RECEIVED
12/7-58
Office of the Vice President
for Academic Affairs
University of the Philippines
Date: 12/6/17
By:

12 DEC 2017
scanned & emailed to OC, OVCAA + OUR, UPD'I
07 DEC 2017

UNIVERSITY OF THE PHILIPPINES
DILIMAN **QUEZON CITY**
VoIP TRUNKLINE 981-8500 LOCAL: 2558, 2556
DIRECT LINE: (632) 929-5401, (632) 927-1835
FAX: (632) 928-2863
E-MAIL: chancellor.updiliman@up.edu.ph

OFFICE OF THE CHANCELLOR

4 December 2017

University of the Philippines
Office of the Secretary of the University
Administrative Section
RECEIVED BY:
Date: 05 DEC 2017
Ref. No.:

DTS.UP.EDU.PH OSU
2017-1129-0011-6504

RECEIVED
OFFICE OF THE PRESIDENT
UNIVERSITY OF THE PHILIPPINES
DATE: DEC 08 2017
BY: MARK

REFERENCE NO. MLT-17-694

Atty. Danilo L. Concepcion
President
University of the Philippines System
Diliman, Quezon City

Dear President Concepcion:

I would like to submit, for your consideration and approval the following academic calendars for AY 2018-2019 as approved by the UP Diliman Executive Committee at its 257th meeting on 27 November 2017:

- UP Diliman Academic Calendar
- Master of Management program of the UP Diliman Extension Program in Pampanga/Olongapo (UPDEPP/O)

Very truly yours,

MICHAEL L. TAN, PhD
Chancellor

APPROVED: ⊗

TEODORO J. HERBOSA 12/8/17
EXECUTIVE VICE PRESIDENT
BY AUTHORITY OF THE PRESIDENT

⊗ for BOR's info

Encl. a/s

Recommending Approval:

MARIA CYNTHIA ROSE BANZON BAUTISTA
Vice President for Academic Affairs
6 Dec 2017

Action of the Board of Regents
at its 1332ND Meeting on 26 JAN 2018
NOTATION
ROBERTO M.J. LARA
Secretary of the University
and of the Board of Regents

UNIVERSITY OF THE PHILIPPINES DILIMAN
Office of the University Registrar
Phone 981-8500 ext. 4551, 4552, 4553 / 927-6084 * P.O. Box 161, Diliman, QC 1101 * email: our@upd.edu.ph

OUCAA NOV 29 '17 PM3:35
005111

6614
RECEIVED
OFFICE OF THE CHANCELLOR
University of the Philippines Diliman
Date: DEC 01 2017 Time: _____
By: _____

28 November 2017

CHANCELLOR MICHAEL L. TAN, PhD
University of the Philippines Diliman

Through: EVANGELINE C. AMOR, PhD
Vice-Chancellor for Academic Affairs

Dear Chancellor Tan:

Subject: ***Endorsement of the AY 2018-2019 academic calendar of UP Diliman and the AY 2018-2019 academic calendar of the Master of Management program of the UP Diliman Extension Program in Pampanga/Olongapo (UPDEPP/O)***

I would like to submit, for your endorsement to the President, the following academic calendars for AY 2018-2019 as approved by the UP Diliman Executive Committee at its 257th meeting on 27 November 2017:

- UP Diliman Academic Calendar
- Master of Management program of the UP Diliman Extension Program in Pampanga/Olongapo (UPDEPP/O)

Yours truly,

AARON ABEL T. MALLARI
Assistant University Registrar/OIC

encl. a/s

UNIVERSITY OF THE PHILIPPINES DILIMAN
Proposed ACADEMIC CALENDAR for AY 2018-2019 [1]

	FIRST SEMESTER (Aug - Dec 2018)	SECOND SEMESTER (Jan - May 2019)	MIDYEAR [2] (Jun - Jul 2019)
Physical examination for incoming freshmen	01 Mar, Thu - 29 Jun, Fri		
Application period for transfer students	02 Apr, Mon - 20 Apr, Fri 01 Jun, Fri - 20 Jun, Wed		
ADVANCE REGISTRATION FOR FRESHMEN	02 Jul, Mon - 06 Jul, Fri		
Freshmen Orientation Program	03 Jul, Tue - 07 Jul, Sat		
Removal examination period [3]	16 Jul, Mon - 27 Jul, Fri	15 Dec 2018, Sat - 04 Jan, Fri	24 May, Fri - 01 Jun, Sat
Deadline for students to file appeals for readmission/extension of MRR/waiver of MRR	*Check with respective colleges*	*Check with respective colleges*	*Check with respective colleges*
Validation for advance credit	16 Jul, Mon - 09 Aug, Thu	15 Dec 2018, Sat - 17 Jan, Thu	20 May, Mon - 14 Jun, Fri
REGISTRATION PERIOD			
Freshmen, graduating, PWDs, Varsity, HASPAG, and graduate students	30 Jul, Mon - 01 Aug, Wed	07 Jan, Mon - 09 Jan, Wed	03 Jun, Mon - 04 Jun, Tue
All UPD undergraduate & graduate students	31 Jul, Tue - 01 Aug, Wed	08 Jan, Tue - 09 Jan, Wed	04 Jun, Tue
All other students including Cross registrant/Non-Degree/Special/Foreign/Exchange students	01 Aug, Wed	09 Jan, Wed	04 Jun, Tue
Faculty Integration Day	02 Aug, Thu	10 Jan, Thu	05 Jun, Wed
START OF CLASSES	**03 Aug, Fri**	**11 Jan, Fri**	**06 Jun, Thu**
FRESHMEN WELCOME ASSEMBLY	03 Aug, Fri		
Last day of withdrawal of enlistment	03 Aug, Fri	11 Jan, Fri	06 Jun, Thu
Change of matriculation (CoM) period	03 Aug, Fri - 10 Aug, Fri	11 Jan, Fri - 18 Jan, Fri	06 Jun, Thu - 13 Jun, Thu
UP Foundation Day			18 Jun, Tue
Deadline for filing application for UPCAT	*TBA*		
For Metro Manila schools	*(c/o Office of Admissions)*		
For Non-Metro Manila schools			
Deadline for students to file application for graduation as of the end of: [4]			
1st Sem AY 2018-2019	17 Aug, Fri		
2nd Sem AY 2018-2019		25 Jan, Fri	
Midyear 2019			14 Jun, Fri
UP COLLEGE ADMISSION TEST (UPCAT)	*TBA (c/o Office of Admissions)*		
MID-SEMESTER	**02 Oct, Tue**	**12 Mar, Tue**	**24 Jun, Mon**
Alternative Classroom Learning Experience [5]			
DEADLINE FOR DROPPING SUBJECTS	31 Oct, Wed	11 Apr, Thu	02 Jul, Tue
Lenten Break (*for students only*)		15 Apr, Mon - 20 Apr, Sat	
DEADLINE FOR FILING LEAVE OF ABSENCE (LOA)	16 Nov, Fri	29 Apr, Mon	09 Jul, Tue *(for those enrolled)*
Last day for graduating students to clear their deficiencies	16 Nov, Fri	24 May, Fri	09 Jul, Tue
END OF CLASSES	**03 Dec, Mon**	**14 May, Tue**	**10 Jul, Wed**
Integration Period	04 Dec, Tue	15 May, Wed	11 Jul, Thu
FINAL EXAMINATIONS	05 Dec, Wed - 13 Dec, Thu	16 May, Thu - 23 May, Thu	12 Jul, Fri - 15 Jul, Mon
Lantern Parade	14 Dec, Fri		
Start of Christmas Break (*for students*)	15 Dec, Sat		
DATES TO REMEMBER FOR COLLEGES & COMMITTEES			
DEADLINE FOR GRADE SUBMISSION	21 Dec, Fri	31 May, Fri	24 Jul, Wed
Deadline for colleges to submit to OUR appeals/cases for CSAPG consideration [4]			
For admission	16 Jul, Mon	14 Dec 2018, Fri	
For graduation	20 Aug, Mon	04 Feb, Mon	
For all cases			20 May, Mon
COMMITTEE ON STUDENT ADMISSIONS, PROGRESS & GRADUATION (CSAPG) Meetings			
For admission	23 Jul, Mon	03 Jan, Thu	
For graduation	28 Aug, Tue	11 Feb, Mon	
For all cases			27 May, Mon
CURRICULUM COMMITTEE MEETING	13 Aug, Mon	28 Jan, Mon	13 May, Mon
Deadline for colleges to submit to the OUR the approved List of Candidates for Graduation as of the end of:			
Midyear 2018	17 Aug, Fri		
1st Sem AY 2018-2019		25 Jan, Fri	
2nd Sem AY 2018-2019			14 Jun, Fri
Deadline for colleges to submit to the OUR the tentative List of Candidates for Graduation as of the end of:			
1st Sem AY 2018-2019	24 Aug, Fri		
2nd Sem AY 2018-2019		01 Feb, Fri	
Midyear 2019			21 Jun, Fri
UNIVERSITY COUNCIL MEETING TO RECOMMEND FOR BOR APPROVAL THE LIST OF CANDIDATES FOR GRADUATION AS OF THE END OF:			
Midyear 2018	03 Sep, Mon		
1st Sem AY 2018-2019		18 Feb, Mon	
2nd Sem AY 2018-2019			24 Jun, Mon
BOARD OF REGENTS (BOR) MEETING TO APPROVE GRADUATION [6]	*Per BOR schedule*	*Per BOR schedule*	*Per BOR schedule*
COMMENCEMENT EXERCISES			30 Jun, Sun

[1] Approved during the UPD Executive Committee at its 257th meeting on 27 November 2017. Applies to all units except the MBA and MS Finance programs of the Virata School of Business, the MM Program of UPEPP and UPEPO, PM-TMEM of the College of Science, and Archaeological Studies Program.

[2] For the Midyear session, 3-unit lecture classes meet two (2) hours daily, Monday to Friday, for 24 class days.

[3] A special removal schedule outside this period may be implemented by the Unit subject to removal fees.

[4] Appeals submitted beyond the deadline will be processed for the following term.

[5] Alternative Classroom Learning Experience (ACLE) is an activity of the UPD Student Council (USC). Schedule to be finalized.

[6] Per OSU, BOR Meetings are usually held every last Thursday of the month. However, the BOR Chair or UP President may ask for a re-scheduling of the said meeting.

Registration period is when a student becomes "Officially registered," which means that the student has already gone through all the processes involved in registration up to payment of fees. (p. 18 of the UPD General Catalogue 2014)

HOLIDAYS in AY 2018 - 2019

2018		2019	
19 Aug, Sun	Quezon Day (QC only)	01 Jan, Tue	New Year's Day
21 Aug, Tue	Ninoy Aquino Day	05 Feb, Tue	Chinese New Year
27 Aug, Mon	National Heroes Day	25 Feb, Mon	EDSA People Power Revolution Anniversary
01 Nov, Thu	All Saints Day	09 Apr, Tue	Araw ng Kagitingan
02 Nov, Fri	Additional special (non-working) day	18 Apr, Thu	Maundy Thursday
30 Nov, Fri	Bonifacio Day	19 Apr, Fri	Good Friday
24 Dec, Mon	Additional special (non-working) day	20 Apr, Sat	Black Saturday
25 Dec, Tue	Christmas Day	01 May, Wed	Labor Day
30 Dec, Sun	Rizal Day	12 Jun, Wed	Independence Day
31 Dec, Mon	Last Day of the Year		Eidul Fitr
			Eidul Adha

As of 27 Nov 2017

Per Official Gazette post, President Rodrigo R. Duterte signed Proclamation No. 269, s. 2017, on 17 July 2017, entitled DECLARING THE REGULAR HOLIDAYS AND SPECIAL (NON-WORKING) DAYS FOR THE YEAR 2018.

Section 2 of Proclamation No. 269, s. 2017, states that the proclamations declaring national holidays for the observance of Eidul Fitr and Eidul Adha shall hereafter be issued after the approximate dates of the Islamic holidays have been determined in accordance with the Islamic calendar (Hira) or the lunar calendar, or upon Islamic astronomical calculations, whichever is possible or convenient. To this end, the National Commission on Muslim Filipinos (NCMF) shall inform the Office of the President on the actual dates on which these holidays shall respectively fall.

Holidays in 2019 are listed according to their original dates pending the issuance of a Presidential proclamation.

Action of the Board of Regents at its 1332ND Meeting on 16 JAN 2019
NOTATION
ROBERTO M. T. LARA
Secretary of the University and of the Board of Regents

UNIVERSITY OF THE PHILIPPINES
Diliman Extension Program in Pampanga and Olongapo
Clark Freeport Zone, Pampanga 2009

Trunkline: (045) 499-9970 Website: upepp.upd.edu.ph

November 28, 2017

PRESIDENT DANILO L. CONCEPCION
President
University of the Philippines
Diliman, Quezon City

Thru: Channels

Subject: Calendar of the Master of Management Program for AY 2018-2019

Dear President Concepcion:

We request approval of the attached academic calendar for A. Y. 2018-2019 of the Master of Management (MM) Program of the University of the Philippines Diliman Extension Program in Pampanga (UPDEPP) and University of the Philippines Diliman Extension Program in Olongapo (UPDEPO).

Key information are as follows:

- This calendar pertains to the trimester school year (as approved by UPD Council) of the Master of Management offerings in UPDEPP and UPDEPO.
- This calendar has been harmonized with the semester-based general UPD Calendar proposed for A.Y. 2018-2019.
- The first, second and third trimesters are programmed to meet for 35 instruction hours (including the final examination). The total hours satisfy the 32-hour minimum for a two-unit academic credit, which applies to the program's course offerings.

Sincerely yours,

Dr. Grace Gorospe-Jamon
Director

UNIVERSITY OF THE PHILIPPINES
DILIMAN EXTENSION PROGRAM IN PAMPANGA/ OLONGAPO

MASTER OF MANAGEMENT (MM) PROGRAM

CLARK FREEPORT ZONE / SUBIC FREEPORT ZONE • TEL./FAX (63-45) 599-6037/599-2794
WEBSITE: www.upepp.upd.edu.ph • EMAIL: upepp@up.edu.ph, mmprogram@ymail.com

CALENDAR FOR ACADEMIC YEAR 2018-19

AY 2018-2019

	1ST TRIMESTER (2018)	2ND TRIMESTER (2018)	3RD TRIMESTER (2018-2019)
Registration	Apr 28	Aug 25	Dec 22
Start of Classes	May 12	Sep 8	Jan 12
Late Registration*	May 19	Sep 15	Jan 19
Leave of Absence Approval*	June 23	Oct 20	Feb 23
Dropping of Subject*	June 23	Oct 20	Feb 23
Application for Graduation*	June 30	Oct 27	Mar 2
Course/Faculty Evaluation	July 14	Nov 10	Mar 16
UPCAT Break**	TBA	–	–
Holy Week Holiday	–	–	Mar 31
End of Classes	Aug 11	Dec 8	April 6
Final Examinations	Aug 18	Dec 15	April 13
Grades Submission*	Aug 25	Dec 22	April 27

Comprehensive Examination Registration*	July 14, 2018; February 1, 2019
Comprehensive Examination	July 21 & 28, 2018; February 23 & March 2, 2019
University Commencement Exercises	TBA

AY 2019-2020

Start of Distribution of Application Forms	January 5, 2019
Admission Test **	January 19, 2019

* Deadline ** Tentative

Action of the Board of Regents
at its 1332ND Meeting on 26 JAN 2018
NOTATION
ROBERTO M.J. LARA
Secretary of the University
and of the Board of Regents

UNIVERSITY OF THE PHILIPPINES DILIMAN
Proposed ACADEMIC CALENDAR for AY 2018-2019 [1]

	FIRST SEMESTER (Aug - Dec 2018)	SECOND SEMESTER (Jan - May 2019)	MIDYEAR [2] (Jun - Jul 2019)
Physical examination for incoming freshmen	01 Mar, Thu - 29 Jun, Fri		
Application period for transfer students	02 Apr, Mon - 20 Apr, Fri 01 Jun, Fri - 20 Jun, Wed		
ADVANCE REGISTRATION FOR FRESHMEN	02 Jul, Mon - 06 Jul, Fri		
Freshmen Orientation Program	03 Jul, Tue - 07 Jul, Sat		
Removal examination period [3]	16 Jul, Mon - 27 Jul, Fri	15 Dec 2018, Sat - 04 Jan, Fri	24 May, Fri - 01 Jun, Sat
Deadline for students to file appeals for readmission/extension of MRR/waiver of MRR	*Check with respective colleges*	*Check with respective colleges*	*Check with respective colleges*
Validation for advance credit	16 Jul, Mon - 09 Aug, Thu	15 Dec 2018, Sat - 17 Jan, Thu	20 May, Mon - 14 Jun, Fri
REGISTRATION PERIOD			
Freshmen, graduating, PWDs, Varsity, HASPAG, and graduate students	30 Jul, Mon - 01 Aug, Wed	07 Jan, Mon - 09 Jan, Wed	03 Jun, Mon - 04 Jun, Tue
All UPD undergraduate & graduate students	31 Jul, Tue - 01 Aug, Wed	08 Jan, Tue - 09 Jan, Wed	04 Jun, Tue
All other students including Cross registrant/Non-Degree/Special/Foreign/Exchange students	01 Aug, Wed	09 Jan, Wed	04 Jun, Tue
Faculty Integration Day	02 Aug, Thu	10 Jan, Thu	05 Jun, Wed
START OF CLASSES	**03 Aug, Fri**	**11 Jan, Fri**	**06 Jun, Thu**
FRESHMEN WELCOME ASSEMBLY	03 Aug, Fri		
Last day of withdrawal of enlistment	03 Aug, Fri	11 Jan, Fri	06 Jun, Thu
Change of matriculation (CoM) period	03 Aug, Fri - 10 Aug, Fri	11 Jan, Fri - 18 Jan, Fri	06 Jun, Thu - 13 Jun, Thu
UP Foundation Day			18 Jun, Tue
Deadline for filing application for UPCAT For Metro Manila schools For Non-Metro Manila schools	*TBA* *(c/o Office of Admissions)*		
Deadline for students to file application for graduation as of the end of: [4] 1st Sem AY 2018-2019 2nd Sem AY 2018-2019 Midyear 2019	17 Aug, Fri	25 Jan, Fri	14 Jun, Fri
UP COLLEGE ADMISSION TEST (UPCAT)	*TBA (c/o Office of Admissions)*		
MID-SEMESTER	**02 Oct, Tue**	**12 Mar, Tue**	**24 Jun, Mon**
Alternative Classroom Learning Experience [5]			
DEADLINE FOR DROPPING SUBJECTS	31 Oct, Wed	11 Apr, Thu	02 Jul, Tue
Lenten Break (*for students only*)		15 Apr, Mon - 20 Apr, Sat	
DEADLINE FOR FILING LEAVE OF ABSENCE (LOA)	16 Nov, Fri	29 Apr, Mon	09 Jul, Tue *(for those enrolled)*
Last day for graduating students to clear their deficiencies	16 Nov, Fri	24 May, Fri	09 Jul, Tue
END OF CLASSES	**03 Dec, Mon**	**14 May, Tue**	**10 Jul, Wed**
Integration Period	04 Dec, Tue	15 May, Wed	11 Jul, Thu
FINAL EXAMINATIONS	05 Dec, Wed - 13 Dec, Thu	16 May, Thu - 23 May, Thu	12 Jul, Fri - 15 Jul, Mon
Lantern Parade	14 Dec, Fri		
Start of Christmas Break (*for students*)	15 Dec, Sat		
DATES TO REMEMBER FOR COLLEGES & COMMITTEES			
DEADLINE FOR GRADE SUBMISSION	21 Dec, Fri	31 May, Fri	24 Jul, Wed
Deadline for colleges to submit to OUR appeals/cases for CSAPG consideration [4] For admission For graduation For all cases	16 Jul, Mon 20 Aug, Mon	14 Dec 2018, Fri 04 Feb, Mon	20 May, Mon
COMMITTEE ON STUDENT ADMISSIONS, PROGRESS & GRADUATION (CSAPG) Meetings For admission For graduation For all cases	23 Jul, Mon 28 Aug, Tue	03 Jan, Thu 11 Feb, Mon	27 May, Mon
CURRICULUM COMMITTEE MEETING	13 Aug, Mon	28 Jan, Mon	13 May, Mon
Deadline for colleges to submit to the OUR the approved List of Candidates for Graduation as of the end of: Midyear 2018 1st Sem AY 2018-2019 2nd Sem AY 2018-2019	17 Aug, Fri	25 Jan, Fri	14 Jun, Fri
Deadline for colleges to submit to the OUR the tentative List of Candidates for Graduation as of the end of: 1st Sem AY 2018-2019 2nd Sem AY 2018-2019 Midyear 2019	24 Aug, Fri	01 Feb, Fri	21 Jun, Fri
UNIVERSITY COUNCIL MEETING TO RECOMMEND FOR BOR APPROVAL THE LIST OF CANDIDATES FOR GRADUATION AS OF THE END OF: Midyear 2018 1st Sem AY 2018-2019 2nd Sem AY 2018-2019	03 Sep, Mon	18 Feb, Mon	24 Jun, Mon
BOARD OF REGENTS (BOR) MEETING TO APPROVE GRADUATION [6]	*Per BOR schedule*	*Per BOR schedule*	*Per BOR schedule*
COMMENCEMENT EXERCISES			30 Jun, Sun

[1] Approved during the UPD Executive Committee at its 257th meeting on 27 November 2017. Applies to all units except the MBA and MS Finance programs of the Virata School of Business, the MM Program of UPEPP and UPEPO, PM-TMEM of the College of Science, and Archaeological Studies Program.

[2] For the Midyear session, 3-unit lecture classes meet two (2) hours daily, Monday to Friday, for 24 class days.

[3] A special removal schedule outside this period may be implemented by the Unit subject to removal fees.

[4] Appeals submitted beyond the deadline will be processed for the following term.

[5] Alternative Classroom Learning Experience (ACLE) is an activity of the UPD Student Council (USC). Schedule to be finalized.

[6] Per OSU, BOR Meetings are usually held every last Thursday of the month. However, the BOR Chair or UP President may ask for a re-scheduling of the said meeting.

Registration period is when a student becomes "Officially registered," which means that the student has already gone through all the processes involved in registration up to payment of fees. (p. 18 of the UPD General Catalogue 2014)

HOLIDAYS in AY 2018 - 2019

2018		2019	
19 Aug, Sun	Quezon Day (QC only)	01 Jan, Tue	New Year's Day
21 Aug, Tue	Ninoy Aquino Day	05 Feb, Tue	Chinese New Year
27 Aug, Mon	National Heroes Day	25 Feb, Mon	EDSA People Power Revolution Anniversary
01 Nov, Thu	All Saints Day	09 Apr, Tue	Araw ng Kagitingan
02 Nov, Fri	Additional special (non-working) day	18 Apr, Thu	Maundy Thursday
30 Nov, Fri	Bonifacio Day	19 Apr, Fri	Good Friday
24 Dec, Mon	Additional special (non-working) day	20 Apr, Sat	Black Saturday
25 Dec, Tue	Christmas Day	01 May, Wed	Labor Day
30 Dec, Sun	Rizal Day	12 Jun, Wed	Independence Day
31 Dec, Mon	Last Day of the Year		Eidul Fitr
			Eidul Adha

As of 27 Nov 2017

Per Official Gazette post, President Rodrigo R. Duterte signed Proclamation No. 269, s. 2017, on 17 July 2017, entitled DECLARING THE REGULAR HOLIDAYS AND SPECIAL (NON-WORKING) DAYS FOR THE YEAR 2018.

Section 2 of Proclamation No. 269, s. 2017, states that the proclamations declaring national holidays for the observance of Eidul Fitr and Eidul Adha shall hereafter be issued after the approximate dates of the Islamic holidays have been determined in accordance with the Islamic calendar (Hira) or the lunar calendar, or upon Islamic astronomical calculations, whichever is possible or convenient. To this end, the National Commission on Muslim Filipinos (NCMF) shall inform the Office of the President on the actual dates on which these holidays shall respectively fall.

Holidays in 2019 are listed according to their original dates pending the issuance of a Presidential proclamation.