



The University of the Philippines

GAZETTE

VOLUME XLIV

August 2013

ISSN No. 0115-7450

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DECISIONS OF THE BOARD OF REGENTS

1290th MEETING, 30 AUGUST 2013

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

A. 1289th Meeting, 29 July 2013

1. **On the Deanship of the Cesar E.A. Virata School of Business (Held in Abeyance – 1289th BOR meeting, 29 July 2013)/College of Business Administration, UP Diliman**

Board action: For the component unit to complete the Search Process until the September Board meeting.

Highlights of the Discussion

The Board was informed about the search process for the new Dean of the Cesar E.A. Virata School of Business. The search has been extended and is expected to be completed by September when the Board meets for its next meeting.

On the renaming of the College of Business Administration, a question was raised regarding the deadline citing concerns and apprehensions from the different constituents of the college. The concerns raised will be fully addressed by the originating College.

There were two issues at hand regarding the renaming of the CBA:

- a. To require the CBA administration to answer the issues that were raised by the Board, and
- b. For the University to craft guidelines on the renaming of an institution.

These two issues are independent of each other. The CBA can only answer questions that are specific to them. As to the crafting of the University guidelines, these have to be formulated and presented to the Board.

It was confirmed to the Board that the renaming of CBA to Cesar E.A. Virata School of Business was a stand-alone proposal in the absence of specific guidelines. As such, the experience in the renaming of the CBA could be used in developing guidelines.

A committee will also be formed and tasked with developing the guidelines, looking at the best practices of US Universities. In the US, the renaming of Universities is within the context of donations and their guidelines cover the naming of properties, facilities, programs and units in the university. UP will benchmark its guidelines vis-à-vis the practices of these universities.

However, the guidelines to be crafted are expected to assist the Board in its future decisions but may not be totally consistent with the decision made by the Board on the renaming of the college.

In a meeting with some of the faculty members of the CBA, they said that they are waiting for the excerpt of the minutes from the last BOR meeting, and as soon as the excerpt is made available, they will convene and take appropriate action on the matter.

2. **On the Revocation of Awards for UP Manila Professorial Chairs**

Board action: The Board authorized the UP Manila Chancellor to revoke the UP Manila Professorial Chairs.

Highlights of the Discussion

The Board was briefed on the practice of UP Manila, which started a few years ago, to allocate certain professorial chairs for administrators. The current administration of UP Manila feels that this practice is contrary to the principles of awarding professorial chairs to faculty members, in recognition of their academic performance. In the case of the directors of the UP Manila School of Health Sciences, the Board has approved separate incentive packages for its faculty members. These incentives or compensation schemes may be developed for administrators but they should not be in the form of professorial chairs.

The Board was presented with the motion to approve the proposal of the UP Manila administration to revoke the awards of professorial chairs to the Chancellor, directors, and other officials of UP Manila, who were granted these awards.

In the previous meeting, the Board was presented with three (3) options. One of the main concerns about this issue is that the Board had approved these professorial chairs a couple of years ago and now the same Board is being asked to revoke these professorial chairs. While there are specific guidelines for the award of professorial chairs, these were endorsed to entice faculty administrators to do research, come up with a public lecture and research output since they cannot compete with other faculty members. It was proposed to the Board to either change its name or call it a faculty grant or research grant – if the purpose is to make these administrators come up with research outputs. Otherwise, another option is to completely remove the incentive for administrators and make professorial chairs more competitive. UP Manila could always defer granting these awards if the fund source is not enough.

According to President Pascual, this was meant to correct the previous practice of UP Manila. The President is also suggesting considering given an alternative award for UP Manila administrators. However, this depends on the decision of UP Manila.

The Board was informed that there are existing professorial chairs in UP Manila that are earmarked for faculty administrators. These are private-driven donations with a condition that these are for a specific type of position, e.g. Dean of the College of Medicine, etc.

President Pascual moved that the Board authorize the UP Manila Chancellor to revoke the professorial chair awards for administrators as proposed by the Board.

As a result of the discussion, the administrators of UP Manila would be requested to develop a separate package for their administrators. However, it should be noted that administrators are eligible to compete for the award of professorial chairs based on their academic performance.

3. On the Statements of The Justice for Kristel (JFK) Alliance

Board action: For the President to reconcile the different views of the following:

- a. Chancellors and their constituents;
- b. The Committee tasked to review Articles 330, 430, and 431 of the UP Code; and
- c. The Justice for Kristel Alliance

Highlights of the Discussion

The statement of the JFK Alliance involved the revision of three (3) codal provisions, which have been in existence for decades. President Pascual created a committee to review Articles 330, 430, and 431 of the Revised University Code and to suggest appropriate recommendations that will make University rules, procedures and practices responsive to the needs of students, particularly those who are less privileged.

After the Committee came up with a set of revisions, President Pascual instructed the Chancellors to come up with their suggestions and positions on the three (3) codal provisions after due consultations with their constituents. However, the views on the matter are highly divergent. The President promised that he would take responsibility for revising the codal provisions, taking into account the varying views.

Student Regent Melgarejo requested to have the revisions completed by September 2013. She noted that the JFK Alliance had passed its version of the revised codal provisions since Summer 2013.

President Pascual agreed that the matter must be settled by September 2013. However, he advised Student Regent Melgarejo to inform the JFK Alliance not to expect the revised codal provisions would be exactly as they proposed. The President stressed that it is imperative to reconcile the differing views so that the University could come up with a common revision for the Board's consideration.

The Board was asked for clarification on the rewording of the Codal Provisions – whether the University already has policies to avoid the recurrence of cases similar to that of Kristel Tejada, or will the University wait until the revisions have been finalized?

President Pascual explained that the University had taken the following remedial actions:

- a. The Board had passed a policy that clearly states that **No qualified student will be denied UP education due to financial incapacity;**
- b. The President has authorized the Chancellors to extend the deadline for the registration of students; and
- c. The President has issued an Administrative Order authorizing the Chancellors to allow student loans of up to 100% of tuition and other fees.

In conclusion, the President said that the Chancellors are now equipped with all the means to make sure that no student in need will be denied enrolment in UP.

The Board was also informed that the study on the proposed revision is still in progress.

Regent Senator Cayetano requested to be provided with the list of UP students classified under the last three brackets, especially Bracket D considering that Bracket E students are already fully covered.

President Pascual highlighted that the work to reform the tuition fee system started way before the Kristel Tejada incident. The incident underscored and supported the University's goal of instituting STFAP reforms.

Regent Chief Justice Puno requested the administration to furnish the Board with copies of all the position papers on hand. He conveyed his particular interest in the position taken by the students since this sector is most affected by any change in University policies that the Board makes.

4. On the Proposed Terms of Reference: Online Credit and Debit Payments for UP Transactions

Board action: APPROVED

Highlights of the Discussion

The Board was informed about the proposal's intent, which is to adopt a set of Terms and Conditions that the administration will require the different units of the University to observe when they enter into arrangements for Online Debit/Credit Payments. The Terms and Conditions being proposed are based on the Terms and Conditions included in a Joint Department Order of the Department of Finance and the Department of Trade and Industry. The University is essentially adopting these Terms of Reference set out in the Joint Department Order.

Vice President Maragtas Amante reported that the Constituent Units have been asked to comment and provide inputs on the matter. This was also discussed in the System's Fiscal Policies and Operations Committee and a set of terms was recommended to assess the various competing offers from financial institutions, including government authorized banks. This will allow the University to have a reference in assessing competing offers, in order to maximize the benefits to the University.

REPORT of the PRESIDENT and other SECTORAL REGENTS

A. REPORT OF THE PRESIDENT 29 July 2013 – 29 August 2013

“UP Strategic Workshop 3, 15-17 August, Tagaytay City

Two and a half years into our term, and confident that we have set in motion our initiatives towards Operational Excellence (one of two thrusts of the UP Strategic Plan 2011-2017), at this workshop, we focused our discussions on our strategic initiatives for Academic Excellence. External factors of course also came into play: the steady march of globalization, the anticipated impact of the K-12 reform in Philippine basic education, and the ASEAN integration by 2015. With the Chancellors, the dean of UP Cebu, the Vice Presidents and the University Secretary, we (a) took stock of what we have accomplished so far (see summary of the Progress Report on Initiatives to Pursue Academic Excellence on pages 12-13), and (b) further refined the execution plans for the things we would want to achieve in the next 6 months and the second half of our term, such as:

1. Streamlining of UP's academic programs. Something drastic has to be done. UP has just too many degree programs (546 of them) and resources are being spread thinly. But how do we decide which ones should go. The group decided to adopt one common assessment instrument – a combination of an existing internal one (the internal Academic Assessment and Development System or iAADS) and an external one (the ASEAN University Network Quality Assurance assessment instrument, or AUN-QA model). Said unified instrument (intended to be self-administered by the various academic units) was a subject of a memorandum I issued to the Chancellors on 24 August, shortly after the workshop.

2. Strengthening of CU niches. Even before they go into full-blast academic program review, and while the instrument is being worked out by a System-wide committee of academic affairs officials, the CUs are expected to do some soul searching to set or reset their areas of focus, always bearing in mind that resources are limited. There are commonly regarded niches for each CU (e.g., UPM in the health sciences; UPLB in agriculture, forestry, and veterinary medicine; UPV in fisheries and ocean sciences; etc.). Are these still true or realistic, are we still the leader in each of these fields, or have new developments left us behind while we were busy praising ourselves? Everybody at the workshop agreed that each CU's priority academic programs will depend largely on the defined niche.
3. Measurement of success. Progress should be measurable. It seems that at no other point in our history has the pressure to produce the numbers in support of our claim of achievements been that strong. During the workshop, some Chancellors got a little confused by the so many frameworks and measures they have to live up to. In addition to the UP Strategic Plan 2011-2017, DBM is imposing the Key Results Areas of the Aquino Social Contract and the need to deliver immediate impact. DBM is also imposing certain Major Final Outputs (MFOs) for purposes of the Performance-Based Bonus. There is also the Civil Service Commission's call for Agency Performance Review. I assured the Chancellors that our direction is clear as laid out in the Strategic Plan which is anchored on the UP Charter of 2008. We must insist on the institutional and financial autonomy of UP as provided for in our Charter. Nevertheless, we will cooperate and show how our activities support the programs of the government, as they necessarily should.
4. Commitment to publication. One specific policy we are considering, based on the sharing of best practices among CUs, is to make the commitment to publish as a prerequisite to endorsement and approval of research proposals.

Progress Report on Initiatives to Pursue Academic Excellence (Feb. 2011–Aug. 2013)

1. To transform UP into a research-intensive university

- PhD faculty replenishment and faculty development: 22 foreign-trained PhD faculty recruits; 23 Visiting Professors; more than 45 foreign and local MS and PhD fellowships; international linkages to intensify research and increase MS and PhD graduates, such as ASEA UNINET (network of ASEAN and European universities), Korea Foundation fellowships, USAID GRIFN(Global Research & Innovation Fellowship Network) program, USAID STRIDE (Science and Technology, Research and Innovation for Development); 3 faculty conferences (on faculty manual, development plan, work load credit, promotions and tenure, internationalization);
- Increased funding for research, creative work and public service projects: 26 EIDR (Emerging Interdisciplinary Research) projects; 88 Creative Work and Research Grants; 6 Philippine Genome Center grants funded by OVPAA; 4 CIDS policy paper grants funded; 9 CHED R&D grants; ~20 PCARI grants approved in principle; research projects funded by DOST, DOH, etc.

- Incentives and awards: 688 International Publication Awards; 28 Arts Productivity System (APS) awardees; 70 Scientific Productivity System (SPS) awardees; 17 DOST Scientific Career System (SCS) awardees; 76 System-level Research Dissemination Grants (2011-2012)
 - Research support: writing of research manual; consolidation of journals and their transformation to online e-journals; improvement of research and academic content of UP websites; research symposia on selected themes; research planning workshops; scientific paper writing workshops
 - Research and creative work infrastructure: research instrumentation and other facilities (NMR facility, techno incubation core facilities, super computer); initiated Culture Infrastructure Development Program (CIDP); initiated facilitation of R&D procurement
2. **To modernize pedagogy:** e-learning materials (4 videos); VISSER (Versatile Instrumentation for Science Education and Research) R&D program; DULE (Developing University Leaders & Educators) program in the Philippines (academic leadership and teaching-learning training program sponsored by National University of Singapore, Temasek Foundation and CHED); Gawad Pangulo Awards (annual) for Progressive Teaching-Learning
 3. **To formalize system-wide quality assurance:** iAADS (Internal Academic Assessment and Development System) (completion across CUs ranging from 15% to 100%); AUN QA (ASEAN University Network Quality Assurance) program (UPD BS Civil Engineering completed; UPD BS Statistics, BS HRIM and UPLB BS Biology programs next in line); academic degree programs review and streamlining (ongoing); Academic Program Improvement (API) Fund (available for smaller CUs); professional licensure exams (>90-100% passing in large CUs); international rankings (2013 QS AUR 67, WUR 380); K-12 and GE foundations of quality tertiary and graduate education (new GE and advanced/majors courses being planned)
 4. **To intensify internationalization:** AUN-ACTS (Academic Credit Transfer System) student exchange program (5 undergraduate students to Thailand and Singapore); MOUs and MOAs with implementation plans; participation in internationalization workshops and conferences; hosting of international conferences and symposia; plan for internationalization office
 5. **To rationalize student admissions system and policy:** review and revision of UPCAT equation; study group on UP admission system, review of STFAP application process, brackets and benefits

UP Budget 2014

1. **Performance Informed Budget (PIB).** PIB is a budgeting approach that is being used by the government starting 2014. With this, the Department of Budget and Management (DBM) is proposing a PHP2.26 trillion national budget for 2014. The PIB requires government agencies “to strengthen the link between planning and budgeting and to simplify the presentation of the budget.” With PIB, the DBM hopes that agencies will “see more clearly how their activities fit in the broader development plan” of the government and be encouraged to “collaborate with other agencies in achieving common goals,” thus reducing overlaps and eliminating duplication or inefficient spending across the bureaucracy.

Monitoring is expected to be easier with PIB as it will provide Congress with a tool to check on whether each agency is delivering the results they had committed to.

Happily, this approach is not entirely new to UP, particularly to our administration, as we have started with using the budget as a planning tool of the UP System and its constituent units a year earlier, i.e., starting 2012 for the 2013 budget.

2. **First Budget Hearing at the House of Representatives (HoR).** We went through the first budget hearing with the HoR Committee on Appropriations early this week (27 Aug), together with CHED and the SUCs. We had prepared a presentation highlighting the contributions of UP in achieving the Key Results Areas of the Aquino Social Contract and detailing our budget against the DBM-imposed MFOs. Copies of our slides were distributed to the committee members. Although the hearing took the whole day (9:30 AM to 5:30 PM), we did not get the chance to make our presentation due to time constraint.
3. **Capital Outlay (CO) Budget.** In the 2014 National Expenditure Plan (NEP) submitted by DBM to Congress, there was no specific CO budget allocated to UP nor to any of the other SUCs. Instead, a lump sum of P5 billion for CO and scholarships is shown under the SUC section of the NEP. CHED and DBM are now working on the individual allocations of the SUCs. On 5 August, I wrote UP BOR and CHED Chair Licuanan to request that the CO budget for PGH be taken from DOH, not from the UP System.

UPCAT for 2014 incoming freshmen

Tougher competition for admission to UP next school year is in the offing. Excluding test takers in the Middle East, around 83,000 took the test early this month – a 9% increase over last year's number.

Update on STFAP Reform

The survey to test the MORES instrument has been completed and the survey data are now being evaluated. It is turning out that family income figures from the survey are problematic. We might have to go back to the family income as declared in the original UPCAT applications of the students. This is causing another delay. The final reform proposal will be presented to the BOR in the September meeting.

Review of Articles 330, 430, and 431 of the UP Code

There are still wide disagreements as to how the revisions of the codal provisions (which are perceived as being anti-poor students) will be worded. At the same time, consultation results from some CUs are being awaited. I will assume the responsibility for finalizing the revisions and present them to the BOR in the September meeting.

Other Events

- 1 August: I received Dr. Hyun-seok Yu, president of the Korea Foundation (KF), who was in the country in connection with our hosting of the "Fifty Years of Korean Contemporary Printmaking Exhibition". KF provides UP faculty with fellowships for PhDs in Korean universities.

- 7 August: We recognized 26 UP Artists with the UP Arts Productivity System (APS) awards at a Ceremony held at Ang Bahay ng Alumni.
- 7 August: I addressed the UP College of Business Administration Alumni Association during the induction ceremony for their new set of officers. This was held at the UP Executive House.
- 8 August: I delivered a lecture entitled, “Leadership in a Changing Educational Environment” at the general assembly of the Network of CALABARZON Educational Institutions, Inc. held at the PHINMA Training Center in Tagaytay City. The NOCEI is composed of 28 HEIs from various provinces of CALABARZON.
- 12 August: I received Dr. Elmar Steurer of the University of Applied Sciences, Neu-Ulm, Germany who was then in the country to explore cooperation possibilities with Philippine companies and universities with proven track-record in the field of renewable energy. His courtesy call was arranged by the UP Institute for Small Scale Industries (UP ISSI) which hosted a stakeholders’ meeting on renewable energy for SMEs on 13 August.
- 13 August: I gave the keynote message at the 3-day UP System’s first Disaster Risk Reduction and Management (DRRM) Orientation Course for the University. This was organized by the UP Padayon Office and held at the UP ISSI. The organizers dubbed the course “Sakunang Darating, Saklolo’y Tayo Rin.” We are organizing a DRRM committee for each of our UP campuses. Our own experience in UP is expected to inform our public service efforts related to DRRM.
- 13 August: I gave the keynote address entitled, “Challenges and Opportunities of the 2015 ASEAN Integration” at a roundtable workshop-discussion on “Priming Philippine SMEs for the 2015 ASEAN Integration” hosted by the UP ISSI held at Virata Hall, UPD Campus.



Alfredo E. Pascual
30 August 2013

Highlights of the Discussion

In line with the paradigm of one UP, each Constituent University cannot be a comprehensive University. The System as a whole is comprehensive because each CU has identified niches. These niches would be strengthened because the CUs would further review and refine their niches, e.g., UP Manila in Health Sciences; UP Los Baños in Agriculture, Veterinary Medicine and Forestry; UP Visayas in Fisheries and Ocean Sciences; UP Diliman in Law, Education, Engineering, and Sciences.

One of the members of the Board pointed out that since the degree programs are being assessed, it can be assumed that the objective is to lessen the number degree programs being offered by the University. However, it also does not rule out changing and modernizing the existing degree programs. It was noted that some degree programs of UP are still the same as twenty (20) years ago. In other universities, there are more specialized courses that are more attuned to modern times.

The task of adopting an external assessment instrument (i.e. AUN-QA) is formidable, given that the President only has 3.5 years remaining in his term and the resistance to change of some people in the University. However, President Pascual is hoping to plant the seed, develop the framework, and conduct model programs for the University assessment. For example, the Institute of Civil Engineering (ICE) was recently assessed by an external party comprised of a team of Malaysian, Singaporean and German professors. The Administration intends to do the same assessments for other programs in the University.

Chair Licuanan asked whether new forms of engineering are going to be offered and not just the classical Civil Engineering.

President Pascual answered affirmatively and added that there are demands for new skills that need to be addressed. As such, the University, together with the leadership of CHED, is now enhancing courses in Informatics. However, this is not an easy task because of the resistance from traditional academic programs.

Senator Regent Cayetano requested the Board to prioritize and streamline the academic programs of the University in order to make them more modernized and relevant. The President is enjoined to utilize his full resources to make this happen.

Regent Chief Justice Puno inquired about the 2014 National Expenditure Plan (NEP) and asked if the UP Budget has been increased or has suffered a deduction.

In reply, President Pascual described the three components of the UP Budget. Currently, CHED and DBM are working on the allocation of P2.5 billion.

- a. Personal Services - there were adjustments to account for some increases in the number of filled positions
- b. MOOE - there was a slight upward adjustment of around 3% to account for inflation.
- c. Capital Outlay – instead of a direct allocation to UP under the NEP, the CO for all SUCs has been lumped together in a single account.

Chair Licuanan announced that out of that Php2.5 billion budget, Php1 billion would go to UP; however, PGH would get a bigger share. As such, CHED will try to get the budget of PGH from the Department of Health so that UP can get the full amount.

President Pascual also reported that he had been trying to get DBM and others to recognize that PGH should be treated separately from the academic units of the University because PGH is essentially a public service unit that operates similar to other government hospitals.

President Pascual also believes that Congress and DBM have not fully realized that UP is the National University as declared in the UP Charter. Therefore, UP should not be lumped together with SUCs (state universities and colleges) when it comes to budget appropriations.

Chair Licuanan gave a feedback on the UP Budget from her meeting with DBM. She pointed out that UP as the national university has to think of other ways to be competitive. DBM was not enthusiastic about increasing the UP budget because UP has internally-generated income; however, most of these are already earmarked for specific

projects/activities. DBM was able to identify which are already earmarked because of the existence of endowment funds. DBM also claimed that UP has unspent money and its expenditure process is slow moving.

President Pascual replied that UP is intentionally building up an endowment fund that can support the operations of the University over and above what the government provides. He recalled that there has never been an instance that the government had given the whole budget that UP had asked for. With respect to the pace of expenditure of UP, he explained that this is due to the requirements of the Procurement Law. Hence, there are efforts to address these requirements including registration with PEZA to facilitate the process.

One of the members of the Board asked if there was a possibility that the budget of UP would be lower than the budget last year. Chair Licuanan promised that the UP budget would not be reduced, but did not give assurance that it would increase significantly.

President Pascual mentioned that the UP Strategic Plan guides the University's operations. Although the University is getting a lot of impositions on its planning such as: (a) the Key Result Areas of the Aquino Social Contract; (2) the Major Final Outputs imposed by DBM for purposes of the Performance-Based Bonus; (3) and the Agency Performance Review of the Civil Service Commission, President Pascual assured the Chancellors that the University's direction is clear because its Strategic Plan is anchored on the UP Charter.

President Pascual also encouraged everyone to help in safeguarding UP's institutional and financial autonomy as provided for in the UP Charter. He assured the Board that UP's activities support the Government Social Contract of the President of the Philippines.

Regarding the UP budget, President Pascual informed the Board that the Performance Informed Budget (PIB) had been introduced in the 2014 budget process. This involves formulating the budget based on expected performance outputs.

Regarding the UPCAT for the incoming freshmen of 2014, President Pascual reported a 9% increase in the number of test-takers. However, student admission will remain at 12,500. Out of 12,500, only 60-65% would be expected to register at UP.

**B. REPORT OF THE FACULTY REGENT
August 30, 2013**

“A. Consultation with the faculty of UP Visayas Tacloban

I met with the faculty of UP Visayas Tacloban on August 15, 2013. I told them I have been going around the campuses to find out what the faculty's concerns are. Hopefully, before the year ends, I will summarize common issues with system wide implications and come up with policy recommendations. Operational issues/concerns are immediately submitted to the Chancellors for appropriate action.

Hereunder are the issues/concerns raised by the faculty of UP Visayas Tacloban:

1. What is the latest on the Performance Based Bonus (PBB)?
2. There is a need for an Academic Managers' Academy to train new faculty administrators.
3. Review the Expanded Sick Leave Benefits of Faculty and look at the possibility of granting it to those who go on optional retirement.
4. Clarify guidelines on study leave for faculty. Can one who teaches accounting and who is pursuing law apply for leave with pay while preparing for the Bar Examinations?
5. Update the University Code.
6. Come up with IRR for the UP Charter of 2008.
7. Review the selection process for deans and directors. The present process has become very political. Is a PhD a requirement for deanship?
8. Clarify guidelines for hiring of new faculty members, e.g. when do we give the rank of Instructor 2, or Assistant Professor 1, etc.
9. There should be an orientation of new faculty members to include among others the UP Grading System, Mentoring System, etc.
10. Look at the issue of overload. It is difficult to assign research load credit to faculty because of the problem of overload.
11. Study the possibility of assigning credit load for faculty doing creative work.

B. Consultation with the faculty of the School for the Health Sciences

I had the consultation with the faculty of the School for the Health Sciences on August 16, 2013. Hereunder are the concerns raised:

1. The faculty are required to pursue post graduate studies in "reputable" schools. Since they could not come to Manila for their postgraduate studies, they want to be clarified on what the University considers the "reputable" schools in the region. They are requesting for a list of these reputable schools.
2. There should be clearer guidelines for promotion especially on the number of steps that a faculty being recommended for promotion could get.
3. What are the requirements for putting up a journal? The faculty plans to come up with their own journal.
4. How does one become a peer reviewer?
5. The University should consider the fact that the SHS has its own academic calendar since it operates on a quarterly basis. The faculty are not able to enjoy the summer teachers' leave. Is it possible that this be made cumulative?
6. Since the faculty could not go to PGH for their annual medical physical exam, is it possible that they be provided funding for this so they can have this exam in Tacloban?
7. Explore the possibility of housing benefits for the faculty.

C. Other Concerns Brought to the Attention of the Faculty Regent

1. Review Free Tuition Policy for Faculty. Is it possible to grant free tuition for faculty enrolled in more than 6 units?
2. Re-examine the SET. Is it valid as a promotion tool? When is the appropriate time to administer it?
3. Provide incentives for faculty teaching graduate courses.”

Highlights of the Discussion

Faculty Regent Abadingo informed the Board that since she assumed office in January 2013, she had been holding dialogues and consultations with faculty members of the different campuses of the University. After she completes her consultations, she promised to report on all the issues and concerns, which have System-wide implications in order to come up with appropriate policy recommendations. Currently, the priority concerns raised in the consultations are the following:

- Selection of Deans and Directors
- Criteria for Selecting Professors Emeriti
- Guidelines for Extension of Faculty Members beyond age 65

Faculty Regent Abadingo mentioned that for other operational details, these matters are usually taken up with the concerned Chancellors, either in writing or through personal discussions.

Regent Chief Justice Puno sought clarification on item number 7 (Review the Selection Process for Deans and Directors) of the report of Faculty Regent Abadingo, which says “The present process has become very political.” He asked Faculty Regent Abadingo to clarify the meaning of the statement that the process has become political.

Faculty Regent Abadingo clarified that this concern was raised by UPV Tacloban faculty members. These faculty members have the impression that the Search Committee is biased because the members of the committee are appointed by the Chancellor. The Chancellor then recommends to the President, who in turn recommends to the Board. They have the notion that the Board simply approves whoever the President and Chancellor recommend because there were times when their choice was not appointed.

Faculty Regent Abadingo assured these faculty members that this is not the case because the Board also discusses, debates, and argues. She noted that a similar issue has been raised in other campuses. One faculty even commented that the Search Process is divisive. Faculty Regent Abadingo recommended having this topic discussed during the Special Board Meeting.

Chair Licuanan agreed and confirmed that this matter should be taken up during the said meeting.

Referring to comments that the search process has become “political,” President Pascual replied that the matter would be political if the faculty members would insist that their choice should prevail. However, the process cannot be considered as political when a committee makes an assessment of the candidates based on clear criteria, and the Chancellor makes an informed and clearly explained choice.

Regent Chief Justice Puno added that the real mistake is when the selection is not based on merits.

Faculty Regent Abadingo emphasized that given the recurrence of these issues in various campuses she had visited, the real sentiment was to review the Selection Process for Deans and Directors.

The President explained that based on the UP Charter, the prerogative to recommend a Dean for consideration of the Board lies with the administrators, following a process of consultation with the constituents of the concerned college. The Administration must ensure that whoever is chosen would also be acceptable to the faculty. Since the Dean will work with the faculty and the Chancellor, the Dean should be acceptable to both; however, merit is the main consideration. The Board always makes decisions based on a clear recommendation.

Chair Licuanan told the President that some would always be critical of the incumbent. She noted that there are different processes involved and different colleges have different ways of doing it. She suggested that the Board should discuss about setting standards for the Search process to lessen doubts on the University's leadership. If the rules are clearly stated, everyone would follow. She noted that Search Committees are formed, which is indicative of flexibility; however, this also generates suspicions.

Regent Senator Cayetano asked how she could get the answers to the questions listed in the report of the Faculty Regent.

Faculty Regent Abadingo reported that some of those questions have been answered and explained to the faculty because she already got the answers from President Pascual (e.g. updates on the PBB, K-12 Program, and the ASEAN Integration). On questions she could not answer, that these would be discussed with the President. She also plans to summarize the issues common to the System and draft a proposal on how these issues could be responded to. She enumerated some specific issues such as the review of the Expanded Sick Leave of Faculty and suggested further policy review in order to come up with appropriate policy recommendations.

For the benefit of the Regent Senator's point of clarification, President Pascual highlighted an earlier decision of the Board, which stated that matters arising from consultations of the Sectoral Regents must be discussed with the appropriate administrators as there is only one line of administration in the University. The points being highlighted by the Sectoral Regents in their reports are only for advanced information and need not be resolved at the level of the Board until these have undergone the layers of administrative processes.

Senator Regent Cayetano suggested that in the upcoming Special Meeting of the Board, there should also be a discussion on the rationalization of the Student Admission System.

Regent Chief Justice Puno, uncertain on how consultations were being conducted, suggested that every concerned Regent should be accompanied by an administrative staff to make sure that any concern raised during the forum would be immediately responded to. He believed that the concerns that have been raised might have been properly addressed already by the President.

Faculty Regent Abadingo assured Regent Chief Justice Puno that before she went to Tacloban, she met with President Pascual for a discussion of specific concerns. She informed the Board that questions related to local concerns were referred to Campus officials, who attended the consultation

Regent Chief Justice Puno asked who else were present during the consultations as these consultations would involve facts and figures.

Faculty Regent Abadingo explained that there were times the Vice-Chancellors are present and they appreciate that the consultations bring out details needing their attention.

C. REPORT OF THE STUDENT REGENT

30 August 2013

“On Democratic Governance and Genuine Student Representation

Dialogue with UPD Chancellor Saloma

For this month, I was able to sit down with several student leaders from UP Diliman and Vice Chancellor Tan during the dialogue with UPD Chancellor Saloma. During the said dialogue, we were able to discuss several matters: 1) proposed revisions to the UP Code (Articles 330, 430 and 431; 2) the UP budget for FY 2014; and 3) student concerns in UP Diliman.

UP Diliman All Leaders’ Conference

In coordination with the UPD USC Student’s Rights and Welfare (STRAW) Committee, we were able to hold a meeting with the organization heads of UP Diliman to discuss our analysis on the 2014 UP budget and the national budget. Aside from that, the conference also served as a venue for the organization heads to raise various issues and concerns. The Office will work closely with the STRAW Committee to address the concerns of UPD students.

Continuing the Struggle for Students’ Right to Education

CHED and SUC Budget Hearing

Along with other student leaders, I was able to attend the CHED and SUC budget hearing held at the Andaya Hall, South Wing Building of the House of Representatives.

On Democratic Rights

Cases of Students Affected by the PGH Memo 2012-256

Cases have been reported to my Office that students were required to pay a down payment before being admitted to the PGH Infirmary. It is alarming that our very own students are having difficulty in getting medical attention because of the down payment.

It has also come to my attention that only UP Manila students are excluded in paying the said down payment. But in the spirit of being one UP, the same rules should be applied to other UP students studying outside the Manila campus as we do not want any of our students to be denied of their right to immediate health services.

Other Activities

Tulong Kabataan Relief Operations

The Office together with UP Multi-Sectoral Alliance initiated a relief operations drive to aid the victims of Typhoon Maring. The said operations was able to distribute relief packs to the affected areas in Metro Manila.”

Highlights of the Discussion

Student Regent Melgarejo gave an account of her activities, which included the discussion with Chancellor Saloma and other student leaders, who drafted their own version of Articles 330, 430, and 431 of the University Code. The suggestion is that these inputs should be considered by the President as reference material.

Student Regent Melgarejo also proposed the suspension of requiring down payment from UP students who would be admitted in PGH, citing the case of a UPLB student who passed away in April 2013. In her opinion, the requirement for a down payment had contributed to her death. She asked the Board for an immediate action on her proposal.

President Pascual emphasized that these concerns and issues had already been addressed by the Administration of PGH. He also pointed out that the rules on patient admission are explicit. President Pascual further said that this case has already been investigated and the full report has been submitted. This matter does not require further Board action.

D. REPORT OF THE STAFF REGENT August 30, 2013

- “Consultations at UP Los Baños particularly with the Director of the Department of Biotechnology who have problems with two personnel whose work performance were affected after their return from hospitalization.
- Visited Los Baños Chancellor Rex Victor Cruz and was invited to the forthcoming REPS Conference on 20 August 2013.
- Met with UP Vice President for Administration Maragtas S.V. Amante and discussed the following:
 - Memorandum of Agreement between UP and different hospitals in the country in connection with the Financial Assistance Program for Hospitalization Expenses

- Proposal to increase the fellowship allowance of Administrative Staff (P2,500 per semester to P2,500/month) and Research and Extension Personnel Services (P2,500 per semester to P3,000/month)
 - Amendments to the Service Recognition Pay coverage including expansion of illness coverage and age of retirement coverage.
- Met with UPV Chancellor Rommel Espinosa to reiterate request of former Staff Regent Clodualdo Cabrera for the provision of transportation allowance to Batan Mariculture Station Personnel in Batan, Aklan who go to Kalibo, Aklan, which has a 40 kilometer distance from Batan, to claim their weekly salary coursed through the ATM. Chancellor Espinosa gave a positive response to the request.
 - Attendance to the REPS Conference in Los Baños did not push through because of Typhoon Maring which prevented the travel on August 20.
 - Met with President Alfredo E. Pascual for a briefing of the UP Budget for 2014
 - Met with UP-Philippine General Hospital personnel in connection with the implementation of the new hospital rates for Class D patients and their continued call to revert this to the old rates where Class D patients are free of charge for laboratories and consultations. Requested these PGH personnel for additional data including how much additional amount is earned by PGH for charging Class D patients which should really be charged to the social services and financed by the government. Also discussed was the HMO proposal for PGH staff which will possibly be taken from their Philhealth dividend share.
 - Conducted a consultation with UP Mindanao personnel and the following issues mentioned:
 - some BOR approved incentives were not released to UP Mindanao personnel because of budget constraints
 - Deviated items were not filled
 - 50% of the personnel are on casual status
 - CU cannot afford study grants for its personnel
 - Hazard pay for health workers were not implemented
 - Met with UP Mindanao Chancellor Sylvia Concepcion including the Budget Chief and the HRDO Chief regarding the concerns of UP Mindanao personnel. It was learned that the CU is in dire need of additional budget. Because of these budgetary constraints, the following were not being implemented:
 - Hazard Pay for personnel
 - RATA increase for heads of units/offices/departments
 - Fellowship and study grants
 - Correction of deviated items

The money saved from not correcting the items deviated goes to monetization, overload teaching, merit incentives, rice, groceries, FAPHE and other benefits.

Chancellor Concepcion also appeals for items for their administrative personnel and REPS who have been serving the CU for more than 10 years, some even 15 years but has remained casual and contracts. This is very difficult since these items be asked from the DBM. There was also a question whether available items from other CUs can be given to Mindanao. More than a thousand items are unfilled in other CUs of UP. With the 'One UP Policy', can it be done that some of these CUs unutilized items be transferred to UP Mindanao? I hope that the Board can help UP Mindanao's problem.

- Attended Budget Hearing in Congress on August 27, 2013.
- Met with UP Health Service Director, Dr. Catabui in connection with the proposed amendments on the guidelines of the Service Recognition Pay. Discussions included actual cases of personnel who have not received SRP because their respective sickness were not included in the PhilHealth prescribed list for SRP grants as well as their ages do not qualify for the grant. It was recommended that personnel whose medical condition prevents them from doing work specified in their job description and whose work performance are affected by such illness be allowed to retire and receive SRP benefit. The inability to perform because of the medical condition will be certified by the 1) employee's head of office, 2) by a medical expert, and 3) by the Directors of UP Health Services."

Highlights of the Discussion

The Staff Regent informed the Board that she had visited UP Los Baños, Visayas, Mindanao and PGH and had consultations with the Research and Extension Personnel (REPS) and Admin Staff. The most talked about issue was the UP budget. She mentioned that there was a proposal submitted to the Office of the Vice President for Administration regarding an increase of Fellowship Allowance for Administrative Staff. Currently, an Administrative Staff receives Php2, 500 per semester as fellowship allowance. There is a proposal to provide Php2, 500 per month, similar to a faculty member receiving P5, 000 per month.

Additional concerns as elaborated by the Staff Regent during her campus consultations:

- Class D patients of PGH can avail of free laboratories and consultation fees (The Staff Regent is in the process of collecting additional data on this issue.)
- The total earnings of PGH derived from laboratory and consultation fees paid by Class D patients must be charged to social services.
- Some CNA incentives have yet to be received by UP Mindanao constituents due to budget constraints.
- 50% of administrative personnel are still casuals in UP Mindanao
- Unpaid Hazard Pay in UP Mindanao
- RATA increase for Heads of offices and departments have not been released in UP Mindanao
- Uncorrected deviated items (slacks) because these were allocated for monetization, overload merit incentives, rice and groceries, and FAPHE
- Possibility of other CUs giving their items to UP Mindanao
- Proposed revision of Service Recognition Pay Guidelines

President Pascual assured the Board that many of these concerns presented by Staff Regent Ramirez have been addressed and the Administration will continue to attend to pending concerns.

MATTERS SUBMITTED FOR APPROVAL BY THE BOARD

ACADEMIC MATTERS

The Board **APPROVED** the following:

A. Establishment and Awarding of a Professorial Chair to be known as the *Sun Life Brilliance Award* at the College of Science (particularly for the BS in Mathematics course), and the School of Statistics (particularly for the BS in Statistics course), UP Diliman

Donor : Sun Life Financial – Philippines Foundation, Inc.

Amount of Donation: ₱2,160,000

Beneficiary Units : College of Science (Institute of Mathematics) and School of Statistics, UP Diliman

Key Terms:

- a. Only the earnings can be used in implementation, except the first two years' awards that can be drawn from the donation;
- b. The awarding shall be rotated between the Institute of Mathematics (two years) and the School of Statistics (one year); and
- c. The implementation shall be in accordance with University rules.

Fund Management: U.P. Foundation, Inc.

B. Establishment of the *Analog Devices Inc. Microelectronics Design Professorial Chair* at the College of Engineering, UP Diliman

Donor : Analog Devices Gen. Trias, Inc.

Amount of Donation: ₱240,000 per year for three (3) years

Beneficiary Unit : Electrical and Electronics Engineering Institute (EEEI), College of Engineering, UP Diliman

Particulars:

- a. The donated sum shall be utilized solely and exclusively for the purpose intended by the Donor; and
- b. The awarding shall observe University policies and processes on professorial chairs that are consistent with the above.

Fund Management: U.P. Engineering Research and Development Foundation, Inc.

FISCAL MATTERS

The Board **APPROVED** the following:

- A. Programming of UP Diliman CY 2012 Excess Income under the Revolving Fund (RF) in the Amount of ₱14,025,334.32, Certified as Available by the UPD Accounting Office, to be utilized as follows:**

A.I. a General Administration & Support Services	
Personal Services To cover obligations for Service Recognition Pay of retired administrative personnel and other PS expenditures	₱4,025,334.32
Maintenance and Other Operating Expenses To cover funding deficiencies for both existing & new programs and projects, for payment of security and janitorial services and other MOOE expenses	₱10,000,000.00
TOTAL	₱14,025,334.32

It is understood that the disbursements from this programmed funds shall be subject to the usual accounting and auditing laws, rules and regulations.

- B. Reprogramming of Unexpended Balances of UP Diliman in the Amount of ₱9,329,439.34, Certified as Available by the UPD Budget Office and Accounting Office, to be utilized as follows:**

A.I. a General Administration & Support Services	
Personal Services To cover obligations for Service Recognition Pay of retired administrative personnel and other PS expenditures	₱9,329,439.34
TOTAL	₱9,329,439.34

It is understood that the disbursements from this reprogrammed amount shall be subject to the usual accounting and auditing laws, rules and regulations.

C. Request of the Staff Regent for the following:

1. Release of the Second Merit Incentive for 2013 in the Amount of ₱5,000.00 to All Qualified Employees

Staff Regent Ramirez, in her letter dated 1 August 2013 to the Board of Regents, requested for approval of the payment of the Second Merit Incentive for CY 2013 in the amount of ₱5,000.00 to all qualified employees on October 2013.

The merit incentive is given to qualified UP personnel in recognition of their dedicated service to the University. This will also inspire them to be more efficient, productive, and creative.

The President endorsed the request for approval of the Board of Regents on 1 August 2013.

2. Release of the 3rd and 4th Tranches of Rice Subsidy for 2013 in the Amount of ₱1,500 per Employee

The President endorsed for the approval of the Board of Regents the request of Staff Regent Ramirez for the release of the 3rd and 4th tranches of rice subsidy for CY 2013 in the amount of ₱1,500 per sack per employee.

Highlights of the Discussion

The Staff Regent requested to include in the guidelines under “Coverage” the non-UP Contractual/Project-Based personnel to avail of these incentives subject to availability of funds.

The Vice President for Administration stressed that the policies to be complied with should be within the limits of the budget.

Vice President Bersales informed the Board that the different constituent universities (CUs) have already incorporated these two incentives in their Internal Operating Budgets and they will give incentives only to qualified employees. The contractual employees are not included.

Staff Regent Ramirez replied that the 2011 guidelines provided for this inclusion but subject to availability of funds.

The President and the Chair raised the question of how “subject to availability of funds” work. If one unit gives incentives but other units do not, this would create a big problem for the University. Therefore, a policy must be in place; otherwise, it would elicit demoralization among constituents.

President Pascual added that there is no blanket approval for contractual staff. Vice President Bersales, with the concurrence of Vice President Amante, pointed out that it had been their practice to recommend the inclusion of benefits, if any, in the contract of a contractual employee upon signing an agreement with UP.

ADMINISTRATIVE MATTERS

The Board **APPROVED** the following:

A. Request for Temporary Waiver of Faculty Tenure Rule in favor of the following:

UP Los Baños

Asst. Prof. **JOHNNY F. BALIDION**, Assistant Professor 1, Crop Protection Cluster, College of Agriculture, effective 1 June 2013 until 31 May 2014

B. Appointment of Faculty

1. Transfer to Permanent Status

UP Diliman

Asst. Prof. **TINA S. CLEMENTE** as Assistant Professor 4, Asian Center, effective 30 August 2013

Asst. Prof. **KRISTOFFER R. ESQUEJO** as Assistant Professor 1, College of Social Sciences and Philosophy, effective 30 August 2013

Asst. Prof. **ROMYLYN A. METILA** as Assistant Professor 2, College of Education, effective 30 August 2013

UP Los Baños

Asst. Prof. **KRISTINE R. ALAGAD** as Assistant Professor 1, College of Arts and Sciences, effective 30 August 2013

Asst. Prof. **MYRA E. DAVID** as Assistant Professor 3, College of Public Affairs and Development, effective 30 August 2013

Asst. Prof. **STEPHANIE ROSE T. DIZON** as Assistant Professor 1, College of Arts and Sciences, effective 30 August 2013

Asst. Prof. **JOHN MARK T. LAMPOS** as Assistant Professor 3, College of Arts and Sciences, effective 30 August 2013

Asst. Prof. **HERBERT S. PALINES** as Assistant Professor 2, College of Arts and Sciences, effective 30 August 2013

UP Manila

Assoc. Prof. **ADRIAN E. MANAPAT** as Associate Professor 3, College of Medicine, effective 30 August 2013

UP Visayas

Asst. Prof. **VICTOR MARCO N. FERRIOLS** as Assistant Professor 1, College of Fisheries and Ocean Sciences, effective 30 August 2013

Asst. Prof. **JOSEPHINE T. FIRMASE** as Assistant Professor 1, College of Arts and Sciences, effective 30 August 2013

Assoc. Prof. **ERLINDA C. LACIERDA** as Associate Professor 2, College of Fisheries and Ocean Sciences, effective 30 August 2013

2. **Extension of Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

Prof. **WILFREDO I. JOSE** as Professor 8 (Salary Grade 28-8), College of Engineering, effective 1 June 2013 until 31 May 2014

Prof. **EPICTETUS E. PATALINGHUG** as Professor 12, (Salary Grade 29-8), Cesar E.A. Virata School of Business, effective 25 June 2013 until 31 October 2013

3. **Original Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

Prof. **RUPERTO P. ALONZO** as Professorial Lecturer 5, School of Economics, effective 1 June 2013 until 31 May 2014

Prof. **JAMES A. ROUMASSET** as Visiting Professor, School of Economics, effective 1 July 2013 until 31 June 2014, without compensation but with the following support requested: (a) P85,000 – roundtrip fare; (b) P25,200 – accommodation for 21 days; (c) P4,200 – transportation for 21 days; (d) P16,800 – meals for 21 days

Prof. **JESUS SIMEON VILLA** as Visiting Professor, School of Economics, effective 1 November 2013 until 31 April 2014, without compensation but with the following support requested: (a) P137,280.00 – roundtrip airfare; (b) P72,000 – accommodation; (c) P48,000 – meals for 180 days; and P12,000 – transportation

Prof. **DENNIS M. VILLA-IGNACIO** as Professorial Lecturer 1, College of Law, effective 1 June 2013 until 31 May 2014

Prof. **MICHEL WALDSCHMIDT** as Visiting Professor, Institute of Mathematics, College of Science, effective 15 July 2013 until 02 August 2013, without compensation but with the following support requested: (a) P1,000 – allowance/working day and (b) P22,500 – accommodation

4. **Renewal of Appointment Beyond Compulsory Retirement Age of 65**

UP Diliman

Prof. **FELIPE M. DE LEON, JR.** as Professorial Lecturer 4, Asian Institute of Tourism, effective 1 June 2013 until 31 May 2014

Prof. **CORAZON F. GATCHALIAN** as Professorial Lecturer 4, College of Home Economics, effective 1 June 2013 until 31 May 2014

Prof. **CESAR A. HERNANDO** as Professorial Lecturer 1, College of Fine Arts, effective 1 June 2013 until 31 May 2014

Prof. **MA. VICTORIA B. JARDIOLIN-VILLA** as Professorial Lecturer 5, Cesar E.A. Virata School of Business (Held in Abeyance – 1289th BOR meeting, 29 July 2013)/College of Business Administration, effective 1 April 2013 until 31 March 2014

Prof. **NONILON V. QUEAÑO** as Professorial Lecturer 3, College of Arts and Letters, effective 1 June 2013 until 31 May 2014

Prof. **VIVIEN M. TALISAYON** as Professorial Lecturer 5, College of Education, effective 1 June 2013 until 31 May 2014

Prof. **AMARYLLIS T. TORRES** as Professorial Lecturer 5, College of Social Work and Community Development, effective 1 June 2013 until 31 May 2014

UP Los Baños

Prof. **CASIANO S. ABRIGO, JR.** as Adjunct Professor, College of Engineering and Agro-Industrial Technology, without compensation, effective 1 June 2013 until 31 May 2014

Prof. **ANTONIO J. ALCANTARA** as Professorial Lecturer 5, School of Environmental Science and Management (SESAM), effective 1 June 2013 until 31 May 2014

Prof. **RAFAEL D. GUERRERO** as Professorial Lecturer 5, School of Environmental Science and Management, effective 1 June 2013 until 31 May 2014

UP Open University

Prof. **CARIDAD M. NATIVIDAD** as Professorial Lecturer 5, Faculty of Education, effective 8 June 2013 until 13 December 2013

Prof. **VIVIEN M. TALISAYON** as Professorial Lecturer 5, Faculty of Education, effective 8 June 2013 until 12 October 2013

5. Reappointment Beyond Compulsory Retirement Age of 65

UP Diliman

Prof. **ATHENA LYDIA C. CASAMBRE** as Professorial Lecturer 5, College of Social Sciences and Philosophy, effective 1 July 2013 until 31 May 2014

MATTERS SUBMITTED FOR CONFIRMATION BY THE BOARD

ACADEMIC MATTERS

The Board **CONFIRMED** the following:

A. Confirmation of Graduation *Ad Referendum* of Ms. KRESTIA VICTORIA Y. LLANTO for the Degree of Bachelor of Science in Mining Engineering, UP Diliman, as of the end of Summer 2013

Her graduation has been recommended by the Faculty of the College of Engineering in their letter dated 29 July 2013 and by the University Council, *ad referendum*.

The deadline for the submission of application for the Board Examination was on 2 August 2013, the deadline set by the Professional Regulatory Commission (PRC).

The President approved the graduation of Ms. Llanto on 1 August 2013.

B. Academic Agreements/Contracts

UNIT	TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	1 Agreement on Academic Cooperation (First Renewal) between the University of the Philippines through the College of Engineering and the Ecole Nationale Superieure Des Beaux-Arts, Paris	Project: Academic Cooperation Effectivity: Valid for three (3) years from the date of signature by the representatives of both institutions Date notarized: 20 June 2013

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	2	Memorandum of Agreement between the University of the Philippines through the College of Education and the Department of Education (DepEd)	<p>Project: Summer Training Program for Multigrade Teachers</p> <p>Amount: P11,500.00 for tuition fees and other school fees of each scholar</p> <p>Period: Summer 2013</p> <p>Date notarized: 14 June 2013</p>
	3	<p>Two (2) Memoranda of Agreement between the University of the Philippines and the Philippine Council for Health Research and Development (PCHRD)</p> <p>Proponent: DNA Analysis Laboratory of the Natural Science Research Institute, College of Science (NSRI-CS)</p>	<p>(1) Forensic DNA Analysis Procedures for Human Remains Identification</p> <p>Project Leader: Ms. Gayvelling C. Calacal, RMT, MSc</p> <p>Amount: P10,025,413.00</p> <p>Effectivity: Effective upon confirmation of the Board and shall be in full force and effect until the completion of the project</p> <p>Date notarized: 25 October 2012</p> <p>(2) Y Chromosomal DNA Variation of Filipinos Across Families Using Rapidly Mutating (RM) Y – Chromosome Specific Short Tandem Repeat (STR) Markers</p> <p>Project Leader: Dr. Maria Corazon A. De Ungria</p> <p>Amount: P8,416,623.00</p> <p>Effectivity: Effective upon confirmation of the Board and shall be in full force and effect until the completion of the project</p> <p>Date notarized: 24 October 2012</p>

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Diliman	4	Memorandum of Agreement between the University of the Philippines through the College of Home Economics and the CNA Culinary Services, Inc.	Project: Hands-on training for the basics of espresso coffee making Effectivity: The agreement shall automatically terminate at the end of its term without need for further notice or demand from the University. Date notarized: 29 May 2013
	5	Project Contract between the University of the Philippines through the College of Engineering and the JICA Project Office for ASEAN University Network/Southeast Asia Engineering Education Development Network (AUN/SEED – Net)	Project: Graduate Study Program for Master’s Degree/Doctoral Degree (AUN/SEED – Net Project No. UPG1301) Amount: P6,055,504.00 Effectivity: The contract shall be in force on the signing date with endorsed signatures of the parties until 15 March 2014 Date signed: 11 June 2013
	6	AUN/SEED-Net Cooperative Framework between the University of the Philippines and the AUN/SEED-Net Member Institutions	Project: Activity Plan for the AUN/SEED-Net Project – Phase 3 Duration: March 2013 – March 2018 Date notarized: 12 December 2012
UP Visayas	1	Memorandum of Understanding between the University of the Philippines Visayas and the Aquaculture Department of the Southeast Asian Fisheries Development Center	Project: Collaboration on Instruction, Training and Other Extension Services Effectivity: The MOU shall be effective immediately upon its signing by appropriate officers of each of the signatory institutions and shall remain effective for five (5) years from the date of last signature. Date notarized: 28 January 2013

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Open University	1	Memorandum of Understanding between the University of the Philippines Open University and the Hanoi Open University (HOU), Vietnam	Project: Academic Cooperation Effectivity: Effective on the date of signing and may be terminated at any time by mutual consent Date signed: 26 April 2013
	2	Memorandum of Understanding between the University of the Philippines Open University and the Southeast Asian Regional Center for Graduate Study and Research in Agriculture (SEARCA)	Project: Institutional Cooperation Duration: Effective for five (5) years from the date of signing by the authorized representatives of the parties Date notarized: 23 May 2013
	3	Memorandum of Agreement between the University of the Philippines Open University and the Smart Communications, Inc.	Project: Co-Development of courses “Android Mobile Application Development” and “Technopreneurship” Duration: Effective for two (2) years from its execution Date notarized: 3 April 2013

MATTERS SUBMITTED FOR INFORMATION OF THE BOARD

The Board **NOTED** the following:

A. Deeds of Donation

1. Deed of Donation between the University of the Philippines Foundation, Inc. (Donee) and the Sun Life Financial – Philippines Foundation, Inc. (Donor)

Purpose: Establishment and Awarding of a Professorial Chair to be known as the *Sun Life Brilliance Award* at the College of Science (particularly for the BS in Mathematics course) and the School of Statistics (particularly for the BS in Statistics course), UP Diliman

Amount: ₱2,160,000.00

Particulars:

- a. The DONATION shall be used to support the establishment and awarding of a professorial chair: to be known as the Sun Life Brilliance Award, at the College of Science (particularly for the BS in Mathematics course) and the School of Statistics (particularly for the BS in Statistics course), the “academic units” collectively, University of the Philippines Diliman. The establishment and awarding of the Sun Life Brilliance Award shall be limited to the University of the Philippines (“UP”) Diliman and excludes U.P. Manila, U.P. Los Baños, U.P. Visayas, U.P. Mindanao, U.P. Open University and U.P. Cebu;
- b. The DONEE shall manage the DONATION and only its earnings from PHILIPPINE PESOS: Exactly Two Million (PHP2,000,000) of the DONATION may be used in awarding the Sun Life Brilliance Award;
- c. For the first two (2) years from establishing the Sun Life Brilliance Award, PHILIPPINE PESOS: Exactly One Hundred Sixty Thousand (PHP160,000) shall be utilized for awarding the chairs in the said years, at PHILIPPINE PESOS: Exactly Eighty Thousand (PHP80,000) per year;
- d. Only one of the academic units mentioned in Section 1 of the Deed may enjoy the establishment and award of the Sun Life Brilliance Award at any given time. The Sun Life Brilliance Award shall be rotated between the College of Science (Mathematics) and School of Statistics, starting with the College of Science. The College of Science shall hold the Award for two (2) years per rotation and the School of Statistics shall hold for one (1) year per rotation; and
- e. The Sun Life Brilliance Award shall be awarded in accordance with the applicable policies and guidelines of the University of the Philippines in effect as of such awarding, not inconsistent with the above-enumerated terms.

Date notarized: 24 July 2013

2. Deed of Donation between the U.P. Engineering Research & Development Foundation, Inc. (UPERDFI) (Donee) and the Analog Devices Gen. Trias, Inc. (Donor)

Purpose: Establishment of the *Analog Devices Inc. Microelectronics Design Professorial Chair* at the College of Engineering, UP Diliman

Amount of Donation: P240,000 per year for three (3) years

Beneficiary Unit: Electrical and Electronics Engineering Institute (EEEI), College of Engineering, UP Diliman

Particulars:

- a. The Donee shall hold in trust the amount received from the Donor exclusively for the Analog Devices Inc. Microelectronics Design Professorial Chair, through which the Donor shall channel the donated funds and its replenishment;
- b. The Donee hereby warrants that the donated sum shall be used solely and exclusively for the Analog Devices Inc. Microelectronics Design Professorial Chair;
- c. The selection of the Professorial Chair grantee shall be handled by the University of the Philippines College of Engineering in accordance with the University rules and having particular regard to the preference of the Donor that the Chair is awarded to a qualified Faculty-in-Charge of the Microelectronics Laboratory; and
- d. The Donee acknowledges that it shall be liable for all taxes that may be imposed relative to the Deed of Donation.

B. Delegated Authority to the President or Chancellor subject to INFORMATION of the Board

1. Contracts/Agreements

(Delegated Authority to the President or Chancellor subject to information of the Board [cost not exceeding P75 Million Pesos, 1286th BOR Meeting, 28 February 2013])

CU		Name of Contractor/s	PROJECT/AMOUNT/ DURATION
UP Diliman	1	Extension of Contract for Services between the University of the Philippines Diliman and the Glocke Security Systems, Inc.	Extension of Contract for Service Amount: P18,014,155.63 Extension Period: Five (5) months from 7:00 am of 01 February 2013 to 7:00 am of 01 July 2013
	2	Supplemental Contract for Security Services between the University of the Philippines Diliman and the Glocke Security Systems, Inc.	Contract Service: Additional one (1) Security Guard to be deployed at the Institute of Environmental Science and Meteorology (IESM) Period: 7:00 a.m. of 1 June 2013 to 7:00 a.m. of 1 July 2013 Amount: P273,384.00 Date Notarized: 19 June 2013

UNIT		TITLE	PROJECT/AMOUNT/ DURATION
UP Open University	1	General Construction Agreement between the University of the Philippines Open University and R.C. De Villa Construction & Development Corporation	Project: Repair of comfort rooms and replacement of door jambs including installation of canopy at the Oblation Hall Amount: P455,929.00 Duration: Sixty (60) Calendar days
	2	Consultancy Contract and Amendatory Agreement between the University of the Philippines Open University and Mr. Ronaldo C. De Jesus <i>Note: An amendment was executed to correct the erroneous amount entered in the original contract (from P400,000.00 to P372,000.00)</i>	Project: Consultancy Contract for the Data Management System of the Office of the University Registrar Contract Amount: P372,000.00 Duration: Six (6) months
	3	Contract for Security Services between the University of the Philippines Open University and the Organic Security and Detective Agency, Inc.	Security Services for the UPOU Offices located at the UPOU Headquarters in Los Baños, Laguna Amount: P1,152,000.00 Duration: 01 April 2013 to 31 March 2014

2. **Notice of Award**

CU		GRANTEE	PROJECT/AMOUNT/ DURATION
UP Open University	1	Ammarsons Construction Services Incorporated • BAC Resolution No. 13-008	Construction of UPOU Community Hub Contract Amount: P21,204,238.67

Highlights of the Discussion

ON MATTERS FOR INFORMATION OF THE BOARD

The Board concurred with the Regent Chief Justice that only matters of substance should go to the Board. The Chair commended the Secretary and the Secretariat for a shortened agenda and further stressed that it could still be shortened.

The Secretary assured the Board that she will reduce the agenda items without prejudice to providing information and producing them upon demand.

OTHER MATTERS

A. Request of President Alfredo E. Pascual for Authority to Travel to Burundi, Africa from 28-30 October 2013 to Attend the Board of Trustees Meeting of the International Rice Research Institute (IRRI)

The President requests permission to travel on official time to Burundi, Africa from 28-30 October 2013 to attend the Board of Trustees Meeting of the International Rice Research Institute (IRRI) of which the UP President is ex officio member.

Except for the salary during the period, there will be no other government expense involved in this trip because IRRI will cover all costs related to this travel.

The President also requests permission to use his official passport and be exempted from travel tax.

Board action: APPROVED

B. On the Operational Definition of “Consultation”

Chair Licuanan called for an operational definition of “consultation.” She asked if there is a need to have a policy statement or a rule of thumb on what is an acceptable sampling and who are the groups that should be consulted when, for example, the Board decides to revert to the Chancellors matters for due consultation.

President Pascual proposed that when the Board talks of consultation with the sectors, it has to be with the elected representatives of the organized sector.

Chair Licuanan noted that in that case, the definition would still be open-ended because the matter is left to the ones in charge of a sector.

Secretary De Las Llagas raised this clarificatory question to the Board to lessen the various interpretations attached to the word “consultation.” She believes there has to be an operational definition of what due consultation is, especially on the extent of consultation. Should it be consultation of, for example, the student population or should it emanate from an organized student group per college and per campus?

President Pascual added that the Philippines is a representative democracy, so democratic consultation has to be done through duly elected representatives of the sectors, in a college through the college student council, and in a constituent university through the university student council. There is no System-wide assembly of students, but they get together to elect their Student Regent. He emphasized that Sectoral Regents are not office bearers of their respective sectors. He further said that it is a requirement that the Student, Staff and Faculty Regents could not be officers of any organization/union. The Sectoral Regents represent their respective sectors and not the organization they belong to.

Chair Licuanan added that there should be a clearer understanding of the role of the Sectoral Regents. Essentially, their role is different from being a sectoral representative. She cited an example to illustrate her point that it is not the responsibility of every sectoral regent to bring the concerns of their respective sectors to the Board since there are university mechanisms and processes to address these issues or concerns. They bring to the Board their perspectives when discussions are on University-wide or System-wide issues. It is not the sectoral regent bringing sectoral issues to the Board.

President Pascual mentioned another important point to consider, that is, the Sectoral Regents are part of the management or governance structure of the University and that requires adherence to a certain code of decorum.

Chair Licuanan concluded by saying that “Consultation is through formal leadership of the various sectors.”

C. On the Special Meeting of the Board

The President and the Secretary shall provide Chair Licuanan the agenda for the Special Meeting on 25 October 2013. The venue will be arranged by the Secretary’s Office.

D. On the Participation of Athletes in the University Athletic Association of the Philippines (UAAP)

Regent Senator Cayetano expressed that she would be attending a press conference after the Board meeting to support a UP swimmer, who was not allowed to represent UP in the UAAP because the UAAP Board came up with a new residency rule for athletes. According to this new rule, high school graduates of participating UAAP schools, who have transferred to a different member university, are now required two years of residency before they can play for the University where they are currently enrolled.

Regent Senator Cayetano explained that this two-year residency rule was a reaction to Jerie Pingoy, who helped the Far Eastern University to win the championship during his junior and senior years in high school, but decided to transfer to Ateneo de Manila University for college. As a result of this new rule, a particular UP champion swimmer will not be joining in the UAAP unless there is a TRO.

Regent Senator Cayetano is supporting the swimmer but also wants the Board, or at least the President or the Legal Counsel, to be aware about these matters. UP has to pay attention to its athletes and protect them. She said she is putting Php12 Million into UP's sports facilities to entice more athletes to come in the University because sports is a unifying activity.

President Pascual informed the Board that there were other swimmers, who were being prevented by the UAAP Board from joining swimming competitions in the UAAP, because they had participated in the Universiade games of the International University Sports Federation (FISU). These swimmers were part of the Philippine athletic delegation of the Federation of School Sports Association of the Philippines (FESSAP). He said that when these athletes went to Universiade, they represented the Philippines. Yet, they were prevented from participating in the UAAP. FESSAP is the Philippine affiliate of FISU, not UAAP.

Regent Senator Cayetano said that perhaps the President could tell the UAAP Board to break this exclusive control of athletes and give them the freedom to participate in any sports events. President Pascual told the Board that he had already instructed the Chancellor, who is representing UP in the UAAP Board, to do so.

At this juncture, Regent Senator Cayetano informed the Board that she is looking at a Student Athletes Bill of Rights in the Senate to better support and protect student athletes.

ADMINISTRATIVE ORDERS

A. ADMINISTRATIVE ORDER NO. PAEP 13-73

Date : 8 August 2013

To : The Chancellors
The Dean, UP Cebu
Attention: Vice Chancellors for Administration
HRDO Directors and Chief

cc : *Vice Presidents, Secretary of the University*

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Moratorium on Authority to Fill Requests for Administrative Staff and REPS**

The new UP Personnel Services Itemization and Plantilla of Personnel (PSIPOP) is now in the final stages of preparation, based on updated HR headcounts, including unfilled items as of 01 June 2013. The new PSIPOP will be submitted to the DBM by September 2013.

Please hold in abeyance any action on authority to fill (ARF) requests, for the administrative staff and REPS, pending the submission of the new UP PSIPOP to the DBM.

Kindly disseminate to all Deans, Directors and concerned officials in your respective CUs.

For your guidance and strict compliance.

B. ADMINISTRATIVE ORDER NO. PAEP 13-75

Date : 14 August 2013

To : Prof. Nestor O. Rañeses
Assistant Vice President for Administration

cc : *OVPAA*
OVPPF
OVPA
OVPD
OVPLA
All Chancellors
The Dean, UP Cebu
OSU
CBO
Accounting Office
HRDO

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Officer-in-Charge of the University 15-16 August 2013**

I hereby appoint you Officer-in-Charge of the University from 15-16 August 2013 while I am in Tagaytay City for the UP System Strategic Workshop 3.

C. ADMINISTRATIVE ORDER NO. PAEP 13-76

Date : 28 August 2013

To : Through the Chancellors and UP Cebu Dean
Vice-Chancellor Benito Pacheco, UP Diliman
Vice-Chancellor Maria Victoria Espaldon, UP Los Baños
Vice-Chancellor Vicente Belizario, Jr. UP Manila
Vice-Chancellor Ricardo Babaran, UP Visayas
Vice-Chancellor Wilfredo Alangui, UP Baguio
Vice-Chancellor Karen Cayamanda, UP Mindanao
Vice-Chancellor Melinda Lumanta, UP Open University
Associate Dean Lorna Almocera, UP Cebu

cc : *Vice President for Academic Affairs*

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Ad Hoc Committee to Prepare a Proposal for a Pacific Center for Biodiversity and Resilience**

The University of the Philippines has an excellent opportunity to propose a new “Pacific Center for Biodiversity and Resilience” that will address both biodiversity conservation and disaster resilience in an integrated manner, through the whole range of activities from policy research, basic research, extension service, and higher education.

Members of the Association of Pacific Rim Universities (APRU), among others, are potential partners and collaborators in this initiative.

The Asian Development Bank (ADB) and other international developments agencies, together with the Philippine government, are potential supporters.

To ensure that the proposed Center maximizes the synergies with existing research programs, projects and units in all the Constituent Universities of UP, I hereby task the above-named Vice-Chancellors for Research, or Academic Affairs or Instruction, as the case may be, to constitute themselves as the Ad Hoc Committee to prepare a proposal for the establishment in UP of a Pacific Center for Biodiversity and Resilience (PCBR). Further, I hereby assign Vice-Chancellor Benito M. Pacheco, UP Diliman, to serve as Chair of the Committee.

Ideally this Center may be funded starting in 2014. I look forward to the proposal from the Committee at the soonest possible time.

The Committee may invite resource persons and seek the help of any office or unit in the UP System in the performance of its task.

Committee expenses, if any, may be charged against the funds of the Office of the President. This Administrative Order also entitles the Committee, its resource persons and secretariat/support staff to payment of honoraria based on approved rates in the University.

D. ADMINISTRATIVE ORDER NO. PAEP 13-77

Date : 30 August 2013

To : Dr. Lilian A. de las Llagas
Secretary of the University and of the Board of Regents

cc : *Chancellor Sylvia B. Concepcion, UP Mindanao*

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Search Committee for the Deanship of the School of Management, UP Mindanao – President’s Representative**

I hereby appoint you as the President’s representative in the search committee for the dean of the School of Management, UP Mindanao.

Expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.

E. ADMINISTRATIVE ORDER NO. PAPE 13-78

Date : 30 August 2013

To : Dr. Carla Dimalanta, College of Science, UP Diliman
Dr. Clarissa David, College of Mass Communication, UP Diliman
Dr. Elsie Jimenez, Professor Emeritus

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject : **Constitution of a Committee to Review Proposals for the Creative Work and Research Scholarship Program (CWRSP) and Monitoring of Deliverables**

Pursuant to the approval of the 2013 OVPAA Special Project 2, please constitute yourselves into a Committee with Dr. Carla Dimalanta as Chair and Dr. Clarissa David as Co-Chair. The Committee is expected to do the following:

- a. Evaluate the proposals recommended by UP constituent units and endorse to the Vice President for Academic Affairs those proposals that meet the CWRSP criteria. The Vice President shall review the recommendations of the Committee and send them to the President for approval.
- b. Establish a database of the approved CWRSP grants and come up with a mechanism to automatically send a reminder to the grantees for the submission of their deliverables (e.g., progress report 6 months after receipt of the grant; reminder for submission of pre-print/manuscript/creative work/exhibit on 12th month);
- c. Evaluate the deliverables/final output of the CWRSP grantees two months after the grant period ends.

Evaluation of proposals shall be done in two cycles each year: soon after the 30 April and 31 October deadlines for submission of proposals.

The Committee Chair, Co-Chair and Members shall be entitled to honoraria consistent with the rates for standing committee (Level 2) approved by the Board of Regents at its 1199th meeting on 26 August 2005.

The Committee shall be allotted P20,000 for MOOE. The Committee honoraria and MOOE shall be charged against the 2013 OVPAA Special Projects Fund.

MEMORANDA

A. MEMORANDUM NO PAEP 13-21

Date : 7 August 2013

To : All Vice Presidents
All Chancellors
The Dean, UP Cebu
The Director, Philippine General Hospital
The Secretary of the University and of the Board of Regents

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject: **UP System Strategic Workshop 3**

Please be reminded of the UP System Strategic Workshop 3 to be held on 15-17 August 2013 at the Summit Ridge Hotel in Tagaytay City.

Attached for your reference is the Workshop Program and Schedule of Activities.

Thank you and I look forward to your active participation.

. MEMORANDUM NO PAEP 13-22

Date : 7 August 2013

To : The Board of Regents
University of the Philippines
Diliman, Quezon City

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject: **Request for authority to travel to Burundi, Africa from 28-30 October 2013 to attend the Board of Trustees Meeting of the International Rice Research Institute (IRRI)**

I respectfully request permission to travel on official time to Burundi, Africa on 28-30 October 2013, exclusive of travel time, to attend the meeting of the Board of Trustees of the International Rice Research Institute (IRRI) of which the UP President is ex-officio member.

Except for my salary during the period, there will be no other government expenses involved in this trip because IRRI will cover all costs related to this travel.

May I also request permission to use official passport and the exempted from travel tax.

Thank you.

C. MEMORANDUM NO PAEP 13-23

Date : 23 August 2013

To : Dr. Manuel B. Agulto
Chancellor, UP Manila

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject: **Queries on the Faculty Medical Arts Building (FMAB)**

The Office of the Vice President for Legal Affairs (OVPLA) has referred to my Office your request that the issue of the Faculty Medical Arts Building (FMAB) be referred to the Board of Regents for consideration and policy direction.

Considering the two (2) legal opinions already issued by the OVPLA on this matter (copy attached), it is my opinion that the matter is not yet ripe for the Board of Regents (BOR action and may be resolved as follows:

1. The certificate of acceptance for the works done on the FMAB should be issued if the same is in compliance with Sec. 1, Art. 3 of the Contract of Lease, the Terms of Reference (TOR) and the Architectural Plans and Drawings as approved by the BOR.
2. If the additional space occupied by the lessee (Daniel Mercado Medical Center) is within/inside the FMAB (formerly the Dispensary Building) the same is within the scope of the Contract of Lease as the intent of the Board of Regents was to rent out the whole Dispensary Building less the space occupied by the PGH Main Pharmacy. Thus, no additional rent will be charged to the lessee.
3. If the additional space occupied by the lessee is outside of the FMAB, then the appropriate Office in UP Manila should determine the exact/total space being occupied by the lessee and the cost of rental for the said occupied space. After this determination, UP Manila should give notice to the lessee of the fact that it is occupying additional space and start negotiations on the additional rental for the same.

4. Notice should be immediately given to the lessee to ask it to refrain from using the acronym “UPMC” or to ask it to change its acronym to avoid confusion and misleading the public as to the relationship between UPMC and UP Manila.

For your guidance.

Attachments:

OVPLA Memorandum No. HDDU-2013-C-161 dated 04 June 2013 for Dr. Lilian A. de las Llagas
OVPLA Memorandum No. HDDU-2012-C- dated 15 October 2012 for Dr. Manuel B. Agulto

D. MEMORANDUM NO PAEP 13-24

Date : 24 August 2013

To : Chancellors
Dean, UP Cebu

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject: **Follow-up Actions on the Academic Excellence Discussions at the
UP Strategic Workshop 3**

1. Per discussion and agreement during our Strategic Workshop 3 held in Tagaytay City last 15-17 August 2013, I attach a summary follow-up actions to be implemented by each of the UP Constituent Universities (CUs) related to our strategic thrust towards academic excellence.
2. The Office of the Vice President for Academic Affairs (OVPA) will gladly assist you in resolving whatever questions, issues or concerns that you may encounter in reviewing and setting priorities in your particular academic programs.
3. Thank you.

Encl: a/s

E. MEMORANDUM NO PAEP 13-25

Date : 30 August 2013

To : Chancellors and Dean of UP Cebu
Vice Chancellors

cc : *Vice Presidents, University Secretary*

From : (Sgd.) **ALFREDO E. PASCUAL**
President

Subject: **Proposal to Change UP Academic Calendar**

May I please remind you of the attached policy proposal to change the UP Academic Calendar to synchronize it with UP's regional and global academic partners.

This proposal has reached some of you earlier through the President's Advisory Council Meeting but a wider dissemination is still needed to ensure that all stakeholders are consulted.

Kindly conduct extensive consultations among your constituents, particularly the faculty, students, and administrators.

Can we have your feedback on the result of your consultations on or before 31 October 2013? Based on these results, we will finalize the policy proposal to be presented to your respective University Councils around December 2013 for their endorsement. We plan to submit the UC-approved proposal to the Board of Regents for its consideration in the first quarter of 2014.

Thank you for your cooperation.

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UNIVERSITY ADMINISTRATION

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**The University of the Philippines
*Gazette***

is
Published by the Office of the Secretary of the University
University of the Philippines
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**Published by the Office of the Secretary of the University
University of the Philippines**

Quezon Hall, UP Diliman Campus, Quezon City