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DECISIONS OF THE BOARD OF REGENTS

1303rd MEETING, 26 NOVEMBER 2014

MATTERS ARISING FROM THE MINUTES
OF THE PREVIOUS MEETING

A. 1301st BOR Meeting, 29 September 2014

1. Motion for Reconsideration of the Approval by the Board of Regents of the Draft Memorandum of Agreement between the University of the Philippines and the Smart Communications, Inc. for the provision of Wireless Communications Connectivity in various UP Campuses System-wide

At the 1301st meeting of the Board of Regents (BOR) held on 29 September 2014, the Board approved the draft Memorandum of Agreement (MOA) between the University of the Philippines and the Smart Communications, Inc. for the provision of wireless communications connectivity in various UP campuses system-wide.

At the 1302nd BOR meeting held on 30 October 2014, President Pascual mentioned in his report to the Board of Regents that the signing of the said MOA with Smart was held on 20 October 2014.

On 17 November 2014, Student Regent Neill John G. Macuha filed a Motion for Reconsideration (MR) seeking the kind indulgence of the Honorable Board to reconsider its decision on the aforementioned draft Memorandum of Agreement with Smart Communications, Inc.

A copy of the Motion for Reconsideration is on file at the OSU Records.

Highlights of the Discussion

a. Prior to the Board’s deliberation of the Motion for Reconsideration (MR) filed by the Office of the Student Regent on the Memorandum of Agreement (MOA) between the UP System and Smart Communications, Inc. for the provision of wireless connectivity in various UP campuses, Student Regent Macuha asked to put on record the following necessary corrections on Item No. 4 of the MR:

i) to strike out the phrase “was deliberately misinformed” from the statement; and

ii) to replace the phrase “false information” with “false assumptions”.


b. At the time when the Board approved the MOA with Smart, the reply to Regent Albarracin’s question on the cost of the MOA to UP was that there was “absolutely no cost” to UP. The Board might have overlooked the fact that UP shall shoulder the electricity cost. If Smart pays for its own electricity cost, the money that UP would allot to it could be invested and be used to expand the existing free Wifi services provided by the University in various campuses.

c. Student Regent Macuha also recalled from the last Board meeting that UP would renegotiate with Smart to extend the free 30-minute Wifi connection to one (1) hour. Based on the signed MOA for confirmation of the Board, the duration of the free connection remains the same.

d. One of the reasons for the MR was to ask assurance that the existing free Wifi services provided by the University must continue since the students are paying for Internet fees as part of the miscellaneous fees.

e. VP Danny Uy explained that the Motion for Reconsideration, as originally crafted, raised the issue of whether the representations before the Board at the last meeting matched the provision in the contract that says “no cost in the University”. The issue was not so much a matter of misrepresentation as the Student Regent mentioned, but whether or not the utterances in the Board falsely assumed that which was not reflected in the contract. When his office rendered its opinion, the phrase used then was deliberately misrepresented, which was amended just before the start of the meeting. In either case, the records in the last meeting showed that there were only two (2) persons involved who spoke on the matter - the President and Vice President for Development. The President then only mentioned that it will not supplant DilNet but rather expand the bandwidth, while the statements of the Vice President for Development was that there will be no cost to UP, which is reflected in the contract.

f. If the matter involved the failure to disclose electricity cost, then it was not an issue of misrepresentation because it was a non-income generating project. When the statement “no additional cost to the University” was made, it referred to the MOA engagement project itself between UP and Smart. VP Uy said that all projects of the University incur electricity cost. If it were the practice not to disclose electricity cost, then the Board is at liberty to require disclosure at any given time. However, to lead to the conclusion that there was deliberate misrepresentation, or false assumption as amended, his office was not ready to make that conclusion.

g. Chair Licuanan said that there is no longer an issue of misinterpretation since the matter was already clarified by the Student Regent. The issue before the Board was about the electricity cost and the half hour versus one (1) hour free Wifi Internet provision by Smart.
h. Faculty Regent Abadingo informed the Board that she did a little research on the project to better understand the technical provisions of the MOA. The following were the findings she gathered:

h.1 The term “at no cost to the University” refers to the network equipment, the installation, and the maintenance in bandwidth which will be shouldered by Smart at no cost to the University.

h.2 The partnership agreement was similar to a donation of a building or a vehicle where the cost, like electricity or water, is usually shouldered by the receiving institution.

h.3 The Wifi services provided by Smart will not replace the existing campus network but will actually augment the present Wifi system on areas with very limited or no Wifi system.

h.4 The Smart Wifi will not have any negative effect on the existing Wifi services in the University. In general, it will provide students with the following: a) Wifi coverage with free access to UP listed sites in areas where UP Wifi services are not sufficient; b) back-up Internet connection, free for 30 minutes per day in cases when the CU Internet connection is having problems; and c) Smart Wifi services will use its own bandwidth.

h.5 The University will provide the space where the access points or hotspots will be installed and electricity to power the devices. The cost to the University was estimated to be less than P8,000 per month for all 120 access points indicated in the initial rollout.

h.6 Smart will provide the cost of installing the access points. According to experts, the cost of configuring and maintaining the access points ranges from P8,000 to P80,000 each depending on requirements, including replacement and repair and cost of Internet connection bandwidth.

h.7 According to experts, the estimated cost of electricity of less than P8,000 per month for all CUs is very meager compared to the monthly cost of the Smart-provided Internet bandwidth for all CUs, plus cost of capital outlay, to include cables, access points, plus monthly cost of maintenance to include personnel.

h.8 If the concern is the free 30-minute per day access restriction, the Wifi coverage will provide free and unlimited access to all UP sites that are whitelisted.
i. President Pascual said there is a provision in the MOA that there will still be an implementation agreement which will take care of details like what should be provided on an unlimited basis for free. The initial list of whitelisted sites was increased from 17 to 58 sites. UP will continue to negotiate to further expand the list of sites that will be accessible 24 hours a day and on an unlimited basis, including Gmail and all learning resources in the University. However, there is concern on using sites for downloading movies, videos, or games because it consumes a lot of bandwidth.

j. According to President Pascual, the estimate cost of less than P8,000 per month is relatively small compared to the cost of putting up and improving the ICT infrastructure in the University. He said he would try to negotiate with Smart about the electricity cost. However, to be able to charge Smart the right cost of electricity, UP will have to install meters and assign meter readers for all the listed sites. The cost of the meters and the salaries of the meter readers might be much more than the P8,000 per month but he assured the Board that he will try to improve the benefits for UP and the UP constituents, particularly the students.

k. Student Regent Macuha pointed out that it is unfair for a private corporation like the Smart to impose any cost to the university, especially if it will profit from the agreement. He compared it with the small business concessions in the University that were being charged the cost of utilities on top of the rental fees. If the President was saying he would negotiate with Smart to shoulder the electricity cost, he suggested including in the negotiation the cost of the meters and the salaries of the meter readers.

l. President Pascual said that he does not want to incur undue expense. Asking a donor or a partner to shoulder some cost need not really be always in cash terms. He said that the free services rendered to UP by Smart would be valued much more than the cost of electricity. He said that the matter of electricity was a minor detail in the MOA and that he would find a way to manage the electricity cost. He assured Student Regent Macuha that he has the best interest of the University in mind and in heart and he will not allow the University to be at a disadvantage in any partnership.

m. With the assurance that the President will continue negotiating the best deal for the University, Chair Licuanan asked the decision of the Board on whether to accept or reject the Motion for Reconsideration filed by Student Regent Macuha. She clarified that to reject means that the Board will continue along the lines of its initial approval of the MOA and to accept means that the Board will open the issues raised for consideration. She added that sometimes, when one receives a gift, there are some accompanying costs to it. In the case of Smart, the cost seemed quite negligible.
n. With the explanation given by the Student Regent on the clarification and the position taken by the students and the explanation made by the President, Regent Senator Cayetano moved that the Board reaffirm its original decision and in effect set aside the Motion for Reconsideration. However, she agreed with the Student Regent that the statement on the cost to the University on the MOA should be clarified because the statement “no cost” might be interpreted by laymen to mean “zero cost” when in fact there is a minimal cost of about P8,000 per month.

o. Regent Albarracin seconded the motion.

p. Student Regent Macuha put on record his objection to the confirmation of the MOA until the issues are resolved.

q. Staff Regent Ramirez supported the Student Regent’s position and registered her objection to the confirmation of the MOA.

r. Regent Cong. Romulo likewise moved to confirm because from the discussion at the last meeting, the Board stood firm that UP should continue to develop and expand its existing free Wifi services. The assurance was given by the President then and reiterated now.

s. Student Regent Macuha asked for the assurance that the existing free Wifi services be extended beyond President Pascual’s term so that the MOA will not be used as basis for any other administration to replace the existing free Wifi.

t. President Pascual said that it is not prudent to give an assurance beyond his term but he believes that any administration of the University will continue providing the students with free Wifi because it is becoming a necessity even in many leading universities.

Board Action: The Board reaffirmed its approval of the Memorandum of Agreement (MOA) with Smart Communications, Inc. for the provision of wireless communications connectivity in various UP campuses (1301st BOR meeting, 29 September 2014).
A. Report of the President

(A copy of the written report is on file at the OSU Records.)

Highlights of the Discussion

1. On behalf of the faculty, Faculty Regent Abadingo thanked President Pascual for favorably acting on the appeals for the 2014 Merit Promotions. She asked the status of the appeals filed by Dr. Rene Rafael C. Espino, of UP Los Baños and Prof. Anna Maria M. Yglopaz of the College of Arts and Letters, UP Diliman.

2. President Pascual explained that the two (2) specific cases came in later than the deadline set by the Board at its Special Meeting held on 14 November 2014. He said the two appeals will be acted on the next round of promotion.

3. Staff Regent Ramirez noted the comment of President Pascual that the UP System will continue to receive appeals but will act on them next year. In this regard, she asked if the other faculty members from other CUs know that they can still appeal because it would be unfair if only nearby CUs know about it.

4. President Pascual said that all CUs were made aware of the possibility of accepting appeals through the President’s Advisory Council meeting.

5. Student Regent Macuha sought clarification on the statement in the report that there were plantilla items to be given up in order accommodate promotion of faculty and staff.

6. Faculty Regent Abadingo inquired if the Miscellaneous Personnel Benefit Fund (MPBF) is the savings from the lump sum. If it is, she asked about the effect on the salaries of faculty and staff who are sitting on lump sum.

7. President Pascual explained that part of the promotion money will be sourced from the MPBF, which is the aggregate amount of money related to the salaries of the unfilled plantilla positions. These are the items that have remained unfilled for many years as part of the Attrition Law. UP is now moving towards having a more efficient operation that will definitely free up some positions. The savings from these positions will redound to the benefit of faculty and staff.

8. Staff Regent Ramirez asked if the rationalization plan of the plantilla items would be transparent and consultative because there is a strong call from the All UP Worker’s Union for regularization of employees. The group claims that there are many unfilled items yet there are a lot of contractual employees in the
University who have been serving for a long time. Most of these employees are sitting on low salary grades and could not compete for bigger items.

9. Chair Licuanan said that the problem is similar across all State Universities and Colleges (SUCs) in the country. There is already a technical working group at the Commission on Higher Education (CHED), Philippine Association of State Universities and Colleges (PASUC), and Department of Budget and Management (DBM) working on a huge number of plantilla items that should be opened and rationalized. It cannot just be computed based on how many part-timers or job orders a university has. She is aware that UP has many plantilla items that are not being filled, which is how the miscellaneous fund is filled up. However, UP can look at opening more plantilla items at the lower levels, as the Staff Regent has mentioned, so that many of the contractual employees or younger faculty will have plantilla positions.

10. President Pascual said that there are two groups that may require different approaches – the faculty and the staff. It is the staff that have thousands of contractual and job order employees, many of whom were hired to do specific projects but were retained after completion of the projects. Even if all the unfilled items are opened up, they will still not be enough to regularize all these casual or contractual employees.

11. With respect to the faculty, President Pascual informed the Board that his team will soon present to the Board a proposal to do away with Instructors. The work being done by the Instructors will be done by Teaching Associates and Teaching Fellows, those who are working on their Masters or Doctoral degrees. The money for their stipends will be sourced from the MOOE and savings. The plan is to scrap low position items, say 2 Instructor items, to build a new position item with higher salary grade, say an Assistant Professor item. This will help UP open new positions for its faculty while continuing to negotiate with the Government for additional items. UP needs more items so that its objective to give the faculty more time for research would be achieved.

12. Regarding the renewal of lease by the International Rice Research Institute (IRRI) over a land in UP Los Baños, Student Regent Macuha expressed his support to the President for negotiating the lease. Coming from UPLB himself, he was aware of the issues with respect to the IRRI such as professors being given restricted access to the IRRI Library and the supposed partnerships between IRRI and UPLB not being observed anymore.

13. President Pascual clarified that there was a strong institutional linkage between IRRI and UPLB in the early years but now, the relationship of IRRI has apparently shifted to Philippine Rice Research Institute (PhilRice). There are still some collaboration going on but at the level of individual faculty members and IRRI scientists. He wished that the collaboration would be at the institutional level.
14. According to Regent Albarracin, when he was invited to visit IRRI two years ago, he observed that there were many useful experiments being done. However, he learned that there was very little exchange of information with regard to these experiments between IRRI and the UPLB College of Agriculture. UPLB College of Agriculture does not seem to be keen either to have anything to do with IRRI. It is important that there is a proactive effort and exchange between UP and IRRI. For instance, an IRRI scientist could teaching in UP and vice versa. This kind of partnership will redound to the benefit of the UP faculty.

15. Regent Cong. Romulo inquired on why IRRI wanted to renew the lease contract now despite the 10 years still remaining in the lease. President Pascual explained that the Executive Director of IRRI is retiring in January 2016 and he wants to give the new Executive Director a 25-year horizon for planning.

16. On whether the new contract would go through the Board for approval, President Pascual said that all the terms and conditions of the new contract of lease will go to the Board for approval. He is thinking of starting the negotiations with IRRI because there are a few points that should be threshed out, like improving the value of IRRI to UP beyond the lease rental.

