2 |

C. 1333rd BOR Meeting, 22 February 2018

- | | |
|--|---|
| 1. On the issue of Krus na Ligas | 3 |
|--|---|

II. MATTERS APPROVED BY THE BOARD

A. GENERAL GOVERNANCE

1. Establishment of the UP Symphony Orchestra (USO) with an initial 3-year (2018-2020) budget of PhP6,570,000.00 annually to be charged against the UP System Fund..... 3-4
2. Appointment of Prof. ORVILLE JOSE C. SOLON as Dean, School of Economics, effective 1 May 2018 until 30 April 2021 (second term)..... 4

B. ACADEMIC MATTERS

1. Establishment of the *Dr. Olegario G. Villoria, Jr. Professorial Chair in Transportation and Logistics Management* at the College of Engineering, UP Diliman 4
2. Establishment of the *Fernando N. Serina Professorial Chair in Mechanical Engineering* at the College of Engineering, UP Diliman..... 4-5
3. On the matter of protocol in the University 5-6
4. Request for waiver of rules governing graduation with honors in favor of [REDACTED], UP Open University, as endorsed by the UPOU Admission and Graduation Committee... 7-9

C. FISCAL MATTERS

1. Creation of the UP Resilience Institute (RI) Trust Fund 9
2. Amendment to the existing UP Nationwide Operational Assessment of Hazards (NOAH) Trust Fund..... 10
3. Proposal to adjust graduate tuition and other fees for the Diploma/Master (DipIR/MIR) programs of the School of Labor and Industrial Relations (SOLAIR), as recommended by the Executive Committee at its 20th meeting held on 10 August 2018 and applicable only to incoming new students..... 10-12
4. Authority to Use the Interest Income of the Special Endowment Fund (SEF) of UPM-PGH in the amount of Twenty Six Million Pesos Only (PhP26,000,000.00) for the Procurement of Hospital Waste Treatment Equipment 12
5. Notice of Award and BAC Resolution for the Procurement of “Renewal of Science Direct and Scopus for 2018” in the amount of PhP33,000,000.00 through Direct Contracting..... 12-13

6. Grant Agreement between the University of the Philippines Manila, through the College of Nursing, and the Commission on Higher Education (CHED) for the Continuing Professional Education Grant in the amount of PhP1,516,228.00..... 13
7. Academic Research Grant Agreement between the University of the Philippines and Jose Manuel L. Sicat for the construction and installation of the Philippine-Israel Friendship Monument..... 13
8. Reprogramming of UP Diliman’s unexpended balances in the amount of Seventy Million Pesos (PhP70,000,000.00) to beef up the MOOE..... 13
9. Request of UP Diliman for supplemental budget charged against the Legal Research Fund of the UP Law Complex in the amount of Fifty Million Pesos (P50,000,000.00), for the renovation of 4F, replacement of gutters, and for procurement of furniture and fixtures..... 14

D. ADMINISTRATIVE MATTERS

1. Request for Temporary Waiver of Faculty Tenure Rules in favor of various faculty members of the different CUs..... 14-16
2. Appointment of Faculty: *Transfer to Permanent Status*..... 16
3. Appointment of Faculty: *Reclassification of Position Item* 16

III. MATTERS CONFIRMED BY THE BOARD

A. ACADEMIC MATTERS

1. Confirmation of the approval of the UP President of the additional five (5) slots admitted through the Varsity Athletic Admission System (VAAS) for Academic Year 2018-2019..... 17

B. CONTRACTS/AGREEMENTS

1. License Agreement between the University of the Philippines and Ionics EMS INC..... 17
2. Deed of Conditional Donation between the University of the Philippines Diliman (*Donee*) and Energy Development Corporation (*Donor*) for cash donation in the amount of PhP4,300,000.00 to fund the construction of the Biodiversity Research Laboratory (BRL) of the Institute of Biology..... 17

3. Memorandum of Agreement between the University of the Philippines Diliman, through the Department of Mining, Metallurgical and Materials Engineering, and the Commission on Higher Education (CHED) for the project, entitled “A robust paint-like repellent coating using dual scale oxide nanoparticles for self-cleansing and anti-corrosion applications” in the amount of PhP10,000,000.00..... 17

IV. MATTERS FOR INFORMATION OF THE BOARD

A. CONTRACTS/AGREEMENTS

UP System

1. Amendments in the Memorandum of Agreement between the University of the Philippines and the Philippine Council for Health Research and Development (PCHRD) dated 11 June 2014, amending Sections V (on fund releases) and XII (on project duration)..... 18
2. Contract Agreement between the University of the Philippines and Comclark Network and Technology Corporation 18

UP Diliman

1. Memorandum of Agreement between the University of the Philippines Diliman and Insurance Commission (IC) 18
2. Amendatory Agreement between the University of the Philippines Diliman and the Department of Education (DepEd) 18
3. Memorandum of Agreement between the University of the Philippines Diliman and the Department of Trade and Industry- Region VI (DTI REGION VI) for the conduct of a small business counselors course..... 18
4. Contract for Security Services (1st Extension) between the University of the Philippines Diliman and Northcom Security and Investigation Agency, Inc..... 18
5. Construction Agreement between the University of the Philippines Diliman and Paul G. Marquez, doing business under the name and style of PGM Constructions and Plumbing Services 19
6. Design and Build Agreement between University of the Philippines Diliman and New TBP Construction and Development Corporation 19
7. Deed of Donation between the University of the Philippines Diliman and the UP Women Lawyers’ Circle, Inc. (WILOCI)..... 19

8. Deed of Donation between the University of the Philippines through the UP Engineering Research and Development Foundation, Inc. (UPERDFI) and Olegario G. Villoria, Jr., Ph.D. 19
9. Deed of Donation between the University of the Philippines through the UP Engineering Research and Development Foundation, Inc. and Carmen Viola-Fernando Seriaña 19

UP Mindanao

1. Memorandum of Understanding between the University of the Philippines Mindanao and Shu-Te University (STU), Taiwan 19

UP Baguio

1. Memorandum of Academic Cooperation between the University of the Philippines Baguio and Cagayan State University..... 19

V. OTHER MATTERS

1. On the upcoming System-wide REPS Conference..... 20
2. Academic Performance Incentive Award for Lecturers for FY 2017..... 20
3. Request of the Office of Admissions for increase in honoraria rates of UPCAT Personnel..... 20-21
4. Grant of Cash Award to Sixty-Five (65) Employees of the Office of Admissions in the amount of PhP15,000.00 each 21-22
5. Reprogramming of UP Mindanao's unexpended balances of prior years from the General Fund in the amount of PhP19,797,800.00..... 22
6. Proposal for the elevation of the UP Visayas Chancellor's Committee on Culture and the Arts to the UP Visayas Office of Initiatives in Culture and the Arts..... 23
7. Awarding of Citations to Outgoing Regents 23
8. Oath Taking of Incoming Regents..... 23

DECISIONS OF THE BOARD OF REGENTS
1337^h MEETING, 30 August 2018

I. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

A. 1336th BOR Meeting, 1 August 2018

1. Proposed Rationalization of UP Diliman Organizational Structure

- 1.1 President Concepcion pointed out that this matter was partially disposed by the Board last meeting by creating the UP Diliman Technology Transfer and Business Development Office.

2. On the status of NSTP implementation in the University

- 2.1 A memorandum for the Chancellors and NSTP Directors has been issued, requesting them to submit a report on the implementation of NSTP in their respective CUs.
- 2.2 Chair De Vera informed the Board that under the new Sangguniang Kabataan (SK) law, the SK officials are exempted from taking the National Service Training Program (NSTP) required for college students. Since the Commission on Higher Education (CHED) and the National Youth Commission (NYC) are now in the process of drafting the implementing rules and regulations, he said that it would be good for the University of the Philippines to get involved in the process to ensure that the work in the Sangguniang Kabataan will be properly credited and evaluated as compliance with the NSTP requirement.
- 2.3 On a related matter, Chair De Vera informed the Board that CHED, with the help of other agencies, will soon be drafting the implementing rules and regulations in order to carry out the provisions of the Hazing Law. He would like UP to take an active role in the drafting of the said IRR, especially since the law covers other organizations. Regent Farolan shared that the UP Vanguard Inc., which is a recognized and accredited UP alumni organization, already submitted its position paper to CHED regarding the matter. He enjoined the Student Regent to bring the issue to her constituents since, under the law, even the usual signature sheet signing and trust walking in blindfolds of student organizations are considered hazing, which could be meted out a penalty of life imprisonment. He believed that there is really a need for a concerted effort in helping the CHED in drafting the IRR in order to curb senseless violence related to joining fraternities, sororities, and other organizations.

3. Update on the Return Service Policy of UniFAST

- 3.1 Chair De Vera thanked the leadership of the University of the Philippines for helping organize the first forum on return service, which was participated in by more than 200 representatives from different public universities, including six (6) state universities and colleges, and one (1) local university that presented various designs of the Return Service Agreement (RSA).

I. MATTERS ARISING FROM THE MINUTES ... (cont'd)

A. 1336th BOR Meeting, 1 August 2018 (cont'd)

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3. Update on the Return Service Policy of UniFAST (cont'd)

...

- 3.2 Other service providers, such as the Philippine Red Cross, the Quezon City government, and the UP Vanguard Inc., were invited to the said forum to present options that public universities can adopt in their RSAs. At the end of the forum, many universities that have no existing RSAs signed a resolution requesting that implementation of the return service program be deferred to the next school year. The UniFAST Board has yet to decide on the resolution.
- 3.3 A series of workshops will be conducted among public universities to help each other find common principles in the drafting of respective RSAs. It will be spearheaded by the University of the Philippines, together with the West Visayas State University and the University of Southeastern Philippines. Other providers like the Gawad Kalinga will also be invited to participate in these workshops.

B. 1336th BOR Meeting, 1 August 2018

1. Update on the status of unfinished construction projects, including status of UP Diliman NCGG building

- 1.1 The Director of the Office of Campus Architect has been notified of the order of the Board to submit a report on its involvement with the NCGG Building project.

2. Plans and programs for NISMED of Director Aida Yap and to receive policy directions and instructions from the BOR on the management of NISMED

- 2.1 The President has already scheduled a meeting with Director Aida Yap and her team to discuss policy direction of NISMED

3. Request of Regent Fulvadora for update on UP's action on the Joint Circular of the CSC, COA, and DBM governing contract of service and job order workers

- 3.1 Regent Fulvadora informed the Board of the initiative of the Office of the Staff Regent and the All UP Workers Union petitioning the Philippine President not to implement the joint circular in UP.
- 3.2 Chair De Vera suggested that it would be good to furnish the Senate President, the House Speaker, and the Chairpersons of the House Committee on Appropriations and the Senate Committee on Finance, with a copy of the said petition while budget deliberations ongoing on in Congress so they would take into consideration the position of the affected sectors.

I. MATTERS ARISING FROM THE MINUTES ... (cont'd)

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C. 1333rd BOR Meeting, 22 February 2018

1. On the issue of Krus na Ligas

- 1.1 President Concepcion said that the responsibility of arranging the meeting between the officials of UP and Quezon City government was given and accepted by Regent Senator Francis Escudero. However, he was informed by Regent Escudero that the QC government has not yet responded to his request for a meeting.

II. MATTERS APPROVED BY THE BOARD

A. GENERAL GOVERNANCE

- 1. Establishment of the UP Symphony Orchestra (UPSO) with an initial 3-year (2018-2020) budget of PhP6,570,000.00 annually to be charged against the UP System Fund**

Board Action: APPROVED

- 1.1 Regent Jimenez informed the Board that he and Regent Laurel are aware of this project and are pushing for the establishment of the UP Symphony Orchestra because they believe that the University should not only focus on academic excellence but also on arts and culture development.
- 1.2 President Concepcion said that the University used to have a youth orchestra but which eventually folded up because of lack of funding support. The Dean of the UP College of Music, with support from the alumni and the faculty, proposed to revive the orchestra but will rename it as UP Symphony Orchestra because it will now include not only students but also faculty and alumni. The project will require an initial budget of PhP 6.5 Million for a period of three years to cover for some equipment purchases and administrative support.
- 1.3 Chair De Vera finds the initial budget to be rather small considering that it is for a three-year period. He asked if this budget could be increased once the additional reimbursement from CHED is downloaded to UP in the amount of PhP900 Million which the Commission en banc has already approved for UP. President Concepcion said that the group will surely be delighted to hear that good news since they proposed a tight budget because of the concern that the Board might not support the project if it will require a bigger budget.
- 1.4 Regent Laurel informed the Board that he has already started discussing this matter with the sole distributor of Yamaha musical instruments in the country. He requested them to offer rock-bottom prices for UP students, and even offering some form of financing, if possible.

II. MATTERS APPROVED BY THE BOARD (cont'd)

A. GENERAL GOVERNANCE (cont'd)

1. Establishment of the UP Symphony Orchestra (UPSO) ... (cont'd)

...

- 1.5 Regent Jimenez commended the Board for supporting the UP Symphony Orchestra, especially its agreement to provide additional funds if necessary, from the budget that will be downloaded by CHED to UP. Chair De Vera said that the additional funding from CHED shall be ready for downloading to UP within 15 days upon approval, provided that UP's documentary requirements are in order.
- 1.6 Regent Fulvadora suggested that due attention should be given to the welfare of the members of the orchestra, especially during performances done outside of UP by getting insurance for them. President Concepcion noted the suggestion and thanked Regent Fulvadora for bringing it up.
- 1.7 There being no objections to the motion duly made and seconded, the Board approved the initial budget of Php6.5 Million for the establishment of the UP Symphony Orchestra, with the instruction to increase the budget, as necessary, when the additional funds from CHED are downloaded to the University.

2. Appointment of Prof. ORVILLE JOSE C. SOLON as Dean, School of Economics, effective 1 May 2018 until 30 April 2021 (second term)

Board Action: APPROVED

B. ACADEMIC MATTERS

1. Establishment of the *Dr. Olegario G. Villoria, Jr. Professorial Chair in Transportation and Logistics Management* at the College of Engineering, UP Diliman

Board Action: APPROVED

2. Establishment of the *Fernando N. Serina Professorial Chair in Mechanical Engineering* at the College of Engineering, UP Diliman

Board Action: APPROVED

- 2.1 Chair De Vera inquired if the Board has enacted a new policy on the minimum financial amount for the establishment of professorial chairs. He recalled that there was an attempt by the past administration to standardize the professorial chairs and faculty grants in terms of amount. President Concepcion replied that there is a policy at the System level that requires a minimum amount for the establishment of a professorial chair or a faculty grant. The problem sometimes is when colleges directly enter into an agreement with donors that provide for a grant lower than what the System requires.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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B. ACADEMIC MATTERS (cont'd)

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2. Establishment of the *Fernando N. Seriña* Professorial Chair ... (cont'd)

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- 2.2 Regent Farolan recalled that the Board passed a resolution to review the existing guidelines for the establishment of professorial chairs, taking into consideration not only the financial and economic capacity, but also human rights and social justice background of the persons for which the professorial chairs are being established.
- 2.3 In response to Regent Farolan, President Concepcion said that there is no written cohesive policy in the University on the establishment of professorial chairs and what name the professorial chair may be allowed to have. He agreed that there should be more exhaustive guidelines or policies on the establishment of professorial chairs.

3. On the matter of protocol in the University

Board Action: APPROVED:

- (1) The Appointment of a Protocol Officer in the UP System**
- (2) The Appointment of a protocol officer by and for each CU**
- (3) Update the existing “Handbook on Protocol in the University of the Philippines”**

- 3.1 Regent Laurel said that the topic on protocol was raised by some members of the Board after some minor glitches during the investiture ceremonies of Chancellor Babaran. He said that it is high time for the University — as the National University, which is involved in so many national and international activities that need protocolar organization — to create a Protocol Officer that will be tasked to put together all the existing guidelines and manuals and best practices in the University and to review it on a periodic basis. If there are questions from CUs on what to do, when to do and how to do things, it will be the Protocol Officer that will be referred to for purposes of getting things done in the University in an orderly and properly manner.
- 3.2 President Concepcion said that the Office of the Secretary of the University (OSU) is the *de facto* Protocol Office. The OSU is supposed to have the means to locate those documents within the System.
- 3.3 In addition to the motion of Regent Laurel, Regent Farolan said that the first mandate of the proposed Protocol Officer is to review the existing Handbook on Protocol that is already available. Regent Arinto said that part of the role of the Protocol Officer would be to put in place a mechanism to ensure that whatever guidelines ultimately agreed upon are implemented all the way down to the lowest level.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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B. ACADEMIC MATTERS (cont'd)

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3. On the matter of protocol in the University (cont'd)

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- 3.4 Chair De Vera shared his observations that some colleges in the University are not very conscious of protocols (e.g., hierarchy of officials, program sequence, order of colors, etc.), especially when hosting international conferences. Some units do not even have a tape of the Philippine National Anthem ready. He said that even the SUCs have concerns in protocols. He even had to cancel a speaking engagement due to a lapse in protocol of those in charge of the events. Regent Arinto agreed that even the sequence between the national anthem and any other hymn or doxology, if any, is very important. There is also a need for guidelines regarding the use of digital technology while the anthem is being sung or played.
- 3.5 Regent Jimenez was informed by the Chancellors that there is an existing protocol manual in the University but the problem is the lack of properly trained protocol officers in the CUs. Regent Farolan said that one solution is for the Board to authorize the President, if he deems it appropriate, to appoint the University Registrars as the Interim Protocol Officers at the CU level and then assign somebody from the OSU or from the faculty as the protocol officer at the System level. He remembered that there was a Dean who used to be in charge of all these protocols within the university but he would leave it to the President if he will be amenable to the suggestion.
- 3.6 Regent Laurel formally moved for the appointment of a Protocol Officer in the UP System, who will coordinate with, and train the CU's protocol officers; and for the respective CUs to appoint their own Protocol Officers. Regent Farolan seconded the motion.
- 3.7 In addition, Chair De Vera moved that the Office of the Secretary of the University update the existing "Handbook on Protocol in the University of the Philippines", integrating the protocols in electronic communication (email, Messenger, Viber, SMS, etc.), and bring it back to the Board for approval the soonest possible time. He said that once the guidelines have been established, it will be the role of the OSU to conduct training programs for protocol officers of the State Universities and Colleges, with CHED providing for funding requirements. Regent Laurel seconded the motion.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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B. ACADEMIC MATTERS (cont'd)

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4. **Request for waiver of rules governing graduation with honors in favor of [REDACTED] [REDACTED] *, UP Open University, as endorsed by the UPOU Admission and Graduation Committee**

Board Action: APPROVED. The Board authorized the President, with the help of Faculty and Student Regents, to implement a system to address the issue on underloading due to lack of courses.

- 4.1 President Concepcion briefly explained that the reason the student cannot graduate with honors is due to underloading. The student was underloaded for two semesters. However, the UPOU Admission and Graduation Committee recommended the graduation with honors of [REDACTED] because the Committee found out that the cases of underloading was due to the unavailability of courses. Since it is one of the exceptions for which the Board can waive the application of the rules on the normal load for candidates for honors, the President moved to approve the request.
- 4.2 Faculty Regent Arinto suggested that the Board ask the Vice President for Academic Affairs to remind the Vice Chancellors for Academic Affairs to inform their respective University Registrars to comply with the requirement of BOR approval for matters such as this. Chair De Vera proposed that the University Secretary issue a memorandum reiterating that all these academic matters should be approved by the Board, and the President to instruct the appropriate officials of the University to issue a memorandum to all offices to remind them of the processes that they have to undergo.
- 4.3 Regent Farolan said that the graduation of students with honors is a matter for the Board but the matter of determining whether a person is qualified to be recommended for honors may be delegated already to the CU since the general guidelines and standard parameters have already been provided by the Board.
- 4.4 Chair De Vera reminded the Board that the reason why the issue on underloading was raised was that there had been questions regarding the practices of some CUs on the matter of graduation with honors and it seemed that its application is uneven across CUs. Chair De Vera remarked that if the Board does not exercise oversight over these cases then that problem can continue and even get worse.
- 4.5 Regent Laurel said that it would be best on the part of the Board not to engage in the deliberation of each particular case. From a managerial point of view, it would be best that any question be raised to the Office of the Vice President for Academic Affairs to look into the matter and pass judgment on it. If the Vice President for Academic Affairs feels that she may have to raise a particular issue then she can elevate it to the President. President Concepcion added that anyone who disagrees with the decision of the President or the Vice President can always appeal to the Board of Regents.

*REDACTED, in compliance with RA 10173 (Data Privacy Act of 2012)

II. MATTERS APPROVED BY THE BOARD (cont'd)

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B. ACADEMIC MATTERS (cont'd)

...

4. Request for waiver of rules governing graduation with honors ... (cont'd)

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- 4.6 Regent Arinto clarified that, in fact, only cases where there is a waiver of the rules involved are elevated to the Board for approval. Not all matters on graduation are elevated to the Board because the University Code provides very clear guidelines and procedures for ensuring that units do not make an erroneous award of honors.
- 4.7 Chair De Vera said that the policy issue he is more concerned about is the unavailability of required courses. There must be a system of providing alternative subjects that students could take which can be credited for the same units. President Concepcion said that, ideally, a subject which is mandatory for a student to take in order to graduate has to be offered even if there is only one student enrolled. However, the current practice is to dissolve classes that have less than seven (7) students.
- 4.8 President Concepcion said that in this particular case, the reason why the unit was not able to offer the course required of the student was the lack of faculty that will handle the course, and their recruitment process is so strict that they cannot just invite lecturers from outside to handle a course. He said that one system that can be adopted by the CUs is to have a pool of faculty members so that when nobody is available to handle a certain course, the unit can draw from this pool. Chair De Vera supported this idea because he believed that it is unfair for the student not to graduate with honors just because he was forced to underload due to the unavailability of the course.
- 4.9 Regent Arinto said that aside from the lack of available faculty to teach a course, the problem sometimes has to do with the way a curriculum is structured because there are subjects that have pre-requisite subjects. There are also some implementation issues.
- 4.10 Regent Farolan agreed that it was also a management problem but he doubted if the University ever penalized a Dean or a College Secretary for allowing these situations to happen. He asked if the Board is looking at the possibility of imposing some sanctions to ensure that it does not become a recurring problem of the University.
- 4.11 Regent Jimenez suggested that academic leaders should be more proactive and responsive to the welfare of the students and take into account that the University is developing future leaders of the country.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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B. ACADEMIC MATTERS (cont'd)

...

4. Request for waiver of rules governing graduation with honors ... (cont'd)

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- 4.12 Regent Taroma suggested looking at the matter from the point of view of the faculty first instead of imposing sanctions. Solve first the issue of lack of available teachers, stringent recruitment of faculty, or overloading of teachers. Regent Arinto expressed appreciation for the comment of the Student Regent that there is a need to strike a balance between being able to provide students the courses they need and ensuring quality of faculty teaching these courses.
- 4.13 Regent Laurel moved that the Board give the authority to the President to implement a system that will address the issue on underloading due to lack of courses. The Board asked the Faculty and Student Regents to help the President.
- 4.14 Regent Fulvadora suggested to include in the review the success indicators in the Major Final Outputs of the University in terms of the number of students who graduated on time. The target could be increased so that units will try hard to meet the target if they want to avail of the performance bonus.

C. FISCAL MATTERS¹

1. Creation of the UP Resilience Institute (RI) Trust Fund

Board Action: APPROVED

- 1.1 President Concepcion said that the UP Resilience Institute, with the UP NOAH Center as its core component, has projects with private and public entities, the funding for which has to be transferred to the UP Resilience Institute for the purpose of holding the funds in trust for the project for which it was given.
- 1.2 The President added that funds will come from the projects of the UPRI through various collaborations with the national and local governments, non-government organizations, and the private sector.
- 1.3 There being no objections to the motion duly made and seconded, the Board approved the creation of the UPRI Trust Fund.

¹ In all resolutions involving the disbursement of funds, it is understood that the same must be subject to all existing government accounting and auditing laws, rules and regulations.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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C. FISCAL MATTERS¹ (cont'd)

...

2. Amendment to the existing UP Nationwide Operational Assessment of Hazards (NOAH) Trust Fund

Board Action: APPROVED

2.1 President Concepcion briefly explained that the NOAH Project used to be a project of the Department of Science and Technology but was absorbed by the UP Resilience Institute.

3. Proposal to adjust graduate tuition and other fees for the Diploma/Master (DipIR/MIR) programs of the School of Labor and Industrial Relations (SOLAIR), as recommended by the Executive Committee at its 20th meeting held on 10 August 2018 and applicable only to incoming new students

Board Action: APPROVED

3.1 President Concepcion explained that the graduate and post graduate programs are not covered by the Free Tuition Law. The proposal for the increase in tuition and other fees had been thoroughly studied by the team of former Vice President for Administration, Prof. Maragtas Amante, which came up with the table of rates, as follows:

ITEM	FROM	TO
Tuition Fee per unit	P770	P2,000
Comprehensive exam fee	P500	P1,000
Computer Lab Fee	P600	P1,000
Entrance Exam Fee	P300	P600
Graduation fee	P800	P1,200
Student Fund	P50	P100

3.2 Regent Jimenez noted that many people from the industries are enrolling in SOLAIR, yet its facilities and the building itself are in a very bad state.

3.3 Chair De Vera said that the School provides training programs for HR people on various aspects of trade union and administration. With respect to the building, President Concepcion said that the rehabilitation project on SOLAIR is already underway.

¹ In all resolutions involving the disbursement of funds, it is understood that the same must be subject to all existing government accounting and auditing laws, rules and regulations.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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C. FISCAL MATTERS¹ (cont'd)

...

3. Proposal to adjust graduate tuition and other fees for the Diploma... (cont'd)

...

- 3.4 Regent Farolan observed that the profile of students enrolled in the graduate programs of SOLAIR consisted of middle level managers in the industries, and those involved in trade unionism. Consequently, not all may be able to afford the big increase in the tuition. Regent Farolan said that one option to help students is to devise a payment system for solo parents, persons with disabilities, and/or members and dependents of legitimate trade unions.
- 3.5 Chair De Vera said that there are already existing laws regarding solo parents and a number of scholarship grants offered by different institutions. President Concepcion added that although the jump from P770 to P2,000 per unit seemed big, the proposed increased rates are still relatively lower compared to the rates offered by other institutions.
- 3.6 Regent Fulvadora inquired if there is an existing fiscal policy in the University on the allowable percent increase in tuition and other school fees. President Concepcion replied in the negative.
- 3.7 President Concepcion moved for the approval of the proposed increase in tuition and other fees as recommended by the Executive Committee at its 20th meeting held on 10 August 2018, applicable only to incoming new students.
- 3.8 Regent Taroma put on record her objection to the proposed increase in tuition and other fees owing to her belief that education is a right of every Filipino and a responsibility of the state.
- 3.9 Upon motion duly made and seconded, and noting the objection of the Student Regent, the Board approved the proposed adjustments in graduate tuition and other fees of SOLAIR.
- 3.10 In addition, Regent Fulvadora moved to include in the approval of the Board a condition that there would be no increase in tuition fees for the next five years.
- 3.11 Regents Jimenez and Farolan expressed opposition to the proposed condition explaining that it may tie the hands of the future Board in acting on extraordinary circumstances related to tuition that may arise in the future.

¹ In all resolutions involving the disbursement of funds, it is understood that the same must be subject to all existing government accounting and auditing laws, rules and regulations.

II. MATTERS APPROVED BY THE BOARD (cont'd)

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C. FISCAL MATTERS¹ (cont'd)

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3. Proposal to adjust graduate tuition and other fees for the Diploma... (cont'd)

...

3.12 Since there were a significant number of objections to the motion made by Regent Fulvadora, Chair De Vera decided to divide the house and put the motion to a vote. Since majority of the Regents present were not in favor of the proposal, the motion was not carried.

3.13 Chair De Vera put on record that he was in favor of the no tuition fee increase for the next five years. He shared that he insisted a similar provision in the implementing rules and regulations of the Universal Access to Quality Tertiary Education Act or RA 10931. Under the IRR, there would be a study on the third year of the composite fees across different regions to determine the ideal tuition fee that should be charged by SUCs and public universities. Any tuition fee increase on the fifth year would be based on the result of the study.

4. Authority to Use the Interest Income of the Special Endowment Fund (SEF) of UPM-PGH in the amount of Twenty Six Million Pesos Only (PhP26,000,000.00) for the Procurement of Hospital Waste Treatment Equipment

Board Action: APPROVED

4.1 President Concepcion said that the Philippine General Hospital needs the hospital waste treatment equipment in order to comply with the Clean Air Act. The source of funding will be the interest income of the Special Endowment Fund of the PGH.

4.2 President Concepcion moved for the approval of the authority as proposed. Regent Farolan seconded the motion.

5. Notice of Award and BAC Resolution for the Procurement of “Renewal of Science Direct and Scopus for 2018” in the amount of PhP33,000,000.00 through Direct Contracting

Board Action: APPROVED

¹ In all resolutions involving the disbursement of funds, it is understood that the same must be subject to all existing government accounting and auditing laws, rules and regulations.

II. MATTERS APPROVED BY THE BOARD (cont'd)

...

C. FISCAL MATTERS¹ (cont'd)

...

5. Notice of Award and BAC Resolution ... (cont'd)

...

- 5.1 President Concepcion moved for the approval of the Notice of Award following the opinion of the General Procurement Policy Board that a NOA has to be approved by the head of the procurement entity. The head of the procurement entity in the University is the Board of Regents.
- 5.2 Regent Farolan seconded the motion with the usual caveat that approval is subject to compliance with and observance of all existing laws, rules and regulations.

6. Grant Agreement between the University of the Philippines Manila, through the College of Nursing, and the Commission on Higher Education (CHED) for the Continuing Professional Education Grant in the amount of PhP1,516,228.00

Board Action: APPROVED

7. Academic Research Grant Agreement between the University of the Philippines and Jose Manuel L. Sicat for the construction and installation of the Philippine-Israel Friendship Monument

Board Action: APPROVED

- 7.1 President Concepcion said that the monument was installed at the Quezon City Memorial Circle and not inside UP. He clarified that the Board was only approving the research grant agreement between the University and the faculty member commissioned to do the sculpture.

8. Reprogramming of UP Diliman's unexpended balances in the amount of Seventy Million Pesos (PhP70,000,000.00) to beef up the MOOE

Board Action: APPROVED

¹ In all resolutions involving the disbursement of funds, it is understood that the same must be subject to all existing government accounting and auditing laws, rules and regulations.

II. MATTERS APPROVED BY THE BOARD (cont'd)

...

C. FISCAL MATTERS¹ (cont'd)

...

9. **Request of UP Diliman for supplemental budget charged against the Legal Research Fund of the UP Law Complex in the amount of Fifty Million Pesos (P50,000,000.00), for the renovation of 4F, replacement of gutters, and for procurement of furniture and fixtures**

Board Action: APPROVED

D. ADMINISTRATIVE MATTERS² (cont'd)

1. **Request for Temporary Waiver of Faculty Tenure Rules in favor of the following:**

UP Diliman

MARY KATHERINE T. CABRAL, Assistant Professor 1, College of Music, effective 1 August 2018 until 31 July 2019

UP Los Baños

ALETHEIA C. ARANETA, Assistant Professor 1, College of Development Communication, effective 1 August 2018 until 31 December 2018
ANGELLA MELISSA A. CARLOS, Assistant Professor 5, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018
JACQUELINE T. CUANSING, Assistant Professor 1, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018
NORBERT NORRIS BONIFACIO Z. FALGUERA, Assistant Professor 5, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018
ROSE ANN G. FRANCO, Assistant Professor 4, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018
TERI-MARIE P. LAUDE, Assistant Professor 5, College of Human Ecology, effective 1 August 2018 until 31 December 2018
JEFFREY JAMES C. LIGERO, Instructor 6, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018
TRINA LEAH T. MENDOZA, Assistant Professor 3, College of Development Communication, effective 1 August 2018 until 31 December 2018
BRYAN REY R. OLIVEROS, Assistant Professor 1, College of Agriculture and Food Science, effective 1 August 2018 until 31 December 2018
ROWENA V. POSA, Assistant Professor 1, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018

¹ In all resolutions involving the disbursement of funds, it is understood that the same must be subject to all existing government accounting and auditing laws, rules and regulations.

² These appointments have gone through the standard University peer review process from the Department to the College, the Constituent Universities concerned, and the University System. In cases where there was doubt about the process followed or about the fairness of the recommendations, the papers were returned to the unit concerned for review and recommendation.

II. MATTERS APPROVED BY THE BOARD (cont'd)

...

D. ADMINISTRATIVE MATTERS² (cont'd)

1. Request for Temporary Waiver of Faculty Tenure Rules ... (cont'd)

UP Los Baños (cont'd)

...

ERWIN P. QUILLOY, Assistant Professor 1, College of Engineering and Agro-Industrial Technology, effective 1 August 2018 until 31 December 2018

MARIA VICTORIA C. RODRIGUEZ, Assistant Professor 2, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018

JOSEPH CARMEL K. SAN PASCUAL, Assistant Professor 1, College of Arts and Sciences, effective 1 August 2018 until 31 December 2018

APRIL SHAYNE L. SULABO, Assistant Professor 6, College of Agriculture and Food Science, effective 1 August 2018 until 31 December 2018

UP Manila

PETER B. BERNARDO, Associate Professor 3 (Part Time), College of Medicine, effective 23 May 2018 until 31 July 2019

EDWIN C. RUAMERO, Assistant Professor 1, College of Pharmacy, effective 1 August 2018 until 31 July 2019

UP Baguio

RONIE J. CALUGAY, Assistant Professor, College of Science, effective 1 August 2018 until 31 December 2018

Board Action: APPROVED

- 1.1 President Concepcion explained that during the last meeting of the Board, the Board made a compromise with UP Diliman and other units that it will accept requests for waiver of tenure rules only within the academic year 2018-2019 pending submission by the Vice President for Academic Affairs and the Vice Chancellor of UP Diliman of the new rules on tenure.
- 1.2 In response to queries, Regent Arinto explained that a unit is allowed to waive the tenure rules up to a maximum of one year because the contractual period of faculty is really one year. That is why requests vary from one semester to one year.
- 1.3 President Concepcion presumed that when the Vice President for Academic Affairs recommends a request for approval of the Board, then it must have complied or followed the regular process.

² These appointments have gone through the standard University peer review process from the Department to the College, the Constituent Universities concerned, and the University System. In cases where there was doubt about the process followed or about the fairness of the recommendations, the papers were returned to the unit concerned for review and recommendation.

II. MATTERS APPROVED BY THE BOARD (cont'd)

...

D. ADMINISTRATIVE MATTERS² (cont'd)

1. Request for Temporary Waiver of Faculty Tenure Rules ... (cont'd)

...

- 1.4 Regent Arinto inquired about the standard abbreviations for faculty ranks in the University because she has noticed that some units abbreviate “Assistant Professor” as “aProf.” And “Associate Professor” as “AProf.”
- 1.5 Chair De Vera asked the Office of the Secretary of the University to check the rules and advice the CUs to use standard abbreviations across CUs.

2. Appointment of Faculty: *Transfer to Permanent Status*

UP Diliman

NEFERTARI A. ARSAD, Assistant Professor 2, Institute of Islamic Studies, effective 30 August 2018

OLIVER T. MACAPINLAC, Assistant Professor 1, College of Engineering, effective 30 August 2018

Board Action: APPROVED

3. Appointment of Faculty: *Reclassification of Position Item*

UP Diliman

Prof. FRANCISCO J. LARA, Jr. FROM Senior Lecturer 3 TO Professor 3, College of Social Sciences and Philosophy, effective 01 August 2018 until 31 July 2019 (without tenure)

Board Action: APPROVED

² These appointments have gone through the standard University peer review process from the Department to the College, the Constituent Universities concerned, and the University System. In cases where there was doubt about the process followed or about the fairness of the recommendations, the papers were returned to the unit concerned for review and recommendation.

III. MATTERS CONFIRMED BY THE BOARD

The Board **CONFIRMED** the following matters:

A. ACADEMIC MATTERS

1. Confirmation of the approval of the UP President of the additional five (5) slots admitted through the Varsity Athletic Admission System (VAAS) for Academic Year 2018-2019

- 1.1 Regent Jimenez inquired what will happen if the Board does not confirm the above agreements. President Concepcion replied that non-confirmation by the Board can invalidate the agreement while confirmation by the Board of the agreement will deem it approved by the Board retroactively from the effectivity of the agreement.
- 1.2 Chair De Vera said that some matters are being confirmed by the Board because it delegated certain level of authority to the President and to the Chancellors, and therefore they go back to the Board for confirmation. However, the general practice in public universities on matters approved by the Board through a referendum, the Board has the power to set it aside and review it again.

B. CONTRACTS/AGREEMENTS

1. License Agreement between the University of the Philippines and Ionics EMS INC. for the procurement of production for the project entitled “Roll-Out of RxBox Telehealth Device in Selected Rural Centers in the Philippines”
2. Deed of Conditional Donation between the University of the Philippines Diliman (*Donee*) and Energy Development Corporation (*Donor*) for cash donation in the amount of PhP4,300,000.00 to fund the construction of the Biodiversity Research Laboratory (BRL) of the Institute of Biology
3. Memorandum of Agreement between the University of the Philippines Diliman, through the Department of Mining, Metallurgical and Materials Engineering, and the Commission on Higher Education (CHED) for the project, entitled “A robust paint-like repellent coating using dual scale oxide nanoparticles for self-cleansing and anti-corrosion applications” in the amount of PhP10,000,000.00

IV. MATTERS FOR INFORMATION OF THE BOARD

A. CONTRACTS/AGREEMENTS

The following agreements are compliant with standard and applicable University processes involving the Constituent Universities (CUs) concerned and the University System. They fall under the delegated approving authority of the President, subject to information of the Board on matters not exceeding P150 Million Pesos (1312th BOR Meeting, 29 October 2015).

UP System

1. Amendments in the Memorandum of Agreement between the University of the Philippines and the Philippine Council for Health Research and Development (PCHRD) dated 11 June 2014, amending Sections V (on fund releases) and XII (on project duration)

Implementing Unit: Philippine Genome Center

2. Contract Agreement between the University of the Philippines and Comclark Network and Technology Corporation providing for internet service for UP Systemwide

UP Diliman

1. Memorandum of Agreement between the University of the Philippines Diliman and Insurance Commission (IC) for the design and development of Proof-of-Concept (PoC) of the Insurance Commission Financial Examination and Database System (IC-FEDS)

Implementing Unit: Department of Computer Science, College of Engineering

2. Amendatory Agreement between the University of the Philippines Diliman and the Department of Education (DepEd) for the development of Senior High School Students' Learning Resources for Entrepreneurship and Business Simulation Subjects

Implementing Unit: Institute for Small Scale Industries

3. Memorandum of Agreement between the University of the Philippines Diliman and the Department of Trade and Industry- Region VI (DTI REGION VI) for the conduct of a small business counselors course

Implementing Unit: Institute for Small Scale Industries

4. Contract for Security Services (1st Extension) between the University of the Philippines Diliman and Northcom Security and Investigation Agency, Inc. providing for security services for the UP Diliman Campus

IV. MATTERS FOR INFORMATION OF THE BOARD (cont'd)

A. CONTRACTS/AGREEMENTS (cont'd)

UP Diliman (cont'd)

...

5. Construction Agreement between the University of the Philippines Diliman and Paul G. Marquez, doing business under the name and style of PGM Constructions and Plumbing Services for the proposed wet laboratory located at IESM Building, National Science Complex, UP Diliman

6. Design and Build Agreement between University of the Philippines Diliman and New TBP Construction and Development Corporation for the proposed repair and improvement of the School of Labor and Industrial Relations (SOLAIR) main building

7. Deed of Donation between the University of the Philippines Diliman and the UP Women Lawyers' Circle, Inc. (WILOCI)

Beneficiary unit: College of Law

8. Deed of Donation between the University of the Philippines through the UP Engineering Research and Development Foundation, Inc. (UPERDFI) and Olegario G. Villoria, Jr., Ph.D. for the establishment of the "Dr. Olegario G. Villoria, Jr. Professorial Chair in Transportation and Logistics Management" at the College of Engineering

9. Deed of Donation between the University of the Philippines through the UP Engineering Research and Development Foundation, Inc. and Carmen Viola-Fernando Serina for the establishment of the "Fernando N. Serina Professorial Chair in Mechanical Engineering" at the College of Engineering

UP Mindanao

1. Memorandum of Understanding between the University of the Philippines Mindanao and Shu-Te University (STU), Taiwan providing for academic cooperation

UP Baguio

1. Memorandum of Academic Cooperation between the University of the Philippines Baguio and Cagayan State University

V. OTHER MATTERS

1. On the upcoming System-wide REPS Conference

Board Action: NOTED

- 1.1 Regent Arinto stated that, as reported in a previous Board meeting, the Vice President for Academic Affairs constituted an Ad Hoc Committee to look into the concerns of the REPS (Research, Extension, and Professional Staff). The Committee, which she chairs, has been undertaking comprehensive consultations with the REPS across the CUs. The System-wide REPS Conference on 18-19 October 2018 will be the culminating activity, bringing together REPS from all of the CUs to formally discuss key concerns and propose ways of addressing them. The last REPS conference was held four years ago.
- 1.2 In response to the query of Regent Farolan, Regent Arinto said that part of the work of the Ad Hoc Committee was to find out which plantilla items are classified as REPS, the actual number of REPS, and the nature of their appointments (regular, UP contractual, and non-UP contractual).
- 1.3 The System-wide REPS Conference on 18-19 October 2018 will be participated in by about 300 REPS coming from all CUs. The Office of the Vice President for Academic Affairs will be in charge of the budgetary requirements.

2. Academic Performance Incentive Award for Lecturers for FY 2017

Board Action: APPROVED

- 2.1 President Concepcion explained that the academic incentive performance award is given to academic lecturers as additional incentive subject to availability of funds. The Vice President for Planning and Finance has already certified that funds are available to fund the said award for fiscal year 2017.
- 2.2 There being no objection to the motion duly made by the President and seconded by Regent Farolan, the academic incentive performance award for lecturers for FY 2017 was approved by the Board.

3. Request of the Office of Admissions for increase in honoraria rates of UPCAT Personnel

Board Action: APPROVED

- 3.1 President Concepcion explained that the last increase in the honoraria rates of UPCAT personnel was in 2005 where the rates range from PhP350 to PhP950 per session depending on the assigned tasks. These rates are proposed to be increased by 75% in light of the increase in the expected number of UPCAT takers in 2018.

V. OTHER MATTERS

...

3. Request of the Office of Admissions for increase in honoraria rates... (cont'd)

...

- 3.2 Chair De Vera supported the proposed increase in honoraria but pointed out that the critical issue to look into is how to check the UPCAT exams faster. President Concepcion said that checking of UPCAT exam papers is done automatically by electronic systems.
- 3.3 Regent Fulvadora said that the increase in honoraria rates will encourage more people to volunteer for the test administration of the UPCAT, particularly those who will be assigned in the regional areas.

4. Grant of Cash Award to Sixty-Five (65) Employees of the Office of Admissions in the amount of PhP15,000.00 each

Board Action: APPROVED

- 4.1 Regent Fulvadora endorsed to the Board for approval the request of the 65 employees of the Office of Admissions (OA) for a cash award in the amount of PhP15,000.00 each, for their services rendered beyond what is required by their official duties.
- 4.2 Chair De Vera recalled that in the past, the approval of the Board of the cash award to the OA personnel was premised on the early release of UPCAT results. Regent Fulvadora explained that the early release of UPCAT 2018 results was not made possible by factors such as the K-12 transition and the free tuition law, which has significantly increased the volume of the UPCAT applicants, resulting to the increased workload of the same number of employees.
- 4.3 Regent Arinto said that while the results were not released earlier than scheduled this year, the effort of the employees in processing the increased volume of applications and examination papers, and still meeting the target release date, makes them deserving of the incentive. Chair De Vera agreed that the justification for the grant of the cash award this time is due to the increased volume of applicants and the additional complication in the processing of the results brought about by the K-12 and free tuition law.
- 4.4 Regent Farolan sought clarification on the following issues in order to understand the basis for granting the cash award:
 - i. Does the cash award compensate for the overtime work rendered by the employees of the Office of Admissions outside the regular working hours, or is it on top of the overtime payment given to the employees who rendered overtime work?

V. OTHER MATTERS

...

4. **Grant of Cash Award to Sixty-Five (65) Employees ... (cont'd)**

...

- ii. Is the cash award considered as incentive for a job well done or an incentive for simply meeting the target date of release? He opined that the OA had not performed its duties regarding UPCAT 2018 well enough, since there were many preventable lapses that occurred due to poor management.
- iii. If it is an incentive, the Board might as well set clear parameters for the UPCAT 2019 so that there will be levelling of expectations in granting incentives.

- 4.5 President Concepcion clarified that the cash award is on top of the overtime pay given to the employees for rendering overtime work. He emphasized that there is a limit on the amount of overtime pay an employee is entitled to receive, but since there is a deadline to beat, more often than not, employees are working for more hours than they are paid for. The cash award should be able to compensate for the honorarium employees are supposed to receive.
- 4.6 President Concepcion informed the Board that, as he promised during the last Board meeting, he had met with the Director of the Office of Admissions after the deadline of UPCAT applications to thresh out the challenges encountered by the OA in the administration of the UPCAT. He said he would schedule a special briefing of the Board on the UPCAT.
- 4.7 Chair De Vera asked if the granting of the cash award would not have problem with the Commission on Audit (COA). President Concepcion said that the University had not encountered problems so far with the COA on the matter since 2010.
- 4.8 Regent Arinto reiterated that these employees rendered services beyond what was expected of them, and delivered the required outputs on time. She acknowledged that the point raised by Regent Farolan on the matter of communication was a valid concern and the President has already committed to briefing the Board about it.
- 4.9 On a related matter, Chair De Vera shared that in one of the meetings of the UniFAST Board, a question was raised regarding the legality of covering the entrance examination fee under the free tuition law. The objective was to send a signal especially for the poor that there is no barrier to access quality tertiary education.

5. **Reprogramming of UP Mindanao's unexpended balances of prior years from the General Fund in the amount of PhP19,797,800.00**

Board Action: APPROVED

V. OTHER MATTERS

...

6. **Proposal for the elevation of the UP Visayas Chancellor's Committee on Culture and the Arts to the UP Visayas Office of Initiatives in Culture and the Arts**

Board Action: APPROVED, on the condition that any increase in the budget shall be sourced from the internal budget of UP Visayas.

- 1.1 President Concepcion endorsed the approval of this proposal on the condition that any incremental increase in budgetary requirement shall be internally sourced in the budget of UP Visayas and he was assured by Vice President Nestor Yunque that the internal budget of UP Visayas can absorb the incremental increase in the budget requirement.
- 1.2 There being no objection to the motion duly made and seconded, the Board approved the proposal.

7. **Awarding of Citations to Outgoing Regents**

- 7.1 The Board of Regents led by Chair De Vera and President Concepcion gave its commendations to the outgoing Regents – Alumni Regent Ramon M. Maronilla and Student Regent Ma. Shari Niña G. Oliquino – for their valuable contributions to the University as members of the UP Board of Regents.
- 7.2 Alumni Regent Maronilla conveyed his gratitude to all UP alumni who elected him as President of the UP Alumni Association and to the members of the Board of Regents for their exceptional fellowship and support. He said that his appointment to the UP Board of Regents was a historical moment for him and for his family and peers in the legal profession. It was a legacy which he would leave his family for generations.
- 7.3 Student Regent Oliquino also expressed her heartfelt gratitude to the members of the Board of Regents for being open to the concerns and issues of students and other sectors of the UP community. She was happy that the free tuition law was passed during her term as Student Regent and thanked the members of the Board of Regents for supporting it. She also thanked the Secretariat for their hard work and support.

8. **Oath Taking of Incoming Regents**

- 8.1 Chair De Vera administered the oath of office to the incoming members of the UP Board of Regents: Alumni Regent, Atty. Reynaldo C. Laserna, and the Student Regent Ms. Ivy Joy P. Taroma.

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