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UNIVERSITY OF THE PHILIPPINES

DILIMAN

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QUEZON CITY

RECEIVED
4-15-2015
Date: 4/28/15
Office of the Vice-President
for Academic Affairs
University of the Philippines

OFFICE OF THE CHANCELLOR

23 April 2015

REFERENCE NO. MLT-15-174

President Alfredo E. Pascual
University of the Philippines System
Diliman, Quezon City

Dear President Pascual:

I would like to submit for your consideration and approval the proposed UP Diliman Academic Calendar for AY 2015-2016, as approved through referendum by the UP Diliman Executive Committee on 22-23 April 2015.

In addition to the proposed academic calendar, attached is a general timetable of UP Diliman University Council Committee deadlines and meetings.

Thank you.

Recommending Approval:

Carla B. Dimalanta

CARLA B. DIMALANTA
Officer-in-Charge, OVPA

Very truly yours,

Michael L. Tan

MICHAEL L. TAN, PhD
Chancellor

Attached: a/s

APPROVED:

Alfredo E. Pascual
ALFREDO E. PASCUAL
President

29 Apr 2015

Action of the Board of Regents
at its 1308th Meeting on 28 MAY 2015

NOTATION

Lilian A. De las Lagas
LILIAN A. DE LAS LAGAS
Secretary of the University
and of the Board of Regents

University of the Philippines
Office of the Secretary of the University
Administrative Section

RECEIVED BY:

Com...
Date: 24 APR 2015

Ref. No.:

RECEIVED
4-16-3
OFFICE OF THE PRESIDENT
UNIVERSITY OF THE PHILIPPINES
DATE 29 APR 2015



UNIVERSITY OF THE PHILIPPINES DILIMAN
Proposed ACADEMIC CALENDAR for AY 2015-2016

	FIRST SEMESTER	SECOND SEMESTER	MIDYEAR 2016
Physical Examination for Incoming Freshmen	02 Mar, Mon - 31 Jul, Fri		
Deadline for transfer students	30 Jun, Tue		
ADVANCE REGISTRATION FOR FRESHMEN	06 Jul, Mon - 10 Jul, Fri		
Freshmen Orientation Program	07 Jul, Tue - 11 Jul, Sat		
Removal examination period*	17 Jul, Fri - 28 Jul, Tue	17- 18 Dec 2015 and 04 - 11 Jan 2016	27 May, Fri - 08 Jun, Wed
Validation for advance credit	13 Jul, Mon - 08 Aug, Sat	08 - 14 Dec 2015 and 04 - 22 Jan	
Deadline for Appeals for Readmission**/Extension of MRR	06 Jul, Mon	06 Jan, Wed	08 Jun, Wed
REGISTRATION PERIOD Freshmen, Graduating, Varsity & Graduate students All UPD Undergraduate & Graduate students All students including Cross registrants/Non-Degree/Special students	28 Jul, Tue - 30 Jul, Thu 29 Jul, Wed - 30 Jul, Thu 30 Jul, Thu	12 Jan, Tue - 14 Jan, Thu 13 Jan, Wed - 14 Jan, Thu 14 Jan, Thu	09 Jun, Thu - 10 Jun, Fri <i>(For all students)</i>
Registration Integration Day	31 Jul, Fri	15 Jan, Fri	
START OF CLASSES	03 Aug, Mon	18 Jan, Mon	13 Jun, Mon
FRESHMEN WELCOME ASSEMBLY	03 Aug, Mon		
Last day of withdrawal of enlistment	06 Aug, Thu	21 Jan, Thu	13 Jun, Mon
Last day of Change of Matriculation (CoM) and payment	10 Aug, Mon	25 Jan, Mon	14 Jun, Tue
UP Foundation Day			18 Jun, Sat
Deadline for filing application for UPCAT For Metro Manila schools For Non-Metro Manila schools	TBA <i>(c/a Office of Admissions)</i>		
Deadline for students to file application for graduation at their college for those graduating as of the end of: 1 st Sem AY 2015-2016 2 nd Sem AY 2015-2016 Midyear 2016	18 Aug, Tue	05 Feb, Fri	28 Jun, Tue
UP COLLEGE ADMISSION TEST (UPCAT)			
Mid-Semester	01 Oct, Thu	17 Mar, Thu	28 Jun, Tue
HOLY WEEK BREAK <i>(for students only)</i>		21-27 March	
Alternative Classroom Learning Experience (ACLE)	15 Oct, Thu	31 Mar, Thu	
DEADLINE FOR DROPPING SUBJECTS	30 Oct, Fri	20 Apr, Wed	06 Jul, Wed
DEADLINE FOR FILING LEAVE OF ABSENCE (LOA) – applies to both enrolled and not currently enrolled students who wish to go on leave	13 Nov, Fri	02 May, Mon	
Last day for graduating students to clear their deficiencies	23 Oct, Fri	15 Apr, Fri	22 Jun, Wed
END OF CLASSES	28 Nov, Sat	19 May, Thu	14 Jul, Thu
Integration Period	01 Dec, Tue	20 May, Fri	15 Jul, Fri
FINAL EXAMINATIONS	02 Dec, Wed - 10 Dec, Thu	21 May, Sat - 28 May, Sat	18 Jul, Mon - 19 Jul, Tue
Lantern Parade	14 Dec, Mon		
Christmas Break	19 Dec, Sat - 03 Jan, Sun		
DATES TO REMEMBER FOR COLLEGES & COMMITTEES			
DEADLINE FOR GRADE SUBMISSION	18 Dec, Fri	07 Jun, Tue	28 Jul, Thu
Deadline for colleges to submit appeals/cases for CSAPG consideration	8 Jul, Wed 17 Aug, Mon	06 Jan, Wed 01 Feb, Mon	23 May, Mon 08 Jun, Wed
COMMITTEE ON STUDENT ADMISSIONS, PROGRESS & GRADUATION (CSAPG) Meetings	13 Jul, Mon 24 Aug, Mon	11 Jan, Mon 08 Feb, Mon	30 May, Fri 13 Jun, Mon
CURRICULUM COMMITTEE MEETING	27 July, Mon	22 Jan, Fri	16 May, Mon
Deadline for colleges to submit to the OUR the approved List of Candidates for Graduation for those graduating as of the end of: Midyear 2015 1 st Sem AY 2015-2016 2 nd Sem AY 2015-2016	21 Aug, Fri	05 Feb, Fri	13 Jun, Mon
Deadline for colleges to submit to the OUR the tentative List of Candidates for Graduation as of the end of: 1 st Sem AY 2015-2016 2 nd Sem AY 2015-2016 Midyear	18 Aug, Tue	12 Feb, Fri	05 Jul, Tue
UNIVERSITY COUNCIL MEETING TO RECOMMEND FOR BOR APPROVAL THE LIST OF CANDIDATES FOR GRADUATION for those graduating as of the end of: Midyear 2015 1 st Sem AY 2015-2016 2 nd Sem AY 2015-2016	07 Sep, Mon	15 Feb, Mon	20 Jun, Mon
BOARD OF REGENTS (BOR) MEETING TO APPROVE GRADUATION***	Per BOR schedule	Per BOR schedule	Per BOR schedule
COMMENCEMENT EXERCISES			26 Jun, Sun

* Approved by the Board of Regents at its _____th Meeting on _____. Applies to all units except the MBA and MS Finance programs of the Virata School of Business, the MM Program of UPEPP and UPEPO, and the Sorina-ASIA program of the School of Urban and Regional Planning.

** For the Midyear session, 3-unit lecture classes meet two (2) hours daily, Monday to Friday, for 24 class days.

Deadline for application for transfer subject to finalization.

* A special removal schedule outside this period may be implemented by the Unit subject to removal fees.

** Appeals submitted beyond the deadline will be processed for the following term.

*** Per OSU, BOR Meetings are usually held every last Thursday of the month. However, the BOR Chair or UP President may ask for a re-scheduling of the said meeting. For December, the BOR Meeting is usually held on the same day as the Lantern Parade.

Alternative Classroom Learning Experience (ACLE) is an activity of the UPD Student Council (USC) and is held two Thursdays after the Mid-Semesters of the 1st and 2nd Semesters.

NOTE: Registration period is when a student becomes "Officially registered," which means that the student has already gone through all the processes involved in registration up to payment of fees. (p. 11 of the UPD General Catalogue 2004-2010)

HOLIDAYS in AY 2015 - 2016			
2015		2016	
01 May, Fri	Labor Day	01 January, Fri	New Year's Day
12 June, Fri	Independence Day	08 Feb, Mon	Lunar New Year
19 August, Wed	Quezon Day (QC only)	25 February, Thu	EDSA Revolution Anniversary
21 August, Fri	Ninoy Aquino Day	24 Mar, Thu	Maundy Thursday
31 August, Mon	National Heroes Day	25 Mar, Fri	Good Friday
01 November, Sun	All Saints Day	09 April, Sat	Araw ng Kagitingan
30 November, Mon	Bonifacio Day	01 May, Sun	Labor Day
24 December, Thu	Additional special (non-working) day	09 May, Mon	Presidential Election
25 December, Fri	Christmas Day	12 June, Sun	Independence Day
30 December, Wed	Īřal Day		
31 December, Thu	Last Day of the Year		

As of 17 April 2015

Per Official Gazette post, President Benigno S. Aquino signed Proclamation No. 831, entitled DECLARING THE REGULAR HOLIDAYS, SPECIAL (NON-WORKING) DAYS, AND SPECIAL HOLIDAY (FOR ALL SCHOOLS) FOR THE YEAR 2015.

According to Proclamation No. 831, the Philippines' 2015 holidays are categorized into three: Regular Holidays, Special (Non-Working) Days, and Special Holiday (for all schools).

The proclamation also has provisions for the national holidays in observance of Eid' l Fitr and Eid ul Adha, but the exact dates are still to be determined in accordance with the Islamic calendar.

Holidays in 2016 are listed according to their original dates pending the issuance of a Presidential proclamation.

TIMETABLE OF THE UPD UNIVERSITY COUNCIL COMMITTEES FOR A.Y. 2015-2016	1ST SEM		2ND SEM		MIDYEAR	
UC COMMITTEE ON STUDENT ADMISSIONS, PROGRESS AND GRADUATION (CSAPG)	FOR INCLUSION IN THE 13 JUL 2015 CSAPG MTG.	FOR INCLUSION IN THE 24 AUG 2015 CSAPG MTG.	FOR INCLUSION IN THE 11 JAN 2016 CSAPG MTG.	FOR INCLUSION IN THE 08 FEB 2016 CSAPG MTG.	FOR INCLUSION IN THE 30 MAY 2016 CSAPG MTG.	FOR INCLUSION IN THE 13 JUN 2016 CSAPG MTG.
<i>Deadline for Appeals for Regular Readmission from AWOL, or LOA, & Extension of MRR</i> <i>Deadline is scheduled one week before registration period, which only covers regular appeals for readmission from AWOL or LOA, or Extension of MRR.</i>	06 Jul 2015 1st Monday		06 Jan 2016 1st Wednesday			08 Jun 2016 2nd Wednesday
Proposed Deadline for Colleges to Submit Appeals/Cases for UC CSAPG consideration to OUR RMAS	8 Jul 2015 2nd Wednesday	17 Aug 2015 3rd Monday	06 Jan 2016 1st Wednesday	01 Feb 2016 1st Monday	23 May 2016 4th Monday	07 Jun 2016 1st Tuesday
Deadline of OUR RMAS to submit UC CSAPG Materials to OUR PUCSS	10 Jul 2015 2nd Friday	18 Aug 2015 3rd Tuesday	07 Jan 2016 1st Thursday	03 Feb 2016 1st Wednesday	25 May 2016 4th Wednesday	09 Jun 2016 2nd Thursday
Release of Materials to UC CSAPG Members <i>To give way for the finalization of the agenda and materials, OUR PUCSS will release the final materials to the members one day after receiving the initial materials from OUR RMAS.</i>	10 Jul 2015 2nd Friday	20 Aug 2015 3rd Thursday	08 Jan 2016 2nd Friday	04 Feb 2016 1st Thursday	26 May 2016 4th Thursday	10 Jun 2016 2nd Friday
UC CSAPG MEETING (Starts at 8:30 am) <i>2 regular meetings are scheduled every term for the following reasons: 1) before the registration period to cater appeals for readmission; and 2) before the UC meeting, to cater appeals of graduating student.</i>	13 Jul 2015 2nd Monday	24 Aug 2015 4th Monday	11 Jan 2016 2nd Monday	08 Feb 2016 2nd Monday <i>Note: Possible Holiday Chinese New Year</i>	30 May 2016 5th Monday	13 Jun 2016 2nd Monday
Release of UC CSAPG Action Sheets <i>After the CSAPG meeting, completion and approval of action sheets happens 1-2 working days (depending on the volume). Once approved, the reproduction and transmittal of action sheets to Colleges and OUR RMAS will follow.</i>	16 Jul 2015 3rd Thursday	27 Aug 2015 4th Thursday	14 Jan 2016 2nd Thursday	11 Feb 2016 2nd Thursday	02 Jun 2016 1st Thursday	16 Jun 2016 3rd Thursday
UC COMMITTEE ON CURRICULUM (CC)	1st CYCLE FOR INCLUSION IN THE 27 JUL 2015 CC MTG.		2nd CYCLE FOR INCLUSION IN THE 22 JAN 2016 CC MTG.		3rd CYCLE FOR INCLUSION IN THE 16 MAY 2016 CC MTG.	
<i>Deadline for colleges to submit curricular proposals to the Cluster Chairs</i>	25 May 2015, 4th Monday		12 Oct 2015, 2nd Monday		07 Mar 2016, 1st Monday	
<i>Deadline for the Cluster Chairs to forward to the UC Secretariat a copy of each proposal received</i> <i>ONLY PROPOSALS RECEIVED BY THIS DATE WILL BE INCLUDED IN THE AGENDA.</i> <i>The Cluster Chairs are to endorse a proposal to the UC Secretariat for checking against UC approved guidelines and inclusion in the agenda. Proposals submitted to the UC Secretariat beyond this date will be included in the NEXT Curriculum Committee Meeting and not in the current cycle.</i>	01 Jun 2015, 1st Monday		19 Oct 2015, 3rd Monday		14 Mar 2016, 2nd Monday	
CLUSTER COMMITTEE MEETINGS <i>The Cluster Chairs are to call 2 rounds of meeting to discuss the format and substance of the curricular proposals from their cluster. The attendance record of the cluster meeting must be subsequently forwarded to the OUR for records-keeping purposes.</i>	08-19 Jun 2015, M-F (2 weeks) 1st Cycle		09-20 Nov 2015, M-F (2 weeks) 2nd Cycle		04-15 Apr 2016, M-F (2 weeks) 3rd Cycle	
<i>Deadline for the Cluster Chairs to submit cluster-approved curricular proposals to the UC Secretariat for final checking</i> <i>After the Cluster Committee Meeting, the Cluster Chair shall forward to the UC Secretariat proposals revised according to the discussion of the Cluster. Upon final checking, the UC Secretariat will assign an appendix label to the proposal.</i>	22 Jun 2015, 4th Monday		07 Dec 2015, 1st Monday		25 April 2016, 4th Monday	
<i>Deadline for proponents to submit 40 copies of their proposal to the UC Secretariat</i>	13 Jul 2015, 2nd Monday		11 Jan 2016, 2nd Monday		02 May 2016, 1st Monday	
UC COMMITTEE ON CURRICULUM (UC CC) MEETING (Starts at 8:30 am)	27 Jul 2015, 4th Monday		22 Jan 2016, 4th Friday		16 May 2016, 3rd Monday	
UPD GE COMMITTEE MEETING (Starts at 2:30 pm)	24 Aug 2015, 4th Monday		25 Jan 2016, 4th Monday		27 Jun 2016, 4th Monday	
	28 Sep 2015, 4th Monday		22 Feb 2016, 4th Monday		25 Jul 2016, 4th Monday	
	26 Oct 2015, 4th Monday		28 Mar 2016, 4th Monday			
	23 Nov 2015, 4th Monday		25 Apr 2016, 4th Monday 23 May 2016, 4th Monday			
UC EXECUTIVE COMMITTEE MEETING (Starts at 1:30 pm)	10 Aug 2015, 2nd Monday		11 Jan 2016, 2nd Monday		13 Jun 2016, 2nd Monday	
	14 Sep 2015, 2nd Monday		08 Feb 2016, 2nd Monday <i>Note: Possible Holiday Chinese New Year</i>		11 Jul 2016, 2nd Monday	
	12 Oct 2015, 2nd Monday		14 Mar 2016, 2nd Monday			
	09 Nov 2015, 2nd Monday		11 Apr 2016, 2nd Monday			
UC STEERING COMMITTEE MEETING (Starts at 1:30 pm)	07 Dec 2015, 1st Monday		09 May 2016, 2nd Monday			
UNIVERSITY COUNCIL MEETING (TBC)	14 Aug 2015, 2nd Friday		29 Jan 2016, 5th Friday		13 May 2016, 2nd Friday	
BOR MEETING (Materials should be forwarded to BOR at least two weeks before the meeting)	07 Sep 2015, 1st Monday		15 Feb 2016, 3rd Monday		20 Jun 2016, 3rd Monday	
COMMENCEMENT	Per BOR Schedule		Per BOR Schedule		Per BOR Schedule	
					26 Jun 2016, 4th Sunday	