17. On the MOU between UP and Anflocor for the establishment of a UPLB College of Agriculture in Panabo City, Regent Albarracin said that it might be useful for UP to look at the next five (5) years whenever it is considering projects like this because there will be implied commitments by UP, like having to hire instructors or to build buildings which will incur expenses.

18. Regent Cong. Romulo sought clarification on whether the Anflocor will donate property or buildings to UP and whether there will be some usufruct of land. President Pascual explained that there will be an area that will be donated and the experimental farms currently being discussed is usufruct.

19. Regent Cong. Romulo thanked Regent Senator Cayetano for facilitating the release of the remaining Centennial Fund. He asked whether Senate President Franklin Drilon still has the Priority Development Assistance Fund or PDAF for allocating P100 million for the Professional Schools. President Pascual clarified that UP has sought the assistance of Senate President Franklin Drilon for the allocation by the Senate of the P100 million.

20. Regent Albarracin said that it is important that the people who will operate the Professional Schools should understand statistics, business, engineering, and economics. He also stressed the importance of a business plan showing what programs are viable, what programs will be offered, who will be the students, what will be the pricing, and who will be teaching in the programs.

21. President Pascual said that the plan for the Professional Schools campus in the Bonifacio Global City (BGC) is not to constitute it as a satellite of UP Diliman or as another constituent university but to operate it as a facility that will be
available to any UP unit that has a viable program to offer. He had constituted a
team of professors from the Cesar E.A. Virata School of Business to prepare a
business plan that will make the operation of the facility self-sustaining so that it
will not have to rely on government budget for the operation of the campus.

22. In the case of the National Institutes of Health (NIH) building project, Regent
Albarracin noticed that it takes a very long time for UP to procure and build
buildings. He suggested having a Project Manager from the private sector who
will ensure that the construction will be done on time, on budget, and with
quality. This may have to be consulted with DBM first because there may be
problems in funding this type of contracted service.

23. Regent Cong. Romulo inquired why there were failed biddings in the case of the
NIH building project and whether the Board does not have any liability over
these. President Pascual explained that the work of the Government
Procurement Policy Board (GPBB) is to ensure that the failed bidding was really
a failed bidding because there were cases of concocted failed biddings to favor
certain contractors. With the imprimatur of the GPPB, the Board or anyone in
UP does not have any liability over the failed biddings. The reason for the first
failed bidding was the failure of the bidder to fully comply with the terms of
reference upon post qualification.

24. President Pascual reported to the Board about his meeting with the UP Diliman
Chancellor, the UPAA President, and a number of other alumni to discuss the
varsity and sports development program of the University. The plan that was
agreed upon in principle was to create a new office in UP Diliman that will be in
charge of these matters. There will also be a corresponding involvement at the
System level for the benefit of the other Constituent Universities.

25. Regent Cong. Romulo reiterated the donation he was following up in the
previous meeting regarding donations solicited by some UP varsity teams last
year but which the latter could not avail of until now because of processing
issues. President Pascual explained that most of the donations to the varsity
teams do not go through the UP System. That is why the cooperation of the UP
Alumni Association in serving as conduit to the University is helpful to make
the donation process more efficient.

26. Regent Cong. Romulo said that there are certain donations that are not coursed
through the UPAA but donated directly to the teams. President Pascual agreed
that it is really difficult to monitor all these individual donations. He informed
the Board that in UPIS, there is an individual who is helping the UPIS varsity
team directly, providing uniforms and food. It is a bilateral arrangement between
the donor and the team. His office is trying to unify all the different groups that
are helping out so there could be a clear accountability for the money received
and an assurance that distribution across the varsity teams can be evened out. An
office is proposed to be created in UP Diliman to unify the dealings with alumni
groups and other donors. There are currently two major groups that plan to
combine forces in helping the teams.
27. In the interim, Regent Cong. Romulo asked if the donations coming in could be speeded up because these would be of help to the teams especially those who are already playing in the UAAP games in the first and second semesters.

28. President Pascual will facilitate processing of the donations coming in individually so as not to discourage the donors especially those who have close affinity to specific teams.

29. With respect to a certain bus donation by Smart being followed up by Regent Cong. Romulo, Regent Senator Cayetano said that the update she got was that the Office of the Vice President for Development (OVPD) has forwarded the contract to Diliman Legal Office (DLO) under UP Diliman Chancellor Michael Tan on 30 September 2014. It is now under review and being prioritized. However, if it has already been there for almost 60 days, it is no longer a priority. Knowing that the donation has been made last year based on the timeline, she will forward the matter to President Pascual.

30. Regent Senator Cayetano raised the concern on the P200,000 that she has promised to the UP Volleyball varsity team as part of her last PDAF money amounting to P100 million. She clarified that it was already obligated and it was not part of Disbursement Acceleration Program or DAP.

31. President Pascual said that the problem was with the DLO lawyers because they are very conservative. Regent Senator Cayetano requested that the DLO lawyers facilitate the processing of the money because it has been provided for and the second season has already started.

32. Regent Senator Cayetano said that she has been studying the issue of a separate unit for Sports and has been seeking advice from experts especially from her brothers who are also UP alumni. In other UAAP universities, there is a unit dedicated to and responsible for the varsity players. She supports a similar idea. She also appreciated President Pascual’s statement about not discouraging separate donations to varsity teams. In the case of the UP Volleyball team, for example, her co-alumni teammates formed their own group that has been raising funds for the team. She reiterated that UP should look at all the varsity teams equally.

33. Staff Regent Ramirez said that some faculty members approached her seeking clarification on whether the Professional Masters in Tropical Marine Ecosystems Management (PM-TMEM) program approved by the Board on 30 October 2014 had gone through the curricular process and through the University Councils of the concerned units since it will have a trimestral program which is a departure from the usual semestral program of the University. Chair Licuanan recalled that PM-TMEM group assured the Board of the process last time.
34. On President Pascual’s meeting with the British Council, Regent Senator Cayetano said she supports the possible collaboration. She brought up her concern about UP not being on par with the other universities in so far as international programs are concerned. She said she wanted a full report on what colleges in the University offer these and what kinds of programs exist. She felt that UP is left behind in terms of international exposures because she would hear other schools sending their students to attend conferences and other programs but none from UP.

35. President Pascual asked Vice President for Academic Affairs Gisela Concepcion to prepare a report on the matter. Chair Licuanan suggested giving a more systematic report on how UP is systematically handling internationalization of UP, the opportunities of the students to go abroad, and on accepting foreign students to the University.

36. Student Regent Macuha reminded President Pascual of the commitment of UP to host the ASEAN Student Leaders Forum in 2016, together with Ateneo de Manila University and De La Salle University. During the Rector’s conference, the members of the ASEAN University Network (AUN) decide on who will host ASEAN Student Leaders Forum. Student Regent Macuha was among the students sent to Brunei Darussalam for the ASEAN Student Leaders Forum. His concern in the process of sending delegates to the said forum was that there seemed to have no systematic process in sending students to international conferences. According to Dr. Leticia Afuang of UPLB, who was appointed head by UCSFA, the information has been emailed to the System administration asking support on sending the students. Since there was no response from the System, Dr. Afuang emailed it to the OSA Directors and only UP Baguio, UP Los Baños, UP Diliman, and UP Manila were able to send delegates to the forum.

37. Student Regent Macuha hoped that in the next ASEAN Student Leaders Forum in Malaysia, they would be able to work on sending students from all the CUs. The Office of the Vice President for Academic Affairs and the rest of the UCSFA are working towards cultural exchanges among ASEAN universities.

38. Regent Albarracin recalled from the last meeting that there was a discussion with Regent Gonzalez-Montinola about the initiatives of the President and a request that these be presented to the Board as President Pascual is already halfway his term. From a business point of view, Regent Albarracin asked the President what legacy he would like to leave or what he wants to be remembered for. He can express it or present it to the Board in some future meetings. The Board might be able to help him achieve his initiatives because part of the legacy of the President will become the legacy of the Board, too.
B. Report of the Faculty Regent

(A copy of the written report is on file at the OSU Records.)

Highlights of the Discussion

1. With respect to the issues at the Schools of Health Sciences in Palo, Baler, and Koronadal, President Pascual said that the Board was aware that it should be left to the UP Manila administrators to address most of the operational issues raised. UP got P26 million for rehabilitating SHS Palo and a request for an additional of P10 million has been submitted to Malacañang.

2. In the case of Prof. Danilo Tuazon, Chancellor Tan had offered a very simple solution which is to send a letter releasing Prof. Tuazon from his obligation not because UP condones reneging fellows but because it values high quality teaching and research capability.

3. Faculty Regent Abadingo inquired on whether the Board should approve the request to waive the payment of Prof. Tuazon’s contractual obligation because it might put Chancellor Tan in hot waters since the provisions of the fellowship agreement are clear. She then moved that the Board waive the remaining contractual obligation of Prof. Tuazon in lieu of the fact that he will not be renewed for his failure to comply with the tenure requirements of the University.

4. Student Regent Macuha said he was very sympathetic to the case of Prof. Tuazon because Prof. Tuazon really wanted to serve the University. The Board might be sending a wrong signal if it will say Prof. Tuazon was released from his obligations not because the University condones the reneging faculty but because it values highly competitive individuals. The Board might be put at a disadvantage. A better solution is for him to be transferred to other units. This was the initial suggestion of Faculty Regent Abadingo but she realized that since Prof. Tuazon was affected by the tenure “up or out policy”, he might have difficulty transferring to another unit. The last time she spoke with Prof. Tuazon, he said that he just wanted closure on his part.

5. Chair Licuanan said that Chancellor Michael Tan has to take that responsibility of trying to see whether Prof. Tuazon could be transferred elsewhere or grant him closure by releasing him from his obligations.

6. President Pascual said that if there is any high official in UP who would know Prof. Tuazon very well, it would be Chancellor Michael Tan because he was the Dean of the College of Social Sciences and Philosophy where Prof. Tuazon comes from. During his discussion with Chancellor Tan about Prof. Tuazon’s case, there was hesitation on the part of the Chancellor to keep him in the College.

7. Chair Licuanan clarified that the Board is not asking Chancellor Tan to keep Prof. Tuazon but to put a closure to his case, either to release or to transfer.
8. Faculty Regent Abadingo read the pertinent portions of the Prof. Tuazon’s letter to the Board. He reiterated his appeal to continue teaching after 2014 to apply his local and international trainings in the disciplines of psycho pharmacology, neuropsychology, forensic psychology, nutritional neuroscience, and brain-based learning in the fulfilment of UP’s mandates and advance research and higher education for the best interest of the faculty, students, and the nation. He is willing to be reassigned to any UP institution that can maximize utilization of his expertise. But if UP cannot provide him any teaching, research, or admin position, he was asking the Board for fairness and to release him from any contractual obligation.

9. President Pascual reiterated that the matter was technically not with the Board yet and Chancellor Tan had already assumed responsibility for resolving the matter.

10. Regent Cong. Romulo reminded the Board that there was an earlier motion by the Faculty Regent. The latter however withdrew her motion and left the case for the UP Diliman Chancellor to act on.

11. With respect to the issues about Dr. Gonzales of the UP PGH, President Pascual said that he asked the new Chancellor of UP Manila to assume the responsibility of addressing the issues being raised about Dr. Gonzales.

C. Report of the Student Regent
(A copy of the written report is on file at the OSU Records.)

Highlights of the Discussion

1. Student Regent Macuha said that he received reports about the PhilHealth shares of the UP PGH employees being withheld despite the fact that there was a Motion for Reconsideration, which means status quo. He sought clarification from President Pascual on his statement in the minutes of the previous meeting asking Dr. Gonzales to withdraw the proposal for the Health Insurance Program in PGH.

2. Since the matter was not yet with the Board, President Pascual asked to let the UP Manila leadership, in coordination with him, address the problem.

3. Chair Licuanan politely asked the Sectoral Regents to exercise more prudence in bringing to the Board matters that have been brought to their attention by their constituents, which have not passed through the proper channels, like through management.

4. Regarding the Schools of Health Sciences, President Pascual said that he asked the UP Manila Chancellor to revisit the logic for establishing the School of Health Sciences because these schools were established in the localities, with the understanding that the local government will assume the responsibility of operations and maintenance.
5. Chair Licuanan said that it was basically “force majeure” but it offered opportunity to review some of the extension campuses that were affected. It is the best time to rethink whether or not to rebuild or rehabilitate the facilities.

6. Regent Albarracin posed the question to the Board on whether UP should pull out if the local governments can no longer support the schools because these were primarily established to satisfy the needs of the local government.

7. Faculty Regent Abadingo said that the local government in SHS Koronadal has shown much support in providing for the campus. An academic building was constructed and the incumbent Governor promised to get the additional 3-hectare land for the campus. On top of P1.5 million for MOOE, a vehicle with a driver has been provided and utilities and fuel are being shouldered by the local government. In the case of the SHS in Baler, Faculty Regent Abadingo has learned that Senator Angara has given about P50 million for the MOOE of the school. She asked the President to look at the situation again to find out other possible loose ends.

8. Chair Licuanan said that above and beyond whether the local governments are ready to support or not, the School of Health Sciences have to be further reviewed because it would need funds to rebuild those that were affected by the typhoon. The funds could be used for other purposes.

D. Report of the Staff Regent

(A copy of the written report is on file at the OSU Records.)

Highlights of the Discussion

1. Based on the results of her consultations with her constituents, the REPS from UP Los Baños were asking for the lifting of the up-or-out policy that is unique in UPLB. Since the agenda included the continuing suspension of the up-or-out policy for REPS for approval of the Board, she said she would settle with that for now.

2. The Staff and REPS were asking for transparency in the recent merit promotions and updates about the release of the differentials as well as the SAGAD grants because these things, however small, matter to them.

3. On the PGH Health Insurance, the PGH personnel were asking if the P21M PhilHealth share will be released to them since there was no pending motion with the Board that prevents the release. They reiterated that the PhilHealth share should be divided equally. If Dr. Gonzales would like to give a bigger compensation to the PGH fellows, they said that he may do so but it should not be charged against the PhilHealth share.
4. Staff Regent Ramirez sought clarification on whether the Board can ask Dr. Gonzales to formally withdraw his health insurance proposal for PGH because of the contentious issues raised about it. Meanwhile, there is also a strong call from the All UP Workers Alliance-Manila for the removal of Dr. Gonzales as Director of UP-PGH.

5. She also appealed for the contractuals who have been serving the University and are equally hard working to be given additional incentive this Christmas. A precedent was in 2009 during the 1249th meeting of the Board that “encourages campuses to pay merit incentive even to non-UP contractual, subject to availability of funds”.

6. Staff Regent Ramirez thanked President Pascual and his administration for generously funding the National Conference on the Suguidanon (Epics) of Panay to be held on 4-5 December 2014. There will be a launching of the first of the series of 13 titles that contain epic chants which were written in Kinaray-a language, not currently used anymore, and translated in Filipino and English.

MATTERS SUBMITTED FOR APPROVAL BY THE BOARD

The President endorsed the following:

GENERAL GOVERNANCE

A. Appointment of University Officials

1. Appointment of Dr. Charlotte M. Chiong as Director, Philippine National Ear Institute (PNEI), National Institutes of Health, University of the Philippines Manila, effective 1 November 2014 to serve at the Pleasure of the Chancellor

2. Deferment of Effectivity of Appointment of Prof. Portia G. Lapitan as Vice-Chancellor for Academic Affairs, UP Los Baños, FROM 1 November 2014 TO 1 January 2015; AND

3. Appointment of Prof. Julieta A. De Los Reyes as Officer-in-Charge of the Office of the Vice-Chancellor for Academic Affairs, UP Los Baños, effective 1 November 2014 until 31 December 2014

At the 1302nd meeting of the Board of Regents held on 30 October 2014, the Board approved the appointment of Prof. Portia G. Lapitan as Vice-Chancellor for Academic Affairs of UP Los Baños, effective 1 November 2014 to serve at the pleasure of the Chancellor.
However, Prof. Lapitan is respectfully requesting that the effectivity of her appointment as Vice-Chancellor for Academic Affairs of UP Los Baños be deferred from 1 November 2014 to 1 January 2015 to enable her to wrap things up at the Ecosystems Research and Development Bureau (ERDB) where she is on secondment as OIC Director.

Before Prof. Lapitan assumes office as Vice Chancellor, Prof. Julieta A. De Los Reyes will be serving as Officer-in-Charge of the Office of the Vice-Chancellor for Academic Affairs, UP Los Baños.

Board Action: APPROVED

ACADEMIC MATTERS

A. Proposal to Establish the Confucius Institute in the University of the Philippines

Background / Rationale

Through the centuries, Filipino and Chinese cultures have experienced mutually enriching socio-cultural and economic interactions. In fact, the Philippines and China have established trade and cultural relations as early as the Tang Dynasty (618-907 CE) and Sung (960-1279 CE) Dynasty periods.

The University of the Philippines (UP)’s serious efforts to internationalize its various programs have served to project the national university’s image and reputation as a globally oriented university. As such, it continually endeavors to promote and enhance educational cooperation with foreign or international institutions of like-minded vision and purpose.

Establishing the Confucius Institute (CI) in UP would greatly boost the country’s Chinese language and culture studies as well as promote Filipino culture and Philippine studies.

Confucius Institute

The Confucius Institute Headquarters in Beijing, China, will supervise the CI, which is under the Chinese Language Council International (CLCI), or Hanban.

The latter is an executive body affiliated to China’s Ministry of Education. It operates like foreign, albeit locally based, institutions, such as: the British Council (BC); Goethe Institute (GI), Thomas Jefferson Cultural Center (TJCC) and Japan Foundation (JF).
At present, there are 358 active CIs worldwide with 200 participating universities in 60 countries. More notable among these CIs are those located at the University of Cardiff in the United Kingdom; University of Trier in Germany; University of Chicago and San Diego State University in the US; Université Paris X Nanterre in France; University of Wroclaw in Poland; Middle East Technical University in Turkey; University of Malta; Mae Fah Luang University in Thailand, and Stellenbosch University in South Africa.

Here in the Philippines, there are three active CIs operating – in the Ateneo de Manila University (ADMU), Bulacan State University (BulSU) and in Pampanga’s Angeles University Foundation (AUF).

Objectives and Agreements

The Agreement between UP and Hanban shall stipulate the following objectives:

1. To support and promote the development of Chinese studies, which include Chinese language, history, art and culture;

2. To strengthen educational and research cooperation between China and the Philippines, particularly in the areas of language, art, literature, film, culture, the natural sciences and engineering, medicine, agriculture and aquaculture;

3. To increase cultural awareness between the two countries, and

4. To foster mutual understanding between the peoples of China and the Philippines,

Other important stipulations:

Hanban shall provide:

1. the initial US$150,000 start-up fund, and an annual fund allocation for operations, and

2. at least 3,000 volumes of Chinese books, teaching materials, and audio-visual materials.

3. UP shall provide an office space equipped with working and teaching facilities, as well as administrative personnel.

Xiamen University (XU)

The Hanban has designated and authorized Xiamen University (XU) as the Chinese party’s implementing institution, which will cooperate with UP in the CI’s establishment at the UP Diliman campus. UP and XU shall execute a supplementary implementing agreement setting forth the Terms of Reference (TOR), which will
ensure such cooperation and, thus, guarantee the CI’s smooth operation and development.

**UP Board of Regents (BOR) Approval**

The BOR initially discussed the idea of establishing a CI in UP during the BOR’s 1242nd Meeting on 26 March 2009 and again on 29 May 2009 at the BOR’s 1243rd meeting. On 25 February 2010 at its 1254th meeting, the BOR approved, *in principle*, the establishment of a CI in UP. Approval of the BOR is now being sought for the execution by UP of the attached Agreement with Hanban and Implementing Agreement with Xiamen University.

**Highlights of the Discussion**

1. President Pascual explained that the Confucius Institute project has been approved in principle by the Board in 2009. The processing took long because of issues like whether the Institute is going to offer academic programs and where it should be housed.

2. The Board needs to formalize the establishment of the Confucius Institute by approving two (2) Memoranda of Agreement – one will be signed by the UP System with the Hanban, the Confucius Institute headquarter in Beijing, and another by UP Diliman and Xiamen University which is the counterpart university in China. The Confucius Institute will be established in UP Diliman and a unit will be created to focus on the teaching of languages. It will also be a platform for pursuing research collaborations with Chinese Universities.

3. Faculty Regent Abadingo asked if there will be counterpart funding from the University. President Pascual said that since the Confucius Institute is a joint effort, there will be cash funding from China and they will be assigning a Director. Meanwhile, UP will appoint its own Director and will provide the office physical facilities.

4. Regent Cong. Romulo inquired whether the only cost to the University will be the office space and the salary of the Director. President Pascual confirmed this and added that UP will also shoulder the electricity.

5. Regent Albarracin asked whether the memorandum indicated some milestone because if in the future, it comes to a point when there are no more students in the Institute, then UP should have a way or the right to close it.

6. Dr. Lourdes Portus said that the agreement shall take effect on the date when the two parties affix their signatures and shall remain valid for a period of five (5) years, subject to the extension after a positive evaluation by both parties.

**Board Action: APPROVED**
B. Proposal to Change the Rules Governing the Policy on Stipends to Students Enjoying Full Tuition Discounts under the Socialized Tuition System (ST System)

The University Committee on Scholarships and Financial Assistance (UCSFA), in its meeting on October 3, 2014, approved a resolution recommending the modification of qualifications to grant stipends under the Socialized Tuition (ST) System. The recommended changes are intended to make the grant of stipends consistent with the view that the ST System is an instrument to enhance access to qualified students and to address the needs of students who truly need financial assistance.

The UCSFA resolved:

1. To remove the academic requirements of students assigned to Full Discount plus Stipends (FDS)/Bracket E2 students in order to qualify for stipend under the ST System. Under STFAP, students enrolled in the current semester who are assigned to brackets/discount levels that grant monthly stipend must meet a number of academic requirements before they receive cash subsidies (See attached summary). The UCSFA proposed that these students be granted monthly stipends PROVIDED they are enrolled in the University.


3. To reconsider continuing students who were enrolled in previous semesters but were disqualified to receive stipends due to failure to meet the academic requirement of STFAP. The Local Committee on Scholarship and Financial Assistance (CSFAs) of each CU shall be authorized to accept and deliberate cases of continuing students who were assigned to Bracket E2 but were not qualified to receive stipends because they did not meet the STFAP academic requirements in previous semesters.

To guide the implementation of these changes, the Socialized Tuition Office is proposing the following guidelines in granting stipends, effective the 1st semester AY 2014-2015:

a. All students who are granted FDS shall receive monthly stipend PROVIDED they are enrolled in at least twelve (12) units in the current term.

b. Students who are granted FDS and are enrolled in less than twelve (12) units in a given semester shall receive monthly stipend if their respective College expects them to graduate at the end of current semester. To qualify, students must submit certification issued by their respective College Secretaries stating that they are candidates for graduation in the said semester.
c. Students who are granted FDS and are enrolled in less than twelve (12) units in a given semester due to reasons other than being candidates for graduation shall receive monthly stipends PROVIDED they (1) submit valid justification issued by their Colleges and (2) their justifications are approved by the Director of Office of Student Affairs (OSA) or the head of the Office of Scholarships and Student Services (OSSS) of their CU. The justification must be issued by a faculty adviser, endorsed by the Department Chair/College Secretary, and confirmed by the Dean of the College where the student is currently enrolled.

d. During the midyear term, students who are granted FDS are qualified to receive monthly stipend PROVIDED they submit a certification issued by their respective College Secretaries which clearly state that:

- Students are required by their curricula to enroll during the midyear term;
- Required course/s is/are only available during the midyear term; or
- Students enrolled during the midyear term will graduate at the end of the said term.

e. Fees charged by Colleges for certifications issued to qualify for monthly stipend shall be waived for students granted FDS.

f. Colleges shall be responsible for monitoring the academic progress of the students.

As of 1st semester, there are upperclassmen who have not yet received their stipends due to failure to meet existing STFAP/Socialized Tuition academic requirements. The heads of OSAs and the OSSS have reported that a number of these students have sent appeals to their offices. During the UCSFA meeting, the members shared the view that the ST System should be able to support poor students who may be going through challenges that may have affected their academic performance. When these proposed changes are approved by the BOR, these students shall be given their respective stipends before the end of 1st semester AY 2014-2015.

**SUMMARY OF ACADEMIC REQUIREMENTS TO GRANT STIPENDS**

<table>
<thead>
<tr>
<th>Rule 1</th>
<th>Rule 2</th>
<th>PROPOSED</th>
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<tbody>
<tr>
<td>Background of rules</td>
<td>Rules approved during the meeting of UCSFA on May 2011.</td>
<td>Rules approved during the meeting of the UCSFA on October 2014.</td>
</tr>
<tr>
<td>Rules stated in the University of the Philippines Newsletter. A Guide to the Iskolar ng Bayan Program (March 15, 1990)</td>
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</tbody>
</table>
Confirmed in the 1030th meeting of the BOR on 29 March 1990

For confirmation by the Presidential Advisory Council and endorsement to the BOR

For approval.

### Academic requirements for students assigned in STFAP brackets/ST discount level that grant stipends

- Student received numeric grades in at least 15 units.
- Student has a GWA of 3.0 or better.
- The student has not dropped more than one subject.

- Student must pass at least 15 units in previous semester.
- Student has a GWA of 3.0 or better in previous semester.
- The student has not dropped more than one subject in previous semester.

### Effective date

- Beginning 1st semester AY 1990-1991
- Beginning 1st semester AY 2011-2012
- Beginning 1st semester AY 2014-2015

## Highlights of the Discussion

1. President Pascual explained that the proposal was part of the Administration’s efforts to make the financial support to students as friendly as possible to the needs of the students. In the current rules, students who are from very poor families pay no tuition and are given stipends of P2,400 for existing students and P3,500 for incoming freshmen of Academic Year 2014-2015. The existing rules governing stipends are academic in nature but the proposal before the Board supports a needs-based assistance and minimizes the academic requirement so that a student who remains eligible to enroll in UP will continue to enjoy receiving this stipend.

2. Student Regent Macuha said that there were students in the past who were academically affected because of financial difficulties. The proposal aims to rectify that and avoid occurrences of academic failure due to financial difficulty. He thanked President Pascual for supporting the recommendation of the UCSFA.

### Board Action: APPROVED

## C. Proposal to Use Security Signature Stamper for Use in the Official Transcript of Records of UP Diliman students

In September 2012, the Office of the University Registrar (OUR) proposed to use an electronic signature for the use in the issuance of official transcript of records of UP Diliman students. This was endorsed to the Office of the President by then Chancellor Saloma and was discussed in an Executive Staff Meeting (ESM) on 01 October 2012. The action then was to return the proposal to OUR for further study in
terms of benchmarking with other Universities and outlining mechanisms to safeguard the authenticity of the transcript of records.

After further study and exploring options, the OUR is proposing the use of a security signature stamper (Annex B), for the use of issuance of official transcript of records. In addition to the security paper (Annex C), which has several security features (such as presence of microtext, copy protect, numismatic background) being used by the OUR, the security stamper is an additional level of security to ensure the authenticity of the documents issued by the OUR and make it less prone to forgery. The stamper has the following security features: microtext, hidden message, flip view, linewidth and relief generator. Based on transcripts submitted to OUR, the only University that had been found to use this is the De La Salle Health Sciences Institute (Annex D). The National University of Singapore uses a similar stamper but does not contain other security features (Annex E).

The OUR sought the opinion of the UP Diliman Legal Office (DLO) to determine whether there are any university rules that prevent the OUR from adapting the security stamper and they are of the opinion that there is no legal impediment in using the security stamper. However, its use will require the approval of the Chancellor and the President and the confirmation of the Board of Regents. Please refer Annex F attached.

The DLO did raise several questions to which OUR provide responses below:

**Are there sufficient features or safeguards to ensure its integrity?**

OUR believed that the security stamper applies an easy to identify but difficult to duplicate design (such as the relief and linewidth generator, microtext, and hidden message). The same security features are currently used in currency notes and passport. The stamper will be in the safekeeping of the University Registrar and will be used and handled only by her. After her term ends, the stamper will be destroyed in the presence of representatives.

**Who determines the authenticity of the signature in case of forgery?**

The supplier has provided basic forensic training and tools needed to selected staff of OUR to enable authentication of documents with the stamper.

**Has it been pre-tested and found foolproof, so to speak? Which unit of the University may determine its technical integrity and viability?**

The OUR requested the opinion of the College of Fine Arts through its Dean, Prof. Leonardo C. Rosete on the susceptibility to duplication and forgery. Dean Rosete is of the opinion that the color gradation is difficult to duplicate and that the “detailed work and text elements that are embedded in the design add to the complexity of the artwork.” He also pointed out that the
The stamp “leaves no impression or embossing that cannot be captured by printers” and thus “the colors can be duplicated by printing ink.”

To which, OUR responded that the ink used is a special ink that is provided by the supplier only and that it causes a bleeding effect, in which the image of the stamp can be seen at the back of the paper. This is unlike other stampers, which have no mark at the back of the paper (Annex H). This is an additional authentication feature of the security stamper. OUR has tried scanning the security stamper and printing it and the difference is that the security stamper has a solid color while the scanned and printed stamper will appear blurred (Annex I).

The supplier of the security stamper, Eclat Prestige claims that it is the pioneer in security stampers. The OUR had looked for other possible suppliers of the security stampers and has found none.

Given the foregoing and showing sufficient features and safeguards in the use of a security stamper, the OUR of UP Diliman would like to request that it be allowed to use it in signing official transcript of records. This proposal is in line with the thrust of the University towards operational excellence.

Highlights of the Discussion

1. Since the Transcripts of Records of any school are easy to counterfeit nowadays, UP Diliman is proposing a security signature stamper that is very difficult to imitate.

2. Ms. Marlene Villanueva of the Office of the University Registrar explained that the security signature stamper has a micro print which can only be seen through an authenticity check scanner. The designs are similar to that of a cheque. It has a hidden message and the ink used glows under the UV light.

3. Student Regent Macuha inquired why the security signature stamper is only being proposed for UP Diliman and not across the whole UP System.

4. President Pascual explained that when UP introduces an innovation, it starts with a Constituent Unit and if found good, it is adopted for the whole System.

Board Action: APPROVED

D. Proposal to Name the building shared by the Training Center for Tropical Resources and Ecosystems Sustainability (TREES) and Makiling Center for Mountain Ecosystems (MCME) as the “Romulo A. Del Castillo Hall”

Inspired by his humble beginnings as a student assistant while pursuing his degree in BS Forestry, Dr. Romulo A. Del Castillo became an outstanding educator, administrator, technical consultant, author/co-author and editor/co-editor of various
agroforestry training and curricular materials, and writer of agroforestry and community development songs.

As an Educator, Dr. Del Castillo rose from an Instructor to a full-fledged Professor and later as Dean of the College of Forestry which is now the College of Forestry and Natural Resources. Among his outstanding achievements as an educator is having pioneered the advancement of regional forestry education through the creation of the FAO-SIDA Centre for Forestry Education Research and Development for Asia and the Pacific Region (CFERDAP) at the College in November 1979. As the first Director, CFERDAP served as a regional institution mandated to improve forestry teaching and education management and at the technical and vocational levels through the conduct of continuing education courses for professional foresters and forestry teachers of 16 Asia-pacific countries. Through his leadership the Center has certainly made a significant positive impact to forestry education and forestry development in the Region.

As a government counterpart to the establishment of CFERDAP, an office building and a hostel were constructed and are now occupied by the Training Center for Tropical Resources and Ecosystems Sustainability (TREES) and Makiling Center for Mountain Ecosystems (MCME).

In recognition to his pioneering achievement and to forever honor him as outstanding forestry educator and administrator not only in the Philippines, but also in the Asia-Pacific Region through the establishment of CFERDAP, now TREES, the Committee deemed it proper to name the original CFERDAP building as the ROMULO A. DEL CASTILLO HALL.

Highlights of the Discussion

1. Regent Albarracin asked if there was a donation involved in the renaming proposal. Faculty Regent Abadingo said that the renaming is in recognition of Dr. Romulo Del Castillo’s pioneering achievement in the advancement of regional forestry education through the creation of the FAO-SIDA Centre for Forestry Education Research and Development for Asia and the Pacific Region (CFERDAP), which is now TREES.

2. According to the existing University policy, the naming of a building for honoring a dead person is allowed provided that there is consent from the family. What is not allowed is the naming of a building after a living person without a donation.

3. President Pascual clarified that the naming is honorific in nature and that it followed the guidelines on honorific naming.

Board Action: APPROVED
E. Request for Waiver of the Maximum Age Requirement on Study Leave Without Pay in Favor of Asst. Prof. DYMPHNA N. JAVIER, College of Science, UP Baguio

Asst. Prof. Javier has applied for and was accepted in the PhD study in Higher Degree by a Research Program of the University of New England (UNE) in Australia. She intends to focus her studies on processing of high resolution satellite imagery for modelling landslide risk. Her proposed research area is a region in the Cordillera Administrative Region (CAR). The results of Asst. Prof. Javier’s study can advance efforts at disaster mitigation for highly-vulnerable regions such as CAR. The program duration given to Asst. Prof. Javier by the University of New England is 2-3 years.

Moreover, Asst. Prof. Javier has been the Program Leader of UP Baguio’s Cordillera Studies Center-Program for Climate Change and she headed Research Projects on Disaster Risk Reduction Management as well as Rainfall and Landslide Monitoring funded by the UN-World Food Programme. Her research team installed five weather stations in five selected barangays of Tublay, Benguet in order to monitor the amount of rainfall, and the changes in temperature, pressure and humidity. Such information is useful in studying the occurrence of landslides in relation to the amount of rainfall, and the short-term prediction of rain occurrence based on variations in these weather variables.

With far better facilities and competent mentoring system at UNE, in addition to more favorable family circumstances, Asst. Prof. Javier is highly motivated to complete her PhD. Having applied for study leave without pay, considerable financial resources to support this engagement will be at her own.

Asst. Prof. Javier is now 56 years old, and is beyond the maximum age limit for study leave.

Board Action: APPROVED

F. Establishment of Three (3) The Jardiolin Family Professorial Chairs in Engineering, College of Engineering, UP Diliman

Donor : Schufit, Inc.

Support Fund: The donor commits to remit to the Donee the award for three (3) chairs in the amount of P216,000.00 per year, according to the following schedule:

- On or before 15 October 2015  P216,000.00
- On or before 15 October 2016  P216,000.00
- On or before 15 October 2017  P216,000.00
- On or before 15 October 2018  P216,000.00

Beneficiary Unit: College of Engineering, UP Diliman
Others: Donated sum shall be utilized solely and exclusively for the purpose intended by the Donor. The awarding shall observe University policies and processes on scholarships that are not inconsistent with the above.

Fund Management: U.P. Engineering Research and Development Foundation, Inc. (UPERDFI)

Highlights of the Discussion

1. Student Regent Macuha recalled that there were issues and suggestions raised in the last meeting about professorial chairs and asked if these have been applied in the three proposals.

2. Since the matter on professorial chairs is still for review, Chair Licuanan advised the body to not accept proposals for establishing professorial chairs while the policy is still being reviewed, unless it is worth at least P1.5 Million. This is the practice in other private schools which UP can also adopt.

3. Faculty Regent Abadingo moved for the approval of the three (3) professorial chair proposals since the donation has already been accepted. Chair Licuanan agreed but reiterated that UP needs to rationalize the matter on professorial chairs.

Board Action: APPROVED

FISCAL MATTERS

A. Request for supplemental budget amounting to Twelve Million Pesos (P12,000,000.00) charged vs. Legal Research Fund of the College of Law to cover the following Equipment Outlay Expenditures:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Furniture and Fixtures (Renovation of Bocobo Hall, 3F)</td>
<td>P 9,000,000.00</td>
</tr>
<tr>
<td>Offset Printing Machine</td>
<td>2,000,000.00</td>
</tr>
<tr>
<td>Airconditioners (Malcolm Hall classrooms)</td>
<td>1,000,000.00</td>
</tr>
</tbody>
</table>

TOTAL P12,000,000.00

Highlights of the Discussion

1. Regent Albarracin inquired if there was an audit of the Legal Research Fund of the College of Law.
2. President Pascual explained that all funds are subject to the audit of the Commission on Audit (COA). Although UP is relying on the audit of COA, it is also strengthening its internal audit functions and is now asking the help of external audit firms.

3. Student Regent Macuha inquired if there are no other sources of fund for the supplemental budget because P12 Million is quite a big amount to be deducted from the Legal Research Fund. President Pascual said that the Legal Research Fund of the College of Law is a relatively large fund.

**Board Action: APPROVED**

**B. Approval for Payment of the Unpaid Balance from the Contract Price of the Supply and Installation of Air Conditioning Units Contract with the BRHL Trading & Industrial Construction Corporation out of the Approved Reprogrammed Unobligated Allotment under the Revolving Fund (Fund 164) of UP Manila-PGH for FY 2013**

The reprogrammed unobligated allotment under the revolving fund (Fund 164) of UP Manila-PGH for FY 2013 was approved by the Board of Regents at its 1299th meeting held on 31 July 2014.

The proposed payment is for the purpose of complying with the contractual obligation of PGH with BRHL Trading and Industrial Construction Corporation which remains outstanding since its completion on January 25, 2013. The contractor had been sending demand letters and threatening the PGH with legal action for non-payment.

**Highlights of the Discussion**

1. President Pascual briefed the Board that the matter on BRHL was related to the P50 Million PDAF allocation from Senator Franklin Drilon to modernize the operating room in UP PGH. The work has been delivered and PGH had already made initial payments to two contractors. Because of the Supreme Court ruling on the unconstitutionality of PDAF, the money to pay the balance, which is with DPWH, was not released. The obligation of paying the balance is now with UP since it was UP that signed the contract and the contracted work has been done by the suppliers. He added that the suppliers were already writing demand letters.

2. President Pascual explained that it was a back-up plan because he wanted to make sure that UP will not be sued by the suppliers. A new source of payment is being developed. The unpaid balance was part of the P23 Billion supplemental budget for 2014 that Malacañang presented to Congress.

3. In response to the question of Regent Cong. Romulo on the source of fund, President Pascual said that the savings of PGH will be used to pay for the unpaid obligation.
4. Regent Senator Cayetano sought clarification on whether or not UP will reimburse the money to PGH if the supplemental budget is passed in Congress. President Pascual confirmed that his office will try to make that arrangement if it is legally possible.

5. Regent Senator Cayetano said that it has to be clear what the action of the Board should be so that the records will show that a supplemental budget or other scheme will possibly be included.

6. President Pascual suggested including in the action of the Board the collatilla that says “subject to reimbursement by the concerned government agency, should the supplemental budget is approved or other scheme becomes possible”.

7. Regent Cong. Romulo agreed to the approval of the proposal but subject to it being allowed by law because the government is not allowed to reimburse. President Pascual said that the administration would do what is legally possible.

8. Chair Licuanan suggested that the Board find the right wordings for the action of the Board on the proposal. Regent Senator Cayetano will check in Congress the appropriate terminology.

**Board Action:** APPROVED subject to reimbursement by the concerned government agency, should there be any supplemental budget or other scheme; Provided that such reimbursement is allowed by law.

C. **Reprogramming of Unexpended Obligations of UP Open University Amounting to Fifteen Million Five Hundred Seventy Seven Thousand Nine Hundred Fifty Four Pesos & 95/100 (P15,577,954.95), certified as available by UP Open University Chief Accountant and Chief, Budget Office, to be utilized as follows:**

<table>
<thead>
<tr>
<th>Personal Services</th>
<th>P2,000,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>To cover obligations for terminal leave &amp; other personnel benefits</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Maintenance &amp; Other Operating Expenses</th>
<th>11,726,903.89</th>
</tr>
</thead>
<tbody>
<tr>
<td>To cover obligations for academic program improvement and faculty &amp; staff development fund</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capital Outlay</th>
<th>1,851,051.06</th>
</tr>
</thead>
<tbody>
<tr>
<td>To provide funds for land &amp; land improvement</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL</th>
<th>P15,577,954.95</th>
</tr>
</thead>
</table>

It is understood that disbursements from this reprogrammed amount shall be subject to the usual accounting, and auditing laws, rules and regulations.

**Board Action:** APPROVED
D. Reprogramming of Unexpended Obligations of UP Open University Amounting to Five Million Eight Hundred Twenty Two Thousand Six Hundred Six Pesos & 92/100 (P5,822,606.92), certified as available by UP Open University Chief Accountant and Chief, Budget Office, to be utilized as follows:

<table>
<thead>
<tr>
<th>Maintenance &amp; Other Operating Expenses</th>
<th>P5,822,606.92</th>
</tr>
</thead>
<tbody>
<tr>
<td>To cover expenses for research dissemination grant-Faculty/staff</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>P5,822,606.92</strong></td>
</tr>
</tbody>
</table>

It is understood that disbursements from this reprogrammed amount shall be subject to the usual accounting, and auditing laws, rules and regulations.

Board Action: APPROVED

E. Grant of the P4,000 Year–end Grocery Allowance for 2014

The UP Board of Regents at its 1282nd meeting held on 20 September 2012 approved the Memorandum of Agreement (MOA) between UP and the All UP Worker’s Union and MOA between UP and the All UP Academic Employees’ Union regarding the provisions of the Collective Negotiations Agreement (CNA) on the enhanced rice subsidy & year–end grocery allowance.

In the spirit of equity, the year–end grocery allowance is also granted to the faculty, REPS, and administrative personnel not covered by the CNAs between the University and the administrative and academic unions. The Office of the Vice President for Administration will issue the guidelines for the year–end grocery allowance.

The President requests authority to pay the year-end grocery allowance for CY 2014 to all UP Personnel.

Highlights of the Discussion

1. Staff Regent Ramirez asked if it was possible for the UP System to increase the P4,000 grocery allowance. UP had given P3,000 as distress allowance last year because of typhoon Yolanda and she asked if it is possible to have a similar incentive for this year, especially that UP was disqualified for the Productivity-Based Bonus (PBB) for 2013.

2. She also appealed for CUs to be generous enough to extend the same incentive to the non-UP contractuals.

3. President Pascual said he would discuss with the respective Chancellors the inclusion of the non-UP contractuals, subject to availability of funds.

Board Action: APPROVED
A. Appointment of the Following Research, Extension, and Professional Staff (REPS) as SCIENTISTS in the Scientific Career System, Pursuant to Executive Order Nos. 784 and 901:

<table>
<thead>
<tr>
<th>AWARDEES</th>
<th>UP PLANTILLA POSITION</th>
<th>SCIENTIFIC CAREER SYSTEM (SCS) RANK</th>
<th>EFFECTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. ARNEL N. DEL BARRIO</td>
<td>Agricultural Center Chief IV (SG 24-6)</td>
<td>Scientist I, SG 26-1</td>
<td>05 March 2014</td>
</tr>
<tr>
<td>Dr. ROSALINA M. LAPITAN</td>
<td>Supervising Science Research Specialist (SG 22-7)</td>
<td>Scientist I, SG 26-1</td>
<td>05 March 2014</td>
</tr>
</tbody>
</table>

Board Action: APPROVED

B. Appointment of Faculty

Note: These proposed appointments have gone through the standard University peer review process from the Department to the College, the Constituent Universities concerned, and the University System. In cases where there was doubt about the process followed or about the fairness of the recommendations, the papers were returned to the unit concerned for review and recommendation.

B.1 Request for Temporary Waiver of Faculty Tenure Rule in Favor of the Following:

**UP Manila**

Assoc. Prof. ADRIAN B. CATBAGAN, Associate Professor 2 (Part time), College of Medicine, effective 1 June 2013 until 31 December 2014

B.2 Transfer to Permanent Status

**UP Diliman**

Assoc. Prof. VERMANDO M. AQUINO, Associate Professor 5, College of Science, effective 26 November 2014

Assoc. Prof. MARIO A. AURELIO, Associate Professor 6, College of Science, effective 26 November 2014

Asst. Prof. RICHELLE RHEA R. BARIA, Assistant Professor 1, College of Architecture, effective 26 November 2014

Asst. Prof. MANUEL JOSEPH C. LOQUIAS, Assistant Professor 5, College of Science, effective 26 November 2014
Asst. Prof. FERMIN P. MANALO, Jr., Assistant Professor 1, College of Social Work and Community Development, effective 26 November 2014
Asst. Prof. JALTON G. TAGUIBAO, Assistant Professor 1, College of Social Sciences and Philosophy, effective 26 November 2014
Assoc. Prof. GIOVANNI A. TAPANG, Associate Professor 4, College of Science, effective 26 November 2014

**UP Los Baños**

Asst. Prof. MARIE YVETTE B. DE ROBLES, Assistant Professor 2, College of Arts and Sciences, effective 26 November 2014
Asst. Prof. LAURO L. FONTANIL, Assistant Professor 3, College of Arts and Sciences, effective 26 November 2014

**UP Manila**

Assoc. Prof. JOSE MACARIO V. FAYLONA, Associate Professor 3 (Part-Time), College of Medicine and Attending Surgeon, Philippine General Hospital, effective 26 November 2014
Assoc. Prof. JOSE LEONARD R. PASCUAL V, Associate Professor 2 (Part-Time), College of Medicine, effective 26 November 2014

**B.3 Extension of Appointment Beyond Compulsory Retirement Age of 65**

**UP Diliman**

Prof. RUBY G. ALCANTARA, Professor 8, College of Arts and Letters, effective 08 October 2014 until 31 December 2014
Prof. ROSARIO C. LUCERO, Professor 7, College of Arts and Letters, effective 22 October 2014 until 31 December 2014
Prof. ROSARIO T. YU, Professor 12, College of Arts and Letters, effective 09 October 2014 until 31 December 2014

**UP Los Baños**

Prof. RITA P. LAUDE, Professor 12, College of Arts and Sciences, effective 30 April 2015 until 31 July 2015

Assoc. Prof. MANOLO G. VILLANO, Associate Professor 7, College of Engineering Agro-Industrial Technology, effective 19 November 2014 until 31 December 2014
UP Manila

Prof. EDUARDO R. MENDOZA, Adjunct Professor (Without Compensation), College of Arts and Sciences, effective 1 August 2014 until 31 July 2015

UP Cebu

Asst. Prof. GENOVEVA S. BARTOLO, Assistant Professor 7, Arts and Humanities Cluster, effective 25 November 2014 until 31 December 2014

B.4 Reclassification of the Position Item

UP Diliman

Dr. EDITHA V. MASLANG, FROM Professorial Lecturer 3 TO Professor 3, College of Social Work and Community Development, effective 01 August 2014 until 31 July 2015

The Board CONFIRMED the following:

ACADEMIC MATTERS

A. Confirmation of the President’s Approval of the Appeals of Faculty Members on Merit Promotions 2014, with the Authority Given to him by the Board at its Special Meeting held on 14 November 2014:

1. Dr. CRISTINE D. VILLAGONZALO, National Institute of Physics, College of Science, UP Diliman

Dr. Villagonzalo was recommended by CU as Professor 1 (SG 26-4). Unfortunately, there was a clerical error in the submitted form on 13 November 2014 wherein she was recommended as Professor 3. The final recommendation for Dr. Villagonzalo is PROFESSOR 1.
2. Dr. TERESA E. ENCARNACION-TADEM, Department of Political Science, College of Social Sciences and Philosophy, UP Diliman

Upon checking the submitted documents, the recommendation for Dr. Encarnacion-Tadem should have been Professor 12 (SG 29-8) after correction and updating of the faculty accomplishment report. This was inadvertently indicated as Professor 11 in the submitted form. Henceforth, the final recommendation for Dr. Encarnacion-Tadem is PROFESSOR 12.

3. Dr. VIRGILIO U. MANZANO, College of Education, UP Diliman

Dr. Manzano was recommended by CU as Professor 7 (SG 28-6) but was inadvertently omitted in the submitted form on 13 November 2014.

4. List of Names Approved by the President on 14 November 2014:

**UP Diliman**

Assoc. Prof. MA. THERESA T. PAYONGAYONG  
Assoc. Prof. JEANETTE L. YASOL-NAVAL

**UP Los Baños**

Assoc. Prof. ROLANDO T. BELLO  
Assoc. Prof. MARLOE B. SUNDO  
Prof. ENGELBERT K. PERALTA  
Assoc. Prof. FERNANDO O. PARAS, Jr.  
Prof. MILAGROS M. PERALTA  
Prof. MARIVIC S. LACSAMANA  
Prof. PEPITO M. BATÓ  
Assoc. Prof. JOSE RENÉ L. MICOR  
Assoc. Prof. JAIME M. SAMANIEGO  
Prof. JADERICK P. PABICO

Highlights of the Discussion

1. President Pascual reported to the Board that he has approved the appeals on merit promotions with the authority given to him by the Board at its special meeting on 14 November 2014.

2. Faculty Regent Abadingo moved for the confirmation of the approval by the President of the appeals of faculty members with respect to merit promotions 2014.
B. Agreements/Contracts

Note: These agreements have gone through the standard University processes from the Constituent Universities (CU’s) concerned and the University System. In cases where there were irregularities in the processes, the documents were returned for review of or to exact compliance by the concerned.

<table>
<thead>
<tr>
<th>UNIT</th>
<th>TITLE</th>
<th>PROJECT / AMOUNT / DURATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>UP System (OVPD)</td>
<td>Confirmation of the Board of Regents of the Memorandum of Agreement between the University of the Philippines and the Smart Communications, Inc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Approved by the Board at its 1301st Meeting held on 29 September 2014</td>
<td>Provision by SMART of free installation of Wi-Fi hotspots/access points in various University campuses Systemwide, including free access to whitelisted sites</td>
</tr>
<tr>
<td></td>
<td>• A motion for reconsideration of the approval of the Board of Regents of the said of MOA with Smart is on the agenda under Matters Arising from the Minutes</td>
<td>Duration: Five years</td>
</tr>
<tr>
<td>UP System (OVPAA)</td>
<td>Memorandum of Understanding among the University of the Philippines System and The Korea Research Institute (KRI), and the University of New South Wales, Australia</td>
<td>Project: Research Collaboration of the following activities:</td>
</tr>
<tr>
<td></td>
<td>ASEAN-Korea Comparative Public Policy Research Community (KoSASA Universities)</td>
<td>➢ Research Projects on Public Policies in Southeast Asia and Korea</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ International Policy Workshops and Symposiums</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ The Research Community</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ Korean Studies in Southeast Asia</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Duration: Effective for three (3) years</td>
</tr>
<tr>
<td>UP System (OVPAA)</td>
<td>Memorandum of Understanding between the University of the Philippines System and the University of New South Wales, Australia (UNSW)</td>
<td>Project: Research Collaboration and Academic Exchange</td>
</tr>
<tr>
<td></td>
<td>Key Areas of Research:</td>
<td>➢ Engineering</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ Science</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ Business</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ Humanities</td>
</tr>
<tr>
<td></td>
<td></td>
<td>➢ Social Sciences</td>
</tr>
<tr>
<td>#</td>
<td>Agency</td>
<td>Agreement Type</td>
</tr>
<tr>
<td>----</td>
<td>-----------------------------</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 4  | UP System (OVPD)            | Contract Agreement for Consulting Services between the University of the Philippines System and the Presidential Management Staff (PMS) | Procurement of Services: Design of the PMS Knowledge Warehouse System  
Role of UP: As a Service Provider of information system development services  
Implementing Unit: UP Information Technology Development Center (UPITDC)  
Amount: PMS shall pay UP P350,000.00 |
| 5  | UP System (OVPD)            | Trademark License Agreement between the University of the Philippines System and Jan Excel M. Cabling, doing business under the name and style of School Pride Clothing Enterprise | License Agreement for the use of UP trademarks, service marks, images, icons, and other works of the University, including derivatives thereof  
Duration: Three (3) years  
Amount: P100,000.00 |
| 1  | UP Diliman                  | Memorandum of Agreement between the University of the Philippines Diliman and the Visayas State University (VSU) | Project: Collaborative Research on Long Term Ecological Research (LTER in the 50-ha Forest Dynamics Plot (FDP) in Silago, Southern Leyte  
Implementing Unit: Institute of Biology  
Duration: Five (5) years |
<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Project</th>
<th>Implementing Unit</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Memorandum of Agreement between the University of the Philippines Diliman and the Palawan State University (PSU)</td>
<td>“Training of Trainors Course on Food Safety and Sanitation Management”</td>
<td>UP Institute for Small Scale Industries (UP ISSI)</td>
<td>Ten (10) days</td>
</tr>
<tr>
<td>3</td>
<td>Memorandum of Understanding between the University of the Philippines Diliman and the Board of Trustees of the University of Illinois</td>
<td>Academic and Research Cooperation</td>
<td>College of Engineering</td>
<td>Five (5) years</td>
</tr>
<tr>
<td>4</td>
<td>Memorandum of Agreement between the University of the Philippines Diliman and the Bureau of Agricultural Research, Department of Agriculture (DA-BAR)</td>
<td>Validation of Pasteurization Treatments Against Microbial Spoilage and Pathogenic Indices for Liquid Egg Products</td>
<td>College of Home Economics</td>
<td>One (1) year</td>
</tr>
</tbody>
</table>

*The MOA provides that the ownership and utilization of IPs and IPRs resulting from the program/project shall be governed by the Philippine Technology Transfer Act of 2009.*
<table>
<thead>
<tr>
<th>#</th>
<th>Memorandum/Contract</th>
<th>Project Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Memorandum of Agreement for Center of Excellence in Psychology between the University of the Philippines Diliman and the Commission on Higher Education (CHED)</td>
<td>Project: Implementation of Four Projects Proposals Collectively entitled “Strengthening and Upgrading of the Psychology Department of the University of the Philippines-Diliman Through Faculty Development, Research/Extension, and Instructional Materials/Equipment Acquisition” Implementing Unit: Department of Psychology, College of Social Sciences and Philosophy (CSSP) Amount: P1,773,491.00 from CHED Duration: Twelve (12) months</td>
</tr>
<tr>
<td>6</td>
<td>Supplemental Contract of Service between the University of the Philippines Diliman and the Tourism Infrastructure and Enterprise Zone Authority (TIEZA)</td>
<td>Project: Conduct of Capability Training Workshop on Basic Project Development and Management for the TIEZA Architectural and Engineering Services Sector Implementing Unit: Asian Institute of Tourism (AIT) Amount: TIEZA shall pay UPD the amount of P616,000.00 Duration: 21-26 July 2014</td>
</tr>
<tr>
<td>7</td>
<td>Memorandum of Agreement between the University of the Philippines Diliman and the Republic of the Philippines as owner of the Industrial Guarantee and Loan Fund (IGLF) through the National Economic Development Authority (NEDA)</td>
<td>Project: IGLF Coffee Table Book Role of UP: Consulting Agency Implementing Unit: Institute for Small Scale Industries (ISSI) Amount: NEDA shall pay UP P1,250,000.00 Duration: Six (6) months</td>
</tr>
<tr>
<td>No.</td>
<td>Memorandum of Agreement</td>
<td>Project:</td>
</tr>
<tr>
<td>-----</td>
<td>-------------------------</td>
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</tr>
<tr>
<td>8</td>
<td>UP Diliman</td>
<td>Study entitled “Ore Characterization of the Didipio and Runruno Ore Deposits in Nueva Vizcaya, Philippines”</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>UP Diliman</td>
<td>Graduate Study Program for Master’s Degree / Doctoral Degree (AUN/SEED-Net Project No. UP G1401a)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>NLRC</td>
<td>Conduct of Mandatory Continuing Legal Education (MCLE) Seminar</td>
</tr>
</tbody>
</table>

**Memorandum of Agreement between the University of the Philippines Diliman and the Ateneo De Manila University (ADMU)**

**Amendment to the Project Contract between the University of the Philippines Diliman and the Japan International Cooperation Agency Project office for ASEAN University Network / Southeast Asia Engineering Education Development Network (JICA AUN/SEED-NET)**

**Project: Study entitled “Ore Characterization of the Didipio and Runruno Ore Deposits in Nueva Vizcaya, Philippines”**

**Implementing Unit: National Institute of Geological Sciences (NIGS)**

**Amount: P325,000.00**

**Duration: Shall be completed within the period of one (1) year covering the period March 1, 2014 to February 28, 2015**

**Amendments:**

- This Contract NO. UP G1401 is amended to UP G1401a due to the additional cost estimate for the 2012, 2013 and 2014/1st semester intake students as listed in Annex I-1.

- To reach the Project objectives as described in Project Summary (Annex I), the disbursement in the amount of P5,299,157 based on the cost estimation in Annex II shall be remitted to UP by JICA Project AUN/SEED-Net.

- Actual disbursement should be executed as described in Annex III.

**Memorandum of Agreement between the University of the Philippines Diliman and the National Labor Relations Commission (NLRC)**

**Project: Conduct of Mandatory Continuing Legal Education (MCLE) Seminar**
<table>
<thead>
<tr>
<th>Project</th>
<th>Memorandum of Agreement</th>
<th>University/Center</th>
<th>Amount</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Memorandum of Agreement Among the University of the Philippines Open University (UPOU), the Department of Environment and Natural Resources (DENR), and the Environmental Management Bureau (EMB)</td>
<td>UP Open University</td>
<td>P1,311,000.00 (P1,000,000.00 from DENR and P311,000.00 from EMB)</td>
<td>January to December 2014</td>
</tr>
<tr>
<td>2</td>
<td>Memorandum of Agreement between the University of the Philippines Open University (UPOU) and the Philippine Heart Center (PHC)</td>
<td>UP Open University</td>
<td>Project: Clinical Practicum for Graduate Students</td>
<td>23 October – 27 November 2014</td>
</tr>
<tr>
<td>11</td>
<td>Memorandum of Agreement between the University of the Philippines Diliman and the Pag-IBIG Fund</td>
<td>UP Diliman</td>
<td>Implementing Unit: UP Law Center&lt;br&gt;Amount: P220,000.00 with a minimum of one hundred (100) participants, an additional PhP2,200.00 per non-lawyer-participants and PhP5,000.00 per non-NLRC/DOLE lawyer-participant in excess of minimum number of participants&lt;br&gt;Duration: 21-24 July 2014</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Memorandum of Agreement between the University of the Philippines Open University (UPOU) and the Philippine Heart Center (PHC)</td>
<td>UP Open University</td>
<td>Project: Clinical Practicum for Graduate Students</td>
<td>23 October – 27 November 2014</td>
</tr>
</tbody>
</table>
Memorandum of Agreement between the University of the Philippines Open University (UPOU) and the Dr. Jose Fabella Memorial Hospital (DJFMH)

**Project:** Clinical Practicum of UPOU Graduate Students nurses in Maternal and Child Nursing of a clinical preceptor

**Duration:** One (1) year

Memorandum of Agreement and License Agreement between the University of the Philippines Cebu and the DWH Simulation Services (DWH)

**Project:** Use and Operation of the MMT Modelling Server in accordance with the terms of the License Agreement

**Implementing Unit:** Department of Computer Science

**Duration:** Effective upon signing thereof and ends on 31 December 2014

Highlights of the Discussion

**ON THE CONFIRMATION OF THE MOA BETWEEN UP AND SMART COMMUNICATIONS, INC. (Item No. 1)**

1. Student Regent Macuha reiterated his objection to the confirmation of the Memorandum of Agreement (MOA) with Smart Communications, Inc.

2. Chair Licuanan noted the objection of both the Student and the Staff Regent.

**MATTERS SUBMITTED FOR INFORMATION OF THE BOARD**

The Board **NOTED** the following:

**A. Delegated Authority to the President subject to INFORMATION of the Board**

1. **Revised Trimestral Academic Calendar for AY 2014-2015 of the Professional Masters in Tropical Marine Ecosystem Management (PM-TMEM) Program, an inter-Constituent University Program from UP Diliman, UP Los Banos, and UP Visayas**

   The curriculum and the trimestral academic calendar for AY 2014-2015 of the Professional Masters in Tropical Marine Ecosystem Management (PM-
TMEM) were approved by the Board of Regents at its 1298th meeting held on 30 June 2014. However, its commencement in September 2014 was delayed because the proposed tuition and laboratory fee of the program was approved by the Board only on 30 October 2014. Hence, this revised trimestral academic calendar for AY 2014-2015.

CALENDAR AND ANNOUNCEMENT
FOR ACADEMIC YEAR 2014-2015

<table>
<thead>
<tr>
<th></th>
<th>1ST TRIMESTER</th>
<th>2ND TRIMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>Th, 8 Jan – F, Jan 2015</td>
<td>Th, 7 May – F, 8 May</td>
</tr>
<tr>
<td>Late Registration</td>
<td>M, 12 Jan</td>
<td>M, 11 May</td>
</tr>
<tr>
<td>Start of Trimer</td>
<td>M, 12 Jan</td>
<td>M, 11 May</td>
</tr>
<tr>
<td>Dropping of Courses</td>
<td>F, 6 Mar</td>
<td>F, 3 July</td>
</tr>
<tr>
<td>Leave of Absence Approval</td>
<td>M, 23 Mar</td>
<td>M, 13 Jul</td>
</tr>
<tr>
<td>End of Trimer</td>
<td>M, 13 Apr</td>
<td>T, 28 July</td>
</tr>
<tr>
<td>Finals Week</td>
<td>W, 15 Apr – F, 17 Apr</td>
<td>W, 29 Jul – Th, 30 July</td>
</tr>
<tr>
<td>Grades Submission</td>
<td>M, 27 Apr</td>
<td>S, 8 Aug</td>
</tr>
<tr>
<td>Last day of enrollment for Residency Purposes</td>
<td>Th, 30 Apr</td>
<td>F, 14 Aug</td>
</tr>
<tr>
<td>Graduating Students</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Preliminary Examination (prior to 2nd trimester) | M, 4 May 2015
Release of Preliminary Examination Results | Th, 7 May 2015

SY 2014-2015
Application Period for PM TMEM Program | M, 3 November – W, 3 December 2014

2015
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Thu</td>
<td>1 Jan</td>
</tr>
<tr>
<td>Wed</td>
<td>25 Feb</td>
</tr>
<tr>
<td>Thu</td>
<td>2 Apr</td>
</tr>
<tr>
<td>Thu</td>
<td>9 Apr</td>
</tr>
<tr>
<td>Fri</td>
<td>1 May</td>
</tr>
<tr>
<td>Fri</td>
<td>12 June</td>
</tr>
</tbody>
</table>

The President approved the revised Academic Calendar on 31 October 2014.
B. Approval of the following changes in the AY 2014-2015 Academic Calendar (Undergraduate Programs) of UP Visayas

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline for colleges to submit tentative list of candidates for graduation</td>
<td>First Sem 2014-2015</td>
<td>F, 29 August 2014</td>
</tr>
<tr>
<td></td>
<td>Midyear 2015</td>
<td>F, 03 July 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td>F, 19 September 2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Th, 05 March 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td>M, 06 July 2015</td>
</tr>
<tr>
<td>Lantern Parade</td>
<td></td>
<td>F, 12 December 2014</td>
</tr>
<tr>
<td>Christmas Vacation</td>
<td></td>
<td>W, 17 December 2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Su, 04 January 2015</td>
</tr>
</tbody>
</table>

The adjustments are necessary in order to give the colleges enough time to prepare and submit the tentative list of candidates for graduation to the Office of the University Registrar. In addition, UP Visayas is proposing for the inclusion of the schedule of the Lantern Parade and Christmas vacation in UPV’s academic calendar for 2014-2015.

The above adjustments in the academic calendar of UPV were approved during the 88th UPV Executive Committee meeting on 23 September 2014.

The Officer-in-Charge of the University approved the request on 21 November 2014.

Highlights of the Discussion

1. Regent Senator Cayetano commented that one effect of the academic calendar shift was the training of UAAP teams. The football team did not join the major tune-up games in Bacolod because of conflict in schedules.

2. President Pascual said that it is one of the transition adjustments in the calendar shift but he informed the body that there is already a decision to start the next season of the UAAP in September instead of July. Regent Senator Cayetano said that Ateneo and UST will also shift their academic calendar in 2015.

C. Deed of Donation between the University of the Philippines and the Schufit, Inc.

Purpose: Establishment of three (3) *The Jardiolin Family Professorial Chairs in Engineering*

Donor: Schufit, Inc.

Amount of Donation: P72,000 for each professorial chair per year for a period of five (5) years
Beneficiary: College of Engineering, UP Diliman

Fund Management: UP Engineering Research and Development Foundation, Inc. (UPERDFI)

D. Proposed Schedule of the Board of Regents (BOR) Meetings for 2015

<table>
<thead>
<tr>
<th>DATE AND TIME</th>
<th>VENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>29 January 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>26 February 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>26 March 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>30 April 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>28 May 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
</tbody>
</table>

NO BOR MEETING IN JUNE 2015 DUE TO COMMENCEMENT EXERCISES

<table>
<thead>
<tr>
<th>DATE AND TIME</th>
<th>VENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 July 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>27 August 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>24 September 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>29 October 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
<tr>
<td>26 November 2015 (Thursday) 9:00 a.m. – 12:00 noon</td>
<td>BOR Room, Quezon Hall UP Diliman Campus, Q.C.</td>
</tr>
</tbody>
</table>

E. Memorandum of Agreement between the University of the Philippines and the Philippine Commission on Higher Education (CHED) on the GIA-based Collaboration on the Philippine-California Advanced Research Institutes (PCARI) Projects

At the 1295th meeting of the Board of Regents held on 6 February 2014, the Board approved the proposal to designate the UP President as authorized signatory for the CHED-UP Memorandum of Agreement on the PCARI Project.

The UP President signed the MOA on 30 October 2014. A copy of the MOA on file at the OSU Records.
Highlights of the Discussion

1. Student Regent Macuha called the attention of the Board about the position paper on the PCARI distributed to the Regents outside the meeting venue by certain groups. He asked if the Board could answer some of the issues raised in the position paper.

2. Chair Licuanan said that position paper was just for information of the Board because the MOA with the PCARI had been approved by the Board. She suggested discussing the matter next time.

3. Secretary De Las Llagas put on record that the BOR Secretariat was not given a copy. She requested for an official copy if it is going to be part of the agenda for the Board.

4. President Pascual asked VP Concepcion to arrange a dialogue between the PCARI people and those who are raising concerns about it so they could answer questions and thresh out issues.

5. Regent Albarracin had the impression that the PCARI Project was being delayed because of lack of funding. He asked if it can be scaled down so that the money of CHED and UP can handle it without DOST. Chair Licuanan clarified that the money is already with CHED and not with DOST but she already made a compromise with DOST reducing the projects from 25 to 7.

6. Chair Licuanan explained that DOST is part of the CHED-UP projects because it is in compliance with the special provision of the law saying that projects have to be jointly approved by DOST, DOH and CHED.

7. Student Regent Macuha informed the Board about the news that several CHED Officers have allegedly resigned due to corruption allegations in relation with PCARI. Chair Licuanan clarified that it was blatantly false because all issues have already been answered and settled. She said the bigger problem was getting the approval of DOST.

F. Results of the Selection Round of the 2015-2016 Faculty Regent Selection Process

A copy of the list of votes by Constituent University and the Curriculum Vitae and the Plan of Action as Faculty Regent of Dr. Philip Ian P. Padilla, who got the highest number of votes, are on file at the OSU Records.

Highlights of the Discussion

1. Faculty Regent Abadingo informed the Board that the new Faculty Regent effective 1 January 2015 is Dr. Philip Ian P. Padilla from UP Visayas.
2. Student Regent Macuha noticed that the vote turnout for UP Diliman was relatively low. Faculty Regent Abadingo noticed that the overall turnout was actually lower this year compared to the turn out two years ago.

3. President Pascual also noticed that the top three (3) candidates have very close number of votes.

4. Faculty Regent Abadingo requested the UP System to give UP Cebu a chance to have its Faculty Regent since UP Cebu is already an autonomous unit. President Pascual said that UP Cebu used to be clustered with UP Visayas. In the last round of selection for Faculty Regent, Staff Regent Ramirez said that UP Cebu was not yet included, only UP Visayas and UP Tacloban College.

5. Student Regent Macuha recalled that in the last selection, the Memorandum says UP Visayas and UP Cebu. However, he was happy that there would be a possible clustering of UP Cebu in the next round of selection for Faculty Regent. He hoped that there would be more information dissemination other than the circulation of a Memorandum.

6. Faculty Regent Abadingo said that what was missing in the last round of selection for Faculty Regent was the forum to present the candidates. She recalled that during her time, there were two (2) fora held in UP Diliman and in UP Manila.

7. President Pascual said that all the inputs shall be considered in the next selection process.

OTHER MATTERS

A. Request of President Alfredo E. Pascual for Authority to Travel to Xiamen, China from 7-8 December 2014 to Attend the Global Confucius Institute Conference and sign the agreement with Hanban for the establishment of a Confucius Institute in UP

The President requests permission to travel on official time to Xiamen, China from 7-8 December 2014, exclusive of travel time, to attend the Global Confucius Institute Conference and sign the agreement with Hanban for the establishment of a Confucius Institute in UP.

The Confucius Institute Headquarters (Hanban) will finance the return airfare and hotel accommodation. From UP, The President would like to request pre-travel allowance, the actual cost of unsponsored meals, and allowance intended for incidentals, all to be taken from the UP International Linkages Fund.

The President also requests payment of his salary during the period, use of official of passport, and exemption from payment of travel tax.

Board Action: APPROVED
B. Request of President Alfredo E. Pascual for Authority to Travel to Busan, Republic of Korea on 11 December 2014 to Participate in the ASEAN-Korea Rectors Conference

The President requests permission to travel on official time to Busan, Republic of Korea on 11 December 2014, exclusive of travel time, to participate in the ASEAN-Korea Rectors Conference.

The Ministry of Education, Republic of Korea (ROK) will finance partial airfare, 2 nights hotel accommodation and meals during the Conference. From UP, the President would like to request pre-travel allowance, the unsponsored portion of the airfare, the actual cost of unsponsored meals, the allowance for incidentals, all to be taken from the UP International Linkages Fund.

The President also requests payment of his salary during the period, use of official of passport, and exemption from payment of travel tax.

**Board Action: APPROVED**

C. Approval of the Board of Regents of the Continued Suspension of the Implementation of the UPLB Policy on the Renewal of Appointment and Tenure of Research, Extension, and Professional Staff (REPS) until such Policy is Revised

**Highlights of the Discussion**

1. President Pascual explained that the requirements for tenure of the Research, Extension, and Professional Staff (REPS) are still being reviewed. The suspension of the existing policy will enable the REPS to continue their work in the University.

2. The Board approved the suspension noting that it has been proposed by the Chancellor and endorsed by the Office of the Vice President for Academic Affairs and by the President.

3. Student Regent Macuha sought clarification on whether the suspension is indefinite.

4. Faculty Regent Abadingo clarified that the suspension is contingent on when the policy is reviewed.

**Board Action: APPROVED**
D. On the UP Budget 2015

1. Regent Senator Cayetano informed the Board that she had a debate in the Senate on the proceeds of Sin Tax because from the computation, P23 Billion was short in the DOH budget. After a long discussion, the DOH will be short of P10 Billion, which will be in the unprogrammed funds. She mentioned this because she was happy to note that P3.1 Billion for UP had been included.

2. She added that the Senate is in the period of amendments and she is yet to see how much of the P400 Million centennial funds can be appropriated. She and her brother, Senator Alan Peter Cayetano, are following up this matter. One of the individual amendments she is making is for the Sports Complex which was part of her commitment to UP with her PDAF but was never released. She hopes to get a minimum of P50 Million.

3. Regent Senator Cayetano said that the Senators are recommending projects, but other people have the wrong notion that what they are doing is still PDAF. She clarified that the job of people in the legislative branch is to recommend programs, projects, buildings, tangible or intangible programs and this is exactly what she wants to do with UP.

   Board Action: NOTED

E. On the Anti-Violence Against Women and Their Children Act (Anti-VAWC) Campaign

1. Regent Senator Cayetano informed and invited the Board, particularly the Sectoral Regents, about the ongoing campaign on Anti-Violence against Women and Their Children Act (Anti-VAWC), which runs for 18 days starting 25 November 2014.

2. Student Regent Macuha expressed his support for the Anti-VAWC Campaign. In line with the International Human Rights Week, he asked support from the Board for the campaign of students who are political prisoners.

   Board Action: NOTED

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ADMINISTRATIVE ORDERS
OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-60

DATE : 3 November 2014

TO : Ms. Eva G. Cadiz
All UP Workers Union

CC : Chair and Members, UP System Administrative Personnel Committee (UPS-APC)
National President, All UP Workers Union
Dean, College of Music, UP Diliman
OVPA
GSU

FROM : Elvira A. Zamora
Vice President for Development and
Officer-in-Charge of the University

SUBJECT : Appointment as Member of the UP System Administrative Personnel Committee (UPS APC)

You are hereby appointed AUPWU Representative/Member of the UP System Administrative Personnel Committee (UPS APC), effective immediately until further notice.

Enclosed for your guidance is a copy of Administrative Order No. PAEP 13-97 dated 16 October 2013 (Reconstitution of the UP System Administrative Personnel Committee).
OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 13-97

DATE : 16 October 2013

FOR : Vice President Maragtas S.V. Amante, Chair
      Director Angela D. Escoto, HRDO, UP System, Member
      Mr. Isagani L. Bagus, OIC, SSPMO, Member
      Mr. Nestor G. Ore, AUPWU Representative, Member

      Alternate Member:
      Mr. Felix B. Parinañas, AUPWU

FROM : Alfredo E. Pascual
       President

SUBJECT : Reconstitution of the UP System Administrative Personnel Committee

The UP System Administrative Personnel Committee is hereby reconstituted effective 1 June 2013 until 31 May 2015, to serve as advisory body to the President and act on personnel concerns as prescribed under the existing delegated authority: (Reference: MVC 03-75 dated 2 July 2003, “Implementing Guidelines for the University of the Philippines Merit Selection Plan for Administrative Personnel”).

- Original appointment
- Renewal of appointment
- Reappointment
- Reemployment
- Permanency
- Promotion
- Reclassification
- Upgrading of positions
- Related HR actions for UP System administrative staff and REPS

The committee and its support staff shall be entitled to honoraria and rates approved by the Board of Regents for standing committees.
Section 5. UNION OFFICE. The UNIVERSITY shall provide the UNION's National Office and all its Chapter Offices with office space, furniture, equipment, communications, including but not limited to supplies and materials necessary for the UNION's office operations, subject to availability of funds.

Section 6. CONFERENCE HALLS AND OTHER FACILITIES. The UNIVERSITY shall allow the UNION to use the conference halls and other facilities for its meetings for free or at reduced rates, subject to availability of funds and with prior written consent, provided that said request is made at least three (3) days before such UNION activity.

Section 7. TRANSPORTATION. The UNIVERSITY shall, whenever possible, provide the UNION service vehicles for the use of its representatives when attending meeting called by any government agency or any duly accredited organization on matters concerning the welfare of the employees.

Section 8. BULLETIN BOARDS AND WEBLINK. The UNION shall be provided the use of not more than five (5) bulletin boards in strategic areas in every campus for communicating with UNION and non-UNION members. The UNIVERSITY shall provide a weblink of the UNION's website to the UNIVERSITY's website in all campuses.

Section 9. The UNIVERSITY, through the HRDO, shall inform the UNION of the retirement, resignation, or dismissal of employees five (5) days after filing of notice of such retirement or resignation, or before the effective date of dismissal of the employee/s.

Section 10. COMMITTEE REPRESENTATION. The UNION shall be represented in the following committees at the system, constituent universities, and unit levels:

a. Administrative Personnel Board;
b. Employee Suggestion and Incentive Awards Committee;
c. Grievance Committee;
d. Administrative Personnel and Fellowship Committee;
e. Performance Evaluation and Review Committee;
f. Housing Committee;
g. Systemwide Personnel Committee (as observer only);
h. Bids and Awards Committee (as observer only);
i. Special Committees, such as sports, cultural, recreational anniversary, and Christmas celebration, and such other analogous committees that may be created;
j. Occupational Health and Safety Committee; and
k. Other committees that are existing or may be created in the future which affect the welfare of the employees, as may be agreed upon by the parties at the Union-Management Consultative Body.

Section 11. SOCIOECONOMIC PROJECTS. The UNIVERSITY may provide support to the UNION in the latter’s efforts to establish socioeconomic projects and income generating activities that will redound to the benefit of the UNION, its members, and other employees.

ARTICLE IV

RECRUITMENT, DETAIL, TRANSFER/CROSS POSTING, REASSIGNMENT AND OTHER FORMS OF EMPLOYEE MOVEMENT, PROMOTION, DISCIPLINE, AND TERMINATION OF EMPLOYEES

Section 1. The UNIVERSITY shall ensure adherence to the recruitment, promotion and termination policies under existing laws and CSC rules and regulations.

Section 2. MERIT PROMOTION PLAN. The UNIVERSITY shall strive to source funds for merit promotion. Should the rules allow, the recommendations of the UNION may be considered in cases where a call for promotions is issued by the government.

Section 3. NEXT-IN-RANK. NEXT-IN-RANK EMPLOYEES shall become priority contenders for promotion, provided they signify their intention to be considered and they possess the minimum qualifications for the position.
OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-01

DATE : 3 November 2014

FOR : The Vice President for Administration

Dr. Angela D. Escoto
HRDO System Director

Mr. Oscar M. Gomez
President, UP Supervisors Association

Representative from the All UP Workers Union
(Second Level Employees)

Representative from the All UP Workers Union
(First Level Employees)

FROM : Elvira A. Zamora
Vice President for Development and
Officer-in-Charge of the University

SUBJECT : Constitution of the Systemwide Performance Evaluation
Review Committee (UPSPERC) for the Appeal of Arch. Allen
R. Buenaventura of UP Manila regarding his July to
December 2013 Performance Rating

With the Vice President for Administration as Chair, the Systemwide Performance Evaluation Review Committee (UPSPERC) is hereby constituted for the review/resolution of the appeal of Arch. Allen R. Buenaventura, Chief, Campus Planning Development and Maintenance Office, UP Manila regarding his July to December 2013 Performance Rating.

The Committee and its support staff shall be entitled to the honoraria allowed by the Board of Regents for ad hoc committees level 2. All expenses in the performance of its task shall be charged against the Office of the Vice President for Administration.
UNIVERSITY OF THE PHILIPPINES
Quezon City

OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-62

DATE : 14 November 2014

TO : Director Charlotte M. Chiong, MD, PHD
     Philippine National Ear Institute, NIH, UP Manila
     Dean Romeo R. Quizon
     College of Public Health, UP Manila
     Vice Chancellor Ariene A. Samaniego
     Office of the Vice Chancellor for Administration, UP Manila
     Vice Chancellor Michael L. Tee
     Office of the Vice Chancellor for Planning and Development,
     UP Manila
     Ms. Tessie B. Merca
     Budget Office, UP Manila
     Atty. James Dennis C. Gumpal
     UP Manila Legal Office
     Ms. Lourdes T. Posada
     Internal Audit, UP Manila
     Ms. Elisa J. San Diego
     College of Pharmacy, UP Manila
     Ms. Maria Joycelyn J. Deanon
     Office of the Vice Chancellor for Planning and Development,
     UP Manila
     AVP Cristopher S.P. Espina
     Office of Design and Planning Initiatives, UP System
     Prof. Hussein S. Lidasan
     National Center for Transportation Studies, UP Diliman
     Arch. Jenny Pearl I. Alonzo
     Office of Design and Planning Initiatives, UP System
     Engr. Joel Harroid F. Hernandez
     Office of Design and Planning Initiatives, UP System
     Engr. Ruel B. Ramirez
     Office of Design and Planning Initiatives, UP System
     Engr. Bianca L. Adalem
     Office of Design and Planning Initiatives, UP System
Mr. Isagani L. Bagus  
System Supply and Property Management Office, UP System  

Atty. Eunice Brigitta Suzanne A. Saño  
Office of the Vice President for Legal Affairs, UP System  

Ms. Rebecca B. Sabuelba, Audit Team Leader  
Audit Team Leader, Commission on Audit  

FROM : Alfredo E. Pascual  
President  

SUBJECT : Appointment as Members of the SBAC and TWG for the Special Bids & Awards Committee (SBAC) for the “Design and Build of the UP Manila National Institutes of Health (NIH) Building Project”

The following are hereby appointed members of the Special Bids and Awards Committee (SBAC) for the “Design and Build of the UP Manila National Institutes of Health (NIH) Building” vice Atty. Anunciacion G. Ayo, Dr. Nina G. Gloriani, Dr. Irma R. Makalinao, Dr. Carmencita D. Padilla and Dr. Ma. Teresa D. Benedicto:

Vice Chancellor Arlene A. Samaniego  
Vice Chancellor Michael L. Tee  
Atty. James Dennis C. Gumpal  

The following are appointed members of the Technical Working Group (TWG) vice Arch. Allen Buenaventura, Dr. Raul Destura and Engr. Edinel V. Tadeo:

Prof. Hussein S. Lidasan (Vice Chair)  
Arch. Jenny Pearl I. Alonzo  
Engr. Joel Harrold F. Hernandez  
Engr. Ruel B. Ramirez  
Engr. Bianca L. Adalem  

Hence, the composition of the SBAC and the TWG for the “Design and Build of the UP Manila National Institutes of Health (NIH) Building” for purposes of conducting the negotiated procurement shall be as follows:

SBAC Chair : Director Charlotte M. Chiong, MD, PHD  
Vice Chair : Dean Romeo R. Quizon  

Members : Vice Chancellor Arlene A. Samaniego  
Vice Chancellor Michael L. Tee  
Ms. Tessie B. Merca  

Non-voting member : Atty. James Dennis C. Gumpal  
Ms. Lourdes T. Posada  

SBAC Secretary : Ms. Elisa J. San Diego  
Support Staff : Ms. Maria Joycelyn J. Deanon
The SBAC and the TWG are tasked to perform their functions in accordance with Republic Act No. 9184 (Government Procurement Reform Act) and its Revised Implementing Rules and Regulations (IRR).
UNIVERSITY OF THE PHILIPPINES
Quezon City

OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-63

DATE : 18 November 2014

TO : Dr. Elvira A. Zamora
Vice President for Development

cc : OVPAA
OVPPF
OVPA
OVPD
OVPPA
OVPLA
All Chancellors
The Dean, UP Cebu
OSU
CBO
Accounting Office
HRDO

FROM : Alfredo E. Pascual
President

SUBJECT : Officer-in-Charge of the University, 20-21 November 2014

I hereby appoint you Officer-in-Charge of the University from 20-21 November 2014. I will be in Davao City to attend the MOU Signing between the University and the ANFLO Management and Investment Corporation.
OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-64

DATE : 24 November 2014

TO : Dr. Gisela P. Concepcion
     Vice President for Academic Affairs

cc : OVPA
     OVPPP
     OVPA
     OVPD
     OVPPA
     OVPLA
     All Chancellors
     The Dean, UP Cebu
     OSU
     CBO
     Accounting Office
     HRDO

FROM : Alfredo E. Pascual
       President

SUBJECT : Officer-in-Charge of the University, 27-30 November 2014

I hereby appoint you Officer-in-Charge of the University on 27-30 November 2014
while I am in Tainan, Taiwan to attend the 2014 SATU Presidents' Forum.
OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-65-A

DATE : 26 November 2014

TO : Dr. Rhodora Azanza
     Assistant Vice President for Academic Affairs and
     Director, Office of International Linkages

CC : VP Gisela P. Concepcion, OVPAA
     Chancellor Michael L. Tan, UPD
     Dr. Lilian A. de las Llagas, OSU
     Dean Mary Ann Espina, College of Architecture (Committee Chair)

FROM : Alfredo E. Pascual
       President

SUBJECT : Search Committee for the Dean of the College of Science,
          UP Diliman

I hereby appoint you as the President’s representative in the search committee for
the dean of the College of Science, UP Diliman.

Expenses, if any, as well as honoraria, shall be borne by the Office of the President.

Thank you.
UNIVERSITY OF THE PHILIPPINES
Quezon City

OFFICE OF THE PRESIDENT

ADMINISTRATIVE ORDER NO. PAEP 14-66

DATE: 1 December 2014

TO: Prof. Jaime D.L. Caro, Assistant Vice President for Development
Prof. Rommel P. Feria, Team Leader, eUP Hardware and Network
Mr. Jason R. Balais, Deputy Team Leader, eUP Hardware and Network
Prof. Paulo Noel Paje, UP ITDC Director
Dr. Manuel Ramos, Director, Computer Center, UP Diliman
Prof. Rosano Maniaol, Information Technology Center, UP Los Baños
Prof. Ariel Betan, Director, Information Technology Council, UP Manila
Prof. Wilfredo L. Palette, Jr., OIC, Data & Information Systems Program, UP Visayas
Prof. Al Francis D. Librero, MIS Office, UP Open University
Prof. Vicente Calag, IT Office, UP Mindanao
Prof. Joel M. Addawie, OIC, Computer Center, UP Baguio
Mr. Owen Sesaldo, OIC, Computer Services Unit, UP Cebu

CC: Prof. Elvira A. Zamora, Vice President for Development

FROM: Alfredo E. Pascual
President

SUBJECT: Reconstitution of the eUP Committee on Infrastructure

Please reorganize yourselves into the eUP Committee on Infrastructure, with Assistant Vice President for Development, Dr. Jaime D.L. Caro, as Chair.

The eUP Committee on Infrastructure shall provide general directions in the implementation of the hardware and network infrastructure component of eUP, and identify and mobilize key personnel to support and facilitate the following eUP activities:

1. Provide overall technical support for the five-core eUP Information Systems (EIS, FMIS, HRIS, SPCMIS and SAIS) across the constituent universities (CUs);
2. Provide technical training and support for Application Security and People tools, Integration and Data Migration;
3. Provide technical and application support in the CUs (to include report and script generation, etc.);
4. Assist and support in data conversion, which involves data cleansing and migration;
5. Echo technical training to other personnel within the CUs;
6. Perform other duties that the eUP Steering Committee may request from time to time.

The eUP Committee on Infrastructure may secure the services of resource persons and support personnel as required.

The committee members, resource persons, secretariat and support staff shall be granted honoraria consistent with the rates for Ad Hoc Committees (Level 2) approved by the Board of Regents at its 1199th meeting on 26 August 2005.
ADMINISTRATIVE ORDER NO. PAEP 14-67

DATE : 1 December 2014

TO : Dr. Gisela P. Concepcion
     Vice President for Academic Affairs

cc : OVPAA
    OVPPF
    OVPA
    OVPD
    OVPPA
    OVPLA
    All Chancellors
    The Dean, UP Cebu
    OSU
    CBO
    Accounting Office
    HRDO

FROM : Alfredo E. Pascual
       President

SUBJECT : Officer-in-Charge of the University, 6-12 December 2014

I hereby appoint you Officer-in-Charge of the University from 6-12 December 2014.

I will be in Xiamen, China on 6-9 December to attend the 9th Global Confucius Institute Conference and sign the Agreement with Hanban for the establishment of a Confucius Institute in U.P. I will also be in Busan, Korea on 10-12 December for the ASEAN – Korea Rectors Conference.
Let us all enjoy the Yuletide season with our family and loved ones. A mandatory holiday break will ensure the promotion of work and life balance for UP faculty and staff, generate savings in utilities and maintenance, as well as encourage administrative efficiency in planning and scheduling work.

Please disseminate and exercise due diligence for compliance with the following guidelines:

1. Mandatory holiday break: 18, 19, 22, 23 and 29 December 2014 (5 working days).
2. Kindly plan and schedule your work to ensure that all transactions and the relevant required reports are completed by Wednesday, 17 December 2014.
3. All offices will be closed during the mandatory holiday break period except for units which need to operate with a small number of essential employees (examples: university health services, security and police services, sanitation, emergency campus maintenance and sanitation, PABX).
4. Ensure safety and security of offices and building premises.

For employees reporting for work: computation of leave credits
1. Employees who exhausted their mandatory leave credits for 2014 shall charge these against their accumulated vacation leave credits.
2. Those with accumulated vacation leave of less than 10 days shall have the option whether or not to go on forced leave. However, officials and employees with accumulated vacation leave of 15 days who availed of monetization for 10 days shall still be required to go on forced leave (Reference: CSC MC No. 41 s. 1998).
3. Those who need to report for work must be given the appropriate tasks and submit the reports, or deliver the expected work outputs. A certification from the immediate supervisor that the assigned tasks were done should be attached to the Daily Time Record (DTR) or Certificate of Service (COS) for December 2014.
OFFICE OF THE PRESIDENT

MEMORANDUM NO. PAEP 14-64

DATE : 18 November 2014

TO : Dr. Carmencita D. Padilla
Chancellor, UP Manila

FROM : Alfredo E. Pascual
President

SUBJECT : Procurement of the “Design and Build of the UP Manila
National Institutes of Health (NIH) Building” Project

Last 14 November 2014, the Office of the President (OP) issued Administrative Order No. PAEP 14-62 naming the members of the NIH Building Project Special Bids and Awards Committee (SBAC) already constituted through Administrative Order No. CBMA 2013-114 dated 3 July 2013.

Of late, OP became aware of the difficulty of scheduling a meeting of the UP Board of Regents (BOR) in late December 2014—about the time that the SBAC is expected to complete the process for the procurement of the NIH Building Project. The BOR approval is needed before the end of 2014 to conclude the said procurement process within the current year.

As you know, the letter of the Government Procurement Policy Board (GPPB) informing us of its approval of our request to the use of Negotiated Procurement for the NIH Building Project reached the University only on 13 November 2014, a Thursday. The said GPPB letter also stated the condition that the GPPB approval shall not apply to the previous negotiations conducted by us. Thus, right after our receipt of the GPPB letter, we had to send S.C. Megaworld Construction and Development Corporation a letter cancelling the Notice of Award issued to it earlier. It is now quite apparent that University will very likely not be able to conclude the approved Negotiated Procurement in time so that we can obligate the GAA budget for the project by the end of 2014.

To avoid the risk that the University will not be able to utilize the budget funding for the project, we shall now outsource the procurement of the NIH Building Project to the Procurement Service of the Department of Budget and Management (DBM-PS). The Chancellor of UP Manila is requested to inform accordingly the members of the SBAC, the SBAC Secretariat and support staff, the members of the Technical Working Group, and all others concerned with the project; and to take the necessary actions to promptly formalize the outsourcing of the procurement to DBM-PS.

For immediate action.
OFFICE OF THE PRESIDENT

MEMORANDUM NO. PAEP 14-65

DATE : 25 November 2014

TO : Chancellor Michael L. Tan, UP Diliman
    Chancellor Fernando C. Sanchez, UP Los Baños
    Chancellor Carmencita D. Padilla, UP Manila
    Chancellor Rommel A. Espinosa, UP Visayas
    Chancellor Grace J. Alfonso, UP Open University
    Chancellor Sylvia B. Concepcion, UP Mindanao
    Chancellor Raymundo D. Rovillos, UP Baguio
    Dean Liza D. Corro, UP Cebu

cc : VP Gisela P. Concepcion, OVPAAP
    Dr. Elena E. Pernia, Project Leader, CMC

FROM : Alfredo E. Pascual
       President

SUBJECT : Evaluation of the Summer Bridge Program

In coordination with the Office of the Vice President for Academic Affairs (OVPAAP), a research team from the Communication Research Department of UP College of Mass Communication is currently undertaking an evaluation of the Summer Bridge Program (SBP).

I am sure that the said team has contacted you and has provided you with the research brief for the SBP evaluation, including request for specific information.

I would like to ask your utmost cooperation in providing the necessary assistance and information to the research team who will be visiting your campus soon.

Should you have any questions or concerns, please get in touch with the head of the research team, Dr. Elena E. Pernia at elenapernia@gmail.com or by cellphone at (0920) 906-4976.

Thank you very much and I hope for your positive response regarding this matter.
OFFICE OF THE PRESIDENT

MEMORANDUM NO. PAEP 14-66

DATE : 12 December 2014

FOR : All Vice Presidents, Chancellors, Dean of UP Cebu Heads of Units, Faculty and Staff

FROM : Alfredo E. Pascual
President

SUBJECT : Guidelines on the Grant of the 2014 Year-end Grocery Allowance of Four Thousand Pesos (Php 4,000.00)

Background

The Board of Regents at its 1303rd meeting on 26 November 2014 approved the grant of the 2014 Year-end Grocery Allowance of Four Thousand Pesos (Php4,000.00) to each administrative employee covered by the Collective Negotiation Agreement (CNA). Likewise, the Board, in the spirit of equity, approved the grant of the same Php4,000.00 Christmas grocery allowance to faculty, REPS and administrative personnel who are not covered by the CNA between the University and the two (2) unions: All UP Workers Union and All UP Academic Employees Union.

Coverage

1. University (UP) personnel who have rendered at least six (6) months of active service as of 30 November 2014, with an employer-employee relationship are entitled to Year-end Grocery Allowance.

2. The following personnel shall receive a proportional share of the year-end grocery allowance:

2.1 Full time personnel whose aggregate cumulative service is less than six (6) months;

2.2 Those who rendered active service but were separated from the University due to retirement, resignation or death.
3. The proportional rates and amounts shall be as follows:

<table>
<thead>
<tr>
<th>Duration of Service</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 2 months</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>2 months but less than 4 months</td>
<td>10%</td>
<td>Php 400</td>
</tr>
<tr>
<td>4 months but less than 5 months</td>
<td>30%</td>
<td>Php1,200</td>
</tr>
<tr>
<td>5 months but less than 6 months</td>
<td>50%</td>
<td>Php2,000</td>
</tr>
</tbody>
</table>

4. Part-time personnel including lecturers shall receive ½ of the benefits of the full-time personnel.

**Exclusions**

The following are **not entitled** to the grocery allowance. Those who are:

- Under preventive suspension as of 30 November 2014;
- Meted suspension from office in calendar year 2014 for litigated administrative cases;
- Meted suspension from office in calendar year 2013 for litigated administrative cases which suspension extended to calendar year 2014;
- Absent without official leave (AWOL) as of 30 November 2014; and
- Not hired as part of the organic manpower of UP such as consultants or experts serving for a limited period to perform specific activities or services with expected outputs; apprentices; laborers of contracted projects; those paid by piecework basis; and other similarly situated.

**Source of Funding**

CU savings from Revolving Fund or General Fund.

**Date of Payment**

Payment of year-end grocery allowance shall start on 16 December 2014 (Tuesday).
OFFICE OF THE PRESIDENT

MEMORANDUM NO. PAEP 14-67

DATE : 12 December 2014

FOR : All Vice Presidents, Chancellors, Dean, UP Cebu,
Director, UP PGH, Heads of Units, Faculty and Staff

FROM : Alfredo E. Pascual
President

SUBJECT : Guidelines on the Payment of Productivity Enhancement Incentive (PEI) for Fiscal Year (FY) 2014

The national government, through President Benigno S. Aquino III’s Executive Order No. 80, dated 20 July 2012; and DBM Budget Circular No. 2014-3 dated 2 December 2014 authorized the Department of Budget and Management (DBM) to grant a Productivity Enhancement Incentive (PEI) in the amount of Five Thousand Pesos (Php5,000.00) to each government employee, as an across-the-board incentive. The PEI is part of the Performance-Based Incentive System for Government Employees, which includes an additional Performance Based Bonus (PBB) to motivate higher performance and greater accountability in the public sector; and ensure accomplishment of commitments and targets.

Please exercise diligence in complying with the following guidelines for the release of the PEI for 2014 to your faculty and staff.

1. The PEI shall be given to all regular employees, whether permanent, temporary, casual, and contractual whose salaries/wages are charged against Personnel Services allocation and who have rendered at least a total or an aggregate of four (4) months of at least satisfactory service for the year, including leaves of absence with pay, to be entitled to the full amount of the PEI, and who are still in the service as of 31 October 2014.

2. Lecturers and other part-time employees shall be entitled to a proportional amount corresponding to the teaching load, work hours, or other relevant measure of services rendered in relation to the regular teaching load or work hours.

3. If employed on part-time basis with two (2) or more agencies, an employee shall be entitled to proportionate amounts corresponding to the services to each agency, provided that the total PEI shall not exceed the authorized amount.
4. Those who have rendered less than the total or aggregate of four (4) months of service shall be entitled to pro-rated PEI, as follows.

<table>
<thead>
<tr>
<th>Length of Service (Number of Months)</th>
<th>Percentage of the PEI</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 months to less than 4 months</td>
<td>40%</td>
</tr>
<tr>
<td>2 months to less than 3 months</td>
<td>30%</td>
</tr>
<tr>
<td>1 month to less than 2 months</td>
<td>20%</td>
</tr>
<tr>
<td>Less than 1 month</td>
<td>10%</td>
</tr>
</tbody>
</table>

5. The PEI of faculty and staff who transferred from one CU to another shall be granted by the new CU.

6. The PEI of those on detail with another government agency shall be granted by the mother agency.

7. Personnel under the following circumstances as of 31 October 2014 are **not entitled** to PEI. Those who are:

   7.1 Absent without approved leave (AWOL);

   7.2 Hired not as part of the organic manpower of the University but as consultants or experts, to perform specific duties or services with expected outputs: student laborers, apprentices, laborers of contracted projects; including those paid on piecework basis; and others whose remuneration are not charged from the budget allocation for Personal Services under the GAA FY 2014 budget; and

   7.3 Formally charged with administrative and/or criminal cases, in relation to acts or omissions in connection with their official duties and functions **and** found guilty and/or meted penalties in FY 2014, except when the penalty is a mere reprimand.

8. Equivalent Incentive for Project Staff

   Subject to availability of project funds, project staff shall be paid the equivalent incentive if satisfactory services have been rendered.

9. Payment of PEI shall be made as soon as funds received from DBM are transferred to the respective CUs.

cc: All Vice Presidents
OSU/Files

References:
- President Benigno S. Aquino III's Executive Order No. 80 dated 20 July 2012
- DBM Budget Circular No. 2014-3 dated 2 December 2014
OFFICE OF THE SECRETARY OF THE UNIVERSITY
AND OF THE BOARD OF REGENTS

